

**ROLLING HILLS COMMUNITY SERVICES DISTRICT**  
**MINUTES of SEPTEMBER 20, 2016 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on September 20, 2016 was called to order at 7:02 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Mark Magee, Gordon Fawkes, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. Directors Tim Halverson and John Kennedy were absent. One resident of the community was also present.

**2. Public Comment.** Ed McGowan commented that his wall was flooded by a sprinkler which left calcium deposits and that the water pattern as evidenced on the wall is evident. He suggested that the landscapers should be testing the sprinklers routinely.

**3. Monthly Reports**

a. General Manager Report. Chaney presented an oral and written report. Issues discussed with the landscapers this month included installation of color annuals at Springfield Meadows entrance and follow up with routine services. The work was completed to repair the El Dorado Hills sign due to vandalism. Discussions were had with legal counsel about the inability to enforce no-trespassing and preventing people from climbing on the sign, etc. He confirmed that the District would not have liability for injuries due to people trespassing and getting injured. She raised the issue of the continued skate ramp encroachment issue and the need for a process to remove such equipment at the lowest cost to the District. She sent one certified letter this month after repeated requests for a property owner to remove the encroachment of vegetation overgrowth into the street causing reduced visibility and a dangerous road condition. The deadline for compliance is September 28 or the District will be forced to remove the encroachment and bill the property owner for the costs.

b. Master Plan Committee Report. Chaney discussed the upcoming Chili Cook-off and Movie Night and presentation regarding the status of the draft Master Plan. Information will be presented using the projector and copies of the proposed plan and drawing will be available to hand out.

**4. Consent Items**

The consent items consisting of the draft Minutes of August 16, 2016, regular meeting and September 7, 2016, special meeting, Financial Reports prepared by the County Auditor's office for the month ending June 30, 2016, the FY16 year-end reports through June 30, 2016, and the report for the month ending July 31, 2016, correspondence including bank statements for periods ended July 15, 2016, August 12, 2016, and September 15, 2016, and August 23, 2016 memorandum from the County Auditor-Controller's office regarding property taxes revenue estimates for FY17 lien date tax rolls (estimated at \$78,652) were considered. Director Gordon Fawkes moved to approve the consent items and accept and file the items as presented; second by Director Mark Magee; motion carried.

AYES: Sites, Fawkes, and Magee

NOES: None

ABSENT: Kennedy and Halverson

ABSTAIN: None

**5. Old Business.**

- a. **Connectivity to Adjacent Parcels of Property.** Chaney summarized the Board's efforts to respond to questions from planners in Folsom with regard to the development projects immediately adjacent to the District and her attendance at meetings hosted by planners. The City of Folsom's planning documents mandate bike trails to connect to neighboring developments so the District has responded to inquiries and also tried to obtain information specifically on that subject so it is not surprised after the fact and without having had an

opportunity to provide input on trails, which if installed may impact the District. In addition, Chaney and Board members provided further information to the resident attending the meeting about its efforts through the Master Plan development process to obtain input and opinions from the District residents about their desires for the community. With respect to bike trails, the first survey conducted resulted in 64% of people responding being in favor of bike trails; the more recent survey results were ambiguous as 46% were in favor. The issue of the District's communications with others about connectivity resulted in a public records act request to the District from a resident asking for all documentation on these types of issues. The District is responding to the request and continues to encourage residents with questions or concerns to come to the monthly board meetings so an open exchange can be had. It is the continued hope of the District that residents will come to meetings and discuss all issues affecting or potentially affecting the District.

- b. Vehicular Access to Open Space from Dunnwood Drive.** As discussed at the last meeting, the access area was measured and determined that there is plenty of room to install a gate, posts, or other means to deter access. Director Fawkes asked what objections others have to post and a chain for this purpose which is more cost effective. President Sites express some concern about possible issues with a chain. After discussion, Director Mark Magee made a motion to approve expenditure from the approved FY17 budget of a sum of not to exceed \$2,350 for fabrication and installation of a gate at the access location on Dunnwood Drive to block vehicular access, noting also to be uniform with other gates for this purpose already installed in the District; second by President Sites; motion carried.

AYES: Sites, Fawkes, and Magee

NOES: None

ABSENT: Kennedy and Halverson

ABSTAIN: None

- c. Power at Berkshire Park.** Chaney gave a brief review of the power failure experienced and the emergency temporary fix which was done. After discussion Director Gordon Fawkes made a motion to approve expenditure from the approved FY17 budget a sum of not to exceed \$3,300 for installation of permanent power which will include trenching, utilization of existing PVC pipe/electrical wire to the extent possible, and electrical junction boxes for future tie-ins; second by Director Mark Magee; motion carried.

AYES: Sites, Fawkes, and Magee

NOES: None

ABSENT: Kennedy and Halverson

ABSTAIN: None

- d. Removal of Trees at Berkshire Park Causing Hazardous Situation.** Chaney reported back to the board about the four trees approved for removal in Berkshire Park at a cost of not to exceed \$3,000. The work was commenced and it was discovered that a fifth tree was also impacted and needed removal. Because the work was in progress and the additional amount was within the General Manager's authority, the fifth tree was removed at a cost of \$250. President Matt Sites made a motion to approve and ratify expenditure of the additional \$250 to complete this project at a total cost of \$3,250; second by Director Mark Magee; motion carried.

AYES: Sites, Fawkes, and Magee

NOES: None

ABSENT: Kennedy and Halverson

ABSTAIN: None

## 6. New Business.

- e. CSD Event September 24, 2016 – Chili Cook-Off and Presentation of Final Draft of Master Plan for Consideration and Comment.** The Board discussed plans for the upcoming Chili Cook-off event and presentation of the final draft Master Plan to residents. The Board agreed to rent the porta-potty for the

weekend only. Director Mark Magee made a motion to approve expenditure of not to exceed \$400 from the approved FY17 budget to defray expenses for this event; second by Director Gordon Fawkes; motion carried.

AYES: Sites, Fawkes, and Magee

NOES: None

ABSENT: Kennedy and Halverson

ABSTAIN: None

**f. Public Meetings Held by El Dorado Hills Fire Department Regarding Traffic Calming Measures and Procedures.**

Chaney briefed the Board about her attendance at the meeting hosted by the Fire Department on the subject of traffic measures to reduce speed. The Fire Department's policy prohibiting vertical roadway deflections as a means of deterring speed was evaluated through the traffic study done by the Fire Department's traffic engineer, Traffic Works. The Board received a copy of the preliminary report prepared by Traffic Works entitled "Evaluation of Policy on Vertical Roadway Deflection Devices Best Practices for Traffic Calming Devices" dated September 14, 2016. The Fire Department at the meeting did say that they do exceed speed limits when necessary which is different from what they have previously said. The report resulted in three tiers of measures to be taken: Tier 1-Confirm, establish and enforce speed limit; implement traffic control devices; Tier 2-Non-Vertical Treatments with Limited Effect or no Effect on Emergency Response; and Tier3-Modified Vertical Roadway Deflections. The District has already implemented Tier 1 measures by installing the radar speed signs which have confirmed the speeding problem by the data provided and implemented traffic control devices. The District has also implemented Tier 2 measures including installation of roadway markings to reduce the lane size. The Board discussed it may need to hire a traffic engineer to specifically evaluate the District's affected roadways and will investigate the cost for these services.

**7. Adjournment.**

The meeting was adjourned at 8:33 p.m. upon a motion by Matt Sites, second by Mark Magee; motion carried.

Submitted by:

/s/

Linda Stone, Board Secretary

Approved by Board: October 18, 2016