

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of MAY 20, 2014 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on May 20, 2014 was called to order at 6:34 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, John Kennedy, and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone. Director Gordon Fawkes was absent.

2. Convene to Closed Session.

The closed session meeting was convened at 6:35 p.m. for conference with legal counsel. There was no reportable action taken. The meeting reconvened to Open Session at 7:16 p.m. with members of the public now present.

3. Public Comment. Nina Shouse talked about the upcoming 4th of July event at Stonebriar Park. She understands the District is going to provide rental of the port-a-potties for the event and wants to make sure she and the District are coordinated. She also brought some insurance information for the vendor she uses for rentals. The insurance will need to be finalized. President Sites asked that this event be put on the next meeting agenda for discussion.

4. Monthly Reports.

a. General Manager Report. Chaney presented an oral and written report. She advised that installation of the pet waste stations has been completed by the local Boy Scout Troop as a volunteer project organized by resident Nina Shouse. She reported that rotors need to be replaced in the irrigation system at Stonebriar Park at a cost of \$825.00. She also talked about the mandatory water cut-backs as part of EID's Drought Action Plan. She reported that she has submitted a commercial exemption request to EID to increase the water use to 4 days per week from 3 days and alternating weekly the additional day. The hope is that the combined savings from White Rock nozzle switchover and the District's reduced watering will meet the 30% reduction requirement without losing any grass. The District views brown and dead grass as a safety and fire issue so is working hard to preserve it.

b. Parks Committee Report. None.

c. Communications Committee Report. The Communications Committee did not meet this month but discussion was had about preparing the next Newsletter for dispatch in June. The Board would like to include information about the 4th of July event. A draft newsletter will be prepared for discussion at the next regular meeting in June.

5. Consent Items

Linda Stone requested that the May 15 bank statement be removed from the Consent items as she has not yet received it. In addition, the Board removed the Community Development Agency Notice of Initial Consultation information regarding El Dorado Springs 23 proposed tentative map item from the Consent items. The remaining Consent items, including approval of Minutes of March 18, 2014 Regular meeting; financial report for periods ended March 31 and April 30, 2014 prepared by the Auditor Controller's office; bank statement for period ending April 15, 2014; EID Newsletter-special Drought Edition March-April 2014; PG&E Notice about peak pricing; El Dorado County Community Development Agency-Long Range Planning Notice of Availability of a Draft Environmental Impact Report ; CSDA Memorandum re Proposed CSDA Bylaws updated; and Auditor-Controller Notice re Statewide Legal Decision regarding Special Taxes dated May 1, 2014 were considered. Director Tim Halverson moved to approve the consent items and accept and file the items; second by Director John Kennedy; motion carried.

AYES: Sites, Halverson, Magee, Kennedy

NOES: None

ABSENT: Fawkes

ABSTAIN: None

The correspondence item removed from the Consent calendar received from the Community Development Agency entitled Notice of Initial Consultation information regarding El Dorado Springs 23 proposed tentative map was discussed. The Board took note of the request for a proposed tentative map to create 49 residential lots on the 21.65 acre parcel of property located on the north side of White Rock Road southwest of the intersection with Stonebriar Drive with a proposed density of 2.26 dwelling units per acre. The deadline for submission of comments is June 13, 2014. It was noted that the tentative map does not show any road connecting this site to the existing roads of the District. Access to the site would be from White Rock Road across from Carson Drive. It appears a second access road to the proposed development from White Rock Road is also planned. President Sites said even if the tentative map is approved, the District can still have the benefit of the assessment for each of these parcels if the District completes its work on the Master Plan and Nexus Study soon.

6. Old Business

a. Master Plan for District. President Sites thanked Director Gordon Fawkes for the comments provided for the draft Master Plan. The remaining portions needing completion are the Mission and Vision Statements; however the draft is complete enough to provide to the consultant for a cost estimate for the Nexus Study. The Board inquired if the District has received repayment of the Prop 1A loan. The Clerk said she is certain it has been received, but will double check to confirm. In its approved Budget for fiscal year 2013-14, the Board included funds for work on the Master Plan and associated studies. President Matt Sites made a motion to authorize expenditure of funds in an amount not to exceed \$14,000 to defray costs associated with the Master Plan and Nexus Study; second by Director Tim Halverson; motion carried.

AYES: Sites, Halverson, Magee, Kennedy

NOES: None

ABSENT: Fawkes

ABSTAIN: None

b. White Rock Road Landscaped Area Replacement of Sprinkler Heads to Low Water Usage. Chaney followed up her report at the March meeting about the EID program for switching over existing controllers to a climate based system and the available \$1,500 rebate for eligible equipment. Chaney confirmed the District has been approved for the \$1,500 rebate from EID. Based on the available rebate from the CII Incentive Rebate Program with EID and expected water usage and cost savings, director Tim Halverson made a motion to authorize expenditure of funds in an amount not to exceed \$3,000 to upgrade the District's control unit and sprinkler heads; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Magee, Kennedy

NOES: None

ABSENT: Fawkes

ABSTAIN: None

8. New Business

a. El Dorado Hills Fire Department change in Unimproved Property Hazard Abatement Standard for 2014.

Correspondence was received from the Fire Department announcing changes to its fire abatement program including increasing clearance from 30 feet to 100 feet of hazardous weeds, brush and other vegetation from combustible structures on adjacent parcels; increasing the requirement for trimming trees to 6 feet above ground level for trees within 100 feet of combustible structures on adjacent parcels; and discontinuing the voluntary contracting program for abatement of weeds by the district contractor. It is now the property owner's responsibility to secure a contractor for abatement of weeds. The District's existing contract with New Generation Landscaping for grounds maintenance includes the cutting of fire breaks once per year, but the included cost was based on 30' fire breaks. Chaney has secured a bid in the amount of \$2,750 to increase the width of the fire breaks to the 100' requirement of the Fire Department. She is in the process of obtaining at least two additional bids for this service. Director Tim Halverson made a motion to approve expenditure of funds in an amount not to exceed \$2,750 to defray the costs associated

with cutting fire breaks to meet the new unimproved property hazard abatement standard for 2014 imposed by the Fire Department; Director Mark Magee second; motion carried.

AYES: Sites, Halverson, Magee, Kennedy

NOES: None

ABSENT: Fawkes

ABSTAIN: None

The Board requested that the issue of dozing additional fire breaks be put on the agenda for the next meeting in June.

b. Consolidated General Election to be Held November 4, 2014. Correspondence was received from the County of El Dorado Registrar of Voters regarding the necessary forms for the November 4 election. There are two members of the board to be elected for full four year terms to expire in December of 2018. Director Tim Halverson moved to adopt Resolution 14-01 declaring an election be held in its jurisdiction, consolidating with other Districts, and requesting election services; second by Director John Kennedy; motion carried.

AYES: Sites, Halverson, Magee, Kennedy

NOES: None

ABSENT: Fawkes

ABSTAIN: None

c. Movie Night in the Park. The Board discussed its desire to hold a Movie Night in the Park for residents. The date of June 21 was selected beginning at 7:00 with the movie at 8:00 p.m. Nine Shouse offered to check on offering snacks for sale at the event via the Boy Scouts. Director John Kennedy said he has a Sam's Club membership. Director Tim Halverson made a motion to approve expenditure of funds in an amount not to exceed \$550 to defray the costs of the event, including potty rental, insurance, food, drinks and incidentals; Director Mark Magee second; motion carried.

AYES: Sites, Halverson, Magee, Kennedy

NOES: None

ABSENT: Fawkes

ABSTAIN: None

Adjournment.

The meeting was adjourned at 8:06 p.m. upon a motion by Tim Halverson, second by John Kennedy; motion carried.

Submitted by:

/s/

Linda Stone, Board Secretary

Approved by Board: June 17, 2014