

**ORDINANCE NO: 2010-03**

**AN ORDINANCE OF THE ROLLING HILLS  
COMMUNITY SERVICES DISTRICT  
REGARDING REMUNERATION AND REIMBURSEMENT OF EXPENSES  
TO BOARD MEMBERS**

**WHEREAS**, the Rolling Hills Community Services District is authorized to adopt ordinances, pursuant to California Government Code Section 61060(a). The District is further authorized under Government Code Section 61047(a) to provide pay compensation to each member of the Board in an amount not to exceed \$100 for each day of service on behalf of the District, not to exceed six (6) days of service in a given month; and

**WHEREAS**, Government Code Section 61047(b) provides that the Board of Directors of District may increase the amount of compensation that may be received by members of the Board so long as it acts by ordinance and complies with the procedures specified in Government Code Section 53232 at Section 53232.1(b). Section 53232 et seq., provides that the District may pay compensation for Board attendance at occurrences not constituting meetings of the Board or a conference or organized educational activity if the Board has adopted a written policy specifying other types of occasions that constitute the performance of official duties for which a member of the Board may receive compensation; and

**WHEREAS**, the Board of Directors believes that the adoption of these policies regarding remuneration and expense reimbursement to Board members is in the public interest;

**NOW THEREFORE**, the Board of Directors of the Rolling Hills Community Services District (District) ordains as follows:

**SECTION 1**

**PURPOSE**

I. Members of the Board of Directors of Rolling Hills Community Services District shall receive a per meeting stipend pursuant to Government Code Section 61047(a) in the amount of \$75.00, for attendance at each of the following:

- (1) For attendance at regular and special meetings of the Board; or
- (2) For representation of the District at a public event, public meeting or public hearing conducted by another public agency, provided the Board of Directors has previously approved such representation and the attending Board member delivers a written report to the Board regarding that member's representation at the next Board of Directors' meeting following such event, meeting, or hearing; or
- (3) For participation in a training program related to District operations, provided that the Board of Directors approves the participation prior to attendance and that the member delivers a written report to the Board regarding such participation at the next Board of directors' meeting following the training program.

Each member of the Board of Directors shall not receive compensation for more than six (6) days of participation in the above-enumerated events in any single month. The amount of the per meeting stipend shall be established annually by the Board at its regular meeting in July and shall not exceed \$100.00 per day for each day of attendance.

II. Members of the Board shall be reimbursed for all legitimate expenses incurred in attending any meetings or in making any trips on official business of the Board when so authorized in accordance with the District's Travel Expense Reimbursement Policies.

III. Reimbursement for the cost of the use of a Director's vehicle for authorized attendance at events, meetings, public hearings or training programs on behalf of the District shall be on the basis of total miles driven and at the rate specified in the Internal Revenue Service Guidelines in effect at the time of the vehicle usage.

IV. In addition to receipt of stipends for attendance at Board meetings and other authorized events or meetings as specified in Section I hereof, Board members may receive compensation for attendance at occurrences not specified in Section I pursuant to Government Code Section 61047(b) and Government Code Section 53232.1(b) in an amount not to exceed \$100.00 for each day of such service on behalf of the District. Such additional occasions that constitute the performance of official duties for which a member of the Board may receive such compensation are the following:

- (1) Attendance at meetings with District staff and District consultants to discuss District operations or projects;
- (2) Attendance at meetings with staff of other public agencies that involve District operations or projects;
- (3) Attendance at meetings with District staff and District contractors regarding construction, alteration or improvement of District projects;
- (4) Attendance at ethics training as required by AB 1234.

Pursuant to Government Code Section 53232.1(b) the District Board of Directors may, by resolution, adopt a written policy specifying other types of occasions that constitute the performance of official duties for which a member of the Board may receive such compensation.

V. Board committees may call a meeting as the need arises but must receive subsequent approval of the Board of Directors to qualify as a day of service. Board members may receive a stipend for services to attend a board committee meeting but such must be authorized by a majority vote of the Board of Directors to qualify as a day of service.

VI. Special and regular meetings of the Board of Directors do not require approval by the Board of Directors.

## **SECTION 2.**

### **Definitions.**

As used in this ordinance, the terms listed below shall have the meaning assigned them.

- I. "District" or "RHCS D" means the Rolling Hills Community Services District.

**SECTION 3.**

**Effective Date.**

This Ordinance shall become effective thirty (30) days from and after its final passage and adoption, provided it is published in full within fifteen (15) days after its adoption in a local newspaper.


This Ordinance was introduced and the first reading waived at the regular meeting of the Rolling Hills Community Services District Board of Directors on August 17, 2010.

The foregoing Ordinance was read in its entirety at the regular meeting of the Rolling Hills Community Services District Board of Directors on September 21, 2010. On a motion by Director Mark Magee, seconded by Director Chaney Hicks, the foregoing ordinance was passed and adopted by the Board of Directors of the Rolling Hills Community Services District this 21st day of September, 2010, by the following vote:

AYES: 3	DIRECTORS: Halverson, Hicks, Magee
NAYS: 0	DIRECTORS: None
ABSTAIN: 0	DIRECTORS: None
ABSENT: 2	DIRECTORS: Kennedy, Grava



Tim Halverson  
PRESIDENT OF THE BOARD



Linda Stone  
BOARD SECRETARY