

**ROLLING HILLS COMMUNITY SERVICES DISTRICT**  
**MINUTES of NOVEMBER 18, 2014 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on November 18, 2014 was called to order at 7:08 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors John Kennedy and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. Directors Tim Halverson and Gordon Fawkes were absent.

**2. Public Comment.** None.

**3. Monthly Reports**

General Manager Report. Chaney presented an oral and written report. She continues to routinely work with the landscapers and is making certain leaves and debris are removed from the storm drains. She reported three warning stickers were issued in Springfield Meadows, one for a basketball hoop and the other two for vehicles. The street sign visibility issue has been resolved because the property owner has now trimmed the trees which had been obstructing the sign. The additional pet waste station has been installed. Resident concerns reported during the month include a report that the infant swing is broken, for which parts have been ordered; and a request for a street sign at the end of Sterling Court. Chaney noted installation of this requested sign would require approval of the neighbors to put the sign on their property. She tagged the offending car which is now gone so hopefully the problem will be solved.

b. Communications Committee Report. The Communications Committee did not meet this month. Work continues on development of the next newsletter. Articles are requested to be submitted by the end of November.

**4. Consent Items**

The clerk requested that the draft Minutes of October 21, 2014 regular meeting of the Board of Directors and the Bank statement for period ended November 15, 2014 be removed because they were not included in the agenda packet. President Matt Sites requested that the November 10, 2014 Notice of Public Hearing re: General Plan Amendment/ReZone/Tentative Map A-14-0005/Z14-0009/TM14-1514/El Dorado Springs 23 submitted by Standard Pacific Homes Corp. correspondence item also be removed from the agenda and placed as a separate discussion item.

The balance of the consent items consisting of the financial reports for period ended October 31, 2014 prepared by Auditor's office, 2014 Federal and State third quarterly payroll tax reports prepared by Auditor's office, Memo from Auditor's office dated October 31, 2014 Re: Direct Charges – Payments Accepted Directly by the Local Agency from the Auditor's office, and the PG&E letter dated November 2, 2014 Re: 30 Day Notification of Switch to Peak Day Pricing Electric Rate Plans for Business were considered. President Matt Sites moved to approve the consent items and accept and file the items; second by Director John Kennedy; motion carried.

**AYES:** Sites, Kennedy and Magee

**NOES:** None

**ABSENT:** Fawkes and Halverson

**ABSTAIN:** None

**Pulled From Consent: November 10, 2014 Notice of Public Hearing re: General Plan Amendment/ReZone/Tentative Map A-14-0005/Z14-0009/TM14-1514/El Dorado Springs 23 submitted by Standard Pacific Homes Corp.** President Matt Sites noted that the developer has three items going to the County for approval including not only the Tentative Map for the new development located in the District, but including a General Plan Amendment and Rezone application as well. He said he needs to understand all of the implications of the entire project and is planning to review the actual reports. He will contact Rommel Pabalinas, the planner assigned to this project. For this reason he asked the Clerk to hold off on sending the Development Agreement for execution until his concerns are satisfied.

## **5. Old Business.**

**a. Replacement of Bulletin Board at Stonebriar Park Location.** The General Manager reported that with the cost of shipping, the funds authorized for replacement of the bulletin board at Stonebriar Park are insufficient. The cost for purchase and shipping alone is between \$850 and \$900 dollars. Vice President John Kennedy made a motion to increase the total of funds appropriated from \$700.00 to \$900.00 to defray costs of purchase and shipping of a replacement bulletin board. These funds do not include installation. Mr. Collette was present at the meeting with his son who is a member of Boy Scout Troup 528. They volunteered the Troop to install the bulletin board for the District. The Board really appreciates this gesture.

**b. Speed Control Measures.** The General Manager introduced this item saying that many residents raise this issue often and are anxious for speed controls to be installed on Stonebriar Drive. Discussion was had about the project, the information gathered by the Board about the different types of speed cushions available, the costs, and the data the Board had wanted to gather from the speed control signs so that updated information could be provided to the Fire Department. Director John Kennedy commented that the Board has been talking about meeting with the Fire Department for a couple of years so it is probably time to move forward one way or the other. Chaney expressed her opinion that the Board should move forward with the information is has.

After further discussion by the Board, Director Mark Magee made a motion that the District shall proceed with a pilot project for installation of speed cushions on Stonebriar Drive; the cushions to be installed in two separate locations with both ingress and egress, for a total of four cushions; the preferred material for construction of the cushions is asphalt or AC paving material; and the Board shall proceed with the project in accordance with its Purchasing Policies and Procedures and in conjunction with the planned roadway resealing project in the Spring of 2015. Further, the Board will investigate the requirement and alternatives for signage and/or street marking for the speed cushion locations. President Matt Sites seconded the motion; motion carried.

**AYES:** Sites, Kennedy and Magee

**NOES:** None

**ABSENT:** Fawkes and Halverson

**ABSTAIN:** None

## **6. New Business.**

**a. Event Calendar for 2015.** The Board discussed District sponsored events for 2015. They determined to hold two movie nights and discussed a community garage sale. Chaney will talk with Nina Shouse about the coordinated effort for the July 4<sup>th</sup> celebration for 2015 and whether it should be listed in the newsletter. Other ideas considered were a car show and a BBQ competition cook-off.

**b. Draft Newsletter for December Dispatch.** The Board discussed the need for revision and further development of articles for the newsletter. It is the goal to dispatch the newsletter in December or early January.

## **Adjournment.**

The meeting was adjourned at 8:28 p.m. upon a motion by John Kennedy, second by Matt Sites; motion carried.

Submitted by:

/s/

Linda Stone, Board Secretary

Approved by Board: December 16, 2014