

ROLLING HILLS COMMUNITY SERVICES DISTRICT  
**MINUTES of MAY 21, 2013 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on May 21, 2013 was called to order at 7:06 p.m. by President Tim Halverson in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Halverson, Directors Matt Sites and Mark Magee, General Manager Chaney Hicks, Board Secretary Linda Stone, and members of the community were present at roll call. A quorum of the Board was present. Directors John Kennedy and Gordon Fawkes were absent.

**2. Public Comment.**

Resident Chuck Gaskin thanked the Board for a very enjoyable time at the recent Barbeque in the Park/Movie Night event.

**3. Monthly Reports.**

a. General Manager Report. Chaney presented a written report included an update regarding progress of installation of replacement LED lights, fire breaks being done by SunWorld, parking sign stolen from Manchester Court being replaced, and good turn-out at the barbeque/movie night in the Park. She reported the porta-potty had been knocked over on Sunday and recommended that a structure be built around the area to prevent this from happening before any more potty rentals. Information from the Speed signs is not presently able for download because her laptop crashed.

b. Parks Committee Report. None.

c. Communications Committee Report. None.

**4. Consent Items**

The Consent items, including approval of Minutes of April 16, 2013 Regular meeting; monthly bank statement for period ended March and April 14, 2013; and correspondence from Auditor's office transmitting quarterly payroll reports and El Dorado Hills Fire Department letter regarding vacant lot weed abatement were considered. Director Matt Sites moved to approve the consent items; second by Mark Magee; motion carried.

**AYES:** Halverson, Sites, and Magee

**NOES:** None

**ABSENT:** Kennedy and Fawkes

**ABSTAIN:** None

**5. Old Business**

a. Security Options to Deter Theft/Vandalism. Pete Conomea gave an oral presentation to the Board outlining the changing technology regarding security cameras, showed pictures taken with a security camera of a recent robbery in Town Center, discussed megapixels, internet connectivity, distance, availability of electrical power, solar power options, storage size, mounting options, and possible locations for cameras. He believes the cameras serve as a great deterrent to crime. The Board noted the issue of cameras brings with it the need for development of policy/procedures in this regard. Linda Stone reported there is no discount granted by our insurance carrier for having security cameras. Mr. Conomea said he will send a video clip showing the quality of the cameras to the Board and Clerk. In addition, he will update his proposal.

b. Enforcement Authority over CC&Rs. President Halverson gave an update regarding the Board's options regarding enforcement authority over CC&Rs with new information gained from his meeting with legal counsel. The District has the ability of petition to restore those rights and has learned that it may do so on a neighborhood by neighborhood basis. At the last meeting it was very clear from the vocal input given to the Board that the Springfield Meadows neighborhood has no interest in the District having any authority over its CC&Rs. Adam Smith said that he was sorry

for getting upset at the last meeting and attributed his frustration in part to past history. In response to a question from Adam, Tim explained that ACCs must be run strictly in accordance with law for the District to be in any way involved with CC&R oversight or enforcement. All agreed that Springfield Meadows is content with running its ACC in the manner it has always been run and Adam confirmed it does not want to be included in a petition to restore authority for CC&R enforcement. Tim Halverson moved that the District move forward with evaluating the restoration of authority for oversight of CC&R enforcement for Shadow Hills and Stonebriar, excluding Springfield Meadows; second by Mark Magee; motion carried.

**AYES:** Halverson, Sites, and Magee

**NOES:** None

**ABSENT:** Kennedy and Fawkes

**ABSTAIN:** None

Vice President Matt Sites moved approval of the proposed "Petition to Restore Authority for Oversight of CC&R Enforcement in Stonebriar and Shadow Hills" presented at the meeting for circulation among District residents; second by Tim Halverson; motion carried.

**AYES:** Halverson, Sites, and Magee

**NOES:** None

**ABSENT:** Kennedy and Fawkes

**ABSTAIN:** None

Discussion was had about how to go about presenting the petition for signature. Matt Sites said he would volunteer to go door-to-door and word will be sent out by email to the District's existing contact lists.

c. Augmentation of Budget for Acquisition of Audio/Projection/Video Equipment for use at Community Events. It was reported that the audio equipment purchased will be returned because it did not have the necessary outputs so there is no need to augment the budget.

d. Update regarding Request to Auditor/Controller's Office to Increase Amount of Funds Maintained in District's Petty Cash Checking Account as Authorized by Government Code Section 53952. The Board members discussed the written background document prepared by Staff outlining the issues between the District and the Auditor/Controller's office in recent years and the efforts over the past year to accomplish this account balance increase. After meeting with legal counsel, the District is looking at what is in its best interests for the handling of its financial matters. Director Mark Magee moved that the District move forward with exploring its options for handling of the District finances and treasury; second by Matt Sites; motion carried.

**AYES:** Halverson, Sites, and Magee

**NOES:** None

**ABSENT:** Kennedy and Fawkes

**ABSTAIN:** None

Staff will investigate costs of District handling of finances and historical legal costs incurred by the District due to these ongoing issues.

### **New Business**

a. 4<sup>th</sup> of July Event for 2013. General Manager Chaney Hicks updated the Board with cost estimates for the 4<sup>th</sup> of July event items contributed by the Board for the annual event historically organized by members of the community. Last year the Board assisted the community members by providing rentals, the porta-potty, and necessary insurance coverage to allow the event to go forward in Stonebriar Park. The Board indicated that it is anxious to participate again this year to assist with these items since it is such a great event for the community. President Halverson moved to appropriate not-to-exceed \$1,500 to defray the costs of dunk-tank and other equipment rentals, oversight people

to supervise that equipment, the porta-potty rental, and required liability insurance for this event; Director Mark Magee second; motion carried.

**AYES:** Halverson, Sites, and Magee

**NOES:** None

**ABSENT:** Kennedy and Fawkes

**ABSTAIN:** None

Signs for the event will be posted at all three neighborhood entrances and on the website to get out the word to all residents. Staff will contact the event organizer, Nina Shouse, to confirm the District's contributions for the event.

**Adjournment.**

The meeting was adjourned at 8:55 p.m. upon motion by Tim Halverson, second by Mark Magee motion carried.

Submitted by:

/s/

Linda Stone

Board Secretary

Approved by Board: June 18, 2013