

ROLLING HILLS COMMUNITY SERVICES DISTRICT

MINUTES of MARCH 15, 2011 MEETING OF THE BOARD OF DIRECTORS

Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on March 15, 2011 was called to order at 7:06 p.m. by President Tim Halverson in the meeting room at Rolling Hills Community Church, White Rock Road, El Dorado Hills, California. In addition to President Halverson, Directors John Kennedy and Bill Grava, General Manager Chaney Hicks and Board Secretary Linda Stone were present. Director Mark Magee joined the meeting at 7:10 p.m. Nine residents of the community were also present.

2. Public Comment. Various residents from Stonebriar who reside on Dunnwood Drive spoke regarding their request that additional trees be planted along Dunnwood Drive to serve as a shield from the freeway and to mitigate noise. They suggested that the Board develop a plan for Dunnwood Drive, and brought forth ideas to help defray costs including organizing a Volunteer Day, having residents donate trees, and implementing an "Adopt-A-Tree" program. Additionally they requested that pre-emergent be applied to the barked bank area along Dunnwood to eliminate weeds. This issue was addressed by General Manager Chaney Hicks under her General Manager report.

3. Monthly Reports.

a. General Manager Report.

Chaney spoke regarding matters not on the agenda, including the status of a request for trees along Dunnwood Drive and her work in that area since the matter was first brought up under Public Comment at the February meeting. She explained that the irrigation system in place is not functioning properly which contributed to the loss of some trees since the last planting. She has a meeting scheduled with the landscape provider on March 16th to discuss both the irrigation system and to obtain their input regarding the number of trees suggested to ultimately provide a screen from the freeway as the trees grow and mature. Regarding the electrical issues at the entrance to Stonebriar, Chaney advised that William Lyon Homes has obtained a permit from the County to do the work. JLS, the electrical contractor, has submitted a plan for repair work to the County and received approval. Due to the weather, work has not commenced. PGE is on stand-by due to their lines near the area. In addition, Chaney reported that she is working with Lt. Ashworth of the Sheriff's department regarding off-road vehicle issues in the park; she has obtained estimates regarding installation of posts by the emergency gates; in addition to the water issues on the road in Shadow Hills, she has become aware of a water issue in Stonebriar as well; and continues to work with Wildlife Services to remove the beaver that has moved to a new location in the wetlands area. She reported no further road flooding issues have been experienced since the cleaning of the culvert /drainage areas.

4. Consent Items

The consent items were reviewed by the board, including the draft minutes of the February 15, 2011 meeting of the board of directors; the monthly financial reports prepared by the Auditor's office for periods January and February 2011, respectively; purchase order from SunWorld dated February 21, 2011 in the amount of \$960.00, approved on an emergency basis by the General Manager to clean out 42" storm drain and remove existing debris at the culvert area near Haddington to prevent flooding due to impending rains; and all correspondence. Discussion was had regarding the draft minutes for the February 15, 2011 meeting. The minutes were revised to indicate that the board is looking at the status of trees planted along Dunnwood and it intends to discuss the matter with landscapers. Director Bill

Grava moved to approve the consent items, including the minutes as amended; second by Vice President John Kennedy; motion carried.

AYES: Halverson, Kennedy, Grava, Magee.

NOES: None

ABSENT: None

ABSTAIN: None

5. Old Business

a. Replacement of Stolen Entrance Signs/Painting Fences prior to Reinstallation. General Manager Hicks brought a sample of the lettering selected for replacement and use on the entrance signs and confirmed that it has a 10 year life expectancy. She reported that she was able to negotiate a lower price for the repainting of the fencing on which the signs are installed and further discounts from the sign company if all signs are ordered at the same time. In light of that information and the board's intention to review replacement of the Stonebriar oval signs at its April meeting, the order has not yet been placed for the lettering and Shadow Hills plaque approved at the last meeting. After discussion, Vice President John Kennedy moved to approve expenditure of an additional \$1,600.00 to defray the cost for purchase of the Shadow Hills entrance plaque sign, the Stonebriar lettering, the three Stonebriar oval signs, and painting of the Stonebriar fencing, bringing the approved total cost to not exceed \$5,100.00. The motion was seconded by Director Mark Magee; motion carried. In addition, Chaney will seek to include warranty language in the final proposal.

AYES: Halverson, Kennedy, Grava, Magee.

NOES: None

ABSENT: None

ABSTAIN: None

b. Speed Cushions on Stonebriar Drive. No action taken at this time. The issue continues to be on the board's list of items to address.

c. Stop Sign at Belhaven and Montrose. No action taken.

d. Shadow Hills Road Resurfacing. No action taken at this time as the weather continues to be too wet. It was noted that there may be an additional water seepage issue at Stonebriar Court and Prima Drive in Stonebriar.

e. Replacement Lights at Stonebriar Entrance. General Manager Hicks reported she has done research into possible tamper proof lighting, photocells, and other options. The board determined to take no action at this time.

6. New Business

a. Request for Installation of Lights and Trash Receptacles in Berkshire Park. Two residents adjacent to Berkshire Park reported that the lack of any lighting in the open space area provides the opportunity for people to loiter, dispose of unwanted garbage, and conduct questionable activities in the area after dark. It was noted that presently there is no posted sign designating the park hours. The General Manager will cause a sign to be posted in Berkshire Park. The General Manager also reported about her preliminary findings regarding solar powered lamp posts. The board determined to look into various options which may be available.

b. Stop Sign at Montrose and Stonebriar. The cost for re-installation of the stop sign at this location falls within the authority of the General Manager. No action was necessary by the Board.

c. Repair of Split Rail Fence at Stonebriar Park. The cost for repair of the fencing at Stonebriar Park falls within the authority of the General Manager. No action was necessary by the Board.

d. Speed Control Radar Signs. Chaney Hicks reported that the radar sign has a programming issue and needs to be returned to Radar Sign for repair. The estimated cost for repair is \$450.00. Should the board wish to upgrade this sign to match the other radar sign with current software, the additional cost would be \$295.00. President Tim Halverson moved to approve expenditure in an amount not to exceed \$750.00 for repair and upgrade to the speed radar sign; second by Director Mark Magee; motion carried.

AYES: Halverson, Kennedy, Grava, Magee.

NOES: None

ABSENT: None

ABSTAIN: None

e. Vacancy on the Board of Directors. No action taken at this time.

f. Audit Services. Board Secretary reported a proposal has been received from Vaughn Johnson, CPA for audit of the fiscal years ended June 30, 2009 and June 30, 2010. The board directed that additional bids be obtained for consideration. No action taken at this time.

7. Adjournment.

The meeting was adjourned at 8:40 p.m.

Submitted by:

Linda Stone
Board Secretary

Approved by Board: April 19, 2011