

Board of Directors Regular Meeting - AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, November 19, 2013 – 7:00 p.m.
Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements - Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. If you wish to address the board, it asks that you complete a blue speaker request and deliver it to the President before the Public Comment portion of the meeting. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. If you wish to address the board, please complete a speaker request and deliver it to the President before the agenda item on which you wish to be heard is called. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report
- b. Parks Committee Report
- c. Communication Committee Report

4. Consent Items

- Approval of draft Minutes of October 15, 2013 regular meeting of the Board of Directors
- Approval of financial reports for periods ended September 30, 2013 and October 31, 2013 prepared by County Auditor Controller's office
- Correspondence including:
 - Bank statements for periods ending October 15, 2013 and November 15, 2013
 - Quarterly Report prepared by El Dorado County Auditor-Controller's Office
 - Certificate of Liability Insurance for California Pavement Maintenance Company, Inc.

5. Old Business

- a. Master Plan for District – Staff to provide update following Committee Workshop meeting in October (Discussion/Action Item)
- b. Enforcement Authority over CC&R's – Staff to provide update regarding Petition to Restore Authority for Oversight of CC&R Enforcement; next steps (Discussion/Action Item)
- c. Speed Control Measures – Staff to provide update regarding meeting with Fire Department (Discussion/Action Item)
- d. Request for Removal of Cottonwood Trees at Stonebriar Park - Update (Discussion/Action Item)

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

e. Consideration of Adoption of Amended Policies and Procedures regarding Purchasing:

- Policy No. 3040 entitled Purchasing - Delegation of Authority (formerly entitled Expense Authorization)
- Policy No. 3080 entitled Purchasing – Procurement of Goods and Services (formerly entitled Purchasing)
- Policy No. 3100 entitled Purchasing Principles (formerly entitled Purchasing/Expense Authorization)

Consideration of Resolution 13-07; revision for overall clarity of purchasing policies and to include formal documentation of bids obtained (Discussion/Action Item)

f. 601 Barranca Sidewalk Issue – Staff to update Board with efforts to resolve this potential safety issue (Discussion/Action Item)

6. New Business

a. Landscape Maintenance Service Provider – Staff to present for consideration proposals received for monthly landscape maintenance work based on expanded Scope of Services (Discussion/Action Item)

7. Adjournment

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