

Board of Directors Meeting - AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, February 16, 2016

7:00 p.m.

Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. If you wish to address the board, it asks that you complete a blue speaker request and deliver it to the President before the Public Comment portion of the meeting. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. If you wish to address the board, please complete a speaker request and deliver it to the President before the agenda item on which you wish to be heard is called. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report
- b. Parks Committee Report
- c. Communication Committee Report

4. Consent Items

- a. Approval of draft Minutes of January 16, 2016 Regular meeting of the Board of Directors
- b. Approval of Financial Report prepared by the County Auditor's office for the month ending January 31, 2016
- c. Correspondence:
 - CSDA correspondence dated February 8, 2016 requesting investment options for District
 - LAFCO's proposed budget for FY16-17
 - SDRMA correspondence dated February 11, 2016 enclosing FY16-17 renewal information for property/liability insurance

5. Old Business

- a. **Utility Easement Agreement including Grant of Easement between CalAtlantic Group, Inc. (formerly known as Standard Pacific Homes) and RHCS D** - Staff seeking approval of Utility Easement Agreement with attached Grant of Easement and delegation to the General Manager to execute the agreements on behalf of the District (Action Item)

6. New Business

- a. **Tree Issues Causing Root Infiltration into Storm Drain Pipes** – Staff to present further causation information regarding recent flooding and seeking approval to remove three trees along White Rock Road and authorization for expenditure of funds from approval FY16 budget for this purpose in an amount not to exceed \$1,800.00 (Action Item)
- b. **Request from Resident to Waive Facilities Use Fees for Stonebriar Park For Non-Profit Organization to Conduct Frisbee Golf Clinics For Children During Summer 2016; or Alternatively Establish Rates for Non-Profit Organizations** – Staff to present information on the request including usage of facility estimated at two hours per week starting in May and involving approximately 20 participants (Discussion/Action Item)
- c. **Folsom Heights Plans for Roadway at Prima** – Staff to present information pertinent to RHCSO roadways (Informational/Discussion Item)
- d. **Notice of Preparation of an Environmental Impact Report for the Western Slope Roadway Capital Improvement Program and Traffic Impact Mitigation Fee Program** – Notice of preparation of EIR received with deadline for submission of comments not later than 5:00 p.m. March 7, 2016 – (Informational/Discussion Item)

8. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

CONSENT ITEMS

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of JANUARY 26, 2016 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on January 26, 2016 was called to order at 7:01 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Gordon Fawkes, Mark Magee, General Manager Chaney Hicks, Board Secretary Linda Stone, and one resident of the District were present at roll call.

2. Public Comment. A resident new to Stonebriar attended the meeting to comment on the daily watering observed at many residences in the District even though it is winter and we are subject to EID watering restrictions. The Board advised that watering practices of residents is not within its jurisdiction but suggested contacting EID about the matter.

President Sties asked for a moment in silence in remembrance of the District resident who lost his life in an automobile accident on January 6.

3. Monthly Reports

a. General Manager Report. Chaney presented an oral and written report. Issues discussed with the landscapers this month included installation of the park irrigation controller cage this week and mud and bark runoff from the rain which is affecting a Dunnwood Drive sidewalk. The crews will remove the debris. With respect to reimbursement from Comcast for encroachment damages, the Clerk reported the balance of the reimbursement has now been received. Chaney reported both Stonebriar Drive and Berkshire Park have had vehicles encroach onto District property and cause damage to the turf. She reported that the Fire Access gates are being fabricated and are scheduled for installation February 5. She issued one warning sticker for landscape encroachment and is working with the lender of an abandoned home regarding chemicals left crated in the driveway. No new issues were discussed with residents this month. Tim Halverson commented about the redwood trees and noted that the rain doesn't seem to be helping them revive. Chaney said it is a wait and see issue with the hope that eventually they will return to a healthy state.

b. Communications Committee Report. The Communications Committee did not meet this month.

4. Consent Items

The consent items consisting of the draft minutes of December 15, 2015 regular meeting of the Board of Directors; Financial Report prepared by the County Auditor's office for the month ending December 31, 2015; correspondence including: El Dorado County Election Department correspondence dated January 4, 2016 requesting updated Statement of Facts; El Dorado County Community Development Agency correspondence dated January 8, 2016 regarding Carson Creek application for Specific Plan Amendment; County of El Dorado Board of Supervisors correspondence dated January 12, 2016 regarding request for Resolution from Knolls Property Owners Community Services District (Rescue area) for change of regularly scheduled election date for directors from odd to even-numbered years; CSDA correspondence dated January 19, 2016 regarding membership renewal and description of benefits and programs offered; and receipt of additional SEFNCO Communications reimbursement in the amount of \$725.00 were considered. Director Tim Halverson moved to approve the consent items and accept and file the items; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Magee, and Fawkes

NOES: None

ABSENT: Kennedy

ABSTAIN: None

5. Old Business.

a. Brick Sound Wall Parallel to White Rock Road Within District; Capital SouthEast Connector Segment D3/E1 Project – General Manager Chaney Hicks provided an update regarding her efforts to obtain the sound wall information and as-build drawings. She has the pertinent Assessor's parcel numbers but County staff said they would need to do research to attempt to find the documents at a cost of \$50.00 plus hourly research time at rate of \$100.00 per hour, with no guarantee of finding the drawings. The Board determined that it would look into other avenues and contacts to locate the drawings before authorizing these funds. No action was taken at this time.

b. Standard Pacific Homes' (now known as CalAtlantic) Request for Grant of Easement- Chaney provided an updated draft of the Grant of Easement document regarding the EDS 23 development project. Due to legal and District concerns, Rachel Corona, on behalf of CalAtlantic, said they will prepare two separate documents to accomplish this; the Grant of Easement in form for recordation and a separate Utility Easement Agreement which will reflect the terms and conditions for the grant. Chaney is still waiting to hear back from the District's legal counsel with further comments. Matt Sites will prepare and provide the detailed information to be incorporated in the agreement regarding the roll at the curb specifications.

c. Continuing Vehicle Trespass and Boulders as a Deterrent. Chaney Hicks provide an update regarding continued trespass on to District property. She evaluated the areas where trespass access is occurring and discussed two alternative solutions; planting of trees to block access which would then require watering and maintenance, or placing some additional boulders. The economics of the two solutions showed placing boulders would be the most cost effective solution. Based on that information, Director Tim Halverson moved to authorize expenditure of funds from approved FY16 budget to purchase 15 additional boulders/landscape materials to prevent vehicle trespass in an amount not to exceed \$1,500 as discussed at the meeting; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Magee, and Fawkes

NOES: None

ABSENT: Kennedy

ABSTAIN: None

d. RHCSO Website. Director Tim Halverson provided an update regarding the compromise of the website and steps taken to get the basics of a new site up and running for compliance reasons. After discussion, Director Halverson moved to ratify an expenditure of funds to reestablish a new platform for the website in the amount of \$650.00 and further authorize an additional expenditure of funds in the amount of \$650.00 to do further rebuilding work on the website, get the District emails working and provide some education to staff for utilization of the new platform; second by Director Gordon Fawkes; motion carried. The issue of the website will be brought back to the Board for further action once this preliminary work is accomplished.

AYES: Sites, Halverson, Magee, and Fawkes

NOES: None

ABSENT: Kennedy

ABSTAIN: None

e. Survey of District Property Lines. The Board discussed the need to proceed with a survey of the district's property line near Stonebriar Park in light of the fact that the encroachment issue has not been resolved. The Board gave unanimous direction that it wants one final letter dispatched to the homeowner via Certified mail with a ten day timeframe for response. Failing satisfactory resolution by that deadline, Director Tim Halverson made a motion to authorize expenditure of funds from the approved FY16 budget to conduct a survey of the subject property line adjacent to 3115 Montrose at a cost of not to exceed \$4,000; second by President Matt sites; motion carried.

AYES: Sites, Halverson, Magee, and Fawkes

NOES: None

ABSENT: Kennedy

ABSTAIN: None

6. New Business

a. Winter 2015-16 Storm Drain Flooding and Tree Issues. Chaney Hicks presented detailed information regarding recent flooding caused by tree roots infiltrating the culvert system at two locations on Stonebriar. She explained that Express Sewer had come out and used an auger to clear the culvert line where it exits into the open space, but the line has so many large roots the auger will not work to clear that section of pipe and the line needs to be dug out. Chaney met with and obtained bids from three contractors to assess the problems. Two firms provided estimates based on digging up the affected sections of the drains and replacing them with new pipe. The bids were estimates only and actual work would be done on a time and materials basis. She also talked further with Express Sewer to see what other options they might suggest. They bid an alternative approach with excavation and clearing of the pipe by the manhole and then using an auger and/or water blast to work on the section towards White Rock Road. It is understood the pipes are cracked and that if they are successful with removal of the roots they will come back. Another issue discussed was the fact that the trees along White Rock Road near that location are probably the source of the roots causing the problems. Given the high estimates, the Board discussed the cheaper option of replacing a section of pipe in the Stonebriar location and utilizing the additional auger method of attempting to clear the lines. They described a two-step approach where the initial work would be done to clear the lines; then for phase two, depending on what is found when the work is done, a long term plan would be developed for dealing with the issue of the trees and tree roots affecting the drain lines in those locations. Director Tim Halverson made a motion to approve an expenditure of funds from the approved FY16 budget in an amount not to exceed \$10,000 to do the excavation and maintenance work and further augering necessary to remove the clogs and clear the lines at both locations. Further discussion was had regarding the work which may be done by CalAtlantic during their development process which may provide an opportunity for the District to replace its pipeline at that time also. The motion was seconded by Director Gordon Fawkes; motion carried.

AYES: Sites, Halverson, Magee, and Fawkes

NOES: None

ABSENT: Kennedy

ABSTAIN: None

b. Request from Resident re Website/Newsletter. – Staff presented a resident's request to publish on the CSD website and in the newsletter a press release issued by Rural Communities United regarding its lawsuit against the County regarding development issues. It appears from the Board's information that the suit does not raise issues which are within the Board's jurisdiction. The Board determined previously with the passing of its Policy regarding usage of District bulletin boards, that the information placed on the bulletin boards shall be limited to official business of the District and official business of the Architectural Control Committees of each neighborhood. It was the unanimous direction of the Board members present that it would extend that policy decision to its website and newsletter content for consistency.

c. Newsletter for 2016. General Manager Chaney Hicks discussed the content to be included in the next newsletter. Topics included an updated President's Message, the draught and water updates, storm drain issues, tree trimming, increasing infrastructure expenses due to age, and a calendar with upcoming events. Work will continue on the next issue of the newsletter targeted for February.

d. Request for Proposals for Legal Services. Clerk Linda Stone presented a summary of the six proposals received in response to the District's Request for Proposals for legal services. The Board discussed the experience of the firms and specific attorneys proposed, hourly rates and expenses, accessibility, and other issues. By unanimous consent of the

Board members present, it narrowed the proposals down to three firms with whom interviews will be scheduled. Once those meetings are held, the matter will be brought back to the Board for further discussion and selection.

7. Adjournment.

The meeting was adjourned at 9:50 p.m. upon a motion by Tim Halverson, second by Matt Sites; motion carried.

Submitted by:

Linda Stone, Board Secretary

Approved by Board:

DRAFT

628-001 CSD: ROLLING HILLSPrinted
2/8/2016
10:24:57 AM**General Ledger****Summary Accounting Period ended January 31, 2016**

	Debit	Credit	Balance
628-001 CSD: ROLLING HILLS			
ASSETS			
100 Equity In Pooled Cash	361,197.53	93,404.26	267,793.27
102 Imprest (PETTY) Cash	5,000.00	0.00	5,000.00
ASSETS	366,197.53	93,404.26	272,793.27
LIABILITIES			
201 Vouchers Payable	91,052.38	91,052.38	0.00
LIABILITIES	91,052.38	91,052.38	0.00
FUND BALANCE			
310 Fund Balance Reserved: General	0.00	53,834.00	-53,834.00
313 Fund Balance Reserved: Imprest Cash	0.00	5,000.00	-5,000.00
350 Fund Balance Unreserved Undesignated	0.00	212,898.36	-212,898.36
400 Budget Clearing Account	358,300.00	358,300.00	0.00
402 Legislative Revision	358,300.00	0.00	358,300.00
411 Actual Revenues	2,198.41	81,424.50	-79,226.09
423 Transfers: CAO	0.00	358,300.00	-358,300.00
431 Expenditures	78,165.18	0.00	78,165.18
FUND BALANCE	796,963.59	1,069,756.86	-272,793.27
628-001 CSD: ROLLING HILLS	1,254,213.50	1,254,213.50	0.00

628-001 CSD: ROLLING HILLS
Summary Accounting Period ended January 31, 2016

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		Debit	Credit	Balance
Report Total	Total Debits and Credits	1,254,213.50	1,254,213.50	0.00

628-001 CSD: ROLLING HILLS

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General Ledger

Details for the Accounting Period Ended: January 31, 2016

			Debit	Credit	Balance
628-001 CSD: ROLLING HILLS					
ASSETS					
100 Equity In Pooled Cash					
1/1/2016		Beginning Balance	358,340.43	79,763.77	278,576.66
1/7/2016	CK2016033817 01	Rhcsd Power No 1857646705-6	0.00	72.63	278,504.03
1/7/2016	CK2016033818 01	Rhcsd Power No 4570858285-8	0.00	254.68	278,249.35
1/7/2016	CK2016033819 01	Rhcsd Clerk Services Dec 1-26 2015	0.00	1,176.00	277,073.35
1/7/2016	CK2016033960 01	Rhcsd Power No. 1211321236-4	0.00	10.19	277,063.16
1/7/2016	CK2016033961 01	Rhcsd Power No. 6085621545-8	0.00	39.88	277,023.28
1/7/2016	CK2016033962 01	Rhcsd Power No. 1857646705-6	0.00	72.64	276,950.64
1/7/2016	CK2016033963 01	Rhcsd Power No. 4570858285-8	0.00	254.70	276,695.94
1/7/2016	CK2016033964 01	Rhcsd Membership Cstda 2016 Id 4299	0.00	522.00	276,173.94
1/7/2016	CK2016033965 01	Rhcsd Legal Services 3716 Nov. 2015-Easement	0.00	851.00	275,322.94
1/7/2016	CK2016033966 01	Rhcsd Legal Services 3717 Nov. 2015-Encroachment	0.00	897.00	274,425.94
1/7/2016	CK2016033967 01	Rhcsd Director Stipend 12-15-15	0.00	75.00	274,350.94
1/7/2016	CK2016033968 01	Rhcsd Meeting Room Rental 12-15-15	0.00	125.00	274,225.94
1/7/2016	CK2016033969 01	Rhcsd Director Stipend 12-15-15	0.00	75.00	274,150.94
1/7/2016	CK2016033970 01	Rhcsd Director Stipend 12-15-15	0.00	75.00	274,075.94
1/7/2016	CK2016033971 01	Rhcsd Street Light Maint Berkshire	0.00	150.00	273,925.94
1/7/2016	CK2016033972 01	Rhcsd Landscape Services Dec. Inv. 99527	0.00	3,625.00	270,300.94
1/11/2016	CK2016034317 01	Rhcsd Gate 1 Retrofit Project Down Pymt	0.00	63.00	270,237.94
1/11/2016	CK2016034318 01	Rhcsd Gate 2 Retrofit Project Down Pymt	0.00	55.00	270,182.94
1/11/2016	CK2016034319 01	Rhcsd Gate 1 Retrofit Bal Upon Completion	0.00	567.00	269,615.94
1/11/2016	CK2016034320 01	Rhcsd Gate 2 Retrofit Bal Upon Completion	0.00	495.00	269,120.94
1/11/2016	DP232415 01	Bella Lago Pools Ench Fee Denton	100.00	0.00	269,220.94
1/11/2016	DP232415 02	Premier Pools Ench Fee Montes	100.00	0.00	269,320.94
1/11/2016	DP232415 03	Sefnco Communications Reimburse	385.00	0.00	269,705.94
1/12/2016	JI2016019388 01	037 Cy Sec - 1% General Tax Dec 11-31 2015	923.19	0.00	270,629.13
1/12/2016	JI2016019389 01	035 Cy Delq Unsec - 1% General Tax Dec 2015	16.88	0.00	270,646.01
1/12/2016	JI2016019390 01	038 Py Sec - 1% General Tax Dec 11-31 2015	0.64	0.00	270,646.65
1/12/2016	JI2016019391 01	036 Py Delq Unsec - 1% General Tax Dec 2015	1.95	0.00	270,648.60
1/12/2016	JI2016019392 01	039 Cy Supplemntl- 1% General Tax Dec 2015	91.76	0.00	270,740.36
1/12/2016	JI2016019393 01	040 Py Supplemntl- 1% General Tax Dec 2015	36.40	0.00	270,776.76
1/12/2016	JI2016019394 01	036 Py Delq Unsec Supp-1% Gen Tax Dec 2015	1.50	0.00	270,778.26
1/12/2016	JI2016019395 01	041 2015/16 Homeowners Apport 35% Dec 2015	270.00	0.00	271,048.26
1/12/2016	JI2016019396 01	037 Cy Sec - Direct Charge 20515 Dec 11-31 2015	700.00	0.00	271,748.26
1/19/2016	CK2016035930 01	Rhcsd Water No. 118388-001	0.00	555.55	271,192.71
1/19/2016	CK2016035931 01	Rhcsd Water No. 118386-001	0.00	344.21	270,848.50
1/19/2016	CK2016035932 01	Rhcsd Water No. 84490-002	0.00	603.37	270,245.13
1/19/2016	CK2016035933 01	Rhcsd Water No. 126932-002	0.00	587.78	269,657.35
1/19/2016	CK2016035934 01	Rhcsd Water No. 126908-002	0.00	478.70	269,178.65
1/19/2016	CK2016035935 01	Rhcsd Water No. 083214-001	0.00	202.36	268,976.29
1/19/2016	CK2016035936 01	Rhcsd Power No. 1211321236-4	0.00	9.86	268,966.43
1/19/2016	CK2016035937 01	Rhcsd Power No. 6085621545-8	0.00	38.09	268,928.34
1/19/2016	CK2016035938 01	Rhcsd General Manager Nov. 29- Dec 2015	0.00	700.00	268,228.34
1/19/2016	CK2016035939 01	Rhcsd Website Services, Security & Backup	0.00	650.00	267,578.34
1/19/2016	JI2016020291 01	042 Cy Sec - 1% General Tax Rfnds 110-178	0.00	0.20	267,578.14
1/19/2016	JI2016020292 01	044 Cy Unsec - 1% General Tax Rfnds 110-178	0.00	2.72	267,575.42
1/19/2016	JI2016020293 01	047 Py Sec - 1% General Tax Ar Chgs 12-15	0.00	0.03	267,575.39
1/19/2016	JI2016020294 01	043 Py Sec - 1% General Tax Rfnds 110-178	0.00	4.44	267,570.95
1/19/2016	JI2016020295 01	045 Py Delq Unsec - 1% General Tax Rfnds 110-178	0.00	7.46	267,563.49
1/19/2016	JI2016020761 01	048 Py Defaulted Sec - 1% General Tax Dec 2015	6.42	0.00	267,569.91
1/19/2016	JI2016020762 01	048 Py Defaultd Sec-Any Pnlty+intrst Dec 2015	2.16	0.00	267,572.07
1/19/2016	JI2016020763 01	046 Py Sec - Any Penalty+interest December 2015	19.00	0.00	267,591.07
1/19/2016	JI2016020764 01	046 Py Sec - Direct Charge 20515 December 2015	100.00	0.00	267,691.07
2/3/2016	IN2016000174 15	Interest On Investment Pool 1 For 01/2016 (JAN)	102.20	0.00	267,793.27

628-001 CSD: ROLLING HILLS

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General Ledger

Details for the Accounting Period Ended: January 31, 2016

		Debit	Credit	Balance
	100 Equity In Pooled Cash	361,197.53	93,404.26	267,793.27
102 Imprest (PETTY) Cash				
1/1/2016	Beginning Balance	5,000.00	0.00	5,000.00
	102 Imprest (PETTY) Cash	5,000.00	0.00	5,000.00
	ASSETS	366,197.53	93,404.26	272,793.27
LIABILITIES				
201 Vouchers Payable				
1/1/2016	Beginning Balance	77,426.74	77,426.74	0.00
1/31/2016	MT802800201607 Month Total	13,625.64	13,625.64	0.00
	201 Vouchers Payable	91,052.38	91,052.38	0.00
	LIABILITIES	91,052.38	91,052.38	0.00
FUND BALANCE				
310 Fund Balance Reserved: General				
1/1/2016	Beginning Balance	0.00	53,834.00	-53,834.00
	310 Fund Balance Reserved: General	0.00	53,834.00	-53,834.00
313 Fund Balance Reserved: Imprest Cash				
1/1/2016	Beginning Balance	0.00	5,000.00	-5,000.00
	313 Fund Balance Reserved: Imprest Cash	0.00	5,000.00	-5,000.00
350 Fund Balance Unreserved Undesignated				
1/1/2016	Beginning Balance	0.00	212,898.36	-212,898.36
	350 Fund Balance Unreserved Undesignated	0.00	212,898.36	-212,898.36
400 Budget Clearing Account				
1/1/2016	Beginning Balance	358,300.00	358,300.00	0.00
	400 Budget Clearing Account	358,300.00	358,300.00	0.00
402 Legislative Revision				
1/1/2016	Beginning Balance	358,300.00	0.00	358,300.00
	402 Legislative Revision	358,300.00	0.00	358,300.00
411 Actual Revenues				
1/1/2016	Beginning Balance	2,183.56	78,567.40	-76,383.84
1/11/2016	DP232415 01 Bella Lago Pools Ench Fee Denton	0.00	100.00	-76,483.84
1/11/2016	DP232415 02 Premier Pools Ench Fee Montes	0.00	100.00	-76,583.84
1/11/2016	DP232415 03 Sefnco Communications Reimburse	0.00	385.00	-76,968.84
1/12/2016	JI2016019388 01 037 Cy Sec - 1% General Tax Dec 11-31 2015	0.00	923.19	-77,892.03
1/12/2016	JI2016019389 01 035 Cy Delq Unsec - 1% General Tax Dec 2015	0.00	16.88	-77,908.91
1/12/2016	JI2016019390 01 038 Py Sec - 1% General Tax Dec 11-31 2015	0.00	0.64	-77,909.55
1/12/2016	JI2016019391 01 036 Py Delq Unsec - 1% General Tax Dec 2015	0.00	1.95	-77,911.50
1/12/2016	JI2016019392 01 039 Cy Supplemntl- 1% General Tax Dec 2015	0.00	91.76	-78,003.26
1/12/2016	JI2016019393 01 040 Py Supplemntl - 1% General Tax Dec 2015	0.00	36.40	-78,039.66
1/12/2016	JI2016019394 01 036 Py Delq Unsec Supp-1% Gen Tax Dec 2015	0.00	1.50	-78,041.16
1/12/2016	JI2016019395 01 041 2015/16 Homeowners Apport 35% Dec 2015	0.00	270.00	-78,311.16
1/12/2016	JI2016019396 01 037 Cy Sec - Direct Charge 20515 Dec 11-31 2015	0.00	700.00	-79,011.16
1/19/2016	JI2016020291 01 042 Cy Sec - 1% General Tax Rfnds 110-178	0.20	0.00	-79,011.96
1/19/2016	JI2016020292 01 044 Cy Unsec - 1% General Tax Rfnds 110-178	2.72	0.00	-79,008.24
1/19/2016	JI2016020293 01 047 Py Sec - 1% General Tax Ar Chgs 12-15	0.03	0.00	-79,008.21
1/19/2016	JI2016020294 01 043 Py Sec - 1% General Tax Rfnds 110-178	4.44	0.00	-79,003.77
1/19/2016	JI2016020295 01 045 Py Delq Unsec - 1% General Tax Rfnds 110-178	7.46	0.00	-78,996.31
1/19/2016	JI2016020761 01 048 Py Defaulted Sec - 1% General Tax Dec 2015	0.00	6.42	-79,002.73
1/19/2016	JI2016020762 01 048 Py Defaultd Sec-Any Pnlty+intrst Dec 2015	0.00	2.16	-79,004.89
1/19/2016	JI2016020763 01 046 Py Sec - Any Penalty+interest December 2015	0.00	19.00	-79,023.89
1/19/2016	JI2016020764 01 046 Py Sec - Direct Charge 20515 December 2015	0.00	100.00	-79,123.89

628-001 CSD: ROLLING HILLSPrinted
2/8/2016
10:24:57 AM**General Ledger****Details for the Accounting Period Ended: January 31, 2016**

			Debit	Credit	Balance
2/3/2016	IN2016000174 15	Interest On Investment Pool 1 For 01/2016 (JAN)	0.00	102.20	-79,226.09
		411 Actual Revenues	2,198.41	81,424.50	-79,226.09
423 Transfers: CAO					
1/1/2016		Beginning Balance	0.00	358,300.00	-358,300.00
		423 Transfers: CAO	0.00	358,300.00	-358,300.00
431 Expenditures					
1/1/2016		Beginning Balance	64,539.54	0.00	64,539.54
1/5/2016	CV201602841 01	Rhcsd Power No 1857646705-6	72.63	0.00	64,612.17
1/5/2016	CV201602841 02	Rhcsd Power No 4570858285-8	254.68	0.00	64,866.85
1/5/2016	CV201602842 01	Rhcsd Clerk Services Dec 1-26 2015	1,176.00	0.00	66,042.85
1/5/2016	RHCS20160087 01	Rhcsd Power No. 1211321236-4	10.19	0.00	66,053.04
1/5/2016	RHCS20160088 01	Rhcsd Power No. 6085621545-8	39.88	0.00	66,092.92
1/5/2016	RHCS20160089 01	Rhcsd Power No. 1857646705-6	72.64	0.00	66,165.56
1/5/2016	RHCS20160090 01	Rhcsd Power No. 4570858285-8	254.70	0.00	66,420.26
1/5/2016	RHCS20160091 01	Rhcsd Membership Csda 2016 Id 4299	522.00	0.00	66,942.26
1/5/2016	RHCS20160092 01	Rhcsd Legal Services 3716 Nov. 2015-Easement	851.00	0.00	67,793.26
1/5/2016	RHCS20160093 01	Rhcsd Legal Services 3717 Nov. 2015-Encroachment	897.00	0.00	68,690.26
1/5/2016	RHCS20160094 01	Rhcsd Director Stipend 12-15-15	75.00	0.00	68,765.26
1/5/2016	RHCS20160095 01	Rhcsd Meeting Room Rental 12-15-15	125.00	0.00	68,890.26
1/5/2016	RHCS20160096 01	Rhcsd Director Stipend 12-15-15	75.00	0.00	68,965.26
1/5/2016	RHCS20160097 01	Rhcsd Director Stipend 12-15-15	75.00	0.00	69,040.26
1/5/2016	RHCS20160098 01	Rhcsd Street Light Maint Berkshire	150.00	0.00	69,190.26
1/5/2016	RHCS20160099 01	Rhcsd Landscape Services Dec. Inv. 99527	3,625.00	0.00	72,815.26
1/7/2016	CV201602862 01	Rhcsd Gate 1 Retrofit Project Down Pymt	63.00	0.00	72,878.26
1/7/2016	CV201602863 01	Rhcsd Gate 2 Retrofit Project Down Pymt	55.00	0.00	72,933.26
1/7/2016	CV201602864 01	Rhcsd Gate 1 Retrofit Bal Upon Completion	567.00	0.00	73,500.26
1/7/2016	CV201602865 01	Rhcsd Gate 2 Retrofit Bal Upon Completion	495.00	0.00	73,995.26
1/14/2016	RHCS20160100 01	Rhcsd Water No. 118388-001	555.55	0.00	74,550.81
1/14/2016	RHCS20160101 01	Rhcsd Water No. 118386-001	344.21	0.00	74,895.02
1/14/2016	RHCS20160102 01	Rhcsd Water No. 84490-002	603.37	0.00	75,498.39
1/14/2016	RHCS20160103 01	Rhcsd Water No. 126932-002	587.78	0.00	76,086.17
1/14/2016	RHCS20160104 01	Rhcsd Water No. 126908-002	478.70	0.00	76,564.87
1/14/2016	RHCS20160105 01	Rhcsd Water No. 083214-001	202.36	0.00	76,767.23
1/14/2016	RHCS20160106 01	Rhcsd Power No. 1211321236-4	9.86	0.00	76,777.09
1/14/2016	RHCS20160107 01	Rhcsd Power No. 6085621545-8	38.09	0.00	76,815.18
1/14/2016	RHCS20160108 01	Rhcsd General Manager Nov. 29- Dec 2015	700.00	0.00	77,515.18
1/14/2016	RHCS20160109 01	Rhcsd Website Services, Security & Backup	650.00	0.00	78,165.18
		431 Expenditures	78,165.18	0.00	78,165.18
		FUND BALANCE	796,963.59	1,069,756.86	-272,793.27
		628-001 CSD: ROLLING HILLS	1,254,213.50	1,254,213.50	0.00

628-001 CSD: ROLLING HILLS

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General Ledger

Details for the Accounting Period Ended: January 31, 2016

		Debit	Credit	Balance
Report Total	Total Debits and Credits	1,254,213.50	1,254,213.50	0.00

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Expenditures**

Summary Accounting Period ended January 31, 2016

	Estimated / Budget	Actual Amount	Balance
802800 Rolling Hills - Community Service Districts			
Revenue			
1 Taxes			
100 Prop Tax: Curr Secured	72,000.00	39,619.75	32,380.25
110 Prop Tax: Curr Unsecured	500.00	1,414.12	-914.12
120 Prop Tax: Prior Secured	0.00	-4.10	4.10
130 Prop Tax: Prior Unsecured	0.00	30.57	-30.57
140 Prop Tax: Supp Current	0.00	141.98	-141.98
150 Prop Tax: Supp Prior	0.00	286.30	-286.30
1 Taxes	72,500.00	41,488.62	31,011.38
3 Fines, Forfeitures and Penalties			
360 Penalty & Cost Delinquent Taxes	0.00	43.40	-43.40
3 Fines, Forfeitures and Penalties	0.00	43.40	-43.40
4 Revenue from Use of Money and Property			
400 Rev: Interest	1,000.00	585.78	414.22
4 Revenue from Use of Money and Property	1,000.00	585.78	414.22
5 Intergovernmental Revenue - State			
820 ST: Homeowner Prop Tax Relief	0.00	385.71	-385.71
5 Intergovernmental Revenue - State	0.00	385.71	-385.71
13 Charges for Services			
1310 Special Assessments	69,800.00	36,037.58	33,762.42
13 Charges for Services	69,800.00	36,037.58	33,762.42
19 Miscellaneous Revenues			
1940 Misc: Revenue	215,000.00	685.00	214,315.00
19 Miscellaneous Revenues	215,000.00	685.00	214,315.00
Total Revenue	358,300.00	79,226.09	279,073.91
Expense			
30 Salaries and Employee Benefits			
3000 Permanent Employees / Elected Officials	150.00	0.00	150.00
3001 Temporary Employees	0.00	35.00	-35.00
3021 O.A.S.D.I. Employer Share	0.00	2.17	-2.17
3022 Medi Care Employer Share	0.00	0.51	-0.51
3041 Unemployment Insurance Employer Share	0.00	1.23	-1.23
30 Salaries and Employee Benefits	150.00	38.91	111.09
40 Services and Supplies			
4040 Telephone Company Vendor Payments	150.00	52.40	97.60
4041 County Pass Thru Telephone Charges	800.00	0.00	800.00
4100 Insurance: Premium	3,300.00	2,788.42	511.58
4180 Maint: Building & Improvements	2,000.00	3,780.00	-1,780.00
4183 Maint: Grounds	8,000.00	995.77	7,004.23
4185 Maint: Park	45,000.00	21,002.50	23,997.50
4189 Maint: Water System	4,000.00	820.00	3,180.00
4190 Maint: Drainage	2,500.00	0.00	2,500.00
4191 Maintenance: Roads	71,000.00	8,317.28	62,682.72

802800 Rolling Hills - Community Service DistrictsPrinted
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Expenditures****Summary Accounting Period ended January 31, 2016**

	Estimated / Budget	Actual Amount	Balance
4192 Maintenance: Lighting	500.00	150.00	350.00
4197 Maintenance Building: Supplies	300.00	0.00	300.00
4220 Memberships	450.00	522.00	-72.00
4240 Misc: Expense	500.00	0.00	500.00
4260 Office Expense	800.00	197.42	602.58
4266 Printing / Duplicating Services	0.00	206.40	-206.40
4300 Professional & Specialized Services	22,000.00	12,663.00	9,337.00
4304 Agency Administration Fee	100.00	114.56	-14.56
4313 Legal Services	6,000.00	2,415.00	3,585.00
4345 Special District Director Services	5,250.00	1,950.00	3,300.00
4400 Publication & Legal Notices	500.00	428.88	71.12
4420 Rent & Lease: Equipment	600.00	550.00	50.00
4440 Rent & Lease: Building & Improvements	2,800.00	918.26	1,881.74
4501 Special Projects	11,500.00	165.75	11,334.25
4505 SB924: Transportation & Travel	500.00	0.00	500.00
4600 Transportation & Travel	200.00	0.00	200.00
4602 Mileage: Employee Private Auto	400.00	66.70	333.30
4620 Utilities	30,000.00	20,021.93	9,978.07
40 Services and Supplies	219,150.00	78,126.27	141,023.73
77 Appropriations for Contingencies			
7700 Appropriation For Contingencies	139,000.00	0.00	139,000.00
77 Appropriations for Contingencies	139,000.00	0.00	139,000.00
Total Expense	358,300.00	78,165.18	280,134.82
802800 Rolling Hills - Community Service Districts	0.00	1,060.91	1,060.91

802800 Rolling Hills - Community Service DistrictsPrinted
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10:24:58 AM**Revenues and
Expenditures****Summary Accounting Period ended January 31, 2016**

		Estimated / Budget	Actual Amount	Balance
Report Total	Revenue	358,300.00	79,226.09	279,073.91
	Expense	358,300.00	78,165.18	280,134.82
		<u>0.00</u>	<u>1,060.91</u>	<u>1,060.91</u>

802800 Rolling Hills - Community Service Districts

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Expenditures

Details For the Accounting Period ended: January 31, 2016

		Estimated / Budget	Actual Amount	Balance
802800 Rolling Hills - Community Service Districts				
Revenue				
1 Taxes				
100 Prop Tax: Curr Secured				
1/1/2016	Beginning Balance	72,000.00	38,696.76	
1/12/2016	JI2016019388 01 037 Cy Sec - 1% General Tax Dec 11-31 2015	0.00	923.19	
1/19/2016	JI2016020291 01 042 Cy Sec - 1% General Tax Rfnds 110-178	0.00	-0.20	
	100 Prop Tax: Curr Secured	72,000.00	39,619.75	32,380.25
110 Prop Tax: Curr Unsecured				
1/1/2016	Beginning Balance	500.00	1,399.96	
1/12/2016	JI2016019389 01 035 Cy Delq Unsec - 1% General Tax Dec 2015	0.00	16.88	
1/19/2016	JI2016020292 01 044 Cy Unsec - 1% General Tax Rfnds 110-178	0.00	-2.72	
	110 Prop Tax: Curr Unsecured	500.00	1,414.12	-914.12
120 Prop Tax: Prior Secured				
1/1/2016	Beginning Balance	0.00	-0.27	
1/12/2016	JI2016019390 01 038 Py Sec - 1% General Tax Dec 11-31 2015	0.00	0.64	
1/19/2016	JI2016020293 01 047 Py Sec - 1% General Tax Ar Chgs 12-15	0.00	-0.03	
1/19/2016	JI2016020294 01 043 Py Sec - 1% General Tax Rfnds 110-178	0.00	-4.44	
	120 Prop Tax: Prior Secured	0.00	-4.10	4.10
130 Prop Tax: Prior Unsecured				
1/1/2016	Beginning Balance	0.00	36.08	
1/12/2016	JI2016019391 01 036 Py Delq Unsec - 1% General Tax Dec 2015	0.00	1.95	
1/19/2016	JI2016020295 01 045 Py Delq Unsec - 1% General Tax Rfnds 110-178	0.00	-7.46	
	130 Prop Tax: Prior Unsecured	0.00	30.57	-30.57
140 Prop Tax: Supp Current				
1/1/2016	Beginning Balance	0.00	50.22	
1/12/2016	JI2016019392 01 039 Cy Supplemntl- 1% General Tax Dec 2015	0.00	91.76	
	140 Prop Tax: Supp Current	0.00	141.98	-141.98
150 Prop Tax: Supp Prior				
1/1/2016	Beginning Balance	0.00	241.98	
1/12/2016	JI2016019393 01 040 Py Supplemntl- 1% General Tax Dec 2015	0.00	36.40	
1/12/2016	JI2016019394 01 036 Py Delq Unsec Supp-1% Gen Tax Dec 2015	0.00	1.50	
1/19/2016	JI2016020761 01 048 Py Defaulted Sec - 1% General Tax Dec 2015	0.00	6.42	
	150 Prop Tax: Supp Prior	0.00	286.30	-286.30
	1 Taxes	72,500.00	41,488.62	31,011.38
3 Fines, Forfeitures and Penalties				
360 Penalty & Cost Delinquent Taxes				
1/1/2016	Beginning Balance	0.00	22.24	
1/19/2016	JI2016020762 01 048 Py Defaultd Sec-Any Pnity+intrst Dec 2015	0.00	2.16	
1/19/2016	JI2016020763 01 046 Py Sec - Any Penalty+interest December 2015	0.00	19.00	
	360 Penalty & Cost Delinquent Taxes	0.00	43.40	-43.40
	3 Fines, Forfeitures and Penalties	0.00	43.40	-43.40
4 Revenue from Use of Money and Property				
400 Rev: Interest				
1/1/2016	Beginning Balance	1,000.00	483.58	
2/3/2016	IN2016000174 15 Interest On Investment Pool 1 For 01/2016 (JAN)	0.00	102.20	
	400 Rev: Interest	1,000.00	585.78	414.22

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Expenditures****Details For the Accounting Period ended: January 31, 2016**

		Estimated / Budget	Actual Amount	Balance
4	Revenue from Use of Money and Property	1,000.00	585.78	414.22
5	Intergovernmental Revenue - State			
820 ST: Homeowner Prop Tax Relief				
1/1/2016	Beginning Balance	0.00	115.71	
1/12/2016	Jl2016019395 01 041 2015/16 Homeowners Apport 35% Dec 2015	0.00	270.00	
	820 ST: Homeowner Prop Tax Relief	0.00	385.71	-385.71
	5 Intergovernmental Revenue - State	0.00	385.71	-385.71
13	Charges for Services			
1310 Special Assessments				
1/1/2016	Beginning Balance	69,800.00	35,237.58	
1/12/2016	Jl2016019396 01 037 Cy Sec - Direct Charge 20515 Dec 11-31 2015	0.00	700.00	
1/19/2016	Jl2016020764 01 046 Py Sec - Direct Charge 20515 December 2015	0.00	100.00	
	1310 Special Assessments	69,800.00	36,037.58	33,762.42
	13 Charges for Services	69,800.00	36,037.58	33,762.42
19	Miscellaneous Revenues			
1940 Misc: Revenue				
1/1/2016	Beginning Balance	215,000.00	100.00	
1/11/2016	DP232415 01 Bella Lago Pools Ench Fee Denton	0.00	100.00	
1/11/2016	DP232415 02 Premier Pools Ench Fee Montes	0.00	100.00	
1/11/2016	DP232415 03 Sefnco Communications Reimburse	0.00	385.00	
	1940 Misc: Revenue	215,000.00	685.00	214,315.00
	19 Miscellaneous Revenues	215,000.00	685.00	214,315.00
	Total Revenue	358,300.00	79,226.09	279,073.91
Expense				
30	Salaries and Employee Benefits			
3000 Permanent Employees / Elected Officials				
1/1/2016	Beginning Balance	150.00	0.00	
	3000 Permanent Employees / Elected Officials	150.00	0.00	150.00
3001 Temporary Employees				
1/1/2016	Beginning Balance	0.00	35.00	
	3001 Temporary Employees	0.00	35.00	-35.00
3021 O.A.S.D.I. Employer Share				
1/1/2016	Beginning Balance	0.00	2.17	
	3021 O.A.S.D.I. Employer Share	0.00	2.17	-2.17
3022 Medi Care Employer Share				
1/1/2016	Beginning Balance	0.00	0.51	
	3022 Medi Care Employer Share	0.00	0.51	-0.51
3041 Unemployment Insurance Employer Share				
1/1/2016	Beginning Balance	0.00	1.23	
	3041 Unemployment Insurance Employer Share	0.00	1.23	-1.23
	30 Salaries and Employee Benefits	150.00	38.91	111.09
40	Services and Supplies			
4040 Telephone Company Vendor Payments				
1/1/2016	Beginning Balance	150.00	52.40	
	4040 Telephone Company Vendor Payments	150.00	52.40	97.60

802800 Rolling Hills - Community Service Districts

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Expenditures

Details For the Accounting Period ended: January 31, 2016

		Estimated / Budget	Actual Amount	Balance
4041 County Pass Thru Telephone Charges				
1/1/2016	Beginning Balance	800.00	0.00	
	4041 County Pass Thru Telephone Charges	800.00	0.00	800.00
4100 Insurance: Premium				
1/1/2016	Beginning Balance	3,300.00	2,788.42	
	4100 Insurance: Premium	3,300.00	2,788.42	511.58
4180 Maint: Building & Improvements				
1/1/2016	Beginning Balance	2,000.00	2,600.00	
1/7/2016	CV201602862 01 Rhcsd Gate 1 Retrofit Project Down Pymt Sacramento Ornamental Iron Outlet 1/8/2016	0.00	63.00	
1/7/2016	CV201602863 01 Rhcsd Gate 2 Retrofit Project Down Pymt Sacramento Ornamental Iron Outlet 1/8/2016	0.00	55.00	
1/7/2016	CV201602864 01 Rhcsd Gate 1 Retrofit Bal Upon Completion Sacramento Ornamental Irc Outlet 1/8/2016	0.00	567.00	
1/7/2016	CV201602865 01 Rhcsd Gate 2 Retrofit Bal Upon Completion Sacramento Ornamental Irc Outlet 1/8/2016	0.00	495.00	
	4180 Maint: Building & Improvements	2,000.00	3,780.00	-1,780.00
4183 Maint: Grounds				
1/1/2016	Beginning Balance	8,000.00	995.77	
	4183 Maint: Grounds	8,000.00	995.77	7,004.23
4185 Maint: Park				
1/1/2016	Beginning Balance	45,000.00	17,377.50	
1/5/2016	RHCS20160099 01 Rhcsd Landscape Services Dec. Inv. 99527 Eloisa R. Castro 1/6/2016	0.00	3,625.00	
	4185 Maint: Park	45,000.00	21,002.50	23,997.50
4189 Maint: Water System				
1/1/2016	Beginning Balance	4,000.00	820.00	
	4189 Maint: Water System	4,000.00	820.00	3,180.00
4190 Maint: Drainage				
1/1/2016	Beginning Balance	2,500.00	0.00	
	4190 Maint: Drainage	2,500.00	0.00	2,500.00
4191 Maintenance: Roads				
1/1/2016	Beginning Balance	71,000.00	8,317.28	
	4191 Maintenance: Roads	71,000.00	8,317.28	62,682.72
4192 Maintenance: Lighting				
1/1/2016	Beginning Balance	500.00	0.00	
1/5/2016	RHCS20160098 01 Rhcsd Street Light Maint Berkshire Ram Custom Electronic, Inc. 1/6/2016	0.00	150.00	
	4192 Maintenance: Lighting	500.00	150.00	350.00
4197 Maintenance Building: Supplies				
1/1/2016	Beginning Balance	300.00	0.00	
	4197 Maintenance Building: Supplies	300.00	0.00	300.00
4220 Memberships				
1/1/2016	Beginning Balance	450.00	0.00	
1/5/2016	RHCS20160091 01 Rhcsd Membership Cstda 2016 Id 4299 California Special Districts Assn 1/6/2016	0.00	522.00	
	4220 Memberships	450.00	522.00	-72.00
4240 Misc: Expense				
1/1/2016	Beginning Balance	500.00	0.00	
	4240 Misc: Expense	500.00	0.00	500.00

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Expenditures****Details For the Accounting Period ended: January 31, 2016**

		Estimated / Budget	Actual Amount	Balance
4260 Office Expense				
1/1/2016	Beginning Balance	800.00	197.42	
	4260 Office Expense	800.00	197.42	602.58
4266 Printing / Duplicating Services				
1/1/2016	Beginning Balance	0.00	206.40	
	4266 Printing / Duplicating Services	0.00	206.40	-206.40
4300 Professional & Specialized Services				
1/1/2016	Beginning Balance	22,000.00	10,137.00	
1/5/2016	CV201602842 01 Rhcsd Clerk Services Dec 1-26 2015 Linda A Stone 1/6/2016	0.00	1,176.00	
1/14/2016	RHCS20160108 01 Rhcsd General Manager Nov. 29- Dec 2015 Chaney Lynn Hicks 1/14/2016	0.00	700.00	
1/14/2016	RHCS20160109 01 Rhcsd Website Services, Security & Backup The Mobius Network, LLC 1/14/2016	0.00	650.00	
	4300 Professional & Specialized Services	22,000.00	12,663.00	9,337.00
4304 Agency Administration Fee				
1/1/2016	Beginning Balance	100.00	114.56	
	4304 Agency Administration Fee	100.00	114.56	-14.56
4313 Legal Services				
1/1/2016	Beginning Balance	6,000.00	667.00	
1/5/2016	RHCS20160092 01 Rhcsd Legal Services 3716 Nov. 2015-Easement David W Mcmurchie 1/6/2016	0.00	851.00	
1/5/2016	RHCS20160093 01 Rhcsd Legal Services 3717 Nov. 2015-Encroachment David W Mcmurchie 1/6/2016	0.00	897.00	
	4313 Legal Services	6,000.00	2,415.00	3,585.00
4345 Special District Director Services				
1/1/2016	Beginning Balance	5,250.00	1,725.00	
1/5/2016	RHCS20160094 01 Rhcsd Director Stipend 12-15-15 Tim Halverson 1/6/2016	0.00	75.00	
1/5/2016	RHCS20160096 01 Rhcsd Director Stipend 12-15-15 Donald Mark Magee 1/6/2016	0.00	75.00	
1/5/2016	RHCS20160097 01 Rhcsd Director Stipend 12-15-15 Matthew Sites 1/6/2016	0.00	75.00	
	4345 Special District Director Services	5,250.00	1,950.00	3,300.00
4400 Publication & Legal Notices				
1/1/2016	Beginning Balance	500.00	428.88	
	4400 Publication & Legal Notices	500.00	428.88	71.12
4420 Rent & Lease: Equipment				
1/1/2016	Beginning Balance	600.00	550.00	
	4420 Rent & Lease: Equipment	600.00	550.00	50.00
4440 Rent & Lease: Building & Improvements				
1/1/2016	Beginning Balance	2,800.00	793.26	
1/5/2016	RHCS20160095 01 Rhcsd Meeting Room Rental 12-15-15 El Dorado Hospitality, LLC 1/6/2016	0.00	125.00	
	4440 Rent & Lease: Building & Improvements	2,800.00	918.26	1,881.74
4501 Special Projects				
1/1/2016	Beginning Balance	11,500.00	165.75	
	4501 Special Projects	11,500.00	165.75	11,334.25
4505 SB924: Transportation & Travel				
1/1/2016	Beginning Balance	500.00	0.00	
	4505 SB924: Transportation & Travel	500.00	0.00	500.00
4600 Transportation & Travel				
1/1/2016	Beginning Balance	200.00	0.00	

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Expenditures****Details For the Accounting Period ended: January 31, 2016**

			Estimated / Budget	Actual Amount	Balance
	4600 Transportation & Travel		200.00	0.00	200.00
4602 Mileage: Employee	Private Auto				
1/1/2016	Beginning Balance		400.00	66.70	
	4602 Mileage: Employee	Private Auto	400.00	66.70	333.30
4620 Utilities					
1/1/2016	Beginning Balance		30,000.00	16,497.29	
1/5/2016	CV201602841 01	Rhcsd Power No 1857646705-6 Pacific Gas & Electric, Inc. 1/6/2016	0.00	72.63	
1/5/2016	CV201602841 02	Rhcsd Power No 4570858285-8 Pacific Gas & Electric, Inc. 1/6/2016	0.00	254.68	
1/5/2016	RHCS20160087 01	Rhcsd Power No. 1211321236-4 Pacific Gas & Electric, Inc. 1/6/2016	0.00	10.19	
1/5/2016	RHCS20160088 01	Rhcsd Power No. 6085621545-8 Pacific Gas & Electric, Inc. 1/6/2016	0.00	39.88	
1/5/2016	RHCS20160089 01	Rhcsd Power No. 1857646705-6 Pacific Gas & Electric, Inc. 1/6/2016	0.00	72.64	
1/5/2016	RHCS20160090 01	Rhcsd Power No. 4570858285-8 Pacific Gas & Electric, Inc. 1/6/2016	0.00	254.70	
1/14/2016	RHCS20160100 01	Rhcsd Water No. 118388-001 El Dorado Irrigation District 1/14/2016	0.00	555.55	
1/14/2016	RHCS20160101 01	Rhcsd Water No. 118386-001 El Dorado Irrigation District 1/14/2016	0.00	344.21	
1/14/2016	RHCS20160102 01	Rhcsd Water No. 84490-002 El Dorado Irrigation District 1/14/2016	0.00	603.37	
1/14/2016	RHCS20160103 01	Rhcsd Water No. 126932-002 El Dorado Irrigation District 1/14/2016	0.00	587.78	
1/14/2016	RHCS20160104 01	Rhcsd Water No. 126908-002 El Dorado Irrigation District 1/14/2016	0.00	478.70	
1/14/2016	RHCS20160105 01	Rhcsd Water No. 083214-001 El Dorado Irrigation District 1/14/2016	0.00	202.36	
1/14/2016	RHCS20160106 01	Rhcsd Power No. 1211321236-4 Pacific Gas & Electric, Inc. 1/14/2016	0.00	9.86	
1/14/2016	RHCS20160107 01	Rhcsd Power No. 6085621545-8 Pacific Gas & Electric, Inc. 1/14/2016	0.00	38.09	
	4620 Utilities		30,000.00	20,021.93	9,978.07
	40 Services and Supplies		219,150.00	78,126.27	141,023.73
77 Appropriations for Contingencies					
7700 Appropriation For Contingencies					
1/1/2016	Beginning Balance		139,000.00	0.00	
	7700 Appropriation For Contingencies		139,000.00	0.00	139,000.00
	77 Appropriations for Contingencies		139,000.00	0.00	139,000.00
	Total Expense		358,300.00	78,165.18	280,134.82
	802800 Rolling Hills - Community Service Districts		0.00	1,060.91	1,060.91

802800 Rolling Hills - Community Service Districts

Printed
2/8/2016
10:25:00 AM

Revenues and
Expenditures

Details For the Accounting Period ended: January 31, 2016

		Estimated / Budget	Actual Amount	Balance
Report Total	Revenue	358,300.00	79,226.09	279,073.91
	Expense	358,300.00	78,165.18	280,134.82
		0.00	1,060.91	1,060.91

CORRESPONDENCE



**California Special
Districts Association**

Districts Stronger Together

February 8, 2016

Ms. Linda Stone
Rolling Hills Community Services District
PO Box 5266
El Dorado Hills, CA 95762-0005

RE: The New Year Brings New Investment Options for Your District!

Dear Ms. Stone:

Are you looking for ways to diversify your district's investments in a trusted, proven program that is governed by and understands local governments in California?

As a member of the California Special Districts Association (CSDA), you have access to a program CSDA is a partner in called CalTrust. This local government, joint investment pool has grown significantly in recent years reaching over \$2.4 billion in assets with special districts now representing 1/3 of the CalTrust program!

Below are just some of the reasons districts like yours are choosing CalTrust...

Safety

CalTrust accounts comply with all limits & restrictions placed on local investments in California

As a public agency, you have a responsibility to safeguard the public's money. The CalTrust funds are designed specifically with this in mind. They provide instant diversification of the investments, professional portfolio and risk management, and is a highly cost-efficient approach to investing local government funds with easy and transparent reporting. All of the CalTrust funds are in full compliance with the California investment guidelines for public agencies.

Liquidity & Flexibility

CalTrust options fit the liquidity & financial management needs of your district!

Choose between Money Market, Short-Term and/or Medium-Term funds to manage your district's cash flow based on your needs. Additionally, you can setup specific accounts to manage reserves or special project funds at no additional costs.

Yield

CalTrust consistently outperforms LAIF!

The CalTrust funds are managed by professionals at Wells Fargo Asset Management who seek as high a yield as possible, consistent with the preservation of principal by investing in high-quality, fixed-income securities while keeping safety and liquidity at the forefront. Further, year after year, the CalTrust Short-Term and Medium-Term funds have proven to outperform LAIF regularly.

Find out why more districts are joining CalTrust each month!

Simply complete and return the enclosed interest form and we will be in touch to tell you more about the program, answer your questions and get you started. You can also contact me directly at 916.442.7887. I look forward to welcoming your district into CalTrust!

Best Regards,

Neil McCormick
California Special Districts Association (CSDA)
Chief Executive Officer

California Special Districts Association

1112 I Street, Suite 200
Sacramento, CA 95814
toll-free: 877.924.2732
t: 916.442.7887
f: 916.442.7889
www.csda.net

A proud California Special Districts Alliance partner

Special District Risk Management Authority
1112 I Street, Suite 300
Sacramento, CA 95814
toll-free: 800.537.7790
f: 916.231.4111


CSDA Finance Corporation
1112 I Street, Suite 200
Sacramento, CA 95814
toll-free: 877.924.2732
f: 916.442.7889

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

550 Main Street Suite E • Placerville, CA 95667
(530) 295-2707 • lafco@edlafco.us • www.edlafco.us

MEMO

Date: January 28, 2016
To: Funding Agencies
CC: Kara K. Ueda, LAFCO Counsel
Joe Harn, El Dorado County Auditor-Controller
Larry Combs, El Dorado County Chief Administrative Officer
From: José C. Henríquez, Executive Officer 
Subject: LAFCO Budget for Fiscal Year 2016-17

On January 27, 2016, the Commission approved the Proposed LAFCO Budget for Fiscal Year 2016-17, a copy of which is enclosed with this memo and sent to your agency in accordance with Government Code §56381(a). Under State Law, LAFCO is partially funded by three categories of agencies, the County, cities and special districts, with each category contributing a third.

This budget reflects the Commission's continued commitment to keep costs down, meet its State mandates, while providing enhanced services to the agencies and residents of El Dorado County. Please note that as part of this budget, the total agency contributions are higher than in the current year. **While the Auditor-Controller will calculate your actual contribution,** your agency's contribution will be more than the current fiscal year.

LAFCO will hold a study session, public hearing and possible action on the Final Budget at its March 23, 2016 Regular Meeting.

Please contact me at 530-295-2707 if you have any questions or concerns.

Thank you.

Enclosure: Proposed LAFCO Budget, FY2016-17

S:\Staff Admin\Budget\FY2016-2017\2016-17 Budget Letters_E-Mail Notifications\2016-2017 Proposed Budget Notification Letter.docx

COMMISSIONERS

Public Member: Dyana Anderly • Alternate Public Member: Niles J. Fleege
City Members: Austin C. Sass, Vacant • Alternate City Member: John Clerici
County Members: Shiva Frentzen, Brian Veerkamp • Alternate County Member: Michael Ranalli
Special District Members: Dale Coco, MD, Ken Humphreys • Alternate Special District Member: Holly Morrison

STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Policy Analyst
Denise Tebaldi, Interim Commission Clerk • Kara K. Ueda, Commission Counsel

APPROVED

EL DORADO LAFCO

DRAFT BUDGET FY 2016-17						
	Fund (or line item)	DESCRIPTION	Final FY 2015-16 LAFCO Budget	Line Item	Draft FY 2016-17 LAFCO Budget	
Revenues	4000	Fees	\$ 6,777	1	\$ 6,777	
	4100	Fund Balance (carryover from prior year)	\$ 93,265	2	\$ 8,370	
	4120	Revenue - Agency Payments	\$ 364,855	3	\$ 423,501	
	4700	Revenue Interest	\$ 200	4	\$ 200	
	(5)	Sub-Total - Revenues	\$ 465,097	5	\$ 438,848	
Employee Expense	5200	Employee Wage - Regular	\$ 204,826	6	\$ 193,759	
	5230	Employee Wage - Overtime	\$ 1,353	7	\$ 1,447	
	5310	Flex Benefits	\$ 6,000	8	\$ 6,000	
	5311	Employee Assistance	\$ 408	9	\$ 367	
	5320	Health Insurance (Less In Lieu)	\$ 67,305	10	\$ 49,679	
	5340	Retirement - CALPERS	\$ 33,433	11	\$ 33,865	
	5400	Payroll Tax - Medicare (1.45% of Base)	\$ 2,970	13	\$ 2,810	
	5420	Payroll Tax - SUI/ETT	\$ 1,300	14	\$ 1,300	
	5440	Disability Insurance (.53% of Base)	\$ 1,086	15	\$ 1,027	
	6800	Accrued Leave	\$ 25,785	15	\$ 28,466	
	5100	Sub-Total Employee Expenses	\$ 344,466	16	\$ 318,719	
Operating Expense	5450	Workers Comp Insurance	\$ 800	17	\$ 1,001	
	5460	General Liability Insurance	\$ 14,000	18	\$ 15,183	
	6000	Information Services	\$ 11,014	19	\$ 12,787	
	6010	County Clerk Fee	\$ 250	20	\$ 250	
	6020	Accounting Services	\$ 4,777	21	\$ 3,738	
	6030	Annual Audit	\$ 8,050	22	\$ 8,209	
	6040	Cell & Telephone Services	\$ 3,840	23	\$ 3,960	
	6050	Copies	\$ 476	24	\$ 564	
	6060	GIS Maps	\$ 360	25	\$ 360	
	6070	Lease Payment - Building	\$ 21,028	26	\$ 21,574	
	6080	Legal Notices	\$ 398	27	\$ 272	
	6090	Legal Services	\$ 20,000	28	\$ 17,000	
	6100	Memberships	\$ 1,348	29	\$ 1,572	
	6105	Memberships - CALAFCO	\$ 2,381	30	\$ 2,548	
	6210	Office Expense	\$ 2,610	31	\$ 2,000	
	6400	Postage	\$ 1,069	32	\$ 1,000	
	6600	Publications	\$ 425	35	\$ 477	
	6700	Rental Vehicles	\$ -	37	\$ 200	
	6705	Rents/Lease - Equipment	\$ 2,675	36	\$ 2,585	
	6750	Staff Development (incl. Commissioner Development)	\$ 7,520	37	\$ 7,590	
	6770	Transportation	\$ 6,844	38	\$ 6,338	
	(44)	Sub-Total Operating Expense	\$ 109,665	39	\$ 109,208	
	6300	Operating Contingency (10% of operating expenses)	\$ 10,967	40	\$ 10,921	
	(46)	BUDGET TOTAL	\$ 465,097	41	\$ 438,848	



February 11, 2016

Ms. Linda Stone
Board Secretary/Clerk
Rolling Hills Community Services District
Post Office Box 5266
El Dorado Hills, California 95762-5266

Dear Ms. Stone,

We greatly value the participation of Rolling Hills Community Services District in Special District Risk Management Authority's programs and appreciate the opportunity to work together to help protect member's assets, control losses, and positively impact claims and risk management.

Annually, SDRMA requires agencies to complete and submit a Renewal Questionnaire. This information is very important to us and your participation in providing updated, accurate and timely information ensures our members will receive the highest quality coverage at the lowest possible cost. In our continuing effort to support environmental responsibility, the annual Renewal Questionnaire online process is another way for SDRMA to reduce the impacts of printing, processing and delivering printed documents. Last year over 99% of our members completed their Renewal Questionnaire using SDRMA MemberPlus™ Online!

The 2016-17 electronic annual Renewal Questionnaire will be available February 12 via the MemberPlus™ Online portal at www.sdrma.org (click on Member Login at the top of any page on our website). For member convenience, a copy of the renewal questionnaire can be viewed or printed while online and important online instructions can be viewed or printed for each section. To ensure proper coverage, please verify all scheduled items including property, vehicles, floaters, drivers, etc. are listed in the appropriate sections and be sure to update all replacement values. If you do not have internet access and are unable to complete and submit the renewal questionnaire electronically, please contact our office to request a hard copy packet.

Also be sure to review the enclosed checklist along with additional information including key dates for 2016 and current Credit Incentive Program criteria and status. Members intending to withdraw from the Property/Liability Program are required to submit a "Notice of Intent to Withdraw" according to SDRMA Bylaws by April 1 or the notice will not be valid. Members not renewing coverage for 2016-17 will not receive the longevity distribution credit recently approved by the Board.

The renewal questionnaire must be completed and submitted by Tuesday, March 15, 2016 in order to ensure accuracy in coverage. Filing electronically by the deadline will qualify you to receive a \$150 discount incentive credit on your 2016-17 renewal invoice.

On behalf of the SDRMA Board of Directors and our entire risk management team, thank you for completing this annual information request and thank you for your continued participation in our programs! As always, please do not hesitate to call Member Services at 800.537.7790 for assistance.

Sincerely,
Special District Risk Management Authority

Gregory S. Hall, ARM
Chief Executive Officer

2/16/2016

Old Business.

Item 5.a

UTILITY EASEMENT AGREEMENT

This Utility Easement Agreement is made by Rolling Hills Community Services District ("Rolling Hills") and CalAtlantic Group, Inc. a Delaware corporation ("CalAtlantic"), formerly known as Standard Pacific Corp., with respect to the following facts:

Rolling Hills is the owner of APN 117-010-04 located in El Dorado County, CA ("Property") and intends to execute a Grant of Easement attached hereto as Exhibit A ("Easement"), which will be recorded in the Official Records of El Dorado County, California. The Easement encumbers portions of real property described and depicted in the Easement for the purposes of constructing, maintaining, repairing, replacing, removing, enlarging and operating sewer and water pipes and all underground and surface appurtenances thereto ("Improvements").

CalAtlantic is the owner of APN 117-010-05 located in El Dorado County, CA and intends to build a residential subdivision consisting of forty-nine (49) lots ("Subdivision").

Rolling Hills and CalAtlantic agree as follows:

1. Rolling Hills will grant CalAtlantic access to the Property to construct Improvements on the Property which will service the Subdivision. The attached Exhibit B depicts the general location of the Improvements and access plan.
2. Prior to starting construction of the Improvements CalAtlantic will:
 - a. Notify Rolling Hills by email or by U.S. Mail at least two weeks prior to entering onto the Property;
 - b. Provide Rolling Hills a certificate of insurance naming them as additional insured on a policy of public liability and property damage insurance which includes, but is not limited to, personal injury, property damage, losses relating to independent contractors, products and equipment, explosion, collapse and underground hazards, in a minimum amount not less than a combined single limit of One Million Dollars (\$1,000,000.00) for one or more persons injured and property damaged in each occurrence; and
 - c. Provide Rolling Hills with the construction schedule for installation of the Improvements.
3. It will be necessary to remove an existing white barricade fence on the Property for construction of the Improvements. CalAtlantic will place a temporary fence in the same area during construction and replace the barricade fence when construction is completed.
4. CalAtlantic agrees that it will re-grade a portion of the Property located adjacent to Stonebriar Road to allow for improved drainage into the existing storm drain facilities, as shown on Exhibit B.
5. CalAtlantic agrees to construct an 8' – 10' wide gravel road, shown on Exhibit B, to access and maintain the Improvements. Maintenance of the gravel road will be the responsibility of the El Dorado Springs Homeowners Association ("Homeowners

Association”) which will be created by CalAtlantic for the Subdivision. Rolling Hills will be provided a copy of the recorded Covenants, Conditions and Restrictions and the association operating budget which will include the association’s road maintenance responsibility. In the event the Homeowners Association fails to maintain and/or repair the gravel road as required, Rolling Hills may, but is not required to undertake such repairs and/or maintenance itself and the Homeowners Association and/or CalAtlantic shall be responsible to reimburse Rolling Hills for such expense.

6. All of the Improvements on the Property shall be performed at CalAtlantic’s sole cost and expense, in a good and workmanlike manner and in accordance with the approved improvement plans issued by the El Dorado County for the Subdivision. CalAtlantic further agrees that the Property disturbed by the Improvements shall be graded in a manner to enhance drainage in compliance with local, state, and federal regulations.
7. Upon completion of the Improvements, CalAtlantic will provide Rolling Hills with an inspection notice. CalAtlantic and Rolling Hills shall jointly conduct an inspection of the Improvements. If necessary a punch list shall be prepared identifying any items CalAtlantic and Rolling Hills agree are to be completed or repaired by CalAtlantic in accordance with the approved improvement plans. Cal Atlantic shall conduct any and all such repairs within fifteen (15) days of completion of the list.
8. CalAtlantic shall indemnify and hold harmless Rolling Hills, its officers, directors, agents, employees, invitees and subsidiaries from and against any and all claims arising from CalAtlantic’s construction of the Improvements on the Property. CalAtlantic shall further indemnify and hold harmless Rolling Hills, its officers, directors, agents, employees, invitees and subsidiaries from and against any and all claims arising from any negligence of CalAtlantic or any of CalAtlantic’s agents, contractors, subcontractors, agents, employees and/or invitees related to CalAtlantic’s construction of the Improvements on the Property, and from and against all costs, attorney’s fees expenses and liabilities incurred in the defense of any such claim or any action or proceeding brought thereon. CalAtlantic shall further indemnify, defend and hold harmless, Rolling Hills, its officers, directors, agents, employees, invitees and subsidiaries from any action or proceeding against Rolling Hills, its officers, directors, agents, employees, invitees and subsidiaries by reason of any such claim related to construction of the Improvements on the Property. Upon notice from Rolling Hills, CalAtlantic shall defend the same at CalAtlantic’s expense, with counsel agreed upon by Rolling Hills.

The dated signatures below indicate approval of the agreement and acknowledgments described in this agreement.

Rolling Hills Community Service District

CalAtlantic Group, Inc., a Delaware Corp

By: _____
Name:
Title:
Date:

By: _____
Name:
Title:
Date:

EASEMENT
EXHIBIT A

Recording Requested By, & When Recorded
Mail to: El Dorado Irrigation District
c/o Aaron Dinsdale
2890 Mosquito Road
Placerville, CA 95667

Document Transfer Tax \$ RTT 11922
____ Completed on full value of property conveyed
____ Or completed on full value of liens and
encumbrances remaining at time of sale.

EID _____
Signature of declarant of agent determining tax
Permission to use pipeline from Grantor

Project Name: EDS 23 and W.O. #691922
Parcel No.: 117-010-05

For County Recorder Use Only

GRANT OF EASEMENT

ROLLING HILLS COMMUNITY SERVICES DISTRICT, hereinafter called GRANTOR, does hereby grant to the EL DORADO IRRIGATION DISTRICT, its successors and assigns, hereinafter called GRANTEE, a non-exclusive easement to enter, re-enter, occupy, and use the hereinafter described property to construct, maintain, repair, replace, remove, enlarge and operate one or more water and sewer pipelines and all underground and surface appurtenances thereto on, over, across and under all that certain real property situate in the County of El Dorado, State of California, described as follows

SEE ATTACHED EXHIBIT(S)

Grantor reserves the right to use the Property for purposes which will not interfere with Grantee's rights and privileges granted pursuant to this Grant of Easement, however the Grantor shall not construct or place any structure, excluding roadways, but including, and not limited to, buildings, swimming pools, patios, yard light, block or concrete type walls or fences or plant any permanent shrub, or tree, on any part of the above described easement. Grantor shall not modify grading within the easement such that the depth of cover over the pipeline(s) is reduced or increased unless approved in writing by the Grantee. Any of the above described items placed within the above described easement subsequent to the date of this Grant of Easement may be removed by the Grantee without liability for damages arising therefrom.

The Grantee agrees that other public utilities such as storm, sewer, telephone lines, gas, and electric lines may be installed in the above-described easement as long as they do not interfere with the Grantee's rights herein granted. All public utilities crossing the easement herein granted must cross at right angles where feasible, and any and all of said utilities which parallel the Grantee's facilities will not be permitted within four feet (ten feet for sewer) of said Grantee facilities, or as otherwise approved by Grantee. All surface and subsurface uses of the easement, shall be approved in writing by the Grantee prior to installation.

Grantee hereby agrees to defend, indemnify, hold harmless and protect Grantor, its officers, directors, agents, employees, and invitees, from and against any and all claims, losses, damages, demands, liabilities, suits, costs (including attorneys fees), penalties, judgments or obligations as a result of personal injury and/or property damage in connection with or arising out of Grantee's development, construction, occupation, use, operation, maintenance and/or removal of its facilities on the Property. This indemnification shall not include any claim arising from the negligence or willful misconduct of the

EASEMENT
EXHIBIT A

Grantor, its officers, directors, agents or employees. Grantee shall further indemnify the Grantor from any and all costs of construction, maintenance and/or repair of the Grantee's construction and installation work pursuant to this Grant.

IN WITNESS WHEREOF, GRANTOR has hereunto subscribed (his) (her) (their) name(s) this ____ day of _____, 2016.

Rolling Hills CSD
PO Box 5266
El Dorado Hills, CA 95762

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.
--

STATE OF CALIFORNIA

COUNTY OF _____

On _____, _____, before me, _____
(here insert name and title of the officer)

personally appeared _____

_____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

(Seal)

EASEMENT
EXHIBIT A

Exhibit A-1¹⁵
Water Line Easement

All that real property situated in the County of El Dorado, State of California lying within Section 14, Township 9 North, Range 8 East, M.D.B.&M., being a portion of Tract 2 as shown on the Record of Survey, filed in the Recorder's office of said County in Book 24 of Surveys at Page 79, more particularly described as follows:

A 20-foot wide strip of land the centerline of which is described as follows:

Beginning at point on the southerly line of said Tract 2 from which the northwest most corner of said Tract 2 as shown on said Record of Survey bears the following three (3) courses and distances:

- 1) North 56°44'47" West 162.69 feet;
- 2) North 74°17'46" West 170.63 feet and
- 3) North 18°10'54" West 331.75 feet;

thence from said Point of Beginning across said Tract 2 North 26°49'43" East 92.58 feet to a point on the south line of the road and P.U.E. as described in the Easement Grant Deed recorded in Doc. #2000-43713 of Official Records also in the Recorder's office of said County.

The sidelines of said strip shall be extended or trimmed to terminate on the south line of Tract 2 and said south line of said road and P.U.E.

See **Exhibit "B"** attached hereto and made a part thereof.

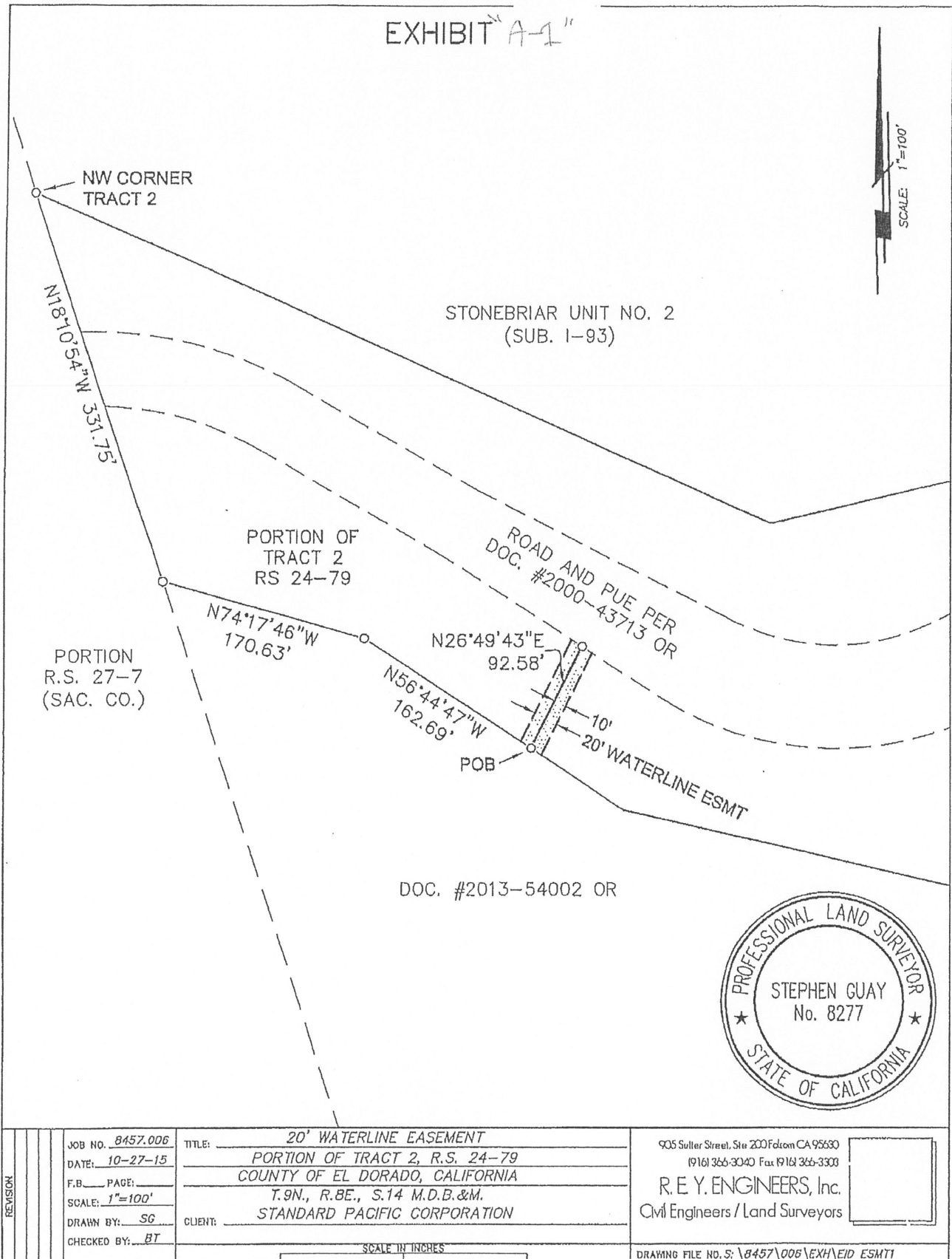
End of Description

Prepared by:
R.E.Y. Engineers, Inc.

Stephen Guay	Date
P.L.S. 8277	

EASEMENT
EXHIBIT A

EXHIBIT "A-1"



EASEMENT
EXHIBIT A

Exhibit 'A-2'
Sewer Easement

All that real property situated in the County of El Dorado, State of California lying within Section 15, Township 9 North, Range 8 East, M.D.B.&M., being a portion of Tract 2 as shown on the Record of Survey, filed in the Recorder's office of said County in Book 24 of Surveys at Page 79, more particularly described as follows:

Beginning at the southerly most corner of said Tract 2; thence from said Point of Beginning along said Tract 2 North $12^{\circ}02'26''$ West 65.83 feet, thence across said Tract 2 South $67^{\circ}57'22''$ East 36.89 feet to a point on the southeasterly line of said Tract 2 also being the northwesterly line of White Rock Road, thence along said line South $22^{\circ}02'38''$ West 54.52 feet to said Point of Beginning.

See Exhibit "B" attached hereto and made a part thereof.

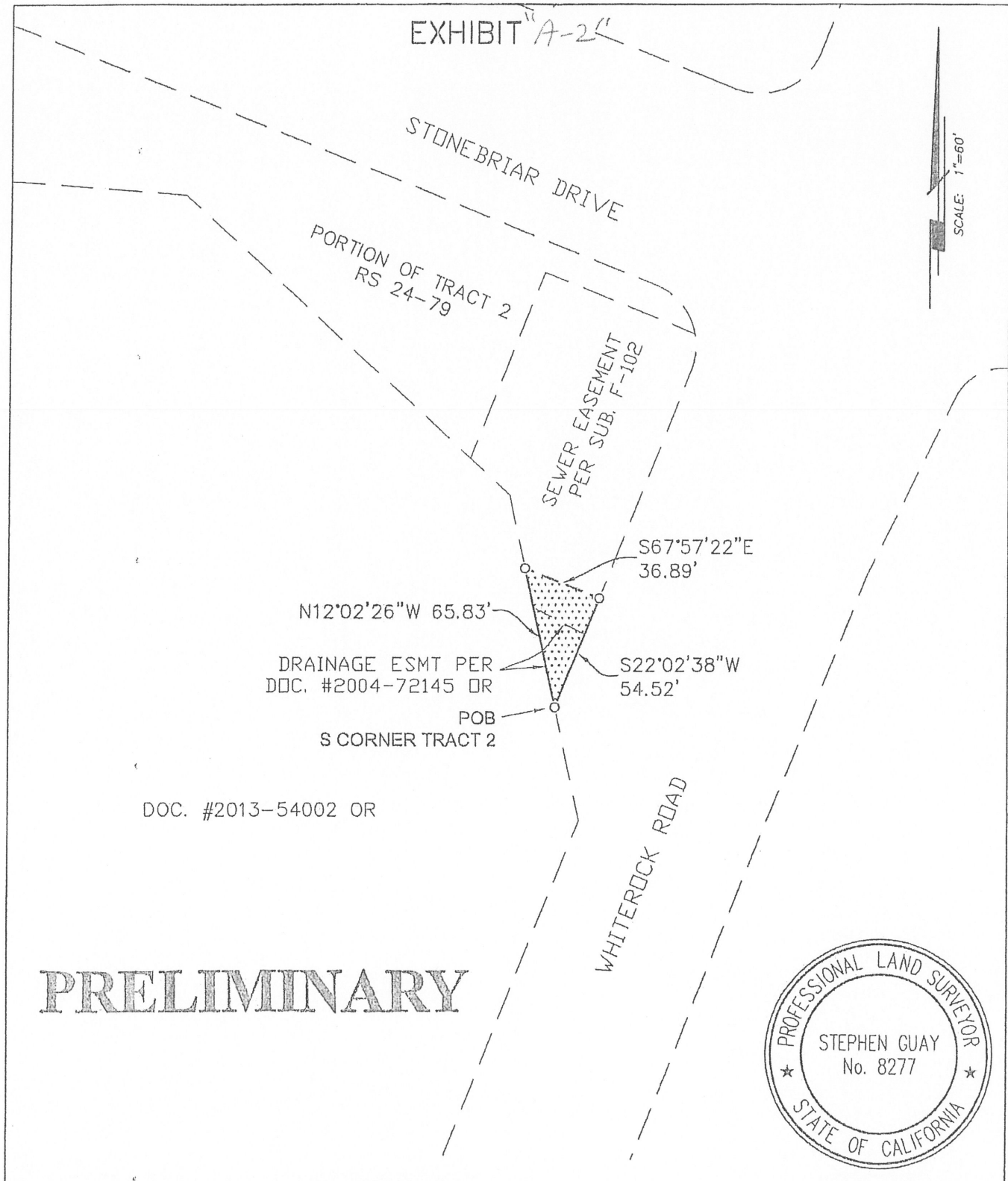
End of Description

Prepared by:
R.E.Y. Engineers, Inc.

Stephen Guay _____ Date
P.L.S. 8277

PRELIMINARY

EASEMENT
EXHIBIT A



REVISION	JOB NO. <u>8457.006</u>	TITLE: <u>SEWER EASEMENT</u>	905 Sutter Street, Ste 200 Folsom CA 95630 1916/ 366-3040 Fax 1916/ 366-3803 R. E. Y. ENGINEERS, Inc. Civil Engineers / Land Surveyors	
	DATE: <u>11.10.15</u>	<u>PORTION OF TRACT 2, R.S. 24-79</u>		
	F.B. PAGE: _____	<u>COUNTY OF EL DORADO, CALIFORNIA</u>		
	SCALE: <u>1"=60'</u>	<u>T.9N., R.8E., S.15 M.D.B.&M.</u>		
	DRAWN BY: <u>KS</u>	CLIENT: <u>STANDARD PACIFIC CORPORATION</u>		
CHECKED BY: <u>SG</u>	SCALE IN INCHES _____		DRAWING FILE NO. S: \8457\006\EXH\SEWER ESMT1	

EXHIBIT B

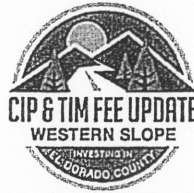
DEPICTION OF THE IMPROVEMENTS

[illegible]

JOB NO.	8457.007
DRAWN	DOS
CHECKED	
DATE	10.26.15
SCALE	1"=40'



2/16/16 New Business
b.d.



NOTICE OF PREPARATION
of an Environmental Impact Report for the
Western Slope Roadway
Capital Improvement Program and Traffic Impact Mitigation Fee Program

Date: February 5, 2016

To: State Clearinghouse
Responsible Agencies
Trustee Agencies
Interested Parties

NOP Comment Period: Written comments must be submitted to the County's
Community Development Agency, Long Range Planning
Division no later than **March 7, 2016 by 5:00 p.m.**

Project Location: El Dorado County

Lead Agency Contact Person: Claudia Wade, P.E.
Senior Civil Engineer

This Notice of Preparation (NOP) includes the following sections:

- Section 1.0 Introduction
- Section 2.0 Project Background and History
- Section 3.0 Project Description
- Section 4.0 Potential and Probable Environmental Effects of the Project
- Section 5.0 Project Alternatives

1.0 INTRODUCTION

This Notice of Preparation (NOP) has been issued to notify interested parties of the proposed project description for the County of El Dorado's (County) update of the Western Slope Roadway Capital Improvement Program (CIP) and Traffic Impact Mitigation (TIM) Fee Program. The County will be the lead agency under the California Environmental Quality Act (CEQA) and will prepare a programmatic Environmental Impact Report (Program EIR) to evaluate the environmental effects associated with the proposed project.

This NOP and background documents associated with the updates to the CIP and TIM Fee Program are available for review on the County's **Western Slope Update** webpage at:

<http://www.edcwesternslopeupdate.com/>



This NOP has been issued to provide opportunity for interested parties and agencies to submit comments on the scope of the EIR relative to the project description. Agencies should comment on such information as it relates to their statutory responsibilities in connection with the proposed project.

The County has determined that the proposed project may have a significant effect on the environment; therefore, an EIR is being prepared. The EIR is intended to be a program-level document that will analyze the effects of the proposed update to the CIP and TIM Fee Program. Program EIRs generally analyze broad environmental effects of the program, with the acknowledgment that site-specific environmental review may be required for future actions (14 CCR 15168(a)). The purpose of a Program EIR is to allow the lead agency to consider broad policy alternatives and program-wide mitigation measures at an early time when the agency has greater flexibility to deal with basic problems or cumulative impacts. Because no specific development projects are being proposed as part of the updates to the CIP and TIM Fee Program, the analysis will not be parcel-specific. Rather, the analysis will focus on the reasonably foreseeable direct and indirect physical environmental effects that could result from the updates to the CIP and TIM Fee Program, which would include a number of new transportation improvement projects that would be added to the County's CIP list.

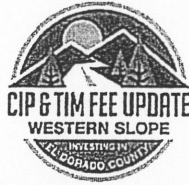
NOP Comment Period: In accordance with the time limits identified in state law, your response to this NOP must be submitted to the County at the earliest possible date, but **not later than 5:00 p.m. on March 7, 2016** (30 days following the date this notice was first posted). Please submit written comments to the El Dorado County Community Development Agency (including the contact person's full name and address) to:

Claudia Wade, P.E. Senior Civil Engineer
El Dorado County Community Development Agency
Long Range Planning Division
2850 Fairlane Court, Placerville CA 95667

Scoping Meeting: A scoping meeting will be on March 3rd, 2016 at 5:30 pm in the Planning Commission Hearing Room at 2850 Fairlane Court, Placerville, CA 95667.

2.0 PROJECT BACKGROUND AND HISTORY

A Capital Improvement Program (CIP) identifies and prioritizes future transportation investments that will be required to meet the County's existing and future transportation needs for the next 20 years. This can be roadways, intersections, sidewalks, bicycle lanes, traffic calming treatments, transit service improvement projects, and ongoing administrative costs for transportation monitoring programs, including traffic model update costs, traffic study guideline updates and Circulation Element updates. Consistent with state law and General Plan policies (specifically General Plan Policy TC-Xb), the County completes minor updates to its CIP list every year and completes a major update approximately every five years to ensure that the CIP list is appropriate and reasonable based on current market

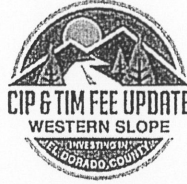


conditions and costs of construction/investment. Funding for most CIP projects is provided from a variety of sources including state and/or federal grants. However, funding for the portion of the CIP related to new development in the County is financed by the Traffic Impact Mitigation Fee Program which is required by County's General Plan Implementation Measure TC-B (adopted in 2004).

Traffic Impact Mitigation (TIM) Fees are collected by the County to offset the costs of impacts to the transportation system created by new development. Consistent with state law and General Plan policies, the County has minor updates to the TIM fee every year and major updates approximately every five years to ensure they are appropriate and reasonable based on current market conditions and costs of construction/investment. The TIM Fees are based on planned development assumed to occur in the County's adopted General Plan (assumed to occur through the year 2035), the total cost of transportation improvements needed to accommodate this growth, and assumed local/state/federal revenue streams anticipated to be available to the County for transportation improvements. This information allows a nexus between the unfunded improvement costs and projected future development. As part of the TIM Fee Program, a nexus study is completed which results in a calculation that determines the fair share that future development must pay for a particular type of land use development (i.e., residential and/or non-residential uses). The nexus analysis for the updates to the TIM Fee program are based on the incremental land use growth projected to occur in the County between January 1, 2015 and January 1, 2035 (the twenty year growth projection for the General Plan).

The analysis includes a comprehensive review of the existing and projected traffic conditions during various times of the day at key locations in the unincorporated areas of the El Dorado County. Based on General Plan policies, this information was used as part of the proposed update to the TIM Fee Program to identify existing and future deficiencies in the transportation network and the types of projects and costs that would be required to mitigate them. This information along with the General Plan land use growth projections and other anticipated revenue streams was used to determine the proposed fair-share cost contribution. Those transportation improvement projects identified in the analysis that would be necessary to alleviate deficiencies in the County's transportation system (both existing and future) would be added to the CIP list and funding for those specific TIM Fee projects would be provided by development projects.

It should be noted that TIM Fee projects are CIP projects that are driven by new development and are to be funded via TIM Fee revenue. The other (non-TIM Fee) projects are also included in the CIP and funded with a variety of other sources (including, but not limited to, local, state and/or federal grants). Since these other projects do not meet the nexus requirements per the Mitigation Fee Act (Government Code Section 66000 et. seq.) they are not identified as TIM fee projects and are not eligible for TIM fee funding.



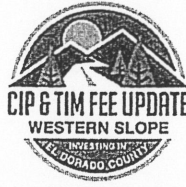
For additional discussion of the County's past efforts in preparing and implementing the CIP and TIM Fee Program, please refer to Background Information in the Document Library at the County's **Western Slope Update** webpage at:
<http://www.edcwesternslopeupdate.com/>

3.0 PROJECT DESCRIPTION

El Dorado County is in the process of updating its Capital Improvement Program (CIP) list and Traffic Impact Mitigation (TIM) Fee. The CIP is the long-range plan for all individual capital improvement projects and funding sources. The CIP provides strategic direction for capital projects over a current year, 5, 10, and 20 year horizon. It is used as a planning tool, and updated annually (as required by the County's General Plan Policy TC-Xb). The TIM Fee Program is used to fund needed improvements including roadway widening, new roadways, roadway intersection improvements, and transit to deal with future growth during a defined time period (currently based on 20 years of growth). The TIM Fee funded improvements are a part of the CIP and the proposed TIM Fee Update would provide funding for traffic improvements necessary for all roadways in the county to operate at an acceptable Level of Service (LOS) under 2035 General Plan 20 year time horizon conditions, in accordance with the County's General Plan.

The majority of new transportation projects proposed to be included on the CIP list would occur in the western, developed area of El Dorado County. For those non-TIM Fee funded improvements, typical projects would include bridge replacement/maintenance, improvements to bicycle lanes/bike routes, sidewalks, pedestrian access and trails, safety improvements such as crosswalks or signage for pedestrians at intersections, drainage improvements, traffic safety improvements such as realignments, and improvements that increase capacity of existing roadways such as road widenings or traffic signal interconnects.

The majority of the TIM Fee funded traffic improvements that would be included on the CIP list are anticipated to be located on or near US Highway 50 (US 50) in the western, developed area of El Dorado County and include roadway expansions and widenings. This area is referred to as the "western slope", the area west of Echo Summit. The improvements are generally along US 50, beginning on US 50 on the western side of El Dorado County at the border of Sacramento and El Dorado counties and would extend along US 50 to Missouri Flat Road where the easternmost traffic improvement, construction of Diamond Springs Parkway, would occur. In addition to improvements located along US 50, two roadway improvements would be located approximately four miles north of US 50 on Green Valley Road, an additional roadway project on Green Valley Road approximately 3.5 miles northeast of the Ponderosa Interchange, and one improvement would be located two miles south of US 50 on the Latrobe Road connector. The location of the proposed traffic improvements are surrounded primarily by commercial and residential land uses, although much of it remains undeveloped land.



The working draft list of transportation improvement projects (both the TIM Fee project and non-TIM Fee CIP projects) associated with the updates to the CIP and TIM Fee Program are provided on the County's **Western Slope Update** webpage at:
<http://www.edcwesternslopeupdate.com/>

3.1 Project Location

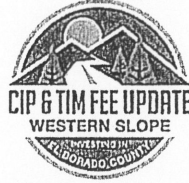
The project area includes the parts of unincorporated El Dorado County that are outside the Tahoe basin, west of Echo Summit. The majority of proposed TIM Fee Program projects would be generally along US 50, beginning on US 50 on the western side of El Dorado County at the border of Sacramento and El Dorado counties and would extend along US 50 to Missouri Flat Road. Non-TIM Fee funded CIP projects would also generally along US 50, however, some of the proposed roadway and bridge repair/maintenance projects would be located more than two miles from US 50.

4.0 PROBABLE ENVIRONMENTAL EFFECTS AND SCOPE OF THE EIR

The EIR for the proposed project will focus on the resource areas/issues germane to this particular project. The EIR will evaluate the potentially significant environmental impacts of the proposed project and will evaluate whether there are feasible mitigation measures that may lessen or avoid such impacts. As the proposed project does not include any specific construction or development, but rather the potential for transportation improvement projects to be constructed in the future, the impact analysis will be programmatic and cumulative in nature. The EIR will also identify and evaluate alternatives to the proposed project. The EIR will evaluate potentially significant environmental effects related to the following environmental issues:

- Aesthetics (Visual Resources)
- Agricultural and Forest Resources
- Air Quality
- Biological Resources
- Cultural Resources
- Geology/Soils
- Greenhouse Gas Emissions
- Hazards/Hazardous Materials
- Hydrology/Water Quality
- Land Use/Planning
- Mineral Resources
- Noise
- Population/Housing
- Public Services/Recreation
- Transportation/Traffic
- Utilities/Service Systems

In addition, the EIR will address cumulative impacts, growth inducing impacts, and other issues required by CEQA.



5.0 PROJECT ALTERNATIVES

In accordance with Section 15126.6 of the State CEQA Guidelines, an EIR must “describe a range of reasonable alternatives to the Project, or to the location of the Project, which would feasibly attain most of the basic objectives of the Project, but would avoid or substantially lessen any of the significant effects of the Project, and evaluate the comparative merits of the alternatives.” As required by CEQA, the EIR will evaluate a reasonable range of project alternatives including a No Project Alternative, which will assume no change to the current CIP and TIM Fee Programs. Additional alternatives will be identified during the environmental review process. Once selected, the alternatives will be analyzed at a qualitative level of detail in the Draft EIR for comparison against the impacts identified for the proposed project, consistent with the requirements of CEQA.