

Board of Directors Regular Meeting - AGENDA  
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, April 21, 2015

7:00 p.m.

Holiday Inn Express Meeting Room  
4360 Town Center Drive, El Dorado Hills, CA

**1. Call to Order/Announcements - Pledge of Allegiance; Roll Call**

**2. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. If you wish to address the board, it asks that you complete a blue speaker request and deliver it to the President before the Public Comment portion of the meeting. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.*

*In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. If you wish to address the board, please complete a speaker request and deliver it to the President before the agenda item on which you wish to be heard is called. Please limit your comments to three minutes or less.*

**3. Presentation – El Dorado Hills Fire Department, Fire Chief Dave Roberts –Emergency Management.** Chief Roberts will speak about how fire and other emergencies are handled and the standards and protocols to be followed during emergency calls for service. He will respond to questions and concerns after the presentation.

**4. Monthly Reports**

- a. General Manager Report
- b. Communication Committee Report

**5. Consent Items**

- Approval of draft Minutes of March 17, 2015 regular meeting of the Board of Directors
- Approval of Financial Reports for period ended March 31, 2015 prepared by Auditor's office
- Accept and file Bank statements for periods ended March 13, 2015 and April 14, 2015
- EID Water Scheduling Update

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, or an information item.

**NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED:** In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or [GenMgr@RollingHillsCSD.org](mailto:GenMgr@RollingHillsCSD.org) . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

- County of El Dorado – Auditor's Office Employer's Federal and State Quarterly payroll tax returns for 1<sup>st</sup> Quarter 2015

## **6. Old Business**

**a. Road and Speed Control Measures on Stonebriar Drive.** Update since last meeting regarding pilot project for installation of speed cushions and contact with El Dorado Hills Fire Department (Discussion/Action Item – Sites & Halverson)

## **7. New Business**

**a. Water Reduction Measures – Reduce Turf Area at Stonebriar Entrance.** Consideration of expenditure of funds from approved budget in an amount not-to-exceed \$7,000 for removal of turf area at Stonebriar entrance and installation of shrubs and water wise landscaping to save water and further water conservation efforts to comply with drought requirements (Discussion/Action Item - Hicks)

**b. Road Resurfacing Maintenance Stonebriar Development.** Discussion of Scope of Work to be included in the request for proposals for road resurfacing maintenance work necessary for the Stonebriar Development and timing for release of the competitive procurement activity. (Discussion/Action Item – Hicks)

## **8. Adjournment**

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, or an information item.

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**ROLLING HILLS COMMUNITY SERVICES DISTRICT**  
**MINUTES of MARCH 17, 2015 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on March 17, 2015 was called to order at 7:07 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, John Kennedy, and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. Director Gordon Fawkes was absent. There were seven members of the public present.

**2. Public Comment.** Mrs. Storms wanted to confirm timing for the trimming of trees near her property, inquired about interest in a community garage sale on May 9 and said she would post it on Craigslist if people had interest, and thanked the Board for installation of the "Not a Through Street" sign on Montrose which she said is working as there is less traffic.

**3. Presentation Regarding Proposed Revision to Land Use Requirements for El Dorado Hills Town Center West.**

President Matt Sites gave an introduction to this item and explained that the presentation will be given by the planner working on this project as it relates to the CSD. Specifically, the issues of roads, ingress and egress, and fencing are issues within the jurisdiction of the District. Randy Chafin of Quad Knopf, the principal planner working on behalf of El Dorado Hills investors, spoke specifically to issues previously raised by the CSD and its residents of traffic, noise, and lighting. He said the revised plan as it now stands has more stringent requirements on the developer. He described the changes as "providing greater flexibility to the investors and greater restrictions environmentally and to the RHCSO". Mr. Chafin explained the greater flexibility to the investors to mean that the plan maintains the total square footage limits but eliminates the square footage limits for each category of development type such as retail, R&D, or light manufacturing. He said the need for this flexibility is in response to the marketplace. He said benefit to the CSD is that special attention is being paid to traffic and the number of trips, noise and analysis of its impacts during the day/evening/night, and lighting especially at the property line. He stressed that the revised project plan includes more stringent requirements on the developer in these regards than what is currently allowed. In response to a question about development of a power center, he said the developer is voluntarily cutting the number of trips allowed by the project and that a power center wouldn't be possible with the number of trips allotted. He also said the project plan has a hearty setback for lighting. He said there have been no changes to the plan as to access points. He said the Fire Department mandated a gate and Tim Halverson said CSD concern would be about how that gate would be accessed.

Residents felt that the information presented at the meeting was a high level overview of the project but did not provide enough specific detail about what is really being proposed. Other comments included the feeling that the developer has "tunnel vision" for its desire to build retail and that this CSD meeting is not the correct forum to reach out to the community and get real feedback about the project. As mentioned, the CSD's focus is limited as pertains to issues under its jurisdiction. Mr. Chafin, together with Attorney Craig Sandberg, said that Tony Mansour is the local representative for the El Dorado Hills Investors group and that he has an open door policy. The residents in attendance requested that the developer provide additional forums to discuss this development project, that the developer reach out by mailings to impacted neighbors even beyond the County's 500' requirement, and that specific and detailed information be given including visuals, maps, and specifics as to category zones in the project plan so residents know what is being proposed.

**4. Monthly Reports**

**General Manager Report.** Chaney presented an oral and written report. She continues to routinely work with the landscapers and discussed the watering plan for drought conditions. She advised of a broken resident window caused by use of a weed eater along White Rock Road and said the landscapers have agreed to pay for the damage. The fence repair work on Montrose has been completed and a request has been sent to the Mansour Group for reimbursement of one half the cost, to which they responded the same day and said payment would be sent. Other fence repairs of broken boards were completed in Berkshire Park along the shared property line. Tree trimming is scheduled to take place next week. Issues and concerns discussed with residents included report of excess garbage in the trash can in the

park, question about a request for approval of solar, which was directed to the Building Department, and heads up about JPA Connector information, which project is outside the jurisdiction of the CSD. Chaney also said she is getting bids for removal of turf at the Stonebriar entrance and replacement with low water landscaping.

b. Communications Committee Report. The Communications Committee did not meet this month.

## **5. Consent Items**

The consent items consisting of the draft Minutes of February 17, 2015 regular meeting of the Board of Directors; financial reports for period ended February 28, 2015 prepared by Auditor's office; bank statement for period ended February 13, 2015; SDRMA letter dated February 19, 2015 regarding award of longevity distribution and credit on Property/Liability insurance program renewal invoice of \$156; CSDA Memo dated February 20, 2015 regarding Board of Directors Call for Nominations Seat A; CSDA Finance Corporation Memo dated February 23, 2015 regarding Funding Programs and Assistance for Your District; El Dorado County Auditor's Office Memo dated February 26, 2015 regarding Direct Charges – Cost Recovery Structure Effective FY16; Board of Supervisors Letter dated February 27, 2015 regarding EID request for election date for Board of Directors be changed from odd to even-numbered years; email March 9, 2015 from El Dorado LAFCo with Proposed FY16 Budget information; and JPA Connector Project Information received March 8, 2015 were considered. Director Tim Halverson moved to approve the consent items and accept and file the items; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, and Magee

NOES: None

ABSENT: Fawkes

ABSTAIN: Kennedy as to Minutes

## **6. Old Business.**

a. **Prima Drive Storm Drain and Tree Issues.** General Manager Chaney Hicks updated the Board since the last meeting and its discussion and decision to proceed with removal of the vegetation which caused the culvert issues, treat with a non-hazardous stump killer safe for use near waterways, and inspect the culvert periodically to make sure it continues to be in working order. After discussion Tim Halverson moved to approve expenditure of not to exceed \$2,500 from the FY15 approved budget for removal of the trees identified relative to the storm drain issues on Prima Drive and treatment with environmentally friendly product; second by President Matt Sites; motion carried.

AYES: Sites, Halverson, Kennedy and Magee

NOES: None

ABSENT: Fawkes

ABSTAIN: None

### **b. Restricting Access to Undeveloped District Property Winterfield Drive.**

General Manager Chaney Hicks reported about feedback she received from the residents in the cul-de-sac on Winterfield Drive with respect to the possibility of installing boulders and a fire access gate at the end of Winterfield Drive to deter ingress and egress to the undeveloped property and their thoughts about the style of the gate. Feedback was favorable and the triangular shaped pipe gate was requested. After discussion, Tim Halverson moved to approve expenditure of not to exceed \$3,550 from the FY15 approved budget for purchase and installation of boulders and a triangular shaped pipe gate to restrict access to the undeveloped property at the end of Winterfield Drive; second by Mark Magee; motion carried.

AYES: Sites, Halverson, Kennedy and Magee

NOES: None

ABSENT: Fawkes

ABSTAIN: None

### **c. Road and Speed Control Measures on Stonebriar Drive.**

Tim Halverson expressed his concerns about the Board's prior decision to push forward with a pilot project for installation of speed cushions on Stonebriar Drive irrespective of the Fire Department's expressed concerns in that

regard. He said given the fact El Dorado Hills Fire has a new Fire Chief, a new Fire Marshall, and that there are many more locations within El Dorado County where speed measures have now been installed, he thinks one last meeting should be arranged to discuss the District's concerns and desire to install speed reduction measures on Stonebriar Drive. In addition, the District now has the records of speeds travelled gathered from its radar signs and he hopes that data can be updated with current information. Tim expressed concern that if the District proceeds with installation of speed cushions without Fire Department concurrence, the expenditure of funds could be a waste if the District is forced to take them out. Tim would like to see the District express its primary concern about safety to the Fire Department with the hope it will share our vision of safety above other considerations. John Kennedy expressed agreement with Tim about a further meeting with the Fire Department. In addition, the District now has as a member Matt Sites who is an experienced Planner. It is hoped that options can be mapped out between the District and the Fire Department to satisfy the District's safety concerns. The Board members exchanged preferences for a meeting date and time with a target of making the meeting happen before the next Board meeting.

**7. New Business.**

**a. Website Update.** The Clerk presented information about the need for updates to our website. The Board confirmed it is interested and approved with proceeding with information gathering.

**Adjournment.**

The meeting was adjourned at 9:05 p.m. upon a motion by Tim Halverson, second by Matt Sites; motion carried.

Submitted by:

Linda Stone, Board Secretary

Approved by Board:

# Wells Fargo Simple Business Checking

Account number: 2017655164 ■ February 14, 2015 - March 13, 2015 ■ Page 1 of 3

**WELLS  
FARGO**

ROLLING HILLS COMMUNITY SERVICES  
DISTRICT  
PO BOX 5266  
EL DORADO HILLS CA 95762-0005

## Questions?

Available by phone 24 hours a day, 7 days a week:  
Telecommunications Relay Services calls accepted

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TTY: 1-800-877-4833

En español: 1-877-337-7454

Online: [wellsfargo.com/biz](http://wellsfargo.com/biz)

Write: Wells Fargo Bank, N.A. (114)

P.O. Box 6995

Portland, OR 97228-6995

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Overdraft Protection

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
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<input type="checkbox"/>

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## Activity summary

Beginning balance on 2/14	\$4,645.84
Deposits/Credits	0.00
Withdrawals/Debits	- 350.20
<b>Ending balance on 3/13</b>	<b>\$4,295.64</b>
 Average ledger balance this period	 \$4,499.53

Account number: 2017655164

**ROLLING HILLS COMMUNITY SERVICES  
DISTRICT**

California account terms and conditions apply

For Direct Deposit use

Routing Number (RTN): 121042882

For Wire Transfers use

Routing Number (RTN): 121000248

**Overdraft Protection**

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo store.

**Transaction history**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
2/17		Purchase authorized on 02/14 Ringcentral, Inc 650-4724100 CA S585045480660100 Card 8086		17.46	4,628.38
3/3		Purchase authorized on 03/02 Mother Lode Glass Placerville CA S585061637921590 Card 8169		332.74	4,295.64
Ending balance on 3/13					4,295.64
Totals			\$0.00	\$350.20	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

**Monthly service fee summary**

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to [wellsfargo.com/feefaq](http://wellsfargo.com/feefaq) to find answers to common questions about the monthly service fee on your account.

Fee period 02/14/2015 - 03/13/2015	Standard monthly service fee \$10.00	You paid \$0.00
How to reduce the monthly service fee by \$5.00	Minimum required	This fee period
Have any ONE of the following account requirements		
· Average ledger balance	\$1,000.00	\$4,500.00 <input checked="" type="checkbox"/>

**Monthly service fee discount(s) (applied when box is checked)**

Online only statements (\$5.00 discount)



C1/C1

# Wells Fargo Simple Business Checking

Account number: 2017655164 ■ March 14, 2015 - April 14, 2015 ■ Page 1 of 3



ROLLING HILLS COMMUNITY SERVICES  
DISTRICT  
PO BOX 5266  
EL DORADO HILLS CA 95762-0005

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## Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to [wellsfargo.com/biz](http://wellsfargo.com/biz) or call the number above if you have questions or if you would like to add new services.

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Online Statements ☒  
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Visit [wellsfargo.com/convenientdeposit](http://wellsfargo.com/convenientdeposit) or talk to your banker to learn more.

## Activity summary

Beginning balance on 3/14	\$4,295.64
Deposits/Credits	0.00
Withdrawals/Debits	- 17.46
<b>Ending balance on 4/14</b>	<b>\$4,278.18</b>
 Average ledger balance this period	 \$4,279.27

Account number: 2017655164

**ROLLING HILLS COMMUNITY SERVICES  
DISTRICT**

California account terms and conditions apply

For Direct Deposit use

Routing Number (RTN): 121042882

For Wire Transfers use

Routing Number (RTN): 121000248



**Overdraft Protection**

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo store.

**Transaction history**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
3/16		Purchase authorized on 03/14 Ringcentral, Inc 650-4724100 CA S305073445020292 Card 8086		17.46	4,278.18
Ending balance on 4/14					4,278.18
Totals			\$0.00	\$17.46	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

**Monthly service fee summary**

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to [wellsfargo.com/feefaq](http://wellsfargo.com/feefaq) to find answers to common questions about the monthly service fee on your account.

Fee period 03/14/2015 - 04/14/2015	Standard monthly service fee \$10.00	You paid \$0.00
How to reduce the monthly service fee by \$5.00	Minimum required	This fee period
Have any <b>ONE</b> of the following account requirements		
· Average ledger balance	\$1,000.00	\$4,279.00 <input checked="" type="checkbox"/>

**Monthly service fee discount(s) (applied when box is checked)**

Online only statements (\$5.00 discount)



C1/C1

## Linda Stone

---

**From:** csd clerk <csdclerk@gmail.com>  
**Sent:** Saturday, April 18, 2015 7:47 AM  
**To:** Linda Stone  
**Subject:** Fwd: EID Watering Schedule Update

----- Forwarded message -----

From: <Do\_Not\_Reply@eid.org>  
Date: Wed, Apr 15, 2015 at 10:48 AM  
Subject: EID Watering Schedule Update  
To: [csdclerk@gmail.com](mailto:csdclerk@gmail.com)

This is El Dorado Irrigation District (EID) with an important message regarding changes to the mandatory watering restrictions currently in place.

On April 1, Governor Brown issued an executive order requiring a statewide 25 percent reduction in water usage as compared to the amount used in 2013. The state may mandate additional changes. Go to [www.eid.org/drought](http://www.eid.org/drought) for the latest information.

Effective Thursday, April 16, the watering schedule will change to allow for twice-a-week watering for all customers, including those with recycled water. Twice-a-week watering is allowed from April 16 to May 31 on Wednesdays and Sundays for customers with addresses ending in even numbers and Tuesdays and Saturdays for customers with addresses ending in odd numbers. Outdoor irrigation is limited to before 10:00 AM and after 7:00 PM on your scheduled days.

### Recycled Water Customers

Although the District has the ability to produce a large amount of recycled water, we are unable to store seasonal demand quantities due to lack of storage capacity. As a result, peak summer recycled water demands must be supplemented with drinking water. And as customers reduce interior water use, wastewater production is also decreased—which in turn decreases recycled water production capabilities.

It is crucial that our recycled water customers also meet the newly mandated 25 percent conservation requirement—even though HOAs may control the irrigation sprinklers in your front yard—to help ensure adequate drinking water supplies for all customers, especially if the drought continues another year. If you have questions about your front yard watering, we recommend making contact with your HOA to discuss your system.

For more drought information and tips for water conservation, please visit [www.eid.org/drought](http://www.eid.org/drought) and share this resource with friends, family, and neighbors.

Please do not reply to this message. Replies to this message are routed to an unmonitored mailbox. If you have any questions, please contact EID customer service at (530) 642-4000 or via email at [billing@eid.org](mailto:billing@eid.org).

Thank you for your continued conservation.

--

Linda Stone  
Board Secretary  
Rolling Hills Community Services District



# *County of El Dorado*

OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE  
PLACERVILLE, CALIFORNIA 95667-4193  
Phone: (530) 621-5487 Fax: (530) 295-2535

**JOE HARN, CPA**  
Auditor-Controller

**BOB TOSCANO**  
Assistant Auditor-Controller

*March 30, 2015*

**ROLLING HILLS CSD**  
PO BOX 5266  
EL DORADO HILLS CA 95762

*RE: Quarter 1, 2015 Reports*

To whom it may concern,

Enclosed are copies of the Federal and State quarterly reports that were filed on behalf of the District.

Please retain these copies as they are often needed for audits, Worker's Compensation reporting, or as otherwise required.

Please contact me if you have any questions, thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Moore", is written over a horizontal line.

Tim Moore  
County of El Dorado  
Office of Auditor/Controller-  
Payroll Division  
530-621-5485

Form **941 for 2015: Employer's QUARTERLY Federal Tax Return**  
(Rev. January 2015) Department of the Treasury — Internal Revenue Service

750114  
OMB No. 1545-0029

Employer identification number (EIN)	4	1	-	2	2	0	8	0	8	1
Name (not your trade name)	ROLLING HILLS COMMUNITY SERVICES DISTRICT									
Trade name (if any)										
Address	360 FAIR LANE									
	Number	Street						Suite or room number		
	PLACERVILLE						CA	95667		
	City						State		ZIP code	
	Foreign country name						Foreign province/county		Foreign postal code	

**Report for this Quarter of 2015**  
(Check one.)

- ☒ 1: January, February, March  
☐ 2: April, May, June  
☐ 3: July, August, September  
☐ 4: October, November, December

Instructions and prior year forms are available at [www.irs.gov/form941](http://www.irs.gov/form941).

Read the separate instructions before you complete Form 941. Type or print within the boxes.

**Part 1: Answer these questions for this quarter.**

1	Number of employees who received wages, tips, or other compensation for the pay period including: Mar. 12 (Quarter 1), June 12 (Quarter 2), Sept. 12 (Quarter 3), or Dec. 12 (Quarter 4)	1	0
2	Wages, tips, and other compensation	2	0 . 00
3	Federal income tax withheld from wages, tips, and other compensation	3	0 . 00
4	If no wages, tips, and other compensation are subject to social security or Medicare tax	<input checked="" type="checkbox"/>	Check and go to line 6.

	Column 1		Column 2
5a	Taxable social security wages	×	.124 =
5b	Taxable social security tips	×	.124 =
5c	Taxable Medicare wages & tips	×	.029 =
5d	Taxable wages & tips subject to Additional Medicare Tax withholding	×	.009 =
5e	Add Column 2 from lines 5a, 5b, 5c, and 5d	5e	0 . 00
5f	Section 3121(q) Notice and Demand—Tax due on unreported tips (see instructions)	5f	
6	Total taxes before adjustments. Add lines 3, 5e, and 5f	6	0 . 00
7	Current quarter's adjustment for fractions of cents	7	. 00
8	Current quarter's adjustment for sick pay	8	
9	Current quarter's adjustments for tips and group-term life insurance	9	
10	Total taxes after adjustments. Combine lines 6 through 9	10	0 . 00
11	Total deposits for this quarter, including overpayment applied from a prior quarter and overpayments applied from Form 941-X, 941-X (PR), 944-X, 944-X (PR), or 944-X (SP) filed in the current quarter	11	0 . 00
12	Balance due. If line 10 is more than line 11, enter the difference and see instructions	12	0 . 00
13	Overpayment. If line 11 is more than line 10, enter the difference		

Check one: ☐ Apply to next return. ☐ Send a refund.

▶ You MUST complete both pages of Form 941 and SIGN it.

Next ▶

For Privacy Act and Paperwork Reduction Act Notice, see the back of the Payment Voucher.

Cat. No. 17001Z

Form 941 (Rev. 1-2015)

ROLLING HILLS COMMUNITY SERVICES DISTRICT

Page: 1

**Quarterly Contribution Return and Report of Wages (DE 9)**

Quarter Ended: March 31, 2015

A. No Wages Paid This Quarter [X]

B. Out of Business/No Employees [ ]

C. Total Subject Wages Paid This Quarter \$0.00

D. Unemployment Insurance (UI) (Total employee wages up to \$7,000.00 per employee per calendar year)

UI Rate %		UI Taxable Wages		
3.40	x	\$0.00	=	\$0.00

E. Employment Training Tax (ETT)

ETT Rate %		ETT Taxable Wages		
0.10	x	\$0.00	=	\$0.00

F. State Disability Insurance (Total employee wages up to \$104,378.00 per employee per calendar year)

SDI Rate %		SDI Taxable Wages		
0.90	x	\$0.00	=	\$0.00

G. California Personal Income Tax (PIT) Withheld \$0.00

H. Subtotal \$0.00

I. Less: (Contributions and Withholdings Paid for the Year)  
(DO NOT Include Penalty and Interest Payments) \$0.00

J. Total Taxes Due or Overpaid (Item H minus Item I) \$0.00

ROLLING HILLS COMMUNITY SERVICES DISTRICT

**Quarterly Contribution Return and Report of Wages (Continuation) (DE 9C)**

Quarter Ended: March 31, 2015

A. Employees full-time and part-time who worked during or received pay subject to UI for the payroll period which includes the 12th of the month.

- [ ] B. Reporting Voluntary DI wages  
[X] C. No Payroll  
[ ] D. Out of Business

1st Month      2nd Month      3rd Month  
0                      0                      0

E. SSN	F. First Name	MI	Last Name	G. Total Subject Wages	H. Total PIT Wages	I. Total PIT Withheld	Wage Code
				0.00	0.00	0.00	

**M. Grand Total Subject Wages**

**N. Grand Total PIT Wages**

**O. Grand Total PIT Withheld**

0.00

0.00

0.00

4/21/2015

NEW BUSINESS

ITEM 7.a.

Water Reduction Measures – Reduce Turf Area at Stonebriar Entrance.





April 17, 2015

**Landscape Maintenance Division**

**CA Contractor's lic. 987010**

**To: Chaney Hicks**  
**Rolling Hills Community Service District**  
P.O. Box 5266  
El Dorado Hills, CA 95762  
Email: chaneyhicks@sbcglobal.net

**From Ismael Castro**  
**New Generation Landscape Management**  
9630 Bruceville Road Ste. 106  
Elk Grove, CA 95757  
(916) 996-0846  
Email: castrojnewgen@gmail.com

**Re: Landscape Proposal: Stonebriar Entrance turf Area**

New Generation Landscape Management agrees to provide the labor for the overall management to perform the Landscape services as outlined in the attached scope of work.

**PRICING:**

Item	Description	Unit	Project Cost
1.	Turf area removal and upgrade per the attached scope of work		
<b>Total Project Cost</b>			<b>\$6,500.00</b>

**SCOPE OF WORK:**

- Remove existing turf and install 3" of shredded cedar bark
- Upgrade irrigation system to water new plant material and cancel overhead irrigation
- Supply and install the following Plant Material:  
12 -5gal Daylilies, 3- 2gal Purple Majestic Lorepetalum, 2- 1gal nandina firepower, 5-3gal blue rosemary, and 6-1gal berberies

**EXCLUSIONS:**

•

**Other Considerations**

✓

This service proposal is good for 60 days. Please sign and email it back to [castroinewgen@gmail.com](mailto:castroinewgen@gmail.com) or contact me if you have any questions at (916) 996-0846.

Thank you,

Ismael Castro

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_

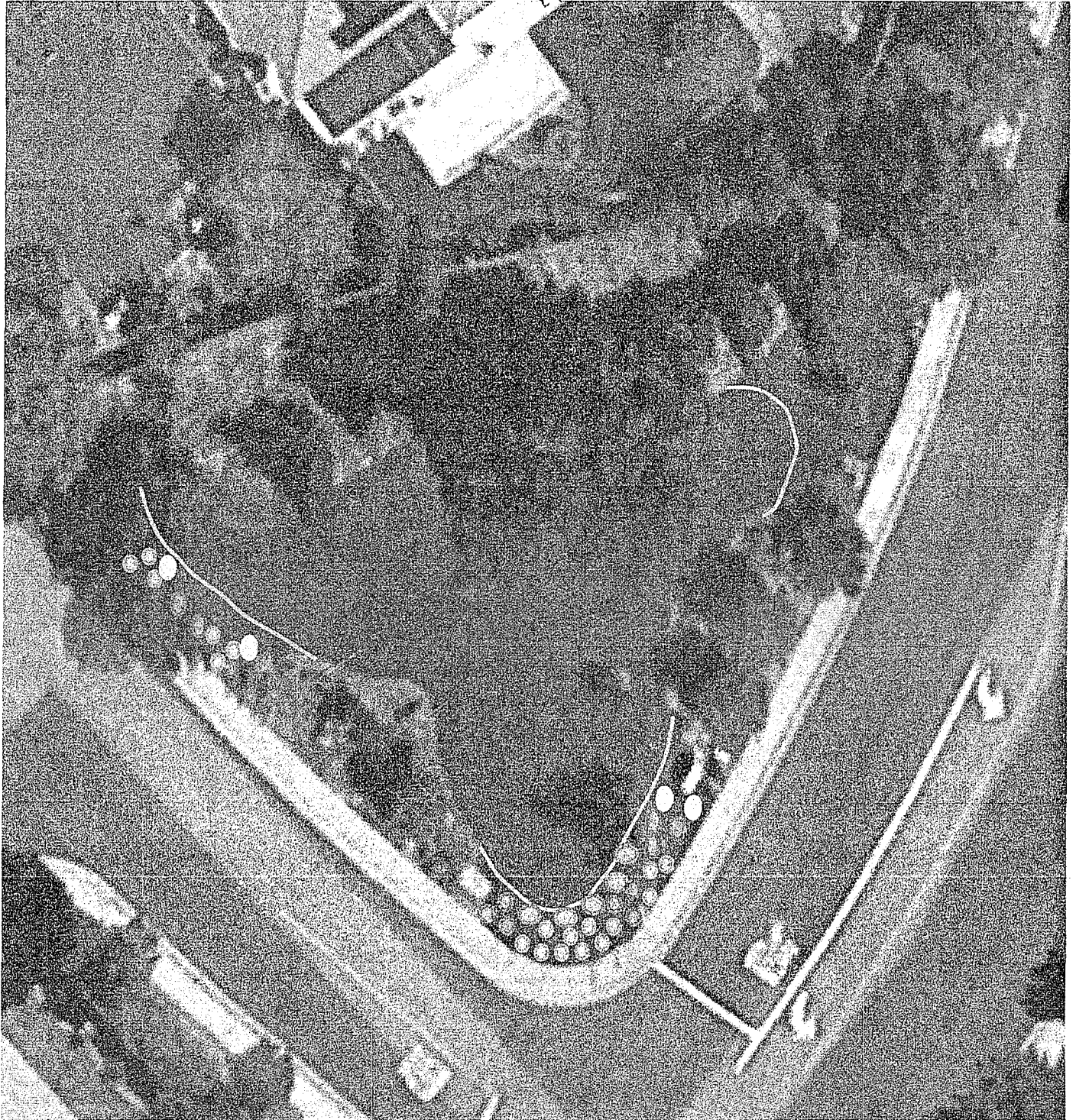
Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_

*u*



Install Bender Board

Install 1.5 gal. Daylilies Yellow

Install 2 gal. Purple Diamond  
Lorpetalum

Install 1 gal. Nandina  
Firepower

Install 3 gal. Blue Rosemary

Install 1 gal. Berberis

Lorepetalum

Purple Majestic

D Berberis

3 of 4



Ismael Castro &lt;castrojnewgen@gmail.com&gt;

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**Stonebriar Entrance on Right Side**

1 message

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**CHANEY HICKS** <chaneyhicks@sbcglobal.net>  
Reply-To: CHANEY HICKS <chaneyhicks@sbcglobal.net>  
To: Ismael Newgen <castrojnewgen@gmail.com>

Fri, Mar 27, 2015 at 1:12 PM

Ismael

Here is my plan. Not really shown is the thin section of turf under the row of trees along Stonebriar on right hand side. The bid needs to include ripping out sod/killing it (not sure how you suggest doing it) and removing all other turf area at intersection on right. Install bender board where shown and replace turf areas with bark and put in plants on plan or something similar that works with existing landscape materials. Obviously, the sprinklers will need to be capped and reworked to account for the new plantings installed.

We wouldn't be installing additional boulders at this time nor trees. It is to be a transitional landscape design to where it looks decent until budget funds allow for more enhancements. Thanks

Chaney Hicks, General Manager  
District: (916)235-8671 Cell: (916) 220-2737  
Rolling Hills CSD  
PO Box 5266  
El Dorado Hills, CA 95762

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 **stonebriar\_entrance\_stop\_planting\_plan.docx**  
2458K



Landscape and Concrete  
**Construction**

John W. Anderson Owner / Contractor

1314 Bidwell Street, Folsom, CA 95630 (916) 933-6086

General Contractor License  
#525210, Landscape  
C-27, Concrete C-8

DATE: 4/15/15

Name: Chaney  
Address: Stonebridge City: FDH  
Phone: (916) 200-2737 (H)

1. Piers, permits, A.C.C. approval \_\_\_\_\_ \$ \_\_\_\_\_

2. Spray weeds, apply pre-emergent \_\_\_\_\_

3. On-site removal: Weeds, soil, rock, concrete \_\_\_\_\_

4. Potable gypsum fertilizer & \_\_\_\_\_

5. On-site placement of rocks & soil \_\_\_\_\_

6. Drainage \_\_\_\_\_

7. Electrical lighting & conduit \_\_\_\_\_

8. Irrigation, timer convert plaster to DHD \_\_\_\_\_

9. Soil, humul, top, fill 1 1/2 \_\_\_\_\_ 140

10. Gravel, dump truck \_\_\_\_\_

11. Rough grade, mounds \_\_\_\_\_

12. Retaining walls, mass rock or \_\_\_\_\_

13. Sanderboard \_\_\_\_\_

14. Concrete \_\_\_\_\_ Steps \_\_\_\_\_

Broom Finish \_\_\_\_\_

Rock Salt \_\_\_\_\_

Infused Exp. pea gravel/sand \_\_\_\_\_

Hand Seed exp. exp. \_\_\_\_\_

Stamped \_\_\_\_\_

15. Brick, stone, block & stucco \_\_\_\_\_

16. Redwood decks & patio covers \_\_\_\_\_

17. Finish grade, binders \_\_\_\_\_ 28 1/2 10 1/2 926

18. Pavers, bricks, groundcover \_\_\_\_\_

19. Fabric, jute netting \_\_\_\_\_

20. Bark 77 Rock D.G. \_\_\_\_\_ 5390

21. Stepping stones \_\_\_\_\_

22. Soil \_\_\_\_\_

23. Waterfall, fountain \_\_\_\_\_

24. Bar-B-Que, firepit \_\_\_\_\_

25. Miscellaneous \_\_\_\_\_

TOTAL 6316

4/15/15

T&M  
Root + Part

77  
1319300  
-84  
90

477  
5390

L 5 15  
10  
456  
28  
x17  
196  
280  
476  
450  
926

DIAGRAM / PLAN (NOT TO SCALE)

# STONEBRIAR ENTRANCE PROJECT

LANDSCAPER	COST
JWA *	6456.00
JWA	11076.00
MYERS	11835.00
NEW GEN†	6500.00

SIGNAGE: 50.00

LEAST EXPENSIVE OPTION: \$6550.00

\*JWA used less bark on original bid and irrigation is to be billed at \$.60. Per hour per person + materials. Their original bid also did not include spraying to kill grass (\$800 for 2 applications). Cost Estimate determined by carrying costs out to other landscapers specs and estimate 2 days/2 workers for 8 hours to redo irrigation (\$1920) plus parts (\$500).

†NEW GEN bid the project at removal of the turf and installation of 3" of bark so as to better prevent regrowth of turf.


JWA BREAKDOWN:

	IRRIGATION	\$60 PER HOUR PER PERSON + MATERIALS
ITEM 8		
ITEM 9	SOIL TO FILL PLANT HOLES	140.00
ITEM 18	PLANTS: 28 1 GALLON AND 10 5 GALLON	926.00
ITEM 20	BARK - 77 YARDS AT \$70 PER YARD	5390.00
	TOTAL	6456.00

JWA BREAKDOWN TO COMPARE TO OTHER BID SPECS

ITEM 2	SPRAY GRASS 2 TIMES \$400 EACH TIME	800.00
ITEM 8	IRRIGATION - 32 HOURS (1920) + PARTS (500)	2420.00
ITEM 9	SOIL TO FILL PLANT HOLES	140.00
ITEM 18	PLANTS: 28 1 GALLON AND 10 5 GALLON	926.00
ITEM 20	BARK - 97 YARDS AT \$70 PER YARD	6790.00
	TOTAL	11076.00

PROPOSED SIGNAGE: SMALL 18 x 12 = \$11.89 PLUS SHIPPING AND HANDLING, LARGE 27 x 18 = \$16.99 PLUS SHIPPING AND HANDLING



**Rolling Hills**  
Community Services District

WATER REDUCTION PROJECT

LANDSCAPING UNDERWAY

Thank you for your patience.



Myers Landscape  
El Dorado Hills, CA

(916) 939-5023  
myerslandscape@comcast.net  
www.myerslandscape.net



## Estimate

Date	Estimate #
04/06/2015	1129
Exp. Date	
05/06/2015	

### Address

Rolling Hills CSD

Service	Activity	Amount
LAWN	• Apply Produce - pre/post emergent herbicide to 9,300 sf. of existing lawn at Stonebriar entrance to kill off lawn. ESTIMATED COST = \$375.00	375.00
BARK MULCH	• Install bark mulch to a 3" depth in former lawn area and planting beds (approx. 11,600 sf.). ESTIMATED COST = \$6,750.00 *4" depth = \$9,000.00	6,750.00
IRRIGATION	• Convert existing overhead spray irrigation to drip lines for new plantings, and ensure new and existing trees and plants have adequate water supply. Disconnect or cap remaining irrigation lines. ESTIMATED COST = \$3,560.00	3,560.00
PLANTINGS	• Install 1 yd. of composted planting mix. Install new plantings: 4-1g. Firepower Nandina 18-1g. Yellow Daylily 5-5g. Loropetalum Purple Diamond 5-5g. Rosemary 6-1g. Berberis ESTIMATED COST = \$1,150.00	1,150.00
<b>Total</b>		<b>\$11,835.00</b>

Thank you for choosing Myers Landscape!  
Ca. Lic. 798087

Accepted By

Accepted Date