

ROLLING HILLS COMMUNITY SERVICES DISTRICT

MINUTES of SEPTEMBER 15, 2015 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on September 15, 2015 was called to order at 7:04 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Mark Magee, Tim Halverson, General Manager Chaney Hicks, there were no members of the public present at roll call. Director Kennedy and Fawkes were absent.

2. Public Comment.

No public comment.

3. Monthly Reports

General Manager Report. Chaney presented an oral and written report. It was reported that the contract addendum was fully executed with NewGen Landscapers reducing the contract price by \$300. Monthly beginning in August. Status of the park turf was discussed after it had several treatments to reduce clover. A price of \$.25 per sq/ft was quoted by landscapers to reseed portions of turf that are bare now. The Board elected to not proceed with any reseeded at this time. Landscapers have completed work to repair damage done by Comcast vehicle along Dunnwood Drive. The total damages that have been submitted to Comcast Contractor are in the amount of \$1110 (this includes landscaper invoices to repair DG pathway and sprinkler damages and also \$250 of GM time spent on this issue). It was reported that there continues to be a resident that borders CSD property and that there contractors are encroaching. Chaney noted and discussed with them that there is evidence of a fire that their contractor's started and that they need to cease working on CSD property. The Fire Marshal was contacted and went out and had a conversation with the contractors to remind them of the existing fire danger. Fire Dept. suggested if it happens again to call Sheriff's Dept. and handle it under trespass violation. The Fire Dept. also reported that they are currently drafting the RFP for a traffic engineer to address speed issues. Two lights have been reported out (one Springfield Meadows) and was repaired by RAM at no cost. The other light was PG&E responsibility. Laguna Lane tree removal issue still ongoing, awaiting callback from resident regarding next step. Standard Pacific contacted the CSD regarding a potential issue regarding EID that may involve the necessity for the District to grant an easement to Standard Pacific. The Board was given materials forwarded from Standard Pacific and would like to see on next week's meeting agenda if scheduling permits.

b. Communications Committee Report. The Communications Committee did not meet this month. Chaney did send out biannual newsletter.

4. Consent Items

The consent items consisting of Financial Reports prepared by the County Auditor's Office for the following periods: Month ending June 30, 2014, Fiscal Year Ending June 30, 2015, Month

ending July 31, 2015 and Month ending August 31, 2015. Also included in consent items was County of El Dorado Auditor Controller August 26, 2015 memo regarding Property Tax Revenue Estimates for FY 1-16 and SDRMA August 12, 2015 letter regarding President's Special Acknowledgement Award. Draft minutes were pulled from discussion. Director Halverson moved to approve the consent items; second by Director McGee; motion carried.

AYES: Sites, Halverson, Magee

NOES: None

ABSENT: Kennedy, Fawkes

ABSTAIN: None

5. Old Business

- a. RHCSO Website Development - Director Kennedy previously recommended that the website redesign could be a college project. New term has just begun, so details forthcoming for that avenue. Director Halverson indicated that he met a graphic designer/web server host through a chamber event and will forward contact information to Chaney Hicks. This item will be updated at next meeting with any new information/leads.

6. New Business

- a. Chili Cook-off/Movie Night – Chaney Hicks gave a proposed amount for the primary supplies, ie. Portable toilet, food and water. Coordination of the event was discussed and the effort to get donated prizes. Director Halverson moved to authorize expenditure of funds in an amount not to exceed \$500 from the approved FY15 budget for costs associated with Chili Cook-off/Movie Night on Saturday, Sept, 26; second by Director Magee; motion carried.

AYES: Sites, Halverson, Magee

NOES: None

ABSENT: Kennedy, Fawkes

ABSTAIN: None

- b. Proposal of Cutting Additional Fire Breaks in CSD Open Spaces – Staff provided the proposal of \$2200 to cut 50' of firebreaks. The Board decided to not move forward at this time due to budgetary constraints.

Adjournment.

The meeting was adjourned at 8:23 p.m. upon motion by Matt Sites, second by Tim Halverson; motion carried.

Submitted by:

Chaney Hicks

Approved by the Board: October 20, 2015