

**ROLLING HILLS COMMUNITY SERVICES DISTRICT**  
**MINUTES of AUGUST 18, 2015 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on August 18, 2015 was called to order at 7:10 p.m. by Vice President Tim Halverson in the meeting room at the Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to Vice President Halverson, Directors Mark Magee and Gordon Fawkes, General Manager Chaney Hicks, Board Secretary Linda Stone, and a member of the public were present at roll call. President Matt sites and Director John Kennedy were absent.

**2. Public Comment.** None

**3. Monthly Reports**

**a. General Manager's Report.** Chaney Hicks presented a written and oral report outlining the issues discussed with the landscapers, repairs to the Dunnwood Drive area as a result of the encroachment onto CSD property by Comcast contractor, and efforts for reimbursements of those repair costs. She reported the gate and boulders have been installed at Winterfield and the fire department lock is in place and functional. She reported about an encroachment issue which was the result of tree branches left in the street; the resident expecting the trash company to pick them up. When advised that El Dorado County does not offer that service, the debris was removed the next day. Chaney learned from the fire department that no additional fire breaks will be cut this year so it is the District's decision whether there appears need to do so. She asked that consideration for cutting additional fire breaks be included on the agenda for the next board meeting. She provided an update regarding traffic measures and noted that the El Dorado Fire Department has not yet hired a Traffic engineer. She spoke with the Serrano Security Manager who said they have already paid a traffic engineer about solutions to speeding. The matter will be discussed at Serrano's next Traffic Committee meeting and noted that the Fire Marshal is on that committee. A rail on the split rail fence was replaced on Summerfield Drive and she is still awaiting bids for fence repair as a result of the CSD tree which caused damage to a resident's property. She asked that the Chili cookoff and movie night be put on the next agenda to discuss logistics and budget for the event.

**b. Communication Committee Report.** The Communication Committee did not meet this month.

**4. Consent Items**

The consent items consisting of the Minutes of July 21, 2015 regular meeting of the Board of Directors, bank statement for period ended August 14, 2015, California State Controller Division of Accounting and Reporting – July 15, 2015 Notification regarding suspension of reimbursement program for Brown Act costs, El Dorado County Planning July 17, 2015 Notice of Preparation of EIR to analyze the effects of the proposed General Plan Biological Resources Policy update and the ORMP, County of El Dorado Office of Auditor Controller July 24, 2015 Letter transmitting Quarter 2 2015 Payroll Reports, California Special District's Association August 1, 2015 Memo re 2016 Committee and Expert Feedback Team Participation, iStorage Change in Terms Notice to Tenant, EID Notification – EID Customers Reduce Water Use by 34% in July, Fedak & Brown CPAs announcement (for resource file), and Community Development Agency Long Range Planning August 6, 2015 Public Hearing Notice for the Targeted General Plan Amendment and Zoning Ordinance Update Final Environmental Impact Report were considered. Director Gordon Fawkes moved to approve the consent items and accept and file the items; second by Director Mark Magee; motion carried.

AYES: Halverson, Fawkes and Magee

NOES: None

ABSENT: Sites and Kennedy

ABSTAIN: None

## 5. Old Business

**a. Road Resurfacing Maintenance Stonebriar Development.** Staff discussed the timetable for the Stonebriar Road Maintenance project which was deferred from 2014 and the scope of work to be included in the project. In addition to the resurfacing, the Board determined to include repair items, repainting the existing traffic lines and words with permanent paint, and additional painted items. The Notice Inviting bids will be sent to all bidders on the District's bid list for this type of work and additional local asphalt contracts in addition to being advertised in the newspaper as is required by law. Upon motion by Tim Halverson, seconded by Mark Magee, the Board unanimously authorized issuance of a Request for Proposal for this work.

AYES: Halverson, Fawkes and Magee

NOES: None

ABSENT: Sites and Kennedy

ABSTAIN: None

**b. Mid-Year Newsletter.** The Board reviewed the proposed draft newsletter and was pleased with the content. Chaney said she is waiting for one additional article and plans to finalize and dispatch the newsletter in the near future as authorized by the Board last month.

## 6. New Business

**a. Boulders To Deter Illegal Trespass.** Chaney presented information and a request for authorization to expend additional funds from approved FY16 budget in the amount of \$1,088.00 for purchase and delivery of 13 more boulders to be placed on Montrose, Dunnwood, Casina Place, and Stonebriar as necessary to deter illegal trespass upon District property. The \$1,088 combined with the previously authorized \$1,512 results in a total expenditure for boulders in the sum of \$2,600. The Board commented that this is a well-planned project and appreciates the efforts to use vendor discounts to keep costs as low as possible. Vice President Tim Halverson moved to approve expenditure of an additional \$1,088 for the purchase and placement of boulders at additional sites in the District as discussed to deter illegal trespass; second by Director Mark Magee; motion carried.

AYES: Halverson, Fawkes and Magee

NOES: None

ABSENT: Sites and Kennedy

ABSTAIN: None

## Adjournment.

The meeting was adjourned at 8:14 p.m. upon a motion by Tim Halverson, second by Mark Magee; motion carried.

Submitted by:

Linda Stone, Board Secretary

Approved by Board: October 20, 2015