

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of OCTOBER 21, 2014 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on October 21, 2014 was called to order at 7:02 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, John Kennedy, and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. Director Gordon Fawkes was absent.

2. Closed Session.

At 7:02 the Board convened to Closed Session for conference with legal counsel. There was no reportable action taken. Instructions were given to staff. The meeting reconvened to Open Session at 7:35 p.m. with members of the public now present.

3. Public Comment. None.

4. Monthly Reports

General Manager Report. Chaney presented an oral and written report. She continues to routinely work with the landscapers and is paying special attention to the drainage outlets to ensure they are clear prior to rainy season. Two broken rotors in the irrigation system were repaired in the park playground area. She dispatched letters to residents that have storm drains in front of their property asking them to be proactive regarding leaf and debris clean up to prevent street flooding. Three warning stickers were issued for encroachment issues. She continues to work on sign issues and installation of the additional pet waste station. Discussion was had regarding exactly where the station should be installed. She reported that the crack-fill work in Stonebriar is complete. Resident concerns reported during the month include one resident to whom she provided explanation about the annual \$200 assessment collected on the tax roll. The clerk was asked to put on the next agenda the issue of speed cushions and discussion of the event calendar for 2015.

b. Communications Committee Report. The Communications Committee did not meet this month. The Board indicated its desire to dispatch newsletters in about June and December of each year.

5. Consent Items

The Consent items, consisting of the draft Minutes of September 16, 2014 regular meeting of the Board of Directors, financial reports for period ended June 30, 2014 (FY14) prepared by Auditor's office, financial reports for period ended July 31, 2014 prepared by Auditor's office, financial reports for period ended August 31, 2014 prepared by Auditor's office, financial reports for period ended September 20, 2014 prepared by Auditor's office, Bank statement for periods ended September 15, 2014 and October 15, 2014, September 22 Letter from EID regarding Water Efficiency Outreach to Top Commercial, Industrial and Institutional Water Users (Stonebriar Drive Account), September 27 Letter from PG&E regarding 60 Day Notification of Transition to Peak Day Pricing Electric Rate Plans for Business, El Dorado LAFCO Notice of Protest Hearing October 22, 2014 regarding Latrobe Fire Protection District Dissolution and Reorganization, and October 1, 2014 Community Development Agency Long Range Planning Notice of Preparation and Notice of Public Scoping Meeting Draft EIR for Sign Ordinance Update were considered. Vice President Tim Halverson moved to approve the consent items and accept and file the items; second by Director John Kennedy; motion carried.

AYES: Sites, Halverson, Kennedy and Magee

NOES: None

ABSENT: Fawkes

ABSTAIN: None

6. Old Business.

a. Development of Parcel Located Within District. Staff presented the draft Development Agreement between the District and Standard Pacific Corp. which has received approval as to form by the District's legal counsel. President Matt Sites made a motion for approval of the agreement, authorization for its execution by the General Manager , and authority to take such actions as may be necessary to carry out the terms of the agreement; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Kennedy and Magee

NOES: None

ABSENT: Fawkes

ABSTAIN: None

7. New Business

a. RHCSA Audit Conducted for Fiscal Years Ended June 30, 2012 and June 30, 2013. The Audit Report prepared by Vaughn Johnson, CPA was presented for discussion and approval. There were no questions for discussion. Vice President Tim Halverson made a motion to approval the Audit Report for Fiscal Years Ended June 30, 2012 and June 30, 2013 as prepared and for its dispatch and filing with the appropriate authorities; second by Director John Kennedy; motion carried.

AYES: Sites, Halverson, Kennedy and Magee

NOES: None

ABSENT: Fawkes

ABSTAIN: None

b. Fiber Bark for Playground Area at Stonebriar Park. The General Manager reported that additional bark is needed to replace and refill the playground area at the park. Vice President Tim Halverson made a motion to authorize expenditure of funds to defray costs of purchase of replacement fiber bark for playground area in an amount not to exceed \$1,000; second by Director John Kennedy; motion carried.

AYES: Sites, Halverson, Kennedy and Magee

NOES: None

ABSENT: Fawkes

ABSTAIN: None

c. Bulletin Board at Stonebriar Park Location. The General Manager reported that the bulletin board at the Stonebriar Park location is in need of replacement. The lock has been replaced numerous times and the existing board is worn out and not weather resistant. Vice President Tim Halverson made a motion to approve expenditure of not to exceed \$700.00 for purchase of a replacement bulletin board and installation; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Kennedy and Magee

NOES: None

ABSENT: Fawkes

ABSTAIN: None

Adjournment.

The meeting was adjourned at 9:02 p.m. upon a motion by Matt Sites, second by Tim Halverson; motion carried.

Submitted by:

/s/

Linda Stone, Board Secretary

Approved by Board: December 16, 2014