

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of JANUARY 21, 2014 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on January 21, 2014 was called to order at 7:03 p.m. by President Tim Halverson in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Halverson, Directors Gordon Fawkes and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone, were present at roll call. Matt Sites arrived during the General Manager's report.

2. Public Comment. There was no public comment.

3. Monthly Reports.

a. General Manager Report. Chaney presented an oral and written report. She advised that the pet waste stations were delivered to Tim Halverson for installation by him and John Kennedy. The tree trimming in the park has been finished to complete the storm drain/culvert maintenance work authorized by the Board at its October meeting. When doing the street light upgrade to LED lights, one pole was missed at the end of Manchester. The light was switched out to LED and also two bad photocells were replaced in other lights. She reported one encroachment permit was submitted and fee paid to allow backyard access. Chaney advised the Board about a truck parked in Springfield Meadows. She contacted the nearest homeowner who advised her that the truck belonged to a neighbor and is necessary for some construction work. The homeowner stated he gave permission for the truck to be parked on the street. As of the meeting date the truck had been moved. The final item Chaney discussed was the drought status and EID's request that its customers voluntarily conserve water. Depending on drought levels ranging from 1 to 4, various water conservation reductions may be mandated and surcharges may be levied. She will continue to monitor this matter and will discuss conservation measures with the landscapers for watering purposes. The Board mentioned possibly looking at a redesign of entrance landscaping to use only drip line watering. Tim Halverson asked about the speed data recorded by the speed signs. Chaney will contact the speed sign vendor to obtain the information needed to pull the data from the signs and relay it to Matt Sites who will pull the data.

b. Parks Committee Report. None.

c. Communications Committee Report. None.

4. Consent Items

The Consent items, including approval of Minutes of November 19, 2013 Regular meeting; financial report for period ended November 30, 2013 prepared by the Auditor Controller's office; bank statements for December 15 and January 15 periods, State Controller notice regarding California Public Records Act claiming instructions, CSDA letter calling for nominations to Board of Directors, PGE letter regarding usage and savings, and EED Notice of Contribution Rates for 2014 were considered. President asked if there were any items requested for removal from the Consent Calendar for discussion. There were none. Director Gordon Fawkes noted his abstention from approval of the November 19, 2013 minutes since he was absent at that meeting. Director Mark Magee moved to approve the consent items and accept and file the items; second by Tim Halverson; motion carried.

AYES: Halverson, Sites, Magee, Fawkes

NOES: None

ABSENT: Kennedy

ABSTAIN: Fawkes abstained from Minutes of November 19, 2013 meeting

5. Old Business

a. **Enforcement Authority over CC&R's.** President Halverson outlined the status of this item. He reported that the Options Memorandum had been completed and sent to resident Natalie Feuerstein for comment as discussed at a prior meeting. Comments have not yet been received back from Natalie. After collaboration takes place, the Options

statement will be published for public review and a comment period. The Board will publish the information on its website, distribute through Yahoo Groups, and put up a new final poll since the first polling attempt was not clear, and look at posting on the Neighborhood Page also.

b. Master Plan for District. Director Matt Sites gave an update on his work on the Master Plan document. The General Manager and Board Clerk provided supplemental information and revisions regarding financial issues, implementation and executive summary. The Board discussed various components of the Nexus Study. It is expected that an updated draft of the Master Plan document will be completed by Matt prior to the next meeting.

c. 601 Barranca Sidewalk Issue. Chaney reported she has spoken with the homeowner and explained that during this process of notification about the problems, the property was sold and the new homeowner just learned of the Board's request for repair of this safety issue. The Board discussed options available since the homeowner indicated they do not have funds immediately available to do the repairs having just closed escrow. The Ordinance provides the right to lien the property. The question was asked if the District is entitled to reimbursement of attorney's fees spent on the matter also. Discussion was had about allowing the homeowner to reimburse the costs of repair over time pursuant to a Promissory Note in favor of the District. The Board discussed terms including interest at 2% over a one year term. Further comments were to have a clause in the note which provides for automatic recordation of a lien if the note is not fully satisfied per its terms. By informal poll of the Board members, it was the unanimous direction of the Board to proceed in this manner. Chaney said she would discuss the particulars with legal counsel to implement this direction and obtain the procedure for placing a lien on property. Matt Sites made a friendly amendment to note that this is a special case by reason of the fact that ownership of the property changed while the issue was being pursued and the method being discussed for handling via execution of a promissory note is not precedent setting. The Board members unanimously agreed.

7. New Business

a. Annual Organizational Meeting (RHCS Policy no. 5010.5). Discussion was had regarding the offices for 2014. Tim Halverson made a motion to nominate Matt Sites to serve as President for 2014; second by Mark Magee; motion carried.

AYES: Halverson, Sites, Magee, Fawkes

NOES: None

ABSENT: Kennedy

ABSTAIN: None

Mark Magee made a motion to nominate Tim Halverson to serve as Vice President; second by Gordon Fawkes; motion carried.

AYES: Halverson, Sites, Magee, Fawkes

NOES: None

ABSENT: Kennedy

ABSTAIN: None

Adjournment.

The meeting was adjourned at 8:30 p.m. upon a motion by Tim Halverson, second by Mark Magee; motion carried.

Submitted by:

/s/

Linda Stone, Board Secretary

Approved by Board: 2/18/2014