

Board of Directors Regular Meeting - AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, September 16, 2014

7:00 p.m.

Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements - Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. If you wish to address the board, it asks that you complete a blue speaker request and deliver it to the President before the Public Comment portion of the meeting. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. If you wish to address the board, please complete a speaker request and deliver it to the President before the agenda item on which you wish to be heard is called. Please limit your comments to three minutes or less.

3. Presentation

Presentation by Ellen VanDyke on behalf of Rural Communities United (RCU) regarding Measure M on the November ballot and information about an application for Town Center Apartment project

4. Monthly Reports

- a. General Manager Report
- b. Communication Committee Report

5. Consent Items

- Approval of draft Minutes of August 19, 2014 regular meeting of the Board of Directors
- Bank statement for period ended August 14, 2014
- August 12 Letter from SDRMA regarding President's Special Acknowledgment Award – Property Liability Program
- August 26 Letter from El Dorado County Auditor Controller's office re Property Tax Revenue Estimates for FY15 Lien Date tax Rolls
- Sept. 9 Memo from El Dorado LAFCO regarding Election of Special District Representative to LAFCO Nominations for Special District Commissioner

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

6. Old Business

a. Master Plan for District – Staff to provide updates as relates to the Master Plan preparation, new development of parcel located within the District, and negotiations regarding park impact and other fees; Discussion and approval of plan for collection of park impact fee (Discussion/Action Item)

7. New Business

a. Appointment to the District's Four Year Term – Consideration of Recommendation to Board of Supervisors for appointment to fill one four year term position on Board of Directors

8. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, or an information item.

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ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of AUGUST 19, 2014 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on August 19, 2014 was called to order at 7:04 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call, and members of the District. Directors John Kennedy and Gordon Fawkes were absent.

2. Public Comment. None.

3. Presentation

Michael J. McDougall, President of MJM Properties, made a presentation about the proposed development project for 49 single family homes on 23 acres located immediately adjacent to the District, north of White Rock Road and across from Four Seasons abutting the County line to the west. He explained that his firm serves as a consultant to the owners, Standard Pacific Homes, and is working to get entitlements for the project. McDougall discussed plans for the project which include single story luxury homes with lot sizes of approximately 10,000 square feet. He discussed the history of the property and noted it is zoned Multi-Family High Density in the General Plan but said any lower use may be done. He said from the District's perspective this development plan is much better than a 575 unit apartment complex which could be allowed by the General Plan. He and Larry Ito of his firm answered questions from the community about the HOA being contemplated for this development, requirements for park development with a development of this size, park impact fees which could be paid in lieu of development, and Quimby Act fees. The developer's approach is to offer to pay to the RHCSD a lump sum payment for park impact fees, in addition to the Quimby Act fees which are based on a formula prescribed by law. The developer is looking at the costs it would otherwise have to pay to construct a park and is hoping to reach agreement with the District to accept those funds to mitigate the use which will most certainly result with the development of those 49 homes in the District. No specific dollar amounts were mentioned at the meeting. A proposal will be forthcoming for consideration by the District. The developer is hoping to reach agreement in principal with the District which will serve as conditions of approval for the tentative map. All agreements would be finalized prior to filing of the Final Subdivision map. Aside from park impacts, it was noted that the roads in the new development would be maintained, along with the streetlights, drainage, weed abatement, fire abatement plan, and other infrastructure, by the HOA, thus the District would not expend District funds for those purposes. The District would, however, collect the annual assessment for each parcel which would amount to estimated \$9,800 per year increased revenue. With respect to the park impact fees, it was said this is a great opportunity for the District to gain some funds to make improvements to the District's park infrastructure since those funds would be earmarked for park development purposes. Specifics will be sent to the District with the hope from the developers that agreement in principal can be reached at the next Board meeting with respect to the parks development and impact fees. The Board looked to the eleven residents present at the meeting for some general feedback about the proposal from the developers; generally whether the District should consider acceptance of donated funds for park impact fees or require the developers to build their own park. The residents agreed that receiving payment for park impact fees would be more advantageous to the District. This matter will be on the agenda for the next regular meeting.

4. Monthly Reports.

a. General Manager Report. Chaney presented an oral and written report. She advised about her work with the landscapers. The next Movie Night was discussed and September 13 was confirmed as the date for the event. She spoke about a homeowner in Springfield Meadows whose tree is covering a street sign and causing damage to it. The homeowner would like the sign moved rather than trimming the tree to alleviate the problems. Because of the nature of the request, Chaney contacted DOT who in turn put her in contact with the Traffic Department. She is waiting to hear back from the Traffic division and is proposing to move the sign across the street. The Board was agreeable with that approach provided the homeowner on whose property the sign currently sits pays for moving the sign, that the work is

done by a licensed and insurance contractor, and that the homeowner for the destination location agrees to the move. The final item discussed under the GM report is a basketball hoop encroachment on Baywood. An issue is that it is unclear to whom the hoop belongs. Letters have been sent to all surrounding homeowners.

b. Communications Committee Report. The Communications Committee did not meet this month.

5. Consent Items

The Consent items, consisting of approval of draft Minutes of July 15, 2014 regular meeting of the Board of Directors, Bank statement for period ended July 15, 2014, correspondence including County of El Dorado prepared Federal and State Quarterly payroll tax reports for second quarter 2014, County of El Dorado Community Development Agency Targeted General Plan amendment – Zoning Ordinance Update (TGPA-ZOU) and Public Hearing Schedule, Return Receipt from Pfifer, El Dorado Local Agency Formation Commission Notice of Hearing re Latrobe Fire Protection District Dissolution and El Dorado Hills County Water District Annexation of Latrobe Fire Protection District, and CSDA Memorandum re: 2015 CSDA Committee & Expert Feedback Team Participation were considered. Vice President Tim Halverson moved to approve the consent items and accept and file the items; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, and Magee

NOES: None

ABSENT: Kennedy and Fawkes

ABSTAIN: None

6. Old Business

a. **Master Plan for District.** Following the discussion at last month's meeting and in response to many questions raised at that time, general discussion was had about the process undertaken each year to determine how many parcels are within the District and subject to the direct charge annual assessment collected through the property tax bill. As discussed during the presentation item, once the final map is approved for the new development area, those individual lots will automatically be subject to the annual assessment. It was also noted by those present that when an increase is proposed for the Direct charge assessment, which is levied for the purpose of maintenance items for the District, detailed information will be needed for the residents to demonstrate that the current assessment does not keep pace with the maintenance required for upkeep of the infrastructure. The most crucial and costly item being the roads.

7. New Business

a. **Mitigation Measures for Speeding.** The meeting has not yet taken place with the Fire Chief as previously decided by the Board. As an additional means to deter speeding, the Board considered acquiring and installing 'Not a Through Street' or 'No Outlet' signs on courts and other locations in the District. The residents at the meeting provided input about locations. It was determined by the Board that Stonebridge/Berkshire and Montrose Court would be locations where such signs could be beneficial. It was the unanimous direction of the Board that the General Manager move forward with installation of a sign at those locations provided the homeowners consent to placement on their property, as necessary. The Board will then seek feedback as to whether any improvement is seen in speeding. The Clerk is to provide the GM with the consent form whereby homeowners consent to the placement of a sign on their property.

b. **Stonebriar Road Maintenance.** The General Manager discussed bids she received for approximately 2,600 linear feet of crack and fill maintenance needed in Stonebriar to prolong the life of the roadways between regular maintenance cycles. Bids have been opened and are being evaluated, including due diligence of references, insurance, etc. Director Mark Magee moved that the Board approve expenditure of funds in an amount not to exceed \$3,000 for completion of this work and authorize the General Manager to execute a contract for same with the successful bidder; second by Vice President Tim Halverson. There being no further discussion, motion carried.

AYES: Sites, Halverson, and Magee

NOES: None

ABSENT: Kennedy and Fawkes

ABSTAIN: None

Adjournment.

The meeting was adjourned at 8:44 p.m. upon a motion by Matt Sites, second by Mark Magee; motion carried.

Submitted by:

Linda Stone, Board Secretary

Approved by Board:

DRAFT

Wells Fargo Simple Business Checking

Account number: 2017655164 ■ July 16, 2014 - August 14, 2014 ■ Page 1 of 3



ROLLING HILLS COMMUNITY SERVICES
DISTRICT
PO BOX 5266
EL DORADO HILLS CA 95762-0005

Questions?

Available by phone 24 hours a day, 7 days a week:

1-800-CALL-WELLS (1-800-225-5935)

TTY: 1-800-877-4833

En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (114)

P.O. Box 6995

Portland, OR 97228-6995

Your Business and Wells Fargo

Wells Fargo Works for Small Business website

The Wells Fargo Works site offers free access to business information and advice through videos, articles, and other small business resources. This site offers objective information from industry experts, best practices from real business owners, as well as numerous Wells Fargo solutions that can help you run your business. Learn more about Wells Fargo Works at wellsfargoworks.com

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IMPORTANT ACCOUNT INFORMATION

Enhancements coming to your transaction descriptions including cash back detail

Over the next few months, you will notice changes to the descriptions for debit, ATM or prepaid card transactions. These enhancements provide more detail about your transactions, and include new descriptions for purchases with cash back. For debit, ATM, or prepaid card merchant purchases with a request for cash back, the transaction description will include the words "cash" or "cash back," and may include the dollar amount of cash requested.

Activity summary

Beginning balance on 7/16	\$4,075.62
Deposits/Credits	0.00
Withdrawals/Debits	- 372.74
Ending balance on 8/14	\$3,702.88
 Average ledger balance this period	 \$4,018.37

Account number: 2017655164

**ROLLING HILLS COMMUNITY SERVICES
DISTRICT**

California account terms and conditions apply

For Direct Deposit use

Routing Number (RTN): 121042882

For Wire Transfers use

Routing Number (RTN): 121000248

**Overdraft Protection**

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo store.

Transaction history

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
8/1		POS Purchase - 08/01 Mach ID 000000 Raley S 424 El Dorado Hilca 8169 00584213664782542 ?McC=5411		6.49	4,069.13
8/8		Check Crd Purchase 08/08 Overnightprints 888-677-2000 NV 425907xxxxx8169 464219786923260 ?McC=5111		53.80	4,015.33
8/11		Check Crd Purchase 08/07 123Decal L.L.C. 208-475-4183 ID 425907xxxxx8169 164220165115068 ?McC=2741		312.45	3,702.88
Ending balance on 8/14					3,702.88
Totals			\$0.00	\$372.74	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Monthly service fee summary

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq to find answers to common questions about the monthly service fee on your account.

Fee period 07/16/2014 - 08/14/2014		Standard monthly service fee \$10.00	You paid \$0.00
How to reduce the monthly service fee by \$5.00		Minimum required	This fee period
Have any ONE of the following account requirements			
Average ledger balance		\$1,000.00	\$4,018.00 <input checked="" type="checkbox"/>
Monthly service fee discount(s) (applied when box is checked)			
Online only statements (\$5.00 discount)		<input checked="" type="checkbox"/>	
C1/C1			



Did you know that you can review your safe deposit box information through Wells Fargo Business Online Banking? Sign on to business online banking at wellsfargo.com/biz and go to your account summary page to review details.

Special District Risk
Management Authority

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T 916.231.4141
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F 916.231.4111
www.sdrma.org



August 22, 2014

Mr. Matt Sites
Board President
Rolling Hills Community Services District
Post Office Box 5266
El Dorado Hills, California 95762-5266

Re: President's Special Acknowledgement Award – Property/Liability Program

Dear Mr. Sites:

This letter is to formally acknowledge the dedicated efforts of the Rolling Hills Community Services District's Governing Body, management and staff towards proactive risk management and loss prevention training. The President's Special Acknowledgement Award is to recognize members with no "paid" claims during the prior **five consecutive program years** in either the Property/Liability or Workers' Compensation Programs.

A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year and excludes property claims. Your agency's efforts have resulted in no "paid" property/liability claims for the prior 5 consecutive program years including 2013-14. This is an outstanding accomplishment that serves as an example for all SDRMA members!

It is through the efforts of members such as Rolling Hills Community Services District that SDRMA has been able to continue providing affordable property/liability coverage to over 481 public agencies throughout California. While 406 members or 84% in the property/liability program had no "paid" claims in program year 2013-14, 275 members or 57% had no paid claims for the prior 5 consecutive years.

In addition to this annual recognition, members with no "paid" claims during 2013-14 earn 2 credit incentive points (CIPs) reducing their annual contribution amount and members with no "paid" claims for the prior 5 consecutive program years will earn 3 additional bonus CIPs. Also, members with no "paid" claims for at least 3 consecutive program years may receive a lower "risk factor" which also helps to reduce the annual contribution amount.

On behalf of the SDRMA Board of Directors and staff, it is my honor to congratulate the Governing Body, management and staff of Rolling Hills Community Services District for their commitment to proactive risk management and loss prevention training.

Sincerely,
Special District Risk Management Authority

David Aranda, President
Board of Directors



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

President's Special Acknowledgement Award

THE PRESIDENT OF THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

HEREBY GIVES SPECIAL RECOGNITION TO

Rolling Hills Community Services District

The President's Special Acknowledgement Award is to recognize members with no "paid" claims during the prior five consecutive program years in the Property/Liability Program. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during that same period and excludes property claims. Congratulations on your excellent claims record!

David Aranda, SDRMA Board President

August 22, 2014

Date



County of El Dorado
OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667
Phone: (530) 621-5487 FAX: (530) 295-2535

JOE HARN, CPA
Auditor-Controller

BOB TOSCANO
Assistant Auditor-Controller

DATE: August 26, 2014
TO: **ROLLING HILLS CSD**
Via Posting to Auditor's Website & Emailing to known Email Addresses (No Hard Copies Mailed)
FROM: Sally Zutter, Accounting Division Manager
SUBJECT: Property Tax Revenue Estimates for the FY14/15 Lien Date Tax Rolls

As a courtesy, the Auditor/Controller is providing the enclosed revenue estimates of the 1% general property tax revenues for the fiscal year 2014/15 lien date tax rolls. These revenue estimates are categorized by revenue source. A multi-year history of revenue estimates may be located at:

http://www.edcgov.us/Government/Auditor-Controller/PropTax/Distribution_of_Proposition_13_s_1_General_Property_Tax.aspx

These estimates are based on the Assessor's assessment roll delivered to the Auditor on July 1, 2014 for the January 1, 2014 statewide lien date. Pursuant to State law, the Auditor annually reports each local agency's current year assessed value. For convenience, a multi-year history of assessed values by local agency may be located at:

http://www.edcgov.us/Government/Auditor-Controller/PropTax/Assessed_Valuation_by_Agency/_District.aspx

Please be advised that the Assessor will begin processing current year and prior year assessment roll corrections and/or escaped assessments in August 2014 and continue through June 2015. These additions, deletions, and/or changes will cause the net billed amount to change throughout the fiscal year, thereby creating permanent variances from the enclosed estimates.

The enclosed estimates for the current year lien date tax rolls do **NOT** include the following, which are processed throughout the fiscal year:

- Net collection of Supplemental taxes (pursuant to R&T§75 et seq.). The actual revenues are posted to FAMIS subobjects 0140 and 0150 throughout the fiscal year.
- Decreased tax liabilities to unpaid tax bills for current/prior year tax rolls. These items aren't posted to the local Agency's G/L, but affect the revenues estimate calculations.
- Increased tax liabilities/collections due to Escaped taxes billed for current/prior year tax rolls. These items are posted to FAMIS subobjects 0100-0130 throughout the fiscal year.
- Refunds on current/prior year tax rolls. These items are posted to FAMIS subobjects 0100-0130 and 0360 throughout the fiscal year.
- Collection of current/prior year Aircraft revenue. Aircraft revenue is allocated based on situs (TRA) only to the County, City, and School Districts pursuant to State law. To calculate a revenue estimate, please review R&T§5451-5456 for allocation rules.
- Collection of current/prior miscellaneous taxes & subvention revenue such as Racehorse Tax, Timber Tax, U.S. Forest Reserve in Lieu, Open Space Subvention, Fish and Game in Lieu of Taxes, Federal Grazing Land Fees, and Highway Property Tax Rental. To calculate a revenue estimate, please see the local agency's prior year actual revenues plus applicable allocation laws.
- Any RDA Successor Agency Pass-through agreement amounts (applicable only to districts whose boundaries overlap with the former South Tahoe Redevelopment Agency Project #1) posted to FAMIS subobject 1200.
- VLF Swap revenues (applicable only to County/Cities) posted to FAMIS subobject 0179.
- Triple Flip revenues (applicable only to County/Cities) posted to FAMIS subobject 0162.

The local agency's actual amount of Property Tax Administrative Cost (R&T §95.3) will be deducted from the local agency's secured tax revenue account (FAMIS subobject 0100) in December 2014.

For those local agencies using the County Treasury and Auditor's Office for financial transactions, the local agency's budget for fiscal year 2014/15 was due to this office (Attn: Bob Toscano) by August 30 unless applicable Code allows for a different filing deadline (e.g. HS Code §13895).

Revenue Estimate Letters.doc

FY14/15 Current Year Property Tax Roll – Revenue Estimates
For ROLLING HILLS CSD (Index Code: 802800)

Current Year Tax Roll Type	FAMIS G/L Subobject	Estimated Revenue	Special Notes
Secured – Local	0100	72,058	Net of 92/93 ERAF (AKA ERAF I) and 93/94 ERAF (AKA ERAF II). Net of "rejection of odd cent" loss pursuant to R&T 2152.5. On Teeter Plan which guarantees 100% of net billed amount by end of FY regardless of delinquencies (except RDA).
Secured - Unitary/SBE (State Assessed Property)	0100	488	On Teeter Plan (see above). Billed/collected on local secured roll, but has different distribution factors.
RDA Tax Increment, if applicable	0100		On Teeter Plan, see above.
Total Estimate for Subobject	0100	72,546	
Unsecured	0110	1,490	Net of ERAF I and ERAF II. Net of immaterial "rejection of odd cent".
Homeowner's Exemption	0820	761	State Reimbursement per California Constitution. Net of ERAF I & ERAF II.
Total Estimated Property Tax Revenue		74,797	
Property Tax Administrative Cost	0100	(1,310)	Estimated using last year's actual cost with a 0% estimated increase. For the County General fund only, State law requires the County General Fund to additionally pay the share calculated for K-12 Schools, Community Colleges, and ERAF (shown below).
Net Estimated Revenue		<u>73,487</u>	From current year lien date tax rolls.

FYI: local agency's ERAF I amount for the FY is:

FYI: local agency's ERAF II amount for the FY is:

FYI: local agency's "rejection of odd cent" (R&T2152.5)

FYI: Unreimbursed Schools' Property Tax Administrative Cost

(33,496)

(1)

{ Negatives amounts = reductions to local agency's revenues, while
Positive amounts = additions to local agency's revenues.

Due to rounding on bills and apportionments. Net of ERAF I and ERAF II.
The County is required by State statute to calculate the school's share of
Property Tax Administrative Cost, but is prohibited from reimbursement.

Linda Stone

From: csd clerk <csdclerk@gmail.com>
Sent: Wednesday, September 10, 2014 10:11 PM
To: Linda Stone
Subject: Fwd: ELECTION OF SPECIAL DISTRICT REPRESENTATIVE TO LAFCO
Attachments: 2015 May - Special District Election Nomination Memo.pdf; SDE Nomination Ballot_Sep 9 2014.pdf

----- Forwarded message -----

From: Denise Tebaldi <DTebaldi@edlafco.us>
Date: Wed, Sep 10, 2014 at 11:40 AM
Subject: ELECTION OF SPECIAL DISTRICT REPRESENTATIVE TO LAFCO
To:

Special District Election Committees,

Since you have opted in for receiving electronic mail for Special District elections, attached you will find the Special District Election Memo and Nomination Ballot for the upcoming election in May 2015. All nominations must be received via regular mail by February 1, 2015.

If the presiding officer has changed since the last election (2013), please specify that on a note and attached to the Nomination Ballot.

Thank you.

Denise Tebaldi

Interim Commission Clerk

El Dorado LAFCO

550 Main Street, Suite E

Placerville, CA 95667

530-295-2707

www.edlafco.us

This email and any files or attachments transmitted with it may contain privileged or otherwise confidential information. If you are not the intended recipient, or believe that you may have received this communication in error, please advise the sender via reply email and immediately delete the email you received.

--

Linda Stone
Board Secretary
Rolling Hills Community Services District

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

550 Main Street Suite E • Placerville, CA 95667
(530) 295-2707 • lafco@edlafco.us • www.edlafco.us

M E M O

DATE: September 9, 2014

TO: Special District Selection Committee

FROM: José C. Henríquez, Executive Officer
El Dorado Local Agency Formation Commission

SUBJECT: ***Election of Special District Representative to El Dorado LAFCO
Nominations for Special District Commissioner***

The four year terms for one of the regular special district seats and the alternate seat on LAFCO will expire in May 2015. In addition, Shiva Frentzen, who holds the other regular special district seat, was recently elected County Supervisor for District 2. Consequently, LAFCO is accepting nominations of members of special district governing boards who would like to serve on the Commission.

Pursuant to the provisions of Government Code Section §56332(d), the Executive Officer has determined that the business of the Special District Selection Committee will be conducted in writing to fill three LAFCO seats. As proposed by LAFCO staff, the recipient of the most votes will serve a new regular member term from May 2015 through May 2019. The recipient of the second most number of votes will serve the remainder of Commissioner Frentzen's regular member term, which runs through May 2017. The recipient of the third most amount of votes will serve a new alternate member term, which will run from May 2015 through May 2019.

The nomination period will be **145 days**; all nominations are due in writing on or before **February 1, 2015**. Nominations received after that date cannot be accepted and will be returned to your District. A nominee must be a Director from an independent special district within El Dorado County. To be valid, all nominations must include the following:

- 1) Name and district of the nominee
- 2) Name of the nominating district
- 3) **Wet Signature** of the Presiding Officer of the District's Board of Directors or the record of nomination made by majority vote at an official meeting of your District's board (Resolution or Minute Order can be attached)

S:\Elections\2015 Special District Election\2015 May - Special District Election Nomination Memo.docx

COMMISSIONERS

Public Member: Dyana Anderly • Alternate Public Member: Niles J. Fleege
City Members: Brooke Laine, Carol A. Patton • Alternate City Member: Wendy Thomas
County Members: Ron Briggs, Ron "Mik" Mikulaco • Alternate County Member: Brian Veerkamp
Special District Members: Shiva Frentzen, Ken Humphreys • Alternate Special District Member: Alan Day

STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Policy Analyst
Denise Tebaldi, Interim Commission Clerk • Kara K. Ueda, Commission Counsel

Please submit a statement of qualifications (not to exceed one page) for each nominee.

One ballot listing valid candidates and voting instructions will be sent via email to those Districts who have opted to receive and complete the election by email and by certified mail to each District opting to receive materials by mail. The one page statement of qualifications will be included as submitted.

Contact the LAFCO office at (530) 295-2707, if you have any questions.

Enclosure: Election Nomination Ballot

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

550 Main Street Suite E • Placerville, CA 95667

Phone: (530) 295-2707 • lafco@edlafco.us • www.edlafco.us

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCO

Position	Nominee's Name	Originating District
Regular Member		

SIGNATURE OF PRESIDING OFFICER: _____
(Original Signature Required)

PRINTED NAME OF PRESIDING OFFICER: _____
(Required)

NAME OF NOMINATING DISTRICT: _____

MINUTES ATTACHED (Optional): Yes ☐ No ☐

Nominations must be received by LAFCO before

5:00 p.m. on February 1, 2015

Return to:

**LAFCO
550 Main Street, Suite E
Placerville, CA 95667**

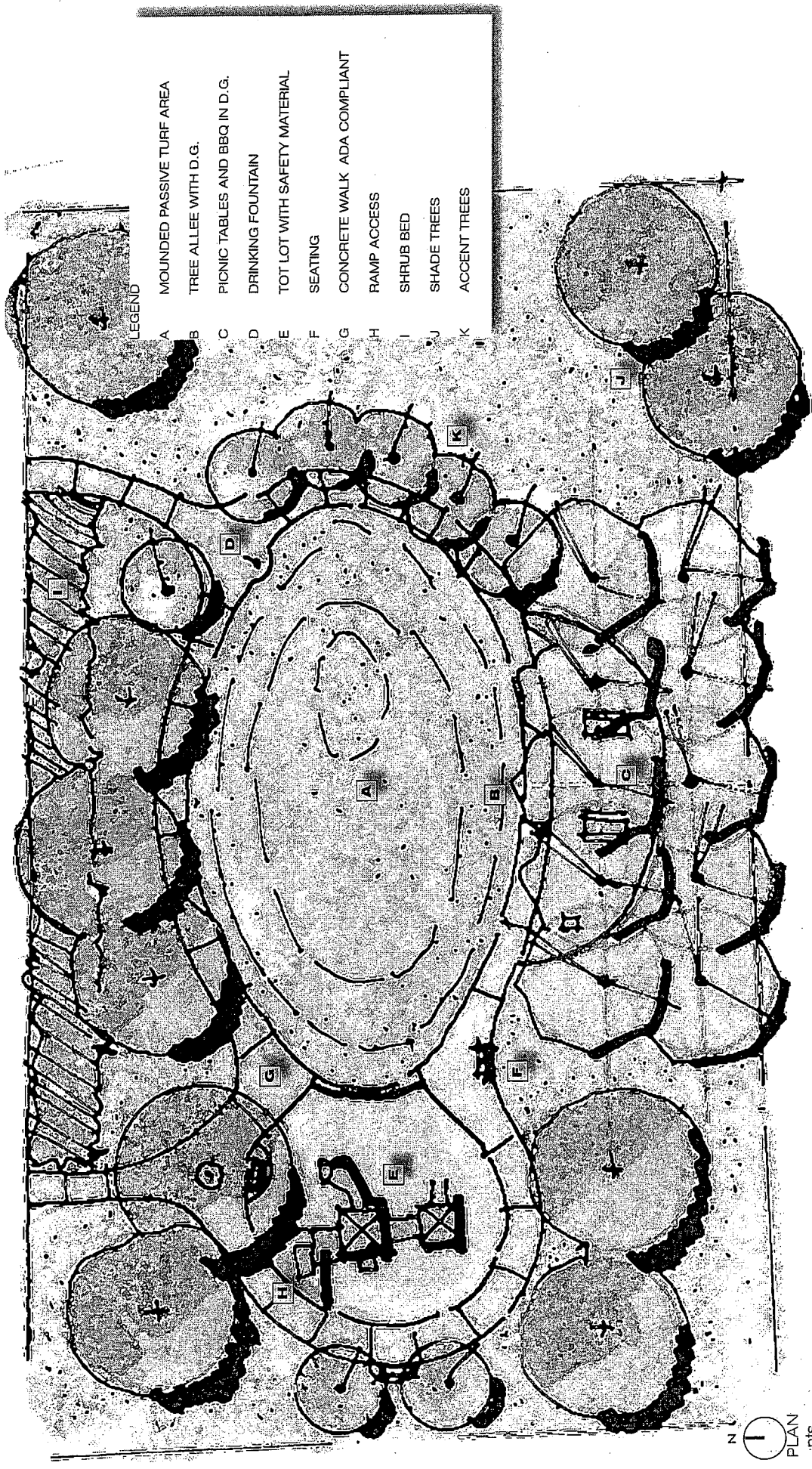
S:\Elections\2015 Special District Election\SDE Nomination Ballot_Sep 9 2014.doc

COMMISSIONERS

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Denise Tebaldi, Interim Commission Clerk • Kara K. Ueda, Commission Counsel



LEGEND

- A MOUNDED PASSIVE TURF AREA
- B TREE ALLEE WITH D.G.
- C PICNIC TABLES AND BBQ IN D.G.
- D DRINKING FOUNTAIN
- E TOT LOT WITH SAFETY MATERIAL
- F SEATING
- G CONCRETE WALK ADA COMPLIANT
- H RAMP ACCESS
- I SHRUB BED
- J SHADE TREES
- K ACCENT TREES

EDH 23 - ROLLING HILLS CSD
El Dorado Hills, CA



SPH.14076

1
14.09.10

6

EDH 23-ROLLINGS HILLS CSD

CONSTRUCTION BUDGET ESTIMATE

SPH14076

9.11.14

#	ITEM	QTY.	UNIT	COST	TOTAL
HARD COSTS					
01000 GENERAL CONDITIONS					
	GENERAL CONDITIONS	1	JOB	\$10,000.00	\$10,000.00
02310 FINISH GRADING					
	D.G. PICNIC AREA	1,000	SF	\$2.50	\$2,500.00
	FINISH GRADING	18,000	SF	\$0.13	\$2,340.00
02810 IRRIGATION					
	BACKFLOW DEVICE	1	EA	\$1,800.00	\$1,800.00
	MAINLINE, VALVES, MV, QC, WIRE	250	LF	\$11.00	\$2,750.00
	CONTROLLER	1	EA	\$5,000.00	\$5,000.00
	LATERALS AND SPRINKLERS	18,000	SF	\$0.65	\$11,700.00
02825 SITE FURNISHINGS					
	DRINKING FOUNTAIN	1	EA	\$4,500.00	\$4,500.00
	TABLES PICNIC	2	EA	\$1,800.00	\$3,600.00
	BENCH	2	EA	\$1,100.00	\$2,200.00
	BBQ	1	EA	\$600.00	\$600.00
	TRASH RECEPTACLES	2	EA	\$600.00	\$1,200.00
02900 PLANTING					
	SHRUB AND GROUND COVER	3,000	SF	\$0.75	\$2,250.00
	TURF	15,000	SF	\$0.50	\$7,500.00
	TREES - 15 G	30	EA	\$100.00	\$3,000.00
	TOP DRESSING 2" SHRUB/GC	3,000	SF	\$0.25	\$750.00
02920 SOIL PREPARATION					
	SOIL PREPARATION	18,000	SF	\$0.15	\$2,700.00
02970 LANDSCAPE MAINTENANCE					
	90 DAY MAINTENANCE	18,000	SF	\$0.04	\$720.00
03100 CONCRETE					
	CONCRETE WALKS	2,000	SF	\$5.55	\$11,100.00
	ADA RAMPS	100	SF	\$7.00	\$700.00
	PLAY AREA CURB	125	LF	\$22.00	\$2,750.00
013100 01310 PRE-ENGINEERED STRUCTURES					
	TOT LOT	1	JOB	\$25,000.00	\$25,000.00
	SAFETY MATERIAL (WOOD)	1,300	SF	\$2.25	\$2,925.00
	SUBTOTAL HARD COSTS				\$107,585.00
	15% CONTINGENCY				\$16,137.75
	TOTAL HARD COSTS BUDGET				\$123,722.75
				COST PER ACRE	\$309,306.88
SOFT COSTS					
	A&E Design Fees - Soft Costs				
	A and E Design Fees (12%)	12.00%	JOB	\$123,722.75	\$14,846.73
	includes structural, and electrical engineering				
	Administration and Plan Check (8%)	6.00%	JOB	\$123,722.75	\$7,423.37
	SUBTOTAL SOFT COSTS				\$22,270.10
	TOTAL CONSTRUCTION BUDGET				\$145,992.85

From: "Mike McDougall" <mike@mjmpropertiesllc.com>
Date: September 12, 2014 at 11:35:16 AM PDT
To: "Tim Halverson" <tim@spectrummortgage.com>, "CHANEY HICKS"
<chaneyhicks@sbcglobal.net>
Cc: "ardor" <ardor@innercite.com>
Subject: RE: EDS 23 proposed conditions of approval

Hi Tim and Chaney,

You will find the cost estimate prepared by a landscape architect to construct a .4 acre park if one were to be constructed in EDS 23. The cost is approximately \$146,000. I suggest using \$150,000 as an amount to be included in the agreement.

Below is the proposed condition of approval to the tentative map that the County is willing to include on the project, subject to the RH CSD approval. We hope that the RH CSD Board of Directors will approve this condition at the Board meeting next week so that we can convey to the County the condition is acceptable.

***Park Mitigation:** Prior to filing of the Final Map, the subdivider shall enter into an agreement with Rolling Hills CSD that provides for park impact mitigation to the Rolling Hills CSD. The agreement shall state that the mitigation to park impacts shall be equal to the value of the parks otherwise constructed in the project.*

If you have any questions or comments, please feel free to contact me or Larry.

Best regards,

Mike

From: Mike McDougall [<mailto:mike@mjmpropertiesllc.com>]
Sent: Thursday, August 28, 2014 2:53 PM
To: 'Tim Halverson'; 'CHANEY HICKS'
Cc: 'ardor'
Subject: FW: EDS 23 proposed conditions of approval

Tim and Chaney,

As promised, you will find below the draft conditions of approval to the project.

Planning Proposed Conditions:

Park In-Lieu Fees: The subdivider shall be subject to a \$150.00 appraisal fee payable to the El Dorado County Assessor for the determination of parkland dedication in-lieu fees. The subdivision is subject to parkland dedication in-lieu fees based on values supplied by the Assessor's Office and calculated in accordance with Section 16.12.090 of the County Code. Planning Services shall verify that the required fees have been paid to the Rolling Hills CSD prior to the filing of the Final Map.

Park Mitigation: Prior to filing of the Final Map, the subdivider shall enter into an agreement with Rolling Hills CSD that provides for park impact mitigation to the Rolling Hills CSD. The agreement shall state that the mitigation to park impacts shall be equal to the value of the parks otherwise constructed in the project.

DOT Proposed Conditions:

Maintenance Entity: The proposed project must form an entity for the maintenance of any shared or common: private roads, parking facilities, landscaping, signs and drainage facilities. If there is an existing entity, the property owner shall modify the document if the current document does not sufficiently address maintenance of the roads, parking facilities, landscaping, signs, and drainage facilities of the current project. EDCTD shall review the document forming the entity to ensure the provisions are adequate prior to filing of the map. EDCTD recommends that a Home Owner's Association be created and assume responsibility for maintenance of all drainage, storm water quality, roadway facilities and street lights within the project.

Common Fence/Wall Maintenance: The responsibility for, and access rights for, maintenance of any fences and walls constructed on property lines shall be included in the Covenants, Codes and Restrictions (CC&Rs).

For the most part, these are standard conditions. The Park Mitigation condition has been drafted to specifically reflect the conversations we have had with you and your Board.

The County staff is currently preparing the staff report for an October Planning Commission hearing. We will attend the September RHCS board meeting to address any questions.

Best regards,

Mike

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COUNTY OF EL DORADO

RECORDER CLERK - REGISTRAR OF VOTERS - VETERANS AFFAIRS

William E. Schultz



Recorder-Clerk
Commissioner of Civil Marriages
360 Fair Lane
Placerville CA 95667
www.edcgov.us/countyclerk/
Phone: 530.621.5490
Jane Kohlstedt
Assistant Recorder-Clerk

Registrar of Voters
2850 Fairlane Court
PO Box 678001
Placerville CA 95667
www.edcgov.us/elections/
Phone: 530.621.7480 Fax: 530.626.5514
Linda Webster
(Acting) Assistant Registrar of Voters

Veterans Affairs Office
130 Placerville Drive,
Placerville CA 95667
www.edcgov.us/veterans/
Phone: 530.621.5893
William E. Schultz
Veterans Affairs Interim Dept. Head
Ed Swanson
Veterans Service Officer

August 21, 2014

Rolling Hills Community Services District
Attn: Chaney Hicks
Po Box 5266
El Dorado Hills, CA 95762

Subject: Director appointment(s) due to insufficient nominees for election

Dear Chaney:

The Rolling Hills Community Services District received insufficient nominees for the number of Director Seats to be elected at the November 4, 2014 General Election. Therefore, the contest will not appear on the ballot.

In accordance with Elections Code §10515, the CSD Board has the opportunity to recommend to the Board of Supervisors two (1) nominees for appointment. Upon appointment, the Director(s) will assume office and serve exactly as if they were elected to the position.

Please submit the name of two (1) nominees for consideration by the Board of Supervisors for appointment to the District's four year term.

For your convenience, you may use the attached form to provide the name, address, and phone number of the District's nominee(s) no later than Monday, October 6, 2014. You may either; scan and email back to kim.smith@edcgov.us or mail to El Dorado County Elections, PO Box 678001, Placerville, CA 95667.

The Elections Department will present the District's nominations to the Board of Supervisors for their consideration at a regularly scheduled meeting. Upon appointment by the Board of Supervisors, the Registrar of Voters will issue a Certificate of Election and Oath of Office for each Director. These documents will be mailed to the District immediately following the Board's action.

If I can provide further information, please contact me at (530) 621-7490.

Sincerely,

Kim Smith
Candidate/Campaign Filing Officer

DISTRICT: _____

1 FULL TERMS

NAME: _____

ADDRESS: _____

CITY: _____ ZIP: _____

SIGN: _____ DATE: _____
(General Manager/District Secretary)