

ROLLING HILLS COMMUNITY SERVICES DISTRICT

MINUTES of AUGUST 16, 2011 MEETING OF THE BOARD OF DIRECTORS

Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on August 16, 2011 was called to order at 7:08 p.m. by President Tim Halverson in the meeting room at Rolling Hills Community Church, White Rock Road, El Dorado Hills, California. In addition to President Halverson, Directors John Kennedy, Bill Grava and Mike Nevlida, General Manager Chaney Hicks, Board Secretary Linda Stone, and residents were present. Director Mark Magee was absent.

2. Public Comment. Springfield Meadows resident Adam Smith provided positive comments about the flowers planted at that entrance, and noted that General Manager Chaney Hicks provided the flowers at her own expense as a contribution to the community.

3. Monthly Reports.

a. General Manager Report.

Chaney reported that the emergency gate installation gate issue at Manchester had been resolved as the Contractor did not see an access problem; the esthetics issue is satisfactory. She reported that Sunworld had completed irrigation repairs at various locations and the sprinkler control box has been repaired as well. She reported the cost for Welcome signs to the communities would be \$139.00 for three signs and that she will bring back a mock-up for the next meeting. She reported regarding the correct street signs for Haddington "Road"; the Shadow Hills sign has been installed; and she is ordering the repair parks for the swings in the park. She has obtained price estimates for the playground fiber material and asked that the item be placed on the next agenda for discussion and funds authorization.

b. Parks Committee Report. John Kenned noted there is nothing to report.

c. Communication Committee Report. Mike Nevlida reported he has been working on refinements to the website and will continue with that work.

4. Consent Items

The consent items were reviewed by the board, including the draft minutes of the July 19, 2011 meeting of the Board of Directors; correspondence including letter from Brigit S. Barnes requesting special notice as to items involving Town Center West; a public records request regarding El Dorado Hills Town Center West; and letter from LAFCo with results of special election. Director Mike Nevlida moved to approve the consent items; second by Vice President John Kennedy; motion carried.

AYES: Halverson, Kennedy, Nevlida, and Grava

NOES: None

ABSENT: Magee

ABSTAIN: None

5. Old Business

a. **Culverts Ordinance.** After discussion, Vice President John Kennedy made a motion that the board move forward with the ordinance and that it be sent to legal for review; second by President Tim Halverson; motion carried.

AYES: Halverson, Kennedy, Nevlida, and Grava

NOES: None

ABSENT: Magee

ABSTAIN: None

6. New Business

a. Amendment to Budget for Fiscal Year 2010/11. Although the final year end fiscal numbers are not yet available from the County, the Auditor's office has further advised that funds need to be appropriated for account 6020 fixed assets. This category reflects the expenditure of funds to replace the radar speed sign which was stolen. President Tim Halverson moved to approve Resolution 11-10 appropriating \$3,576.00 to that category to provide funds for this budget item; Vice President John Kennedy second; motion carried.

AYES: Halverson, Kennedy, Nevlida, and Grava

NOES: None

ABSENT: Magee

ABSTAIN: None

b. Signage for Shadow Hills and Springfield Meadows.

The board discussed the signage at the three entrance locations. It had been suggested that the signs should be more similar in style. After discussion, the board took no action on this item and determined to leave the signage initially installed by the developers. It noted that possibly in the future, budget funds permitting, it may consider signage redesign.

c. Signage Compliance for Fire Access Road.

The General Manager reported that particular signage is required by the Fire Department so they can cite offenders. The Fire Marshal advised with proper signage in place and painting a red zone, they will come out and issue citations or tow offending vehicles. The General Manager will handle getting these requirements met.

d. Irrigation Repair Proposal.

After discussion, President Tim Halverson moved to approve expenditure of not to exceed \$500.00 for irrigation repair work in the park near the playground; Vice President John Kennedy second; motion carried.

AYES: Halverson, Kennedy, Nevlida, and Grava

NOES: None

ABSENT: Magee

ABSTAIN: None

e. Road Encroachment Standards.

General Manager presented information obtained from the El Dorado County DOT – Design Standards regarding encroachments on county maintained roads, specifically as to sight distances and visibility requirements at corners. The board thought the information as very helpful and indicated its desire to see that type of language incorporated into the District's roadway ordinance.

f. Parking Restrictions Ordinance.

The Board discussed the issue of vehicles being parked on the streets of Springfield Meadows, which is specifically prohibited by its CC&Rs. The Board directed that the question of possible amendment to the District's parking ordinance be brought to legal for comment.

g. Sidewalk Ordinance.

The Board discussed issues of overgrown plant materials onto or over sidewalks causing the issue of the sidewalk to be inhibited. The Board directed this possible amendment be brought to legal for comment as well.

7. Adjournment.

The meeting was adjourned at 8:54 p.m.

Submitted by:

/s/

Linda Stone

Bard Secretary

Approved by Board: September 20, 2011