

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of APRIL 21, 2015 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on April 21, 2015 was called to order at 7:04 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Gordon Fawkes, and Mark Magee, General Manager Chaney Hicks, Board Secretary Linda Stone, members of the public and El Dorado Fire Chief Dave Roberts were present at roll call. Director John Kennedy was absent.

2. Public Comment. Inquiry was made as to when the fire breaks will be cut this year since it is a drier year than normal. General Manager Chaney Hicks confirmed that the work is scheduled for May as normal because if it is done too early weeds will reappear. Inquiry was also made about timing for ground breaking of the new development and the hope that trees will be planted soon.

3. Presentation by El Dorado Hills Fire Chief Dave Roberts. Chief Roberts spoke to the Board and residents present about the Fire Department and specifically about how fire and other emergencies are handled during emergency calls for service. Very important to note is that it is much better to make emergency calls from a land line than a cell phone. With a cell phone there is no location indicator so those calls are all routed to a clearing house in Sacramento of the CHP and then patched through to the appropriate call center. Often people have a difficult time expressing their location when making calls, especially in emergency situations. For our District location, in the case of an emergency call about a fire, from the clearing house in Sacramento, the call then goes to the Sheriff's office in Camino (which is the clearing house for El Dorado County), then to Cal Fire, then to the El Dorado Hills Fire Department. While the transfers are made as quickly as possible, calling from a land line would improve the overall response time.

The Chief also discussed the incident which occurred two years ago in our District where the fire raged toward our District and caused damage to homes at the end of Winterfield. Response time problems resulted during that incident due to the fire starting in Folsom in Sacramento County, then moving up and over the hill into El Dorado County. Normal process was circumvented when a Cal Fire Battalion Chief was driving up Highway 50 and saw the smoke and responded on his own with calls to action. The El Dorado Hills Fire Department was notified 5-1/2 minutes after the initial notification process began. An after action incident report was prepared and it found that there were not enough resources on the El Dorado Hills flank on the hill, and that there was a miscommunication between Cal Fire and Folsom, which delayed El Dorado Hills Fire from getting notified.

He reported that the Fire Department has added an additional air tanker this year for use which flies out of Mather Field. He also noted that our District falls within the SRA (State Responsibility Area) which means that the State foots the bill for fire protection. Inquiry was made as to who is responsible to unlock the fire access gates during an incident. The Chief said that is done by OES (Office of Emergency Services) which includes law enforcement. They are trained to make a determination whether people should evacuate or stay in place. That call is made by the Joint Command Center. In an emergency, in order to have the fire access gates opened, it is best to call 911 from a landline, and request that the gates be opened.

The Chief suggested that measures we can take to reduce the threat of fire include continuing to cut and scrape the fire breaks, use fire safe landscaping, and program emergency telephone numbers into cell phones if those are used, having the numbers handy will save time. Also people can register on the El Dorado County Sheriff's website for notifications of fire and other incidents.

Tim Halverson made a motion that Agenda item 6.a Old Business – Road and Speed Control Measures on Stonebriar Drive, be taken out of order; Matt Sites second; motion passed.

6.a. Road and Speed Control Measures on Stonebriar Drive. With Chief Roberts present, Tim Halverson summarized the speeding issues the District experiences on Stonebriar Drive and the speed reduction measures already employed to attempt to reduce the speeding problem, including striping the roads and the installation of radar speed signs. He noted that the last data showed that only 9% of the traffic travels at 30 mph or less. He explained that the Board has worked with the Fire Department's criteria for roads and speeding measures but that the District's first and foremost issue is safety. He noted that speed cushions which would meet the Department's requirements are appearing in many jurisdictions and that the Board has determined to begin a pilot program on Stonebriar Drive to install speed cushions which would by their configuration not slow down the Fire Department when responding to a call. The Chief responded that they will see what we can do to work with the District, but that the Department can't be slowed down as structure fires double in size every minute. He offered that Blackstone has addressed the problem of speeding by installing cameras and publishing speed offenders in its newsletter. He also discussed the incident where a child was killed in an apartment complex and it has now installed two cushions with spacing such that the apparatus can get through without delay but that it is a private street so was allowed to do so. He suggested that the Board schedule another meeting with the Fire Marshal because the decision falls within his authority but that the Fire Department is willing to look at options.

4. Monthly Reports

General Manager Report. Chaney presented an oral and written report. She continues to routinely work with the landscapers and discussed spreading the chippings from Prima tree removal in the landscape. She presented a photo of the area where the trees have been removed. She also reported the fire access gate for the end of Winterfield Drive is on order from Ornamental Iron. She has installed the signage for the upcoming District yard sale. Issues and concerns discussed with residents included a Springfield Meadows resident requested something be done about speeding on Manchester. Chaney is in contact with the CHP about the speed control sign and related costs. A resident has a broken fence caused from a tree on CSD property which is growing into their yard; she is getting costs for tree removal and repair of the fence. The survey markers on Casina Place were placed and paid for by a homeowner to verify its property lines. A citation was issued for a basketball hoop in the street.

b. Communications Committee Report. The Communications Committee did not meet this month.

5. Consent Items

The consent items consisting of Approval of draft Minutes of March 17, 2015 regular meeting of the Board of Directors, Financial Reports for period ended March 31, 2015 prepared by Auditor's office, bank statements for periods ended March 13, 2015 and April 14, 2015, EID Water Scheduling Update, and County of El Dorado Auditor's Office Employer's Federal and State Quarterly payroll tax returns for 1st Quarter 2015 were considered. Director Tim Halverson moved to approve the consent items and accept and file the items; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

7. New Business.

a. Water Reduction Measures – Reduce Turf Area at Stonebriar Entrance. The Board discussed its desire to reduce overall District water usage to further compliance with mandatory reduction measures and possible alternatives. It discussed alternate uses for the area toward the Stonebriar entrance. General Manager Hicks presented her plan for redesign of the Stonebriar entrance including removal of the turf, installation of bark in its place, installation of approximately 38 plants, and reworking the existing irrigation system for this purpose. She obtained various bids for the work, with the low bidder coming in at \$6,500. Director Mark Magee expressed his like of green grass but appreciates the need for water conservation. After discussion, Director Tim Halverson made a motion to approve expenditure of funds from the approved budget of not to exceed \$7,000 for this water conservation project as

outlined in the project design plan and award to low bidder New Generation Landscape for this work, with addition of landscape modifications also made to the landscape areas in the two street corners across the street; second by Director Gordon Fawkes; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

b. Road Resurfacing Maintenance Stonebriar Development. The Board and General Manager discussed the scope of work for the road resurfacing project and it was the unanimous direction of the Board to include in the Scope of Work repair of the significant crack at the end of Manchester prior to the sealing process. In addition, it confirmed that the weeds in the spaces between the sidewalk/gutters and pavement should be removed and sprayed before any resealing is done. The Board will determine an RFP issuance timeframe once it determines the plan of action for the speed control measures being discussed.

As a follow up to the discussion with the Fire Chief about fire reduction measures, General Manger Chaney Hicks asked that the Board approve the funds to cut and scrape fire breaks with the bull dozer around the perimeter of the District as was done last year to mitigate the fire danger in this extremely dry year. President Sites made a motion to approve expenditure of funds from the approved budget of not to exceed \$2,000 for scraping fire breaks in the same locations as done in 2014; second by Director Gordon Fawkes; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

Adjournment.

The meeting was adjourned at 9:20 p.m. upon a motion by Tim Halverson, second by Matt Sites; motion carried.

Submitted by:

/s/

Linda Stone, Board Secretary

Approved by Board: May 19, 2015