

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of JANUARY 15, 2013 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on January 15, 2013 was called to order at 7:10 p.m. by President Tim Halverson in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Halverson, Directors John Kennedy, Matt Sites, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call, along with residents from the community. Directors Mark Magee and Gordon Fawkes were absent. A quorum of the Board was present.

2. Public Comment. A Stonebriar resident advised the Board about rodent issues in the neighborhood. She described problems she has had with her home as a result and requested that the Board look into possible abatement options. A second resident spoke about the lack of streetlights in the court on Montrose. The District noted that the streetlights were installed by the developer in accordance with a County approved lighting plan.

3. Monthly Reports.

a. General Manager Report. Chaney presented the items contained in her written report which included that the new street signs at Summerfield Court and Summerfield Drive are in and that due to new regulations requiring larger signs, she will order two more to make the signage consistent; vandalism to the split rail fence along Stonebriar near Winterfield occurred and work regarding a missing shackle from the swing at the park; replacement light pole for Springfield Meadows will ship on 2/1 from North Carolina and AAA indicated insurance payment of District's claim will be sent out upon receipt of the final claim amount; and the toddler swing at the park shows extensive wear and a replacement swing will be ordered. Further vandalism has occurred to garbage can lids at the park. It was discussed that the lids need to be attached by a cable to the cans. Also, further security measures may be investigated including surveillance and/or posting surveillance signs as deterrents.

b. Parks Committee Report. None.

c. Communications Committee Report. None.

4. Consent Items

The Consent items, including approval of Minutes of December 18, 2012 Regular meeting, approval of Monthly Financial Reports for Month End November 2012, monthly bank statement for period ended December 15, 2012, and correspondence from Saint Patrick Catholic Church, Food Bank of El Dorado County, and letter from SDRMA were reviewed by the Board. Director John Kennedy moved to approve the consent items; second by Matt Sites; motion carried.

AYES: Halverson, Sites and Kennedy

NOES: None

ABSENT: Fawkes and Magee

ABSTAIN: None

5. Old Business

a. Update regarding efforts to resolve trespass/wrongful removal of trees from CSD property issue – replacement trees. Extensive discussion was had among the homeowners and board members regarding the type of tree to replace the trees removed including size of tree, slow or fast growing type, canopy, and leaves. The Board stated its intention to stay with the California Poplar species of tree as decided previously. The residents continue to request a different type of tree. It was agreed that the owners will hire at their own cost and expense a licensed landscape arborist to provide a consultation to the owners and Board designated representatives to discuss and resolve the tree type. The arborist will be a neutral party and will provide recommendation as to the type of tree to be used as the

replacement tree type. In addition, the arborist will provide a plot plan for where the replacement trees are to be planted. It was noted that the Board requests that this matter be resolved by April 1, 2013.

b. Request to Auditor/Controller's office to increase amount held in District's Revolving Funds Checking Account. Tim Halverson said he had not yet followed up on the District's prior letter to Joe Harn but that he would do so and report status at the next meeting.

c. Update regarding CSDA's request for Legislative Proposals to further the interest and better enable the efficiency and effectiveness of all types of special districts in the state— Request for CSD to have Authority over CC&R's . Director Matt Sites advised that he has sent an email to CSDA looking for a timeline and will report back at the next meeting.

6. New Business

a. Maintenance Issues – review current landscape maintenance contract and proposals for ancillary services. Chaney reported that there are 52 storm drains in Stonebriar plus additional drains in Shadow Hills that require periodic maintenance to help avoid flooding issues. Various ideas were discussed to help prevent debris from going into the drains. Chaney said she would integrate this work into the existing landscape maintenance contract to make sure all inlets and outlets are clean.

A secondary issue was discussed about the need for removal of a tree by an outlet which is necessary to perform needed storm drain maintenance. After discussion, President Halverson moved to appropriate not-to-exceed \$600 for removal and stump grinding of a tree located across from 3048 Montrose Way; second by John Kennedy; motion carried.

AYES: Halverson, Sites and Kennedy

NOES: None

ABSENT: Fawkes and Magee

ABSTAIN: None

b. District Lighting Issues. Chaney briefed the Board on her work to gather information about the cost of replacing spot lights and street lights with LED lights for efficiency and overall cost savings. She has spoken with PG&E who is sending a cost incentive application and she is getting information about possible cost savings per KW hour and rebate opportunities. This matter will be discussed further at the next meeting.

A secondary issue was discussed about a resident's removal of a District light fixture and replacement with a different style of light without Board knowledge or approval. It was the consensus of the Board that the owner's fixture should be returned and a replacement fixture be installed of like type and kind to the existing fixtures in the neighborhood. Director Kennedy was tasked with preparing a letter to the resident explaining the Board's decision and explaining its investigation into possibly installing more efficient lighting via the use of LED lights to address the resident's lighting concerns as an attempt to resolve this matter.

c. Board Member Training Attended by Gordon Fawkes. Director Fawkes submitted a written report to the Board and will provide further oral comment at the next meeting.

Adjournment.

The meeting was adjourned at 9:30 p.m. upon motion by Tim Halverson, second by John Kennedy; motion carried.

Submitted by:

/s/

Linda Stone

Board Secretary

Approved by Board: 2/19/13