

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of AUGUST 21, 2012 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on August 21, 2012 was called to order at 7:13 p.m. by President Tim Halverson in the meeting room at Rolling Hills Church, 800 White Rock Road, El Dorado Hills, California. In addition to President Halverson, Directors Gordon Fawkes and John Kennedy, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. Director Mark Magee arrived late. Also in attendance was Matthew Sites.

2. Public Comment. None.

3. Monthly Reports.

a. General Manager Report. Chaney presented the items contained in her written report, a copy of which is attached. In addition to those items discussed, Vice President John Kennedy noted his objection to the Board's action taken to move the meeting location from the Rolling Hills Church to the Holiday Inn Express meeting room. The Clerk read the minutes from the July 17th meeting when the issue was discussed and voted upon. Director Kennedy asked that his objection be noted. Also noted by President Halverson are weeds cropping up in various asphalt areas in the District. He requested that SunWorld address this maintenance issue.

b. Parks Committee Report. None.

c. Communications Committee Report. None.

4. Consent Items

The financial reports for the month ended July 31, 2012 prepared by the Auditor-Controller's office were removed from the Consent Calendar as they were not yet available.

The remaining Consent items, including the Towing Agreement between Johnson Investment Corporation dba Extreme Towing and the District; the Event Agreement between Holiday Inn Express and Suites and the District; Letter agreement between the District and Rusty Everett regarding placement of sign on his property; draft Minutes of July 17, 2012 Regular meeting and August 14, 2012 Special meeting of the Board of Directors; and correspondence including the 8/14/12 Wells Fargo Bank Statement, 8/4/12 Letter from the Auditor Controller's office confirming 2012/13 Direct Charges, and informational item 7/29/12 letter from David Robb and Proof of Publication of Notice Inviting Bids for road maintenance project in Springfield Meadows, were reviewed by the Board. President Halverson moved to approve the consent items; second by Director Gordon Fawkes; motion carried.

AYES: Halverson, Fawkes and Magee

NOES: None

ABSENT: None

ABSTAIN: Kennedy

5. Old Business

a. Vacant Board Member Position. The Board received a Statement of Interest from Stonebriar resident, Matthew Sites. After discussion, Vice President John Kennedy moved to appoint Matthew Sites to fill the vacant position on the Board for the remainder of the term through the next election; Director Gordon Fawkes second; motion carried.

AYES: Halverson, Fawkes, Magee and Kennedy

NOES: None

ABSENT: None

ABSTAIN: None

Matthew Sites took the oath of office and was sworn in by the Board Clerk.

b. Master Plan. The Board discussed its efforts and reaffirmed its goal to receive 50% participation in the public opinion survey. Also discussed was the idea of a Classic Car Show but it determined there was insufficient time to plan for that type of event. The Classic Car Show idea was tabled for consideration until next year. Other ideas considered were Bands, Talent Show, Open Mic, French Cooking Classes, or a Barbeque. John Kennedy said he would explore the idea of the cooking class. The Board set a special meeting for August 28, 2012 to further discuss this item. The Clerk was directed to confirm meeting room availability on that date.

c. Tree along Berkshire. Discussion of this item was continued from the last Board meeting. The Board has been advised that the tree is diseased and will present an ongoing maintenance issue. The Clerk confirmed her telephone discussion with SDRMA that volunteer efforts are covered by the District's liability policy. Director Fawkes presented his plea to try to save the tree by trimming it up on a regular basis. President Halverson made a motion to try to save the tree through regular monitoring and trimming maintenance, and allowing Gordon Fawkes to do the tree maintenance work as a Resident Volunteer for the District; Director Mark Magee second; motion carried.

AYES: Halverson, Fawkes, Magee, Kennedy and Sites

NOES: None

ABSENT: None

ABSTAIN: None

6. New Business.

a. Trespass on CSD Property/Wrongful removal of Trees/ Encroachment on CSD Property/Planting of Palm Tree without Consent – 200 Montrose Drive. The General Manager presented photographs and information regarding this item, and the letter received from the property owner. It was noted that the homeowner is attempting to improve

his property; however, in so doing, unilaterally and without the permission of the CSD cut down six mature trees located on CSD property immediately adjacent to the Owners' property. After discussion, Vice President John Kennedy made a motion that the CSD attempt to resolve this issue on the following terms and conditions:

- Owners to remove the palm tree from District property at their sole cost and expense
- Owners to replace and replant at their sole cost and expense six (6) 15 gallon trees of nature species indigenous to the area and of a hardy variety, the specific tree type to be selected by the General Manager on behalf of the CSD
- Owners to care for and water the replacement trees for a period of five (5) years to bring them to a size and hardiness such that they can survive only on ground water
- Advise owners that the CSD has incurred legal expenses in this matter, but that each party will bear their own legal costs and expenses

Director Matt Sites second the motion; motion carried.

AYES: Halverson, Fawkes, Magee, Kennedy and Sites

NOES: None

ABSENT: None

ABSTAIN: None

b. Complaint of Resident regarding Parking Ordinance in Springfield Meadows. The Board referenced its Ordinance 2012-01 and clarified any question there may be with respect to Springfield Meadows. There is no parking allowed on the streets of Springfield Meadows at any time.

7. Adjournment.

The meeting was adjourned at 9:05 p.m. upon motion by Tim Halverson, second by John Kennedy; motion carried.

Submitted by:

Linda Stone

Board Secretary

August 21, 2012

Approved by Board: October 16, 2012

General Manager Report:

Sun World:

SunWorld: Tony has been working at getting all areas of the park green, yet many resident complaints that it is too wet and muddy. The schedule it is running at now

has dried it out a bit, but there are a couple of patches that are brown. Inmael to send out crew to cut weeds down along Whiterock.

Prima Court:

One resident reported that water from the Berkshire Park is flooding his yard. Sent Tony out and he looked at the water meter and determined that we do not have a leak and the water was off for two days and the resident still had water issues. I called him to discuss and he has not called back.

Encroachment/Culverts:

Talked with all residents regarding their issues and they all said they would correct. To date, no work done yet. Need to verify that trees in all areas have been trimmed into compliance.

Springfield Meadows Parking:

Two signs up at entrances to Springfield Meadows (replaced at main entrance) and added to yellow directional sign at Berkshire Park. Need to install two signs at Haddington and Manchester.

Meeting Signs:

Reordering sign placards with new meeting location and ordering one new sign stand to replace stolen one. Will install eye bolts and chain signs to them to eliminate theft.

