

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of JULY 21, 2015 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on July 21, 2015 was called to order at 7:03 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Gordon Fawkes and Mark Magee, General Manager Chaney Hicks, Board Secretary Linda Stone, and a member of the public were present. Director John Kennedy was absent.

2. Public Comment. None.

3. Monthly Reports

General Manager Report. Chaney Hicks presented an oral and written report. She continues to routinely work with the landscapers. She negotiated a \$300 per month reduction in the cost of the landscape maintenance services with an extension of the term for one year. She noted also that included in that cost is an increase in the width of the fire breaks cut each year from 25' width to 30' width. After discussion with the Board, she will request that the term be extended for two years at the new lower price.

Matt Sites said he witnessed people using the fire breaks as access roads to go up to the El Dorado Hills sign and are dumping garbage. This illegal trespass is a fire hazard when driving through extremely dry grass and weed areas. Chaney noted there are several areas that are susceptible with easy vehicular access. One deterrent which has proven effective is the placement of large boulders. She noted that the boulders are on order to go with the fence installed at Winterfield and suggested that additional rocks could be added to the order to realize quantity discounts from the vendor. The matter will be placed on the agenda for the next Board meeting.

She and Tim Halverson discussed a specific incident with Comcast where a utility truck was attempting to access the freeway frontage from Winterfield. She noted also signs of access from Dunnwood Drive for along Highway 50 and presented copies of photographs of the access points. She made a claim with Comcast for damages to pathway and possible irrigation problems and will report back. Veerkamp agreed to provide three additional rocks at no charge to be placed at the Dunnwood access point when they deliver the boulders for Winterfield. She discussed additional encroachment issues relative to Casina Place, Barranca Court and Stonebridge which have been handled.

b. Communications Committee Report. The Communications Committee did not meet this month.

4. Consent Items

The consent items consisting of draft Minutes of June 16, 2015 regular meeting of the Board of Directors, bank statements for periods ended June 12 and July 14, 2015, SDRMA letter re: 2015-16 Property/Liability Coverage Documents/Member's Certificate of Coverage dated July 1, 2015; California Special District's Association 2015 Board Elections Mail Ballot Information; June 1, 2015 letter from California State Controller forwarded by Auditor's office regarding deadline for filing of 2014 Government Compensation in California Report, and EID Notification – EID Customers Reduce Water Use in June were considered. Director Gordon Fawkes moved to approve the consent items with the edits noted to the minutes and accept and file the items; second by Director Tim Halverson; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

5. Old Business

a. Road and Speed Control Measures on Stonebriar Drive. Chaney reported that she spoke with Fire Marshal Mike Lilienthal about the District's desire to resurface its roads in Stonebriar in September and how that timeframe will fit with the Department's planned Speeding Case Study. He said that the El Dorado Fire Department Board of Directors approved the hiring of a traffic engineer but that the process of the Case Study Group will not be completed in that short time frame. He also noted that the District needs to specify who it would like to serve as the representative on the Case Study Group. After discussion, President Matt Sites moved that Tim Halverson sit on the Case Study Group as the representative for the District; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

6. New Business.

a. Public Hearing – Open Public Hearing Regarding Authorizing the Continued Collection of the Direct Charge Assessment FY16. President Matt Sites opened the public hearing for this item. He asked if there was any public comment. There being none, he closed the hearing. There being no further discussion, Director Tim Halverson moved for adoption of Resolution 15-01 Authorizing continued collection of the Direct Charge Assessment of \$200 in FY16 for the purpose of maintaining and improving community infrastructure and for other lawful purposes of the District; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

b. Public Hearing – Open Public Hearing regarding Establishing the Appropriation Limits for Fiscal Year 2016 for RHCS D as described in Article XII B of the State Constitution; proposed appropriation limits are \$85,687.11.

President Matt Sites opened the public hearing for this item. He asked if there was any public comment. There being none, he closed the hearing. The Board noted the prior legal opinion received from General Counsel David McMurchie on this topic. There being no further discussion, Director Tim Halverson moved for adoption of Resolution 15-02 Establishing the Appropriation Limits for Fiscal Year 2016 for the Rolling Hills Community Services District as described in Article XII B of the State Constitution in the amount of \$85,687.11; second by President Matt Sites; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

c. Public Hearing – Open Public Hearing regarding Approval of the final operating budget for RHCS D for Fiscal Year 2016.

President Matt Sites opened the public hearing for this item. He asked if there was any public comment. There being none, he closed the hearing. The clerk noted she had discussions with the Auditor Controller's office to make certain the account codes utilized in the budget for the development fee payment expected this fiscal year were correctly designated. Director Tim Halverson moved for adoption of Resolution 15-03 Approving the Final Budget for Fiscal Year 2016 in the amount of \$358,300.00; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

d. Mid-Year Newsletter. The Board members discussed the types of articles to be included in the next newsletter. President Matt Sites moved approval of expenditure of funds from the approved FY16 budget for not to exceed \$500.00 for printing and mailing of the mid-year newsletter; second by Director Tim Halverson, motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

Adjournment.

The meeting was adjourned at 8:14 p.m. upon a motion by Matt Sites, second by Tim Halverson; motion carried.

Submitted by:

/s/

Linda Stone, Board Secretary

Approved by Board: August 18, 2015