

Board of Directors Regular Meeting - AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, August 20, 2013 – 7:00 p.m.
Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements - Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. If you wish to address the board, it asks that you complete a blue speaker request and deliver it to the President before the Public Comment portion of the meeting. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. If you wish to address the board, please complete a speaker request and deliver it to the President before the agenda item on which you wish to be heard is called. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report
- b. Parks Committee Report
- c. Communication Committee Report

4. Consent Items

- a. Approval of draft Minutes of July 16, 2013 Regular meeting of the Board of Directors
- b. Correspondence:
 - County of El Dorado Auditor Controller Quarterly Reports for Second Quarter 2013
 - Updated Certificate of Insurance from vendor California Pavement Maintenance Company, Inc.

5. Old Business

- a. Master Plan for District – Staff to provide update regarding status and Community Survey; Next Steps (Discussion)
- b. Enforcement Authority over CC&R's – Staff to provide update regarding Petition to Restore Authority for Oversight of CC&R Enforcement; Next steps (Discussion/Action Item)
- c. Acquisition of Audio/Projection/Video Equipment for Use at Community Events – Staff to report regarding completion of purchases (Discussion)
- d. Speed Control Measures – Staff to Discuss status of various speed control measures previously being considered for the District; Next steps (Discussion)

6. New Business

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

- a. Adoption of Amended Policy No. 3038 entitled Accounts Payable; Resolution 13-05; Revision to specify the procedural steps for payment of monthly payment obligations (Discussion/Action Item)
- b. Adoption of Amended Policy No. 3201 entitled Procedures for Enforcement of Ordinance Regarding Parking Restrictions; Resolution 13-06; Revision to address warning stickers issued to repeat offenders during any one year period (Discussion/Action Item)
- c. Grass Fire which Occurred on July 19, 2013 - Authorization for Expenditure of Funds from Approved Budget for Maintenance due to Damages sustained to District property and Authority Granted to General Manager to Execute Necessary Proposals/Purchase Orders/Agreement for this purpose (Discussion/Action Item)
- d. Fire Breaks - Consideration of Need for Additional Fire Breaks on District Property; Authorization for Expenditure of Funds from Approved Budget for this Purpose and Authority Granted to General Manager to Execute Necessary Proposal/Purchase Order/Agreement for Project (Discussion/Action Item)
- e. EID Water Meters/Backflow Device - Discussion of El Dorado Irrigation District Meters in Stonebriar Park and Backflow Device; Authorization for Expenditure of Funds from Approved Budget to bring backflow device(s) into compliance and Authority Granted to General Manager to Execute Necessary Proposal/Purchase Order/Agreement for Project (Discussion/Action Item)
- f. Direct Charge Assessment Correction for Dunnwood Drive Parcel - Parcel of Real Property Inadvertently not Included on County Tax Rolls for Direct Charge Assessment due to Board of Equalization error when Updating the Subdivision Map for William Lyon Homes; Authorization for Staff to Proceed with Procedure to Enroll the Parcel and Seek Payment for Escaped Direct Charge Assessment as allowed for Current Tax Roll plus Three Prior Tax Rolls (Discussion/Action Item)
- g. Street Repairs – Staff to present update; Authorization for Expenditure of Funds From Approved Budget for Repairs and Maintenance needed to Montecito and Manchester road areas and Authorization Granted to General Manager to Execute Necessary Proposal/Purchase Order/Agreement for Project (Discussion/Action Item)
- h. Consideration of Montrose Homeowner’s Request for Acquisition of District Property Adjacent to Homeowner’s Property (Discussion/Action Item)

7. Adjournment

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.