

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of MAY 17, 2016 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on May 17, 2016 was called to order at 7:00 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Gordon Fawkes, Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call along with residents. Director John Kennedy was absent.

2. Public Comment. Karen Collins, a resident of the Shadow Hills neighborhood, spoke about her concerns related to the JPA connector including the insufficient sound wall, noise pollution, lighting pollution, a 55 mph zone on a curve, and the roadway moving closer to residential homes. She said removal of trees has also taken away added protection against vehicles running off the road and ending up in a yard. An impact rated wall or natural large boulders would help mitigate that problem. The sound wall issue will be placed on next month's agenda for further discussion.

Public comments were also made about vandalism to the El Dorado Hills sign and trash being left up in the area. The District had been previously approached by the El Dorado Hills Rotary about the possibility of illuminating the sign but no follow up communications were made. The matter will be placed on next month's agenda to discuss the possibility of the Boy Scouts helping out and Tim Halverson's outreach to the Chamber of Commerce about the issue.

3. Monthly Reports

a. General Manager Report. Chaney presented an oral and written report. Issues discussed with the landscapers this month included getting the firebreaks completed. She said that Veerkamp has finished scraping the perimeter fire breaks. She said the landscaping irrigation was fixed as a result of the accident and that a claim had been submitted to AAA. The clerk reported payment has been received.

Chaney reported receiving a few telephone calls about the Community Garage Sale and how the advertising worked. She removed several signs which were left up after the sale was finished. The No Trespassing Signs were installed and she is hopeful that will help mitigate the trespassing into open space and in the area of the El Dorado Hills sign. She mentioned that is planning to reach out to residents with connections to the Boy Scouts as possible solar spotlights could be installed. She is looking for ideas to help dissuade mischief. Chaney reported some actual damage to the sign and rocks from the wall itself beginning to crumble off. She has contacted two masons so far requesting that they submit proposals for repair. Two warning stickers were issued, one for a trailer and one for basketball hoop. The road sealing project in Stonebriar is underway and nearing completion. A few residents voiced complaints about the necessary street closures but most people expressed satisfaction with the results. Movie night is upcoming on June 11. The event will be posted to the website.

b. Communications Committee Report. The Communications Committee did not meet this month.

4. Consent Items

The consent items consisting of the draft Minutes of April 19, 2016 Regular meeting of the Board of Directors; Financial Report prepared by the County Auditor's office for the month ending April 30 2016; correspondence including El Dorado County Community Development Agency April 22, 2016 Notice of Availability of Partial Recirculated Draft Environmental Impact Report for the Central El Dorado Hills Specific Plan; CSDA April 29, 2016 Memorandum re Proposed CSDA Bylaws Updates; iStorage April 29, 2016 Rental Rate Increase Notice; and EID email notification Subject: EID Lifts Drought Emergency were considered. Director Gordon Fawkes moved to approve the consent items and accept and file the items; second by Director Tim Halverson; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

5. Old Business.

- a. **El Dorado Springs Development Status.** Following up on the specifications called for in the Utility Easement Agreement, Chaney met on site with a representative from DOT to discuss the changes requested. She was assured that the finished result will be designed so the water drains properly. Rachel Corona will be sending language to insert into the Utility Easement Agreement acceptable to all parties.
- b. **Folsom Heights Plans for Roadway at Prima.** Chaney reported that it appears Folsom Heights developers are trying to grant access to another developer to piggyback for use of the Prima and Montrose easement. Chaney consulted legal counsel and was advised that a third party has no right to use another's easement. She is working with representatives of EID also regarding these issues. The Russell Ranch developers through Tracy Ferguson, Project Manager for the New Home Company, is seeking a temporary right of entry from the District, temporary construction of water pipeline and road access. It was noted that the existing easement is not Folsom Height's easement to grant to a third party. The District's goal is to work with Folsom Heights to mitigate the District's issues. The Board discussed appointing an ad hoc committee for the purpose of doing needed research, meeting with representatives of the developers to discuss these issues, and reporting back to the Board. Matt Sites and Tim Halverson were appointed to the ad hoc committee.
- c. **Landscape Damage to Stonebriar Entrance as Result of Auto Accident.** Chaney covered this item in her General Manager report. Repairs have been made, a claim filed with the auto insurance carrier, and the claim paid.
- d. **Master Plan for the District.** Chaney reported that she located the map depicting the design for the park, and Stonebriar as-build plans which is a good starting point for the design. She mentioned that the park design included 50 parking spots. The board commented that its prior draft plan ideas included 20 spots and was in a good location. The Board called for the scheduling of a Special meeting for the purpose of a Master Plan workshop so specific focused attention can be given to the next steps. The special meeting will be held prior to the next regular board meeting, provided that the meeting room is available.

6. New Business.

- a. **4th of July Event in Stonebriar Park 2016.** Director Tim Halverson made a motion to approve expenditure in an amount not to exceed \$850.00 for the 4th of July event this year, which includes obtaining event liability insurance; second by President Matt Sites; motion carried.
AYES: Sites, Halverson, Fawkes and Magee
NOES: None
ABSENT: Kennedy
ABSTAIN: None
- b. **RHCSD Special Assessment.** The Board acknowledged the fact that the infrastructure of the District, including such things as drain pipes and roads and their foundation, are aging and increased expenditures for their maintenance and repair can be expected in the coming years. In order to have the specific and current information necessary to project those costs and thereby demonstrate the potential need for an increase in the District's per parcel special assessment, it is the Board's goal to complete the Master Plan and Nexus Study so it will have the information necessary on which to base decisions. This matter was tabled at this time.

- c. **Budget Fiscal Year 2017.** The clerk introduced an initial draft budget in the early stage of development for review and requested that the Board review and provide input and requested revisions in advance of the June meeting where the Preliminary Budget will be formally considered.

The Board determined to add an additional agenda item for discussion.

- d. **Unauthorized Use of Park Fields by Sports Teams.** The issue of use of the park fields by baseball coaches was discussed. The Board reiterated its policy that organized sports teams may not wear cleats, and must obtain a use permit, provide the necessary insurance coverage, and that it will have zero tolerance for violations of the policy.

7. Adjournment.

The meeting was adjourned at 8:45 p.m. upon a motion by Matt Sites, second by Tim Halverson; motion carried.

Submitted by:

/s/
Linda Stone, Board Secretary

Approved by Board: June 21, 2016