

**Board of Directors Meeting - AGENDA**  
**ROLLING HILLS COMMUNITY SERVICES DISTRICT**

Tuesday, January 26, 2016

7:00 p.m.

Holiday Inn Express Meeting Room  
4360 Town Center Drive, El Dorado Hills, CA

**1. Call to Order/Announcements**

Pledge of Allegiance; Roll Call

**2. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. If you wish to address the board, it asks that you complete a blue speaker request and deliver it to the President before the Public Comment portion of the meeting. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.*

*In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. If you wish to address the board, please complete a speaker request and deliver it to the President before the agenda item on which you wish to be heard is called. Please limit your comments to three minutes or less.*

**3. Monthly Reports**

- a. General Manager Report
- b. Parks Committee Report
- c. Communication Committee Report

**4. Consent Items**

- a. Approval of draft Minutes of December 15, 2015 Regular meeting of the Board of Directors
- b. Approval of Financial Report prepared by the County Auditor's office for the month ending December 31, 2015'
- c. Correspondence:
  - El Dorado County Election Department correspondence dated January 4, 2016 requesting updated Statement of Facts
  - El Dorado County Community Development Agency correspondence dated January 8, 2016 regarding Carson Creek application for Specific Plan Amendment
  - County of El Dorado Board of Supervisors correspondence dated January 12, 2016 regarding request for Resolution from Knolls Property Owners Community Services District (Rescue area) for change of regularly scheduled election date for directors from odd to even-numbered years
  - CSDA correspondence dated January 19, 2016 regarding membership renewal and description of benefits and programs offered
  - Additional SEFNCO Communications reimbursement in the amount of \$725.00

## 5. Old Business

- a. **Brick Sound Wall Parallel to White Rock Road Within District; Capital SouthEast Connector Segment D3/E1 Project** – Staff to provide update regarding sound wall information and discuss further efforts to obtain as-build drawings; consideration of authorization for expenditure of funds from approved FY16 budget to obtain drawings at cost of \$50.00 plus hourly research time at rate of \$100.00 per hour (Action Item)
- b. **Standard Pacific Homes' (now known as CalAtlantic) Request for Grant of Easement-** Staff to provide update regarding status of Grant of Easement regarding EDS 23 development project; discuss and review of easement documents (Discussion Item)
- c. **Continuing Vehicle Trespass and Boulders as a Deterrent** – Staff to provide update regarding continued trespass on to District property; seeking authorization for expenditure of funds from approved FY16 budget to purchase additional boulders/landscape materials to prevent vehicle trespass in amount not to exceed \$1,500 (Action Item)
- d. **RHCSD Website** – Staff to provide update regarding (1) development of website in light of website failure due to compromise; (2) ratify expenditure of funds to reestablish platform for website; and (3) authorize expenditure of funds from approved FY16 budget for additional website maintenance and improvements, including security upgrades (Action Item)
- e. **Survey of District Property Lines** – Discussion of authorization for expenditure of funds to complete survey of District property line near Stonebriar Park at cost not to exceed \$4,000 (Action Item)

## 6. New Business

- a. **Winter 2015-16 Storm Drain Flooding and Tree Issues** – Staff to present information regarding recent flooding caused by tree roots infiltrating culvert system at two locations; discussion of next steps; consideration of authorization for expenditure of funds from approved FY16 budget to address the issues in an amount not to exceed \$25,000 (Action Item)
- b. **Request from Resident re Website/Newsletter** – Staff to present resident's request to publish on CSD website and in newsletter Rural Communities United Press Release regarding County Development Lawsuit (Discussion Item)
- c. **Newsletter for 2016** – Discussion as to content of newsletter and consideration of authorization of expenditure of funds from approved FY16 budget in amount not to exceed \$500 for printing and mailing of the newsletter (Action Item)

- d. **Request for Proposals for Legal Services** – Staff to present summary of proposals received in response to RFP For Legal Services; discussion of next steps for evaluation of proposals (Discussion/Action Item)

## **8. Adjournment**

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The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, or an information item.

**NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED:** In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or [GenMgr@RollingHillsCSD.org](mailto:GenMgr@RollingHillsCSD.org) . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.