

Board of Directors Regular Meeting - AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, September 17, 2013 – 7:00 p.m.

Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements - Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. If you wish to address the board, it asks that you complete a blue speaker request and deliver it to the President before the Public Comment portion of the meeting. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. If you wish to address the board, please complete a speaker request and deliver it to the President before the agenda item on which you wish to be heard is called. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report
- b. Parks Committee Report
- c. Communication Committee Report

4. Consent Items

- a. - Approval of draft Minutes of August 20, 2013 regular meeting of the Board of Directors
 - Approval of financial reports for period ended June 30, 2013 prepared by County Auditor-Controller's office
 - Approval of financial reports for period ended July 31, 2013 prepared by County Auditor-Controller's office
- b. Correspondence:
 - August 20, 2013 letter from El Dorado Irrigation District regarding Notice to Install Backflow prevention assembly
 - August 28, 2013 memo from County Auditor-Controller's office re Property Tax Revenue Estimates for FY14
 - September 2, 2013 Email notice from County Auditor-Controller's office re Government Codes and Community Services Districts
 - September 6, 2013 letter from SDRMA re President's Special Acknowledgment Award- Property Liability Program

5. Old Business

- a. Master Plan for District – Staff to provide update regarding status and Community Survey with Goal of 100 Responses; Next Steps (Discussion/Action Item)
- b. Enforcement Authority over CC&R's – Staff to provide update regarding Petition to Restore Authority for Oversight of CC&R Enforcement; next steps (Discussion/Action Item)

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

c. Speed Control Measures – Staff to Provide update regarding Costs for Alternatives; Authorization for expenditure of funds from FY14 Approved Budget or deferral of improvement until FY15 (Discussion/Action Item)

6. New Business

a. Storm Drain/Culvert Maintenance - Authorization for Expenditure of Funds from FY14 Approved Budget in amount of \$2,400 for Maintenance and clearing due to overgrowth in Park and Authority Granted to General Manager to Execute Necessary Proposals/Purchase Orders/Agreement for this purpose (Discussion/Action Item)

b. Request from Resident for Removal of Cottonwood Trees at Stonebriar Park due to Owners' Claim of Damage to Property (Discussion)

c. Encroachment on CSD Property without Permit; Violation of Ordinance 2010-02 (amending 2009-01) - 3115 Montrose Way (Discussion/Action Item)

d. Introduction and Waiver of First Reading of Ordinance 2013-01 (amending 2010-02, 2009-01) regarding Encroachment Permits

e. Consideration of Adoption of Amended Policies and Procedures:

- Policy No. 3040 entitled Purchasing - Delegation of Authority (formerly entitled Expense Authorization)
- Policy No. 3080 entitled Purchasing – Procurement of Goods and Services (formerly entitled Purchasing)
- Policy No. 3100 entitled Purchasing Principles (formerly entitled Purchasing/Expense Authorization)

Resolution 13-07; revision for overall clarity of purchasing policies and to include formal documentation of bids obtained (Discussion/Action Item)

7. Adjournment

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