

**ROLLING HILLS COMMUNITY SERVICES DISTRICT**  
**MINUTES of SEPTEMBER 7, 2016 SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The special meeting of the Rolling Hills CSD held on September 7, 2016 was called to order at 7:03 p.m. by President Matt Sites at the Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Gordon Fawkes, and Mark Magee, General Manager Chaney Hicks, Board Secretary Linda Stone, and a member of the public were present at roll call. Director John Kennedy was absent.

**Public Comment.** None.

**3. Emergency Power at Berkshire Park.** Chaney Hicks discussed the problems with the electrical box located at the mouth of Berkshire Park and the difficulties had in diagnosing the electrical problems. It was determined that the pressure of tree roots and water collecting caused damage; thus when a load was put on the line there was not enough voltage to drive the amperage back through the neutral conductor. The Board acknowledged the contractor saying the work done was temporary only and that a permanent fix was needed. The Board discussed options and unanimously agreed that any wires or electrical runs would be located underground, not above ground or strapped to a fence. The Board also discussed long term solutions and locations where electrical boxes could be beneficial. After discussion, Director Gordon Fawkes made a motion to approve expenditure of funds from approved FY17 budget in the amount of \$3,100 for the emergency electrical work done at Berkshire Park and going forward specified the permanent solution will be underground electrical repair reusing the temporary conduit and wire run for the temporary repair as much as possible and include two strategically placed junction boxes to provide for future development; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

The Board noted having the additional electrical junction boxes will give the District an opportunity to revisit the possibility of lighting in the parking lot area of Berkshire Park. This park improvement will be considered once the development funds are received when looking at upgrading for future improvements.

**4. Removal of Four Trees in Berkshire Park Causing Hazardous Situation.** Chaney discussed that the irrigation system in Berkshire Park where the trees are leaning and dying was abandoned years ago and pointed out the potential hazardous condition. In addition to these four trees, Director Fawkes said it is important to review the overall condition of the trees to identify potential issues and learn what steps should be taken such as irrigation, fertilization, removal, and trimming. After discussion, Director Halverson made a motion to authorize expenditure of funds from approved FY17 budget in an amount not to exceed \$2,500 for the work to remove the four trees causing the hazardous condition; Director Matt Sites made a substitute motion to authorize expenditure of funds from approved FY17 budget in an amount not to exceed \$3,000 for the work to remove the four trees causing the hazardous condition, with the goal of keeping the cost to \$2,500; second by Director Gordon Fawkes; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

**Adjournment.**

The meeting was adjourned at 7:53 p.m. upon a motion by Matt Sites, second by Gordon Fawkes; motion carried.

Submitted by:

/s/

Linda Stone, Board Secretary

Approved by Board: September 20, 2016