

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of JANUARY 20, 2015 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on January 20, 2015 was called to order at 7:00 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Gordon Fawkes, and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. Director John Kennedy was absent.

2. Public Comment. None.

3. Monthly Reports

General Manager Report. Chaney presented an oral and written report. She continues to routinely work with the landscapers and discussed the ongoing problem with keeping leaves and debris out of the storm drains, vehicles driving on the Stonebriar park turf, and trimming of dead tree limbs in Berkshire Park. She provided information about possibilities for acquiring rocks to prevent access to District property at the end of Winterfield Drive, and gate information. The Newsletters have been received and are being prepared for mailing. The Boy Scouts completed installation of the new bulletin board in Stonebriar Park. She reported about gopher infestation again this year in the Park. The initial treatment was done and a second treatment will follow. She noted that the cost for this annual treatment has been included in the annual budget. Additional dog waste bags have been ordered. Comments and concerns from District residents include positive feedback regarding the new infant swing, concerns about cracks in the road on Manchester, storm drain cleanout along Summerfield at Montrose, a fallen fire access road sign, and trees in Berkshire Park have dead limbs hanging over and into a property owner's yard. She is working on these issues but noted that asphalt companies do not recommend doing crack repair at this time of year.

b. Communications Committee Report. The Communications Committee did not meet this month.

4. Consent Items

The consent items consisting of the draft Minutes of December 16, 2014 regular meeting of the Board of Directors; financial reports for period ended December 31, 2014 prepared by Auditor's office; bank statement for period ended December 12, 2014; PG&E letter regarding Safety Information; 12/18/14 notice received 12/20/14 from County of El Dorado Auditor's Office re: Revised Structure Effective FY2015/16 for Cost Recovery Regarding Direct Charges; and 12/19/14 Notice of Public Hearing received 12/22/14 regarding General Plan Amendment/ ReZone/Tentative Map for El Dorado Springs 23 submitted by Standard Pacific Homes Corp on January 13, 2015 were considered. Director Gordon Fawkes moved to approve the consent items and accept and file the items; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

5. Old Business.

a. Storm Drain Culvert Repair on Prima Drive. General Manager Chaney Hicks reported obtaining bids from five companies whose recommendations varied for how to approach the issue. She learned that of the companies recommending that the culvert be replaced with the resin material, one vendor, Express Sewer & Drain, does this work for all the others. After discussion, it was the unanimous direction of the Board that the issue be further investigated as to possible removal of vegetation causing the issues, the length of the culvert to be replaced, and the options for replacement material. Gordon Fawkes is going to measure the length of the pipe at issue and Matt Sites is going to look into Army Corp of Engineers issues. The matter will be brought back at the next meeting of the Board.

b. Encroachment Issue on Montrose Drive. It was reported that the homeowner is in the process of drafting a response to the Board's letter on this matter and Board is hopeful the issue will be resolved in the near future.

c. District Fund Balance. The Clerk presented information about the District's current fund balance and looking back over the past ten years. President Sites commented that it appears with the need for use of those funds to defray long term road maintenance and other infrastructure items which are starting to fail, those funds may be exhausted in a period of 14 to 21 years. The District needs to look at options for increasing its revenue sources which come from real property taxes and the special assessment. It will also investigate current costs for providing the 30 year road maintenance cycle work.

6. New Business.

a. Reporting Requirements Effective January 1, 2015. The Clerk presented information about the annual financial reporting requirements for the CSD and new reporting requirements pursuant to AB 2109. Pursuant to AB 2109, a new report of special taxes collected via the property tax bill will be made to the State Controller's office on an annual basis. The filing due date for that report has yet to be determined.

b. El Dorado LAFCO Workshops and Ethics Training. The Clerk presented information about various options available to the Board Members to fulfill their AB 1234 Ethics biennial requirement. Gordon Fawkes expressed interest in attending the training offered by LAFCO in person at its Workshop. The Clerk will register him for the training. The other members will take the training on line.

Adjournment.

The meeting was adjourned at 7:55 p.m. upon a motion by Matt Sites, second by Mark Magee; motion carried.

Submitted by:

/s/
Linda Stone, Board Secretary

Approved by Board: February 17, 2015