

Board of Directors Meeting - AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, April 19, 2016 - 7:00 p.m.

Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report
- b. Parks Committee Report
- c. Communication Committee Report

4. Consent Items

- a. Approval of draft Minutes of March 15, 2016 Regular meeting of the Board of Directors
- b. Approval of Financial Report prepared by the County Auditor's office for the month ending March 31, 2016
- c. Correspondence receive/file:
 - Community Development Agency Development Services Division - March 23, 2016 Notice of Availability of a Draft Environmental Impact Report for the Saratoga Estates Project
 - SDRMA March 21, 2016 letter regarding update to California Federal Employment Notices Poster re California's Pregnancy Disability Leave Notice
 - SDRMA March 21, 2016 notification regarding revisions to Bylaws
 - LAFCO Notice of Approval of Budget for FY17

5. Old Business

- a. **El Dorado Springs Development Status** – Staff to provide update regarding the status of the El Dorado Springs development project and tentative and final map approvals; payment of Quimby fees and development impact fee pursuant to the Development Agreement (Information Item)
- b. **Folsom Heights Plans for Roadway at Prima** – Staff to provide update regarding new information relative to the project and Easement (Information Item)

6. New Business

- a. **El Dorado Hills Fire Department Unimproved Property Hazard Reduction Standard (weed abatement program) 2016** – Staff seeking authorization for expenditure of funds from approved budget in an amount not-to-exceed \$2,750.00 for costs associated with cutting 100' fire breaks (represents additional cost over and above the 30' fire breaks included in landscaping contract) for compliance with 2016 requirement (Action Item)
- b. **District Open Space Perimeter Fire Breaks** – Staff seeking authorization for expenditure of funds from approved budget in an amount not-to-exceed \$2,200.00 for costs associated with annual scraping of 10' fire breaks around the perimeter of the District open space property (Action Item)
- c. **Landscape Damage to Stonebriar Entrance As Result of Auto Accident** – Staff to discuss damage to landscape caused by accident and DOT's failed efforts to restore to original condition in conjunction with its repair work; consideration of filing a claim with auto policy insurance carrier for reimbursement of landscape restoration costs (Discussion/Action Item)
- d. **RHCSD Website** – Staff seeking approval of (1) monthly expenditure in the amount of \$65.00 for daily site backups/security scans and weekly software updates to maintain the website; and (2) authorize expenditure of funds from approved FY16 budget for additional improvements and website development in an amount not-to-exceed \$1,300 (Action Item)
- e. **Meridian Media Group Request for Placement of Advertising Trailer on CSD Property** – Meridian requesting placement of advertising directional trailer on CSD open space property adjacent to Highway 50 to advertise on behalf of its client, Lennar Homes' Heritage/Blackstone Projects located on Latrobe Road (Discussion/Action Item)
- f. **Consolidated District General Election to be Held November 8, 2016** – Staff seeking adoption of Resolution No. 16-01 Declaring an Election Be Held in its Jurisdiction Consolidation with Other Districts Requesting Election Services (Action Item)

7. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of MARCH 15, 2016 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on March 15, 2016 was called to order at 7:03 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call.

2. Public Comment. None.

3. Monthly Reports

a. General Manager Report. Chaney presented an oral and written report. Issues discussed with the landscapers this month included bark runoff along Dunnwood Drive at the sloped area and a fallen tree in the park due to heavy rains and ground saturation. New Gen advised that this sometimes happens in heavy wind and rain. Chaney also reported about the damage suffered to the Stonebriar landscape where DOT used an auger to repair the street light footing damage caused from the automobile accident. Chaney sent an email to DOT advising a bill will be forthcoming for restoration to the prior condition of about \$800; no response received as yet. The Haddington fire access gate continues to have sagging issues even after the retrofit done. The contractor believes the hinge post was not set deep enough to bear the weight; Matt suspects that the design of the cross-member was not done correctly. Chaney will investigate and pursue a remedy. The trees near the Stonebriar entrance were cut down to carry out the Board's action to help mitigate root infiltration into drainage pipes. One warning sticker was issued during the period for a trailer which was then removed.

b. Communications Committee Report. The Communications Committee did not meet this month but Chaney reported the Spring newsletter will be ready next week and dispatched.

4. Consent Items

The consent items consisting of the draft Minutes of February 16, 2016 Regular meeting of the Board of Directors, Financial Report prepared by the County Auditor's office for the month ending February 29, 2016, and correspondence including El Dorado LAFCO Invitation to Public Presentation on SB 239 set for March 23, 2016 and El Dorado LAFCO Public Announcement Considering the appointment of Alternate Public Member; application deadline April 29, 2016 were considered. Director Tim Halverson moved to approve the consent items and accept and file the items; second by Director Matt Sites; motion carried.

AYES: Sites, Halverson, and Magee

NOES: None

ABSENT: Kennedy and Fawkes

ABSTAIN: None

5. Old Business.

a. **Selection of General Counsel.** Director Tim Halverson reported regarding the interviews conducted in the final stage of the RFP selection process. The ad hoc committee selected to participate in the interviews unanimously recommended hiring Nick Norvell of Meyers Nave as the District's new general counsel. Tim said Nick was very enthusiastic about the opportunity. Director Halverson made a motion to select Nick Norvell of Meyers Nave as the District's general counsel and delegate to the General Manager the authority to execute a Legal Services Contract with Meyers Nave; second by Mark Magee; motion carried.

AYES: Sites, Halverson, and Magee

NOES: None

ABSENT: Kennedy and Fawkes

ABSTAIN: None

6. New Business

- a. **Additional Flooding Issues in Area of Stonebriar Entrance.** Chaney reported that flooding issues continue in the area of the Stonebriar entrance. She said it appears there is further blockage in the lines in the opposite corner from where the other drain line was cleared which is impeding flow. Chaney sought recommendation for approval of not to exceed \$1,000 for service to clear the lines. President Matt Sites made a motion to approve expenditure of not to exceed \$1,000 from the approved budget for drain line maintenance and augering necessary to remove the clogs and clear the lines as discussed at the meeting; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, and Magee

NOES: None

ABSENT: Kennedy and Fawkes

ABSTAIN: None

- b. **Bender Board along Stonebriar to Prevent Landscape Bark from Washing On To Sidewalks.** Chaney presented this item which she touched upon in her General Manager report. Tim Halverson said that since the District has not experienced any flooding or runoff at this location previously, something must have changed. He suspects that the trucks which have encroached onto District property using this access point may have left tire track indentations which have become channels for water to runoff down to the sidewalk and street. Chaney said she would investigate the issue further.

- c. **Issue of Tree Maintenance Behind 3057 Montrose Property.** The Board entertained the resident's request to provide maintenance of the trees located in the open space behind this home which were apparently planted by a prior homeowner and which are being watered and maintained by the current owner. The trees appear to be in good health and not in need of maintenance. They are not encroaching on the homeowner's fence. It was the unanimous consensus of those Board members present that no maintenance is required by the District at this time. The General Manager may advise the homeowner that they may trim the trees if they have concerns at such time as the trees start to grow over the fence line and extend into their property space.

- d. **Encroachment Ordinance Review.** Chaney reported that the District's Code Enforcement Office may be retiring and need to be replaced. The Board will review its Policy No. 3203, Procedures for Enforcement of Ordinance Regarding Encroachment Permits, and determine whether revisions may be needed. Chaney will also contact Data Ticket. It was suggested that the Four Seasons neighborhood may have residents who would be good candidates for the part time Code Enforcement position. This item will be brought back for action at such time as it may be necessary.

7. Adjournment.

The meeting was adjourned at 8:50 p.m. upon a motion by Tim Halverson, second by Matt Sites; motion carried.

Submitted by:

Linda Stone, Board Secretary

Approved by Board:

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General Ledger

Summary Accounting Period ended March 31, 2016

	Debit	Credit	Balance
628-001 CSD: ROLLING HILLS			
ASSETS			
100 Equity In Pooled Cash	368,088.36	122,263.41	245,824.95
102 Imprest (PETTY) Cash	5,000.00	0.00	5,000.00
ASSETS	373,088.36	122,263.41	250,824.95
LIABILITIES			
201 Vouchers Payable	119,855.00	119,855.00	0.00
LIABILITIES	119,855.00	119,855.00	0.00
FUND BALANCE			
310 Fund Balance Reserved: General	0.00	53,834.00	-53,834.00
313 Fund Balance Reserved: Imprest Cash	0.00	5,000.00	-5,000.00
350 Fund Balance Unreserved Undesignated	0.00	212,898.36	-212,898.36
400 Budget Clearing Account	358,300.00	358,300.00	0.00
402 Legislative Revision	358,300.00	0.00	358,300.00
411 Actual Revenues	2,254.94	88,315.33	-86,060.39
423 Transfers: CAO	0.00	358,300.00	-358,300.00
431 Expenditures	106,967.80	0.00	106,967.80
FUND BALANCE	825,822.74	1,076,647.69	-250,824.95
628-001 CSD: ROLLING HILLS	1,318,766.10	1,318,766.10	0.00

628-001 CSD: ROLLING HILLS
Summary Accounting Period ended March 31, 2016

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		Debit	Credit	Balance
Report Total	Total Debits and Credits	1,318,766.10	1,318,766.10	0.00

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General Ledger

Details for the Accounting Period Ended: March 31, 2016

			Debit	Credit	Balance
628-001 CSD: ROLLING HILLS					
ASSETS					
100 Equity In Pooled Cash					
3/1/2016		Beginning Balance	363,442.96	100,130.67	263,312.29
3/7/2016	CK2016044905 01	Rhcsd Water No. 118388-001	0.00	390.21	262,922.08
3/7/2016	CK2016044906 01	Rhcsd Water No. 118386-001	0.00	386.72	262,535.36
3/7/2016	CK2016044907 01	Rhcsd Water No. 84490-002	0.00	121.74	262,413.62
3/7/2016	CK2016044908 01	Rhcsd Water No. 126932-002	0.00	102.73	262,310.89
3/7/2016	CK2016044909 01	Rhcsd Water No. 126908-002	0.00	118.96	262,191.93
3/7/2016	CK2016044910 01	Rhcsd Water No. 083214-001	0.00	141.61	262,050.32
3/7/2016	CK2016044911 01	Rhcsd Clerk Services 2/1-18/2016	0.00	984.00	261,066.32
3/7/2016	CK2016044912 01	Rhcsd Director Stipend 2-16-16	0.00	75.00	260,991.32
3/7/2016	CK2016044913 01	Rhcsd General Manager Services 2/1-18/2016	0.00	1,687.50	259,303.82
3/7/2016	CK2016044914 01	Rhcsd Meeting Room Rental 2-16-16	0.00	125.00	259,178.82
3/7/2016	CK2016044915 01	Rhcsd Director Stipend 2-16-16	0.00	75.00	259,103.82
3/7/2016	CK2016044916 01	Rhcsd Reimburse Phone 10/13-11/13/15	0.00	17.51	259,086.31
3/7/2016	CK2016044917 01	Rhcsd Reimburse Phone 11/14-12/13/15	0.00	17.51	259,068.80
3/7/2016	CK2016044918 01	Rhcsd Reimburse Emergency Adjust Of Fire Gate	0.00	65.00	259,003.80
3/7/2016	CK2016044919 01	Rhcsd Reimburse Fire Access Gate Locks	0.00	21.58	258,982.22
3/7/2016	CK2016044920 01	Rhcsd Reimburse 3 No Trespassing Signs	0.00	70.90	258,911.32
3/7/2016	CK2016044921 01	Rhcsd Reimburse 3 Sandwich Meeting Signs	0.00	267.30	258,644.02
3/7/2016	CK2016044922 01	Rhcsd Reimburse Trophy For Chili Cookoff	0.00	13.92	258,630.10
3/7/2016	CK2016044923 01	Rhcsd Reimburse Office Supply Letterhead	0.00	78.73	258,551.37
3/7/2016	CK2016044924 01	Rhcsd Reimburse Postcard Supplies-Notices	0.00	16.65	258,534.72
3/7/2016	CK2016044925 01	Rhcsd Reimburse Postage For Postcard Notices	0.00	21.00	258,513.72
3/7/2016	CK2016044926 01	Rhcsd Reimburse Event Supplies-Chili Cook	0.00	27.82	258,485.90
3/7/2016	CK2016044927 01	Rhcsd Reimburse Food/Supplies For Chili Event	0.00	234.24	258,251.66
3/7/2016	CK2016044928 01	Rhcsd Reimburse Ice For Chili Cook-Off Event	0.00	32.19	258,219.47
3/7/2016	CK2016044929 01	Rhcsd Director Stipend 2-16-16	0.00	75.00	258,144.47
3/7/2016	CK2016044930 01	Rhcsd Director Stipend 2-16-16	0.00	75.00	258,069.47
3/7/2016	CK2016044931 01	Rhcsd Landscape Services Feb. Inv. 99600	0.00	3,325.00	254,744.47
3/7/2016	CK2016044932 01	Rhcsd Irrigation Repair Services. Inv. 99602	0.00	465.00	254,279.47
3/7/2016	CK2016044933 01	Rhcsd Irrigation Controller Cage Inv. 9901	0.00	825.00	253,454.47
3/7/2016	DP233736 01	Sefnco Communications Reimburse	725.00	0.00	254,179.47
3/7/2016	DP233736 02	Pifer Encroachment Fee To 2/2026	250.00	0.00	254,429.47
3/9/2016	JI2016029241 01	068 Cy Sec - 1% General Tax Feb 2016	1,694.15	0.00	256,123.62
3/9/2016	JI2016029242 01	068 Cy Sec -Unitary 1% General Tax Feb 2016	34.91	0.00	256,158.53
3/9/2016	JI2016029243 01	066 Cy Delq Unsec - 1% General Tax Feb 2016	25.56	0.00	256,184.09
3/9/2016	JI2016029244 01	069 Py Sec - 1% General Tax Feb 2016	0.43	0.00	256,184.52
3/9/2016	JI2016029245 01	067 Py Delq Unsec - 1% General Tax Feb 2016	3.07	0.00	256,187.59
3/9/2016	JI2016029246 01	070 Cy Supplemntl- 1% General Tax Feb 2016	123.10	0.00	256,310.69
3/9/2016	JI2016029247 01	067 Py Delq Unsec Supp-1% Gen Tax Feb 2016	7.08	0.00	256,317.77
3/9/2016	JI2016029248 01	071 Py Supplemntl - 1% General Tax Feb 2016	23.77	0.00	256,341.54
3/9/2016	JI2016029249 01	064 Py Sec - Any Penalty+interest February 2016	20.50	0.00	256,362.04
3/9/2016	JI2016029250 01	068 Cy Sec - Direct Charge 20515 Feb 2016	1,500.00	0.00	257,862.04
3/9/2016	JI2016029251 01	064 Py Sec - Direct Charge 20515 February 2016	100.00	0.00	257,962.04
3/16/2016	JI2016030444 01	065 Py Defaulted Sec - 1% General Tax Feb 2016	1.18	0.00	257,963.22
3/16/2016	JI2016030445 01	065 Py Defaultd Sec-Any Pnlty+intrst Feb 2016	0.50	0.00	257,963.72
3/18/2016	JI2016030900 01	072 Cy Sec - 1% General Tax Rfnds 271-310	0.00	0.52	257,963.20
3/18/2016	JI2016030901 01	074 Cy Unsec - 1% General Tax Rfnds 271-310	0.00	0.19	257,963.01
3/18/2016	JI2016030902 01	073 Py Sec - 1% General Tax Rfnds 271-310	0.00	29.33	257,933.68
3/18/2016	JI2016030903 01	075 Py Delq Unsec - 1% General Tax Rfnds 271-310	0.00	6.59	257,927.09
3/23/2016	JI2016031274 01	076 Cy Sec - 1% General Tax Cy Rda Changes	2.02	0.00	257,929.11
3/23/2016	JI2016031275 01	077 Py Sec - 1% General Tax Py Rda Changes	25.39	0.00	257,954.50
3/24/2016	CK2016048557 01	Rhcsd Power No. 1211321236-4	0.00	9.86	257,944.64
3/24/2016	CK2016048558 01	Rhcsd Power No. 6085621545-8	0.00	40.20	257,904.44

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General Ledger

Details for the Accounting Period Ended: March 31, 2016

			Debit	Credit	Balance
3/24/2016	CK2016048559 01	Rhcsd Power No. 1857646705-6	0.00	74.55	257,829.89
3/24/2016	CK2016048560 01	Rhcsd Power No. 4570858285-8	0.00	293.68	257,536.21
3/24/2016	CK2016048561 01	Rhcsd 3 Trees Removal Whiterock/Stonebriar	0.00	700.00	256,836.21
3/24/2016	CK2016048562 01	Rhcsd Legal Services Feb. 2016-Easement 3788	0.00	322.00	256,514.21
3/24/2016	CK2016048563 01	Rhcsd Clerk Services 2/19-3/17/2016	0.00	1,548.00	254,966.21
3/24/2016	CK2016048564 01	Rhcsd Director Stipend 3-15-16	0.00	75.00	254,891.21
3/24/2016	CK2016048565 01	Rhcsd Meeting Room Rental 3-15-16	0.00	125.00	254,766.21
3/24/2016	CK2016048566 01	Rhcsd Director Stipend 3-15-16	0.00	75.00	254,691.21
3/24/2016	CK2016048567 01	Rhcsd Director Stipend 3-15-16	0.00	75.00	254,616.21
3/24/2016	CK2016048568 01	Rhcsd Drain Pipe Root Maint./ Hydro Jet Line 51417	0.00	7,400.00	247,216.21
3/24/2016	CK2016048569 01	Rhcsd Purchase/Place Addtl. Boulders 323098	0.00	1,500.00	245,716.21
4/5/2016	IN2016000230 15	Interest On Investment Pool 1 For 03/2016 (MAR)	108.74	0.00	245,824.95
		100 Equity In Pooled Cash	368,088.36	122,263.41	245,824.95
102 Imprest (PETTY) Cash					
3/1/2016		Beginning Balance	5,000.00	0.00	5,000.00
		102 Imprest (PETTY) Cash	5,000.00	0.00	5,000.00
		ASSETS	373,088.36	122,263.41	250,824.95
LIABILITIES					
201 Vouchers Payable					
3/1/2016		Beginning Balance	97,758.89	97,758.89	0.00
3/31/2016	MT802800201609	Month Total	22,096.11	22,096.11	0.00
		201 Vouchers Payable	119,855.00	119,855.00	0.00
		LIABILITIES	119,855.00	119,855.00	0.00
FUND BALANCE					
310 Fund Balance Reserved: General					
3/1/2016		Beginning Balance	0.00	53,834.00	-53,834.00
		310 Fund Balance Reserved: General	0.00	53,834.00	-53,834.00
313 Fund Balance Reserved: Imprest Cash					
3/1/2016		Beginning Balance	0.00	5,000.00	-5,000.00
		313 Fund Balance Reserved: Imprest Cash	0.00	5,000.00	-5,000.00
350 Fund Balance Unreserved Undesignated					
3/1/2016		Beginning Balance	0.00	212,898.36	-212,898.36
		350 Fund Balance Unreserved Undesignated	0.00	212,898.36	-212,898.36
400 Budget Clearing Account					
3/1/2016		Beginning Balance	358,300.00	358,300.00	0.00
		400 Budget Clearing Account	358,300.00	358,300.00	0.00
402 Legislative Revision					
3/1/2016		Beginning Balance	358,300.00	0.00	358,300.00
		402 Legislative Revision	358,300.00	0.00	358,300.00
411 Actual Revenues					
3/1/2016		Beginning Balance	2,218.31	83,669.93	-81,451.62
3/7/2016	DP233736 01	Sefnco Communications Reimburse	0.00	725.00	-82,176.62
3/7/2016	DP233736 02	Pifer Encroachment Fee To 2/2026	0.00	250.00	-82,426.62
3/9/2016	JI2016029241 01	068 Cy Sec - 1% General Tax Feb 2016	0.00	1,694.15	-84,120.77
3/9/2016	JI2016029242 01	068 Cy Sec -Unitary 1% General Tax Feb 2016	0.00	34.91	-84,155.68
3/9/2016	JI2016029243 01	066 Cy Delq Unsec - 1% General Tax Feb 2016	0.00	25.56	-84,181.24
3/9/2016	JI2016029244 01	069 Py Sec - 1% General Tax Feb 2016	0.00	0.43	-84,181.67
3/9/2016	JI2016029245 01	067 Py Delq Unsec - 1% General Tax Feb 2016	0.00	3.07	-84,184.74
3/9/2016	JI2016029246 01	070 Cy Supplemntl- 1% General Tax Feb 2016	0.00	123.10	-84,307.84
3/9/2016	JI2016029247 01	067 Py Delq Unsec Supp-1% Gen Tax Feb 2016	0.00	7.08	-84,314.92

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General Ledger

Details for the Accounting Period Ended: March 31, 2016

			Debit	Credit	Balance
3/9/2016	JI2016029248 01	071 Py Supplemntl - 1% General Tax Feb 2016	0.00	23.77	-84,338.69
3/9/2016	JI2016029249 01	064 Py Sec - Any Penalty+interest February 2016	0.00	20.50	-84,359.19
3/9/2016	JI2016029250 01	068 Cy Sec - Direct Charge 20515 Feb 2016	0.00	1,500.00	-85,859.19
3/9/2016	JI2016029251 01	064 Py Sec - Direct Charge 20515 February 2016	0.00	100.00	-85,959.19
3/16/2016	JI2016030444 01	065 Py Defaulted Sec - 1% General Tax Feb 2016	0.00	1.18	-85,960.37
3/16/2016	JI2016030445 01	065 Py Defaultd Sec-Any Pnlty+intrst Feb 2016	0.00	0.50	-85,960.87
3/18/2016	JI2016030900 01	072 Cy Sec - 1% General Tax Rfnds 271-310	0.52	0.00	-85,960.35
3/18/2016	JI2016030901 01	074 Cy Unsec - 1% General Tax Rfnds 271-310	0.19	0.00	-85,960.16
3/18/2016	JI2016030902 01	073 Py Sec - 1% General Tax Rfnds 271-310	29.33	0.00	-85,930.83
3/18/2016	JI2016030903 01	075 Py Delq Unsec - 1% General Tax Rfnds 271-310	6.59	0.00	-85,924.24
3/23/2016	JI2016031274 01	076 Cy Sec - 1% General Tax Cy Rda Changes	0.00	2.02	-85,926.26
3/23/2016	JI2016031275 01	077 Py Sec - 1% General Tax Py Rda Changes	0.00	25.39	-85,951.65
4/5/2016	IN2016000230 15	Interest On Investment Pool 1 For 03/2016 (MAR)	0.00	108.74	-86,060.39
		411 Actual Revenues	2,254.94	88,315.33	-86,060.39
423 Transfers: CAO					
3/1/2016		Beginning Balance	0.00	358,300.00	-358,300.00
		423 Transfers: CAO	0.00	358,300.00	-358,300.00
431 Expenditures					
3/1/2016		Beginning Balance	84,871.69	0.00	84,871.69
3/3/2016	RHCS20160123 01	Rhcsd Water No. 118388-001	390.21	0.00	85,261.90
3/3/2016	RHCS20160124 01	Rhcsd Water No. 118386-001	386.72	0.00	85,648.62
3/3/2016	RHCS20160125 01	Rhcsd Water No. 84490-002	121.74	0.00	85,770.36
3/3/2016	RHCS20160126 01	Rhcsd Water No. 126932-002	102.73	0.00	85,873.09
3/3/2016	RHCS20160127 01	Rhcsd Water No. 126908-002	118.96	0.00	85,992.05
3/3/2016	RHCS20160128 01	Rhcsd Water No. 083214-001	141.61	0.00	86,133.66
3/3/2016	RHCS20160129 01	Rhcsd Clerk Services 2/1-18/2016	984.00	0.00	87,117.66
3/3/2016	RHCS20160130 01	Rhcsd Director Stipend 2-16-16	75.00	0.00	87,192.66
3/3/2016	RHCS20160131 01	Rhcsd General Manager Services 2/1-18/2016	1,687.50	0.00	88,880.16
3/3/2016	RHCS20160132 01	Rhcsd Meeting Room Rental 2-16-16	125.00	0.00	89,005.16
3/3/2016	RHCS20160133 01	Rhcsd Director Stipend 2-16-16	75.00	0.00	89,080.16
3/3/2016	RHCS20160134 01	Rhcsd Reimburse Phone 10/13-11/13/15	17.51	0.00	89,097.67
3/3/2016	RHCS20160135 01	Rhcsd Reimburse Phone 11/14-12/13/15	17.51	0.00	89,115.18
3/3/2016	RHCS20160136 01	Rhcsd Reimburse Emergency Adjust Of Fire Gate	65.00	0.00	89,180.18
3/3/2016	RHCS20160137 01	Rhcsd Reimburse Fire Access Gate Locks	21.58	0.00	89,201.76
3/3/2016	RHCS20160138 01	Rhcsd Reimburse 3 No Trespassing Signs	70.90	0.00	89,272.66
3/3/2016	RHCS20160139 01	Rhcsd Reimburse 3 Sandwich Meeting Signs	267.30	0.00	89,539.96
3/3/2016	RHCS20160140 01	Rhcsd Reimburse Trophy For Chili Cookoff	13.92	0.00	89,553.88
3/3/2016	RHCS20160141 01	Rhcsd Reimburse Office Supply Letterhead	78.73	0.00	89,632.61
3/3/2016	RHCS20160142 01	Rhcsd Reimburse Postcard Supplies-Notices	16.65	0.00	89,649.26
3/3/2016	RHCS20160143 01	Rhcsd Reimburse Postage For Postcard Notices	21.00	0.00	89,670.26
3/3/2016	RHCS20160144 01	Rhcsd Reimburse Event Supplies-Chili Cook	27.82	0.00	89,698.08
3/3/2016	RHCS20160145 01	Rhcsd Reimburse Food/Supplies For Chili Event	234.24	0.00	89,932.32
3/3/2016	RHCS20160146 01	Rhcsd Reimburse Ice For Chili Cook-Off Event	32.19	0.00	89,964.51
3/3/2016	RHCS20160147 01	Rhcsd Director Stipend 2-16-16	75.00	0.00	90,039.51
3/3/2016	RHCS20160148 01	Rhcsd Director Stipend 2-16-16	75.00	0.00	90,114.51
3/3/2016	RHCS20160149 01	Rhcsd Landscape Services Feb. Inv. 99600	3,325.00	0.00	93,439.51
3/3/2016	RHCS20160150 01	Rhcsd Irrigation Repair Services. Inv. 99602	465.00	0.00	93,904.51
3/3/2016	RHCS20160151 01	Rhcsd Irrigation Controller Cage Inv. 9901	825.00	0.00	94,729.51
3/22/2016	RHCS20160152 01	Rhcsd Power No. 1211321236-4	9.86	0.00	94,739.37
3/22/2016	RHCS20160153 01	Rhcsd Power No. 6085621545-8	40.20	0.00	94,779.57
3/22/2016	RHCS20160154 01	Rhcsd Power No. 1857646705-6	74.55	0.00	94,854.12
3/22/2016	RHCS20160155 01	Rhcsd Power No. 4570858285-8	293.68	0.00	95,147.80
3/22/2016	RHCS20160156 01	Rhcsd 3 Trees Removal Whiterock/Stonebriar	700.00	0.00	95,847.80
3/22/2016	RHCS20160157 01	Rhcsd Legal Services Feb. 2016-Easement 3788	322.00	0.00	96,169.80
3/22/2016	RHCS20160158 01	Rhcsd Clerk Services 2/19-3/17/2016	1,548.00	0.00	97,717.80
3/22/2016	RHCS20160159 01	Rhcsd Director Stipend 3-15-16	75.00	0.00	97,792.80
3/22/2016	RHCS20160160 01	Rhcsd Meeting Room Rental 3-15-16	125.00	0.00	97,917.80

628-001 CSD: ROLLING HILLSPrinted
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Details for the Accounting Period Ended: March 31, 2016

			Debit	Credit	Balance
3/22/2016	RHCS20160161 01	Rhcsd Director Stipend 3-15-16	75.00	0.00	97,992.80
3/22/2016	RHCS20160162 01	Rhcsd Director Stipend 3-15-16	75.00	0.00	98,067.80
3/22/2016	RHCS20160163 01	Rhcsd Drain Pipe Root Maint./ Hydro Jet Line 51417	7,400.00	0.00	105,467.80
3/22/2016	RHCS20160164 01	Rhcsd Purchase/Place Addtl. Boulders 323098	1,500.00	0.00	106,967.80
		431 Expenditures	106,967.80	0.00	106,967.80
		FUND BALANCE	825,822.74	1,076,647.69	-250,824.95
		628-001 CSD: ROLLING HILLS	1,318,766.10	1,318,766.10	0.00

Details for the Accounting Period Ended: March 31, 2016

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		Debit	Credit	Balance
Report Total	Total Debits and Credits	1,318,766.10	1,318,766.10	0.00

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Expenditures**

Summary Accounting Period ended March 31, 2016

	Estimated / Budget	Actual Amount	Balance
802800 Rolling Hills - Community Service Districts			
Revenue			
1 Taxes			
100 Prop Tax: Curr Secured	72,000.00	42,626.08	29,373.92
110 Prop Tax: Curr Unsecured	500.00	1,444.62	-944.62
120 Prop Tax: Prior Secured	0.00	-12.83	12.83
130 Prop Tax: Prior Unsecured	0.00	25.18	-25.18
140 Prop Tax: Supp Current	0.00	321.73	-321.73
150 Prop Tax: Supp Prior	0.00	325.69	-325.69
1 Taxes	72,500.00	44,730.47	27,769.53
3 Fines, Forfeitures and Penalties			
360 Penalty & Cost Delinquent Taxes	0.00	65.12	-65.12
3 Fines, Forfeitures and Penalties	0.00	65.12	-65.12
4 Revenue from Use of Money and Property			
400 Rev: Interest	1,000.00	781.51	218.49
4 Revenue from Use of Money and Property	1,000.00	781.51	218.49
5 Intergovernmental Revenue - State			
820 ST: Homeowner Prop Tax Relief	0.00	385.71	-385.71
5 Intergovernmental Revenue - State	0.00	385.71	-385.71
13 Charges for Services			
1310 Special Assessments	69,800.00	38,437.58	31,362.42
13 Charges for Services	69,800.00	38,437.58	31,362.42
19 Miscellaneous Revenues			
1940 Misc: Revenue	215,000.00	1,660.00	213,340.00
19 Miscellaneous Revenues	215,000.00	1,660.00	213,340.00
Total Revenue	358,300.00	86,060.39	272,239.61
Expense			
30 Salaries and Employee Benefits			
3000 Permanent Employees / Elected Officials	150.00	0.00	150.00
3001 Temporary Employees	0.00	35.00	-35.00
3021 O.A.S.D.I. Employer Share	0.00	2.17	-2.17
3022 Medi Care Employer Share	0.00	0.51	-0.51
3041 Unemployment Insurance Employer Share	0.00	1.23	-1.23
30 Salaries and Employee Benefits	150.00	38.91	111.09
40 Services and Supplies			
4040 Telephone Company Vendor Payments	150.00	87.42	62.58
4041 County Pass Thru Telephone Charges	800.00	0.00	800.00
4100 Insurance: Premium	3,300.00	2,788.42	511.58
4180 Maint: Building & Improvements	2,000.00	5,280.00	-3,280.00
4183 Maint: Grounds	8,000.00	1,853.25	6,146.75
4185 Maint: Park	45,000.00	27,652.50	17,347.50
4189 Maint: Water System	4,000.00	2,110.00	1,890.00
4190 Maint: Drainage	2,500.00	7,400.00	-4,900.00
4191 Maintenance: Roads	71,000.00	8,317.28	62,682.72

802800 Rolling Hills - Community Service DistrictsPrinted
4/8/2016
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Expenditures**

Summary Accounting Period ended March 31, 2016

	Estimated / Budget	Actual Amount	Balance
4192 Maintenance: Lighting	500.00	150.00	350.00
4197 Maintenance Building: Supplies	300.00	0.00	300.00
4220 Memberships	450.00	522.00	-72.00
4240 Misc: Expense	500.00	281.22	218.78
4260 Office Expense	800.00	313.80	486.20
4266 Printing / Duplicating Services	0.00	206.40	-206.40
4300 Professional & Specialized Services	22,000.00	19,418.00	2,582.00
4304 Agency Administration Fee	100.00	114.56	-14.56
4313 Legal Services	6,000.00	2,737.00	3,263.00
4345 Special District Director Services	5,250.00	2,775.00	2,475.00
4400 Publication & Legal Notices	500.00	428.88	71.12
4420 Rent & Lease: Equipment	600.00	550.00	50.00
4440 Rent & Lease: Building & Improvements	2,800.00	1,293.26	1,506.74
4501 Special Projects	11,500.00	460.00	11,040.00
4505 SB924: Transportation & Travel	500.00	0.00	500.00
4600 Transportation & Travel	200.00	0.00	200.00
4602 Mileage: Employee Private Auto	400.00	86.14	313.86
4620 Utilities	30,000.00	22,103.76	7,896.24
40 Services and Supplies	219,150.00	106,928.89	112,221.11
77 Appropriations for Contingencies			
7700 Appropriation For Contingencies	139,000.00	0.00	139,000.00
77 Appropriations for Contingencies	139,000.00	0.00	139,000.00
Total Expense	358,300.00	106,967.80	251,332.20
802800 Rolling Hills - Community Service Districts	0.00	-20,907.41	-20,907.41

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Expenditures

Summary Accounting Period ended March 31, 2016

		Estimated / Budget	Actual Amount	Balance
Report Total	Revenue	358,300.00	86,060.39	272,239.61
	Expense	358,300.00	106,967.80	251,332.20
		0.00	-20,907.41	-20,907.41

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Expenditures

Details For the Accounting Period ended: March 31, 2016

		Estimated / Budget	Actual Amount	Balance
802800 Rolling Hills - Community Service Districts				
Revenue				
1 Taxes				
100 Prop Tax: Curr Secured				
3/1/2016	Beginning Balance	72,000.00	40,895.52	
3/9/2016	JI2016029241 01 068 Cy Sec - 1% General Tax Feb 2016	0.00	1,694.15	
3/9/2016	JI2016029242 01 068 Cy Sec -Unitary 1% General Tax Feb 2016	0.00	34.91	
3/18/2016	JI2016030900 01 072 Cy Sec - 1% General Tax Rfnds 271-310	0.00	-0.52	
3/23/2016	JI2016031274 01 076 Cy Sec - 1% General Tax Cy Rda Changes	0.00	2.02	
	100 Prop Tax: Curr Secured	72,000.00	42,626.08	29,373.92
110 Prop Tax: Curr Unsecured				
3/1/2016	Beginning Balance	500.00	1,419.25	
3/9/2016	JI2016029243 01 066 Cy Delq Unsec - 1% General Tax Feb 2016	0.00	25.56	
3/18/2016	JI2016030901 01 074 Cy Unsec - 1% General Tax Rfnds 271-310	0.00	-0.19	
	110 Prop Tax: Curr Unsecured	500.00	1,444.62	-944.62
120 Prop Tax: Prior Secured				
3/1/2016	Beginning Balance	0.00	-9.32	
3/9/2016	JI2016029244 01 069 Py Sec - 1% General Tax Feb 2016	0.00	0.43	
3/18/2016	JI2016030902 01 073 Py Sec - 1% General Tax Rfnds 271-310	0.00	-29.33	
3/23/2016	JI2016031275 01 077 Py Sec - 1% General Tax Py Rda Changes	0.00	25.39	
	120 Prop Tax: Prior Secured	0.00	-12.83	12.83
130 Prop Tax: Prior Unsecured				
3/1/2016	Beginning Balance	0.00	28.70	
3/9/2016	JI2016029245 01 067 Py Delq Unsec - 1% General Tax Feb 2016	0.00	3.07	
3/18/2016	JI2016030903 01 075 Py Delq Unsec - 1% General Tax Rfnds 271-310	0.00	-6.59	
	130 Prop Tax: Prior Unsecured	0.00	25.18	-25.18
140 Prop Tax: Supp Current				
3/1/2016	Beginning Balance	0.00	198.63	
3/9/2016	JI2016029246 01 070 Cy Supplemntl- 1% General Tax Feb 2016	0.00	123.10	
	140 Prop Tax: Supp Current	0.00	321.73	-321.73
150 Prop Tax: Supp Prior				
3/1/2016	Beginning Balance	0.00	293.66	
3/9/2016	JI2016029247 01 067 Py Delq Unsec Supp-1% Gen Tax Feb 2016	0.00	7.08	
3/9/2016	JI2016029248 01 071 Py Supplemntl - 1% General Tax Feb 2016	0.00	23.77	
3/16/2016	JI2016030444 01 065 Py Defaulted Sec - 1% General Tax Feb 2016	0.00	1.18	
	150 Prop Tax: Supp Prior	0.00	325.69	-325.69
	1 Taxes	72,500.00	44,730.47	27,769.53
3 Fines, Forfeitures and Penalties				
360 Penalty & Cost Delinquent Taxes				
3/1/2016	Beginning Balance	0.00	44.12	
3/9/2016	JI2016029249 01 064 Py Sec - Any Penalty+Interest February 2016	0.00	20.50	
3/16/2016	JI2016030445 01 065 Py Defaultd Sec-Any Pnlty+intrst Feb 2016	0.00	0.50	
	360 Penalty & Cost Delinquent Taxes	0.00	65.12	-65.12
	3 Fines, Forfeitures and Penalties	0.00	65.12	-65.12
4 Revenue from Use of Money and Property				
400 Rev: Interest				
3/1/2016	Beginning Balance	1,000.00	672.77	

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Expenditures

Details For the Accounting Period ended: March 31, 2016

		Estimated / Budget	Actual Amount	Balance
4/5/2016	IN2016000230 15 Interest On Investment Pool 1 For 03/2016 (MAR)	0.00	108.74	
	400 Rev: Interest	1,000.00	781.51	218.49
	4 Revenue from Use of Money and Property	1,000.00	781.51	218.49
5 Intergovernmental Revenue - State				
820 ST: Homeowner Prop Tax Relief				
3/1/2016	Beginning Balance	0.00	385.71	
	820 ST: Homeowner Prop Tax Relief	0.00	385.71	-385.71
	5 Intergovernmental Revenue - State	0.00	385.71	-385.71
13 Charges for Services				
1310 Special Assessments				
3/1/2016	Beginning Balance	69,800.00	36,837.58	
3/9/2016	JI2016029250 01 068 Cy Sec - Direct Charge 20515 Feb 2016	0.00	1,500.00	
3/9/2016	JI2016029251 01 064 Py Sec - Direct Charge 20515 February 2016	0.00	100.00	
	1310 Special Assessments	69,800.00	38,437.58	31,362.42
	13 Charges for Services	69,800.00	38,437.58	31,362.42
19 Miscellaneous Revenues				
1940 Misc: Revenue				
3/1/2016	Beginning Balance	215,000.00	685.00	
3/7/2016	DP233736 01 Sefnco Communications Reimburse	0.00	725.00	
3/7/2016	DP233736 02 Pifer Encroachment Fee To 2/2026	0.00	250.00	
	1940 Misc: Revenue	215,000.00	1,660.00	213,340.00
	19 Miscellaneous Revenues	215,000.00	1,660.00	213,340.00
	Total Revenue	358,300.00	86,060.39	272,239.61
Expense				
30 Salaries and Employee Benefits				
3000 Permanent Employees / Elected Officials				
3/1/2016	Beginning Balance	150.00	0.00	
	3000 Permanent Employees / Elected Officials	150.00	0.00	150.00
3001 Temporary Employees				
3/1/2016	Beginning Balance	0.00	35.00	
	3001 Temporary Employees	0.00	35.00	-35.00
3021 O.A.S.D.I. Employer Share				
3/1/2016	Beginning Balance	0.00	2.17	
	3021 O.A.S.D.I. Employer Share	0.00	2.17	-2.17
3022 Medi Care Employer Share				
3/1/2016	Beginning Balance	0.00	0.51	
	3022 Medi Care Employer Share	0.00	0.51	-0.51
3041 Unemployment Insurance Employer Share				
3/1/2016	Beginning Balance	0.00	1.23	
	3041 Unemployment Insurance Employer Share	0.00	1.23	-1.23
	30 Salaries and Employee Benefits	150.00	38.91	111.09
40 Services and Supplies				
4040 Telephone Company Vendor Payments				
3/1/2016	Beginning Balance	150.00	52.40	

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Expenditures

Details For the Accounting Period ended: March 31, 2016

			Estimated / Budget	Actual Amount	Balance
3/3/2016	RHCS20160134 01	Rhcsd Reimburse Phone 10/13-11/13/15 Petty Cash Rolling Hills Csd 3/4/2016	0.00	17.51	
3/3/2016	RHCS20160135 01	Rhcsd Reimburse Phone 11/14-12/13/15 Petty Cash Rolling Hills Csd 3/4/2016	0.00	17.51	
	4040 Telephone Company Vendor Payments		150.00	87.42	62.58
4041 County Pass Thru Telephone Charges					
3/1/2016		Beginning Balance	800.00	0.00	
	4041 County Pass Thru Telephone Charges		800.00	0.00	800.00
4100 Insurance: Premium					
3/1/2016		Beginning Balance	3,300.00	2,788.42	
	4100 Insurance: Premium		3,300.00	2,788.42	511.58
4180 Maint: Building & Improvements					
3/1/2016		Beginning Balance	2,000.00	3,780.00	
3/22/2016	RHCS20160164 01	Rhcsd Purchase/Place Addtl. Boulders 323098 Doug Veerkamp Gener Engineering, Inc 3/22/2016	0.00	1,500.00	
	4180 Maint: Building & Improvements		2,000.00	5,280.00	-3,280.00
4183 Maint: Grounds					
3/1/2016		Beginning Balance	8,000.00	995.77	
3/3/2016	RHCS20160136 01	Rhcsd Reimburse Emergency Adjust Of Fire Gate Petty Cash Rolling Hills Csd 3/4/2016	0.00	65.00	
3/3/2016	RHCS20160137 01	Rhcsd Reimburse Fire Access Gate Locks Petty Cash Rolling Hills Csd 3/4/2016	0.00	21.58	
3/3/2016	RHCS20160138 01	Rhcsd Reimburse 3 No Trespassing Signs Petty Cash Rolling Hills Csd 3/4/2016	0.00	70.90	
3/22/2016	RHCS20160156 01	Rhcsd 3 Trees Removal Whiterock/Stonebriar Tsu/Tree Service Unlimited Inc 3/22/2016	0.00	700.00	
	4183 Maint: Grounds		8,000.00	1,853.25	6,146.75
4185 Maint: Park					
3/1/2016		Beginning Balance	45,000.00	24,327.50	
3/3/2016	RHCS20160149 01	Rhcsd Landscape Services Feb. Inv. 99600 Eloisa R. Castro 3/4/2016	0.00	3,325.00	
	4185 Maint: Park		45,000.00	27,652.50	17,347.50
4189 Maint: Water System					
3/1/2016		Beginning Balance	4,000.00	820.00	
3/3/2016	RHCS20160150 01	Rhcsd Irrigation Repair Services. Inv. 99602 Eloisa R. Castro 3/4/2016	0.00	465.00	
3/3/2016	RHCS20160151 01	Rhcsd Irrigation Controller Cage Inv. 9901 Eloisa R. Castro 3/4/2016	0.00	825.00	
	4189 Maint: Water System		4,000.00	2,110.00	1,890.00
4190 Maint: Drainage					
3/1/2016		Beginning Balance	2,500.00	0.00	
3/22/2016	RHCS20160163 01	Rhcsd Drain Pipe Root Maint./ Hydro Jet Line 51417 Express Sewer & Drain 3/22/2016	0.00	7,400.00	
	4190 Maint: Drainage		2,500.00	7,400.00	-4,900.00
4191 Maintenance: Roads					
3/1/2016		Beginning Balance	71,000.00	8,317.28	
	4191 Maintenance: Roads		71,000.00	8,317.28	62,682.72
4192 Maintenance: Lighting					
3/1/2016		Beginning Balance	500.00	150.00	
	4192 Maintenance: Lighting		500.00	150.00	350.00
4197 Maintenance Building: Supplies					
3/1/2016		Beginning Balance	300.00	0.00	
	4197 Maintenance Building: Supplies		300.00	0.00	300.00
4220 Memberships					

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Expenditures

Details For the Accounting Period ended: March 31, 2016

		Estimated / Budget	Actual Amount	Balance
3/1/2016	Beginning Balance	450.00	522.00	
	4220 Memberships	450.00	522.00	-72.00
4240 Misc: Expense				
3/1/2016	Beginning Balance	500.00	0.00	
3/3/2016	RHCS20160139 01 Rhcsd Reimburse 3 Sandwich Meeting Signs Petty Cash Rolling Hills Csd 3/4/2016	0.00	267.30	
3/3/2016	RHCS20160140 01 Rhcsd Reimburse Trophy For Chili Cookoff Petty Cash Rolling Hills Csd 3/4/2016	0.00	13.92	
	4240 Misc: Expense	500.00	281.22	218.78
4260 Office Expense				
3/1/2016	Beginning Balance	800.00	197.42	
3/3/2016	RHCS20160141 01 Rhcsd Reimburse Office Supply Letterhead Petty Cash Rolling Hills Csd 3/4/2016	0.00	78.73	
3/3/2016	RHCS20160142 01 Rhcsd Reimburse Postcard Supplies-Notices Petty Cash Rolling Hills Csd 3/4/2016	0.00	16.65	
3/3/2016	RHCS20160143 01 Rhcsd Reimburse Postage For Postcard Notices Petty Cash Rolling Hill Csd 3/4/2016	0.00	21.00	
	4260 Office Expense	800.00	313.80	486.20
4266 Printing / Duplicating Services				
3/1/2016	Beginning Balance	0.00	206.40	
	4266 Printing / Duplicating Services	0.00	206.40	-206.40
4300 Professional & Specialized Services				
3/1/2016	Beginning Balance	22,000.00	15,198.50	
3/3/2016	RHCS20160129 01 Rhcsd Clerk Services 2/1-18/2016 Linda A Stone 3/4/2016	0.00	984.00	
3/3/2016	RHCS20160131 01 Rhcsd General Manager Services 2/1-18/2016 Chaney Lynn Hicks 3/4/2016	0.00	1,687.50	
3/22/2016	RHCS20160158 01 Rhcsd Clerk Services 2/19-3/17/2016 Linda A Stone 3/22/2016	0.00	1,548.00	
	4300 Professional & Specialized Services	22,000.00	19,418.00	2,582.00
4304 Agency Administration Fee				
3/1/2016	Beginning Balance	100.00	114.56	
	4304 Agency Administration Fee	100.00	114.56	-14.56
4313 Legal Services				
3/1/2016	Beginning Balance	6,000.00	2,415.00	
3/22/2016	RHCS20160157 01 Rhcsd Legal Services Feb. 2016-Easement 3788 David W Mcmurchie 3/22/2016	0.00	322.00	
	4313 Legal Services	6,000.00	2,737.00	3,263.00
4345 Special District Director Services				
3/1/2016	Beginning Balance	5,250.00	2,250.00	
3/3/2016	RHCS20160130 01 Rhcsd Director Stipend 2-16-16 Tim Halverson 3/4/2016	0.00	75.00	
3/3/2016	RHCS20160133 01 Rhcsd Director Stipend 2-16-16 Donald Mark Magee 3/4/2016	0.00	75.00	
3/3/2016	RHCS20160147 01 Rhcsd Director Stipend 2-16-16 Gordon A Fawkes 3/4/2016	0.00	75.00	
3/3/2016	RHCS20160148 01 Rhcsd Director Stipend 2-16-16 Matthew Sites 3/4/2016	0.00	75.00	
3/22/2016	RHCS20160159 01 Rhcsd Director Stipend 3-15-16 Tim Halverson 3/22/2016	0.00	75.00	
3/22/2016	RHCS20160161 01 Rhcsd Director Stipend 3-15-16 Donald Mark Magee 3/22/2016	0.00	75.00	
3/22/2016	RHCS20160162 01 Rhcsd Director Stipend 3-15-16 Matthew Sites 3/22/2016	0.00	75.00	
	4345 Special District Director Services	5,250.00	2,775.00	2,475.00
4400 Publication & Legal Notices				
3/1/2016	Beginning Balance	500.00	428.88	
	4400 Publication & Legal Notices	500.00	428.88	71.12
4420 Rent & Lease: Equipment				
3/1/2016	Beginning Balance	600.00	550.00	
	4420 Rent & Lease: Equipment	600.00	550.00	50.00

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4/8/2016
8:23:07 AMRevenues and
Expenditures

Details For the Accounting Period ended: March 31, 2016

		Estimated / Budget	Actual Amount	Balance
4440 Rent & Lease: Building & Improvements				
3/1/2016	Beginning Balance	2,800.00	1,043.26	
3/3/2016	RHCS20160132 01 Rhcsd Meeting Room Rental 2-16-16 El Dorado Hospitality, Llc 3/4/2016	0.00	125.00	
3/22/2016	RHCS20160160 01 Rhcsd Meeting Room Rental 3-15-16 El Dorado Hospitality, Llc 3/22/2016	0.00	125.00	
	4440 Rent & Lease: Building & Improvements	2,800.00	1,293.26	1,506.74
4501 Special Projects				
3/1/2016	Beginning Balance	11,500.00	165.75	
3/3/2016	RHCS20160144 01 Rhcsd Reimburse Event Supplies-Chili Cook Petty Cash Rolling Hills Csd 3/4/2016	0.00	27.82	
3/3/2016	RHCS20160145 01 Rhcsd Reimburse Food/Supplies For Chili Event Petty Cash Rolling Hill Csd 3/4/2016	0.00	234.24	
3/3/2016	RHCS20160146 01 Rhcsd Reimburse Ice For Chili Cook-Off Event Petty Cash Rolling Hills Csd 3/4/2016	0.00	32.19	
	4501 Special Projects	11,500.00	460.00	11,040.00
4505 SB924: Transportation & Travel				
3/1/2016	Beginning Balance	500.00	0.00	
	4505 SB924: Transportation & Travel	500.00	0.00	500.00
4600 Transportation & Travel				
3/1/2016	Beginning Balance	200.00	0.00	
	4600 Transportation & Travel	200.00	0.00	200.00
4602 Mileage: Employee Private Auto				
3/1/2016	Beginning Balance	400.00	86.14	
	4602 Mileage: Employee Private Auto	400.00	86.14	313.86
4620 Utilities				
3/1/2016	Beginning Balance	30,000.00	20,423.50	
3/3/2016	RHCS20160123 01 Rhcsd Water No. 118388-001 El Dorado Irrigation District 3/4/2016	0.00	390.21	
3/3/2016	RHCS20160124 01 Rhcsd Water No. 118386-001 El Dorado Irrigation District 3/4/2016	0.00	386.72	
3/3/2016	RHCS20160125 01 Rhcsd Water No. 84490-002 El Dorado Irrigation District 3/4/2016	0.00	121.74	
3/3/2016	RHCS20160126 01 Rhcsd Water No. 126932-002 El Dorado Irrigation District 3/4/2016	0.00	102.73	
3/3/2016	RHCS20160127 01 Rhcsd Water No. 126908-002 El Dorado Irrigation District 3/4/2016	0.00	118.96	
3/3/2016	RHCS20160128 01 Rhcsd Water No. 083214-001 El Dorado Irrigation District 3/4/2016	0.00	141.61	
3/22/2016	RHCS20160152 01 Rhcsd Power No. 1211321236-4 Pacific Gas & Electric, Inc. 3/22/2016	0.00	9.86	
3/22/2016	RHCS20160153 01 Rhcsd Power No. 6085621545-8 Pacific Gas & Electric, Inc. 3/22/2016	0.00	40.20	
3/22/2016	RHCS20160154 01 Rhcsd Power No. 1857646705-6 Pacific Gas & Electric, Inc. 3/22/2016	0.00	74.55	
3/22/2016	RHCS20160155 01 Rhcsd Power No. 4570858285-8 Pacific Gas & Electric, Inc. 3/22/2016	0.00	293.68	
	4620 Utilities	30,000.00	22,103.76	7,896.24
	40 Services and Supplies	219,150.00	106,928.89	112,221.11
77 Appropriations for Contingencies				
7700 Appropriation For Contingencies				
3/1/2016	Beginning Balance	139,000.00	0.00	
	7700 Appropriation For Contingencies	139,000.00	0.00	139,000.00
	77 Appropriations for Contingencies	139,000.00	0.00	139,000.00
	Total Expense	358,300.00	106,967.80	251,332.20
	802800 Rolling Hills - Community Service Districts	0.00	-20,907.41	-20,907.41

802800 Rolling Hills - Community Service DistrictsPrinted
4/8/2016
8:23:07 AM**Revenues and
Expenditures**

Details For the Accounting Period ended: March 31, 2016

		Estimated / Budget	Actual Amount	Balance
Report Total	Revenue	358,300.00	86,060.39	272,239.61
	Expense	358,300.00	106,967.80	251,332.20
		0.00	-20,907.41	-20,907.41



COMMUNITY DEVELOPMENT AGENCY

DEVELOPMENT SERVICES DIVISION

2850 Fairlane Court, Placerville, CA 95667

Phone (530) 621-5355, Fax (530) 642-0508

**NOTICE OF AVAILABILITY
OF A DRAFT ENVIRONMENTAL IMPACT REPORT
FOR THE SARATOGA ESTATES PROJECT
(State Clearinghouse No. 2015032058)**

Date: March 23, 2016
To: Interested Agencies and Individuals
From: Community Development Agency, Planning Services

The Community Development Agency-Planning Services, as the Lead Agency, has prepared a Draft Environmental Impact Report (DEIR) for the proposed tentative subdivision map, rezone, and planned development identified as the Saratoga Estates Project (Saratoga). The DEIR has been prepared in accordance with the California Environmental Quality Act (CEQA) (Public Resources Code [PRC] Sections 21000 et seq. and the CEQA Guidelines (14 California Code of Regulations [CCR] Sections 15000 et seq.).

DOCUMENT AVAILABILITY AND REVIEW PERIOD: The DEIR is available for public and agency review for a 45-day period beginning March 24, 2016 and ending May 7, 2016. The purpose of this comment period is to consider the content of the DEIR and the potential environmental impacts that may result from project implementation, not the positive or negative attributes of the Project itself. Comments pertaining to the impact analysis, criteria and thresholds, mitigation measures, and alternatives presented in the DEIR will be considered by the County during preparation of the Final EIR (FEIR). The FEIR will include copies of comments and the County's responses to comments pertaining to the environmental analysis provided in the DEIR.

The DEIR and supporting information may be reviewed and/or obtained at the following locations:

Community Development Agency 2850 Fairlane Court, Building C Placerville, CA 95667 (530) 621-5355	Online at: doiop.com/EDCsaratoga OR edcapps.edcgov.us/Planning/ProjectInquiryDisplay.asp?ProjectID=20149	
Cameron Park Library 2500 Country Club Drive (530) 621-5500	Placerville Main Library 345 Fair Lane (530) 621-5540	El Dorado Hills Library 7455 Silva Valley Pkwy. (916) 358-3500

All written public and agency comments on the DEIR must be received by 5:00 PM on Saturday, May 7, 2016 and should be directed to: County of El Dorado Community Development Agency, Planning Services, Attention: Jennifer Franich, 2850 Fairlane Court, Placerville, CA 95667. Please include the name of the contact person of your agency, if applicable. Comments may be submitted via email to jennifer.franich@edcgov.us. Comments submitted via email must either be included in the body text of the message or as an attachment in Microsoft Word or Adobe PDF format. Comments may also be submitted via fax to (530) 642-0508.

Following the public review period, a FEIR will be prepared. The FEIR will include copies of comments and the County's responses to comments pertaining to the environmental analysis presented in the Draft EIR. Upon completion of the FEIR, the County will make a determination whether to certify the EIR and take action on the project.



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

1112 I Street, Suite 300

Sacramento, California 95814-2865

T 916.231.4141 or 800.537.7790 * F 916.231.4111

Maximizing Protection. Minimizing Risk. * www.sdrma.org

March 21, 2016

Ms. Linda Stone
Board Secretary/Clerk
Rolling Hills Community Services District
Post Office Box 5266
El Dorado Hills, California 95762-5266

Dear Ms. Stone,

In December 2015 Special District Risk Management Authority (SDRMA) sent the California Federal Employment Notices Poster to all members. The 2016 poster included all the important state and federal laws and regulations relating to; Discrimination and Harassment, Family and Medical Leave Act, Minimum Wage, Safety and Health Protection on the job, Equal Employment Opportunity and more.

The U.S. Department of Labor recently revised the section "California's Pregnancy Disability Leave Notice". Due to this update SDRMA has enclosed the amended document which must be posted by April 1.

Public Agency employers are required to place the enclosed "California's Pregnancy Disability Leave Notice" document over the section "Notice A and B Leave Rights" title heading on the California Federal Employment Notices Poster at all locations where the current poster is located.

Please contact us at 800.537.7790 if you have any questions.

Sincerely,
Special District Risk Management Authority

Gregory S. Hall, ARM
Chief Executive Officer

Enclosure

California's Pregnancy Disability Leave Notice:

Your Rights And Obligations As A Pregnant Employee
Notice Obligations as an Employee



Notice Obligations as an Employee.

- Give your employer reasonable notice: To receive reasonable accommodation, obtain a transfer, or take PDL, you must give your employer sufficient notice for your employer to make appropriate plans. - Sufficient notice means 30 days advance notice if the need for the reasonable accommodation, transfer, or PDL is foreseeable, otherwise as soon as practicable if the need is an emergency or unforeseeable.
- Provide a Written Medical Certification from Your Health Care Provider. Except in a medical emergency where there is no time to obtain it, your employer may require you to supply a written medical certification from your health care provider of the medical need for your reasonable accommodation, transfer or PDL. If the need is an emergency or unforeseeable, you must provide this certification within the time frame your employer requests, unless it is not practicable for you to do so under the circumstances despite your diligent, good faith efforts. Your employer must provide at least 15 calendar days for you to submit the certification. See your employer for a copy of a medical certification form to give to your health care provider to complete.
- PLEASE NOTE that if you fail to give your employer reasonable advance notice or, if your employer requires it, written medical certification of your medical need, your employer may be justified in delaying your reasonable accommodation, transfer, or PDL.

Additional Rights under California Family Rights Act (CFRA) Leave.

- You also may be entitled to additional rights under the California Family Rights Act of 1993 (CFRA) if you have more than 12 months of service with us and have worked at least 1,250 hours in the 12-month period before the date you want to begin your leave. This leave may be up to 12 workweeks in a 12-month period for the birth, adoption, or foster care placement of your child or for your own serious health condition (not related to pregnancy) or that of your child, parent or spouse. While the law provides only unpaid leave, employees may choose or employers may require use of accrued paid leave while taking CFRA leave under certain circumstances. For further information on the availability CFRA leave, please review your employer's Notice regarding the availability of CFRA leave.

This notice is a summary of your rights and obligations under the Fair Employment and Housing Act (FEHA). For more information about your rights and obligations as a pregnant employee, contact your employer, visit the Department of Fair Employment and Housing's Web site at www.dfeh.ca.gov, or contact the Department at (800) 884-1684. The text of the FEHA and the regulations interpreting it are available on the Department of Fair Employment and Housing's Web site at www.dfeh.ca.gov.

Rev. 04/2016



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

1112 I Street, Suite 300
Sacramento, California 95814-2865
T 916.231.4141 or 800.537.7790 * F 916.231.4111

Maximizing Protection. Minimizing Risk. * www.sdrma.org

March 21, 2016

Ms. Chaney Hicks
General Manager
Rolling Hills Community Services District
Post Office Box 5266
El Dorado Hills, California 95762-5266

Dear Ms. Hicks,

On February 3, 2016, the SDRMA Board of Directors approved Bylaw revisions in draft form and authorized staff to send the proposed draft Bylaw revisions to members for review and comment. Current Bylaws require that members receive a draft of the proposed Bylaw revisions at least 30 days before final approval by the SDRMA Board of Directors. The Board will then take action on the revised Bylaws at the next regular board meeting at 9:30 a.m. on May 5, 2016 in Sacramento, California at the SDRMA administration building.

Attached is a copy of the "redlined" version of the Bylaws showing the proposed revisions and a "clean" version with the proposed revisions incorporated into the Bylaws. Some of the revisions are cleanup items left over from the 2003 merger between SDRMA and SDWCA (Special District Workers Compensation Authority), some are related to loss prevention efforts to protect the Authority's members and some are related to procedures for termination of membership. Please take a moment to review the proposed Bylaw revisions.

There is no action required by your agency. However, if you have any comments on the proposed Bylaw revisions mail them to:

SDRMA
c/o Greg Hall, CEO
1112 I Street Suite 300
Sacramento, California 95814

In addition, SDRMA is pleased to provide a copy of the newly released 2014-15 Annual Report. The report highlights the strength of our programs, the diversity of our membership and the financial security of our pool as well as other important information including specific program highlights noted in the Board President's Message on page 2.

Finally, members can submit a request for reimbursement to SDRMA for amounts spent on loss prevention efforts during the program year up to a maximum of \$1,000 per program, per year. All requests must be accompanied by a copy of an invoice and proof of payment. Requests are processed on a first-come, first-serve basis until the Loss Prevention Allowance budget funds are depleted.

REMINDER – We hope to see you at our Annual Membership Meeting and Safety/Claims Education Day on March 28-29, 2016 at the Newport Beach Marriott Hotel and Spa! Visit our website, www.sdrma.org and click on "Register for a training workshop" in the right-hand column for more information.

Thank you for helping make SDRMA a premier risk management provider! If you have any questions, please contact the SDRMA Finance Department at 800.537.7790 or 916.231.4141.

Sincerely,
Special District Risk Management Authority


David Aranda, President
Board of Directors

**BYLAWS
OF
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY**

THESE BYLAWS are for the regulation of Special District Risk Management Authority (the "Authority"). The definitions of terms used in these Bylaws shall be those definitions contained in the Sixth Amended and Restated Joint Powers Agreement relating to the Authority (the "Agreement"), supplements to such Agreement, and subsequent amendments to such Agreement, unless the context requires otherwise.

**ARTICLE I
MEMBERSHIP**

1. Eligibility

Any district, public agency, or public entity organized under the laws of the State of California, which is a member of the California Special Districts Association ("CSDA") is eligible for membership in the Authority upon approval by the Board of Directors of the Authority.

2. Participating Member

A "Member," as that term is used herein, is any public entity described in Section 1 above in the State of California whose participation in the Authority has been approved by the Board of Directors, and which (a) has executed the Joint Powers Agreement or successor document pursuant to which these Bylaws are adopted, and (b) which participates in a Joint Protection Program. Absent specific approval of the Board of Directors, all members shall at all times be a participant in either the Property/Liability Program or Workers' Compensation Program established by the Authority.

3. Successor Member Entity

Should any Member reorganize in accordance with the statutes of the State of California, the successor in interest, or successors in interest, if a member of CSDA, may be substituted as a Member upon approval by the Board of Directors of the Authority.

4. Annual Membership Meeting

An annual meeting of the members of the Authority shall be held at a time and place to be determined by the Board of Directors. The annual meeting shall be conducted in accordance with policies established by the Board of Directors. Each and every entity that is a Member of the Authority shall, no less than thirty (30) calendar days prior to such meeting, be given written notice of the time and place of the meeting. The final agenda will be posted 72 hours prior to the meeting in the manner provided by the Ralph M. Brown Act (California Government Code Section 54950 *et seq.*) (the "Brown Act"). The agenda shall include:

- a. Those matters which are intended to be presented for action by the Board of Directors;
- b. The general nature of any proposal to be presented for action; and
- c. Such other matters, if any, as may be expressly required by statute or by the Agreement.

**ARTICLE II
BOARD OF DIRECTORS**

1. Powers

Under the Agreement or successor document, the Authority is empowered to carry out all of its powers and functions through a Board of Directors. The Board of Directors shall have the powers set forth as follows, or as otherwise provided in the Agreement:

- a. to make and enter into contracts, including the power to accept the assignment of contracts or other obligations which relate to the purposes of the Authority, or which were entered into by a Member or Former Member prior to joining the Authority, and to make claims, acquire assets and incur liabilities;
- b. to incur debts, liabilities, or other obligations, including those which are not debts, liabilities or obligations of the Members or Former Members, or any of them;
- c. to charge and collect Contributions and Assessments from Members or Former Members for participation in Programs;

5. Vacancy

Upon the death or resignation of any member of the elected Board of Directors, or the determination such member's remaining term is vacant pursuant to Section 3 hereof, the vacancy shall be filled for the balance of the unexpired term by appointment in accordance with policy established by the Board of Directors.

6. Meetings

The business of the Board of Directors shall be conducted and exercised only at a regular or special meeting of the Board of Directors held in accordance with law. Written notice of each meeting shall be given to each director of the Board by mail or other means of written communication, in the manner provided by the Brown Act. Such notice shall specify the place, the date, and the hour of such meeting.

Special meetings of the Board of Directors, for the purpose of taking any action permitted by statute and the Agreement, may be called at any time by the President, or by the Vice President in the absence or disability of the President, or by a majority of the members of the Board.

Any annual, regular, or special Board of Directors' meeting, whether or not a quorum is present, may be adjourned from time to time, as provided by the Brown Act.

Minutes of any and all open meetings shall be available to Members upon request and distributed by mail, electronically, or available on the Authority's MemberPlus on-line web portal.

7. Quorum and Required Vote

A quorum of the Board of Directors shall be a majority of the total number of directors. A quorum must be present at any meeting before the business of the Board of Directors can be transacted. The vote of a majority of the Board of Directors shall be required for any act or decision of the Board of Directors, except as otherwise specifically provided by law or the Agreement. The directors present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal from the meeting of enough directors to leave less than a quorum.

8. Expenses

Board members shall be reimbursed by the Authority in accordance with policy approved by the Board of Directors for all reasonable and necessary travel expenses when required or incurred by any director in connection with attendance at a meeting of the Board of Directors or a committee thereof and for such other expenses as are approved by the Board. These expenses shall include, but shall not be limited to, all charges for meals, lodging, airfare, and the costs of travel by automobile at a rate per mile established by the Board of Directors.

**ARTICLE III
OFFICERS AND EMPLOYEES**

1. President, Vice President and Secretary

There shall be three officers of the Board: a president, a vice president and a secretary, who shall be members of the Board of Directors.

Election of officers shall be held at the first meeting following January 1 of each year, and each officer's term shall begin immediately thereafter, and shall end following adjournment of the first meeting following January 1 of the next year, or as soon thereafter as a successor is elected.

In the event the president, vice president or secretary so elected ceases to be a member of the Board of Directors, the resulting vacancy in the office shall be filled by election at the next regular meeting of the Board of Directors after such vacancy occurs. The president or vice president may be removed, without cause, by the Board of Directors at any regular or special meeting thereof, by a two-thirds vote of the voting members of the Board.

The president shall preside at and conduct all meetings of the Board of Directors, and shall carry out the resolutions and orders of the Board of Directors and shall exercise such other powers and perform such other duties as the Board of Directors shall prescribe. The president shall be ex-officio a member of all standing committees, if any. In the absence of the president, the vice president shall carry out the duties of the president. The secretary shall keep, or cause to be kept, minutes of all meetings, and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors.

coverages. The Board of Directors shall establish the amount of Contributions, Estimated Contributions and Assessments, determine the amount of loss reserves, provide for the handling of claims, determine both the type and amount of insurance and/or reinsurance, if any, to be purchased, and otherwise establish the policies and procedures necessary to provide a particular Program for Members. As soon as feasible after development of the details of a Program, the specific rules and regulations for the implementation of such Program shall be adopted by the Board, which shall cause them to be set forth in written form in a policy and procedures manual prepared by the Authority for the Members.

2. Method of Calculating Contributions

The Board of Directors shall establish the method of calculating contributions for Members in each Program or plan annually.

**ARTICLE VI
FINANCIAL AFFAIRS**

1. Accounts and Records

The Authority shall establish and maintain such bank accounts and maintain such books and records as determined by the Board of Directors and as required by good accounting practice. Books and records of the Authority shall be open to inspection at all reasonable times by authorized representatives of Members. Periodically, but not less often than annually, financial reports shall be made available to all Members.

As provided in the Agreement, the funds, reserves and accounts of each Program shall not be commingled and shall be separately accounted for; provided, however, that administration and overhead expenses of the Authority not related to a specific Program or Programs may be allocated among Programs as determined by the Board of Directors.

2. Audit

The Authority shall obtain an annual audit of its financial statements, which audit shall be made by an independent certified public accountant and shall conform to generally accepted auditing standards. A copy of said audit report shall be available, upon request, to each of the Members. Such audit report shall be obtained and filed within six months after the end of the fiscal year under examination.

3. Annual Budget

Prior to the beginning of each Fiscal Year (or Program Year, as appropriate) the Board shall annually approve an operating budget for the Authority, including a budget for each Joint Protection Program.

4. Risk Sharing

- a. Except as otherwise determined by the Board, all Programs established and/or operated under the Agreement or these Bylaws are intended to be risk-sharing programs. Notwithstanding this intention, and upon findings by the Board of Directors of the Authority that confirm the value thereof, the Board of Directors may recognize sound risk management and loss control by the members through contribution and coverage modifications.
- b. The Board of directors authorizes the Chief Executive Officer to make adjustments to a member agency's specific deductibles, risk factor, experience modification factor or the coverage afforded based on:
 - i. The Member's loss experience in comparison to the loss experience of the other members;
 - ii. Non-compliance with SDRMA recommended risk management or loss control measures;
 - iii. The Member's failure to allow SDRMA or its agents reasonable access to facilities and records in the event of a claim or a loss control inspection;
 - iv. The Member's failure to cooperate with SDRMA's officers, agents, employees, attorneys and claim adjusters; or
 - v. The Member's failure to honor any other reasonable request by SDRMA with respect to fulfilling the Member's responsibilities as outlined in Article 17 of the Joint Powers Agreement relating to the Authority.

5. Distribution of Net Position

Any Net Position from the operation of any Program, in such amounts and under such terms and conditions as may be determined by the Board of Directors, may be distributed to the Members in such Program. Any distribution of such funds shall be made on a pro rata basis in relation to net contributions paid to that Program and shall be made only to those Members which participated in the Program during the Program Year in which the Net Position were

10. Recovery of Payment

In the event of any payment by the Authority, the Authority may on behalf of the Member, either in the name of the Authority, in the name of the Member or both, recover sums paid to or on behalf of the Member from any person or organization liable, legally, contractually or otherwise, and the Member shall execute and deliver such instruments and papers, and do whatever else is necessary including execution of an assignment of all claims, including all rights to recover attorney fees, to the Authority or to a third party at the Authority's request, to secure such recovery and shall do nothing to impair such recovery. All sums recovered shall be applied to reimburse the Authority for payments made to or on behalf of the Member, to reimburse the Authority for the expense of such recovery, and to reimburse the Member for any deductible or co-insurance penalty paid.

ARTICLE VII**WITHDRAWALS: TERMINATION OF MEMBERSHIP****1. Withdrawal from Programs**

A Member may voluntarily withdraw from any particular Program only in accordance with the applicable provision of the Agreement or any successor document thereto. A Member may withdraw from a Program without withdrawing from the Agreement if it is a participant in another Joint Protection Program of the Authority. Notice of intention to withdraw from a Program must be given to the Authority at least ninety (90) days prior to the end of the Program Year. No withdrawal shall become effective until the end of the applicable Program Year.

2. Involuntary Termination

Membership shall be deemed automatically terminated immediately and without prior notice upon the failure of any Member to maintain membership in at least one of the Authority's Programs.

In addition, a Member may be terminated from membership in a Program or the Agreement for cause upon a majority vote of the Board of Directors. The effective date of such termination shall be as determined by the Board of Directors, except that such termination shall take effect no later than sixty (60) days following the Board's decision to terminate and notice thereof is provided to the Member pursuant to Article VII, Section 3. For purposes of this Section, cause shall be deemed to include the following:

- a. Failure to pay any contribution, deposit, contribution to loss reserve, or assessment when due.
- b. Failure to comply with the Bylaws or with the policies and procedures established by the Authority.
- c. Based on a Member's loss experience, the Board of Directors has determined it to be detrimental to the stability of the pool.
- d. Dissolution of a Member.
- e. Failure to maintain membership in CSDA.
- f. Failure to undertake or continue risk management or loss control measures recommended by SDRMA or the Board of Directors.
- g. Failure to allow SDRMA or its agents reasonable access to all facilities and records of the Member which are necessary for the proper administration of a Program.
- h. Failure to cooperate fully with SDRMA officers, employees, attorneys, claims adjusters or other agents.
- i. Failure of a Member, the elected governing body of a Member, or of other personnel of the Member to exercise the Member's powers or fulfill the Member's duties in accordance with the Constitution or laws of the State of California.
- j. Any other act, omission or event, whether or not the fault of the Member, which causes the Member's continued membership in SDRMA to be inconsistent with the best interests of SDRMA or any of its programs.

3. Notification; Hearing, Obligations Upon Involuntary Termination

A Member which is automatically terminated on account of its failure to maintain membership in at least one of the Authority's Programs shall be given notice of such termination within thirty (30) days after such automatic termination. However, the failure to give such notice shall not operate to reinstate such Member.

In the event of a termination for cause by the Board of Directors, a Member may be terminated only after a written notice sent by certified or first class mail from the Chief Executive Officer of the Authority, stating the reasons for termination. Such notice shall provide the Member thirty (30) calendar days to cure the grounds for termination. The Member may request a hearing before the Board of Directors prior to the final termination of the Member's membership in the Authority. The Chief Executive Officer of the Authority shall present the case for termination to the Board of Directors, and the Member shall have reasonable opportunity to present its case to the Board of Directors.

2. The Board of Directors is also vested with the power to terminate individual Programs operated by the Authority without terminating the Agreement or terminating the Authority. In the event of termination of a Program operated by the Authority, said Program shall continue to exist for the purpose of paying or making provision for the payment of all known claims arising within said Program; for insuring, reinsuring or making other provision for the payment of any and all unknown claims covered by such Program; for the payment of all debts, liabilities, administrative expenses, and obligations of that Program out of the assets of that Program; and to perform all other functions necessary to wind up the business affairs of that Program. After having made proper provisions for the winding up the business affairs of a terminated Program, the Authority shall pay to each Member who is a member of that Program at the time of termination its pro rata share of net remaining assets of that Program. A Member's pro rata share of the net remaining assets of each such terminated Program shall be computed as set forth in paragraph (1) above.
3. In lieu of terminating this Agreement, the Board, with the written consent of two-thirds of the existing Members, may elect to assign and transfer all of the Authority's rights, assets, claims, liabilities and obligations to a successor joint powers authority created under the Act.

ARTICLE IX **PROVISIONS RELATING TO CSDA**

1. Board of Directors; Alliance Executive Council

In the event the Alliance Executive Council MOU has been terminated or the Authority has withdrawn from the MOU, two (2) additional directors to be appointed by CSDA shall increase the composition of the Board of Directors. So long as the Authority is a participant in the MOU, the Board shall appoint three (3) members of the Board to serve as members of the Alliance Executive Council.

CSDA is authorized to appoint two (2) directors as provided in the Agreement, the terms of such appointed directors will end on December 31 of the alternate odd-numbered year to coincide with SDRMA's election of the minority number of directors.

Upon the death or resignation of a member of the Board of Directors appointed by CSDA, the vacancy shall be filled for the balance of the unexpired term by appointment by CSDA.

ARTICLE X **AMENDMENTS; EFFECTIVE DATE**

These Bylaws may be amended at any time by majority vote of the Board of Directors following a 30-day written notice to all Members as to the amendment(s) proposed to be adopted, except that these Bylaws cannot be amended in any way that would conflict with the terms and provisions of the Agreement or successor document and any amendment thereof. Said written notice provided to members shall include notification of the Board meeting date, time and location that action will be taken by the Board on the proposed amendments.

ARTICLE XI **PRIOR BYLAWS REVOKED**

When approved by the Board of Directors these Bylaws, upon coming effective pursuant to Article X will supersede and replace all prior bylaws.

* * * * *

EL DORADO LAFCO
LOCAL AGENCY FORMATION COMMISSION
550 Main Street Suite E • Placerville, CA 95667
(530) 295-2707 • lafco@edlafco.us • www.edlafco.us

M E M O

Date: March 28, 2016
To: Funding Agencies
CC: Kara K. Ueda, LAFCO Counsel
From: José C. Henríquez, Executive Officer
Subject: LAFCO Budget for Fiscal Year 2016-17

On March 23, 2016, the Commission approved the Final LAFCO Budget for Fiscal Year 2016-17, a copy of which is enclosed with this letter and sent to your agency in accordance with Government Code §56381(a). Under State Law, LAFCO is partially funded by three categories of agencies, the County, cities and special districts, with each category contributing a third.

Your agency's share of that contribution is calculated and determined by the County Auditor-Controller in accordance with the provisions of Government Code §56381(b). Your agency will receive an official notice from him on your actual contribution amount on or about August, 2016.

Please contact me at 530-295-2707, if you have any questions or concerns.

Thank you.

Enclosure: Final LAFCO Budget FY2016-17

S:\Staff Admin\Budget\FY2016-2017\2016-17 Budget Letters_Notification\2016-2017 Final Budget_Funding Agencies.docx

COMMISSIONERS

Public Member: Dyana Anderly • Alternate Public Member: Niles J. Fleege
City Members: Mark Acuna, Austin C. Sass • Alternate City Member: John Clerici
County Members: Shiva Frentzen, Brian Veerkamp • Alternate County Member: Michael Ranalli
Special District Members: Dale Coco, MD, Ken Humphreys • Alternate Special District Member: Holly Morrison

STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Policy Analyst
Denise Tebaldi, Interim Commission Clerk • Kara K. Ueda, Commission Counsel

El Dorado LAFCO
Resolution L-2016-02
EXHIBIT A

APPROVED

PROPOSED BUDGET FY 2016-17						
	<i>Fund (or line item)</i>	<i>DESCRIPTION</i>		<i>Final FY 2015-16 LAFCO Budget</i>	<i>Line Item</i>	<i>Proposed FY 2016-17 LAFCO Budget</i>
Revenues	4000	Fees		\$ 6,777	1	\$ 6,777
	4100	Fund Balance (carryover from prior year)		\$ 93,265	2	\$ 8,370
	4120	Revenue - Agency Payments		\$ 364,855	3	\$ 423,501
	4700	Revenue Interest		\$ 200	4	\$ 200
	(5)	Sub-Total - Revenues		\$ 465,097	5	\$ 438,848
Employee Expense	5200	Employee Wage - Regular		\$ 204,826	6	\$ 193,759
	5230	Employee Wage - Overtime		\$ 1,353	7	\$ 1,447
	5310	Flex Benefits		\$ 6,000	8	\$ 6,000
	5311	Employee Assistance		\$ 408	9	\$ 367
	5320	Health Insurance (Less In Lieu)		\$ 67,305	10	\$ 49,679
	5340	Retirement - CALPERS		\$ 33,433	11	\$ 33,865
	5400	Payroll Tax - Medicare (1.45% of Base)		\$ 2,970	13	\$ 2,810
	5420	Payroll Tax - SUI/ETT		\$ 1,300	14	\$ 1,300
	5440	Disability Insurance (.53% of Base)		\$ 1,086	15	\$ 1,027
	6800	Accrued Leave		\$ 25,785	15	\$ 28,466
	5100	Sub-Total Employee Expenses		\$ 344,466	16	\$ 318,719
Operating Expense	5450	Workers Comp Insurance		\$ 800	17	\$ 1,001
	5460	General Liability Insurance		\$ 14,000	18	\$ 15,183
	6000	Information Services		\$ 11,014	19	\$ 12,787
	6010	County Clerk Fee		\$ 250	20	\$ 250
	6020	Accounting Services		\$ 4,777	21	\$ 3,738
	6030	Annual Audit		\$ 8,050	22	\$ 8,209
	6040	Cell & Telephone Services		\$ 3,840	23	\$ 3,960
	6050	Copies		\$ 476	24	\$ 564
	6060	GIS Maps		\$ 360	25	\$ 360
	6070	Lease Payment - Building		\$ 21,028	26	\$ 21,574
	6080	Legal Notices		\$ 398	27	\$ 272
	6090	Legal Services		\$ 20,000	28	\$ 17,000
	6100	Memberships		\$ 1,348	29	\$ 1,572
	6105	Memberships - CALAFCO		\$ 2,381	30	\$ 2,548
	6210	Office Expense		\$ 2,610	31	\$ 2,000
	6400	Postage		\$ 1,069	32	\$ 1,000
	6600	Publications		\$ 425	35	\$ 477
	6700	Rental Vehicles		\$ -	37	\$ 200
	6705	Rents/Lease - Equipment		\$ 2,675	36	\$ 2,585
	6750	Staff Development (incl. Commissioner Development)		\$ 7,520	37	\$ 7,590
	6770	Transportation		\$ 6,844	38	\$ 6,338
	(44)	Sub-Total Operating Expense		\$ 109,665	39	\$ 109,208
	6300	Operating Contingency (10% of operating expenses)		\$ 10,967	40	\$ 10,921
	(46)	BUDGET TOTAL		\$ 465,097	41	\$ 438,848
Disclosures related to but not part of the budget						
Agency Reserves				\$ 19,359.74		\$ 19,359.74
Unfunded Annual Liability for Pensions				\$ 36,266.00		\$ 2,661.00

New Business Item b.f.

COUNTY OF EL DORADO

RECORDER CLERK - REGISTRAR OF VOTERS - VETERANS AFFAIRS

William E. Schultz



Recorder-Clerk
Commissioner of Civil Marriages
360 Fair Lane
Placerville CA 95667
www.edcgov.us/countyclerk/
Phone: 530.621.5490
Jane Kohlstedt
Assistant Recorder-Clerk

Registrar of Voters
2850 Fairlane Court
PO Box 678001
Placerville CA 95667
www.edcgov.us/elections/
Phone: 530.621.7480 Fax: 530.626.5514
Linda Webster
Assistant Registrar of Voters

Veterans Affairs Office
130 Placerville Drive,
Placerville CA 95667
www.edcgov.us/veterans/
Phone: 530.621.5893
William E. Schultz
Veterans Affairs Interim Dept. Head
Ed Swanson
Veterans Service Officer

TO: Community Service Districts

FROM: William E. Schultz
Recorder-Clerk-Registrar of Voters

DATE: March 9, 2016

SUBJECT: Consolidated District Election to be held November 8, 2016

Enclosed are the necessary forms for the upcoming GENERAL ELECTION that will be held on Tuesday, November 8, 2016.

Complete the enclosed forms, make copies for your files and return the **originals** to my office **NO LATER THAN WEDNESDAY, JULY 6, 2016.**

Note: The enclosed resolution must be passed by your Board of Directors and the **original, signed document returned to my office along with other completed documents.**

Pursuant to Elections Code Sec. 10522 (enclosed), you must submit a current map showing the boundaries of the District and the official boundaries of the divisions of the district, if any. You must provide these maps as either a digital shape file or hard-copy paper map. If you require further information on this request, please contact my office at (530)621-7486.

If appointments to fill vacancies have been made by your Board since the last Consolidated District Election (November, 2014), keep in mind that appointees only hold office until the next Consolidated Districts Election (November 8, 2016). If the term is unexpired, it shall appear on the ballot as such. Therefore, when submitting the **NOTICE OF ELECTIVE OFFICES TO BE FILLED AND TRANSMITTAL OF MAP AND BOUNDARIES**, indicate these offices separately from those regularly appearing for election at this time. (Government Code Sec. 1780, enclosed)

For your convenience, we have enclosed a resolution that may be used by your Board of Directors requesting to consolidate your election with any other election conducted on said date. You may use the enclosed resolution or you may draft your own, either one must be filed with the Elections Department **NO LATER THAN 5:00 P.M. on July 6, 2016.** This will enable the publication of "Notice of Election" to take place in a timely manner.

Please address all inquiries and required documents to:

Elections Department
Attn: Kim Smith
2850 Fairlane Court, Building C
Placerville, CA 95667

Complete the areas on the forms marked with the red (X). If you do not agree with our records, please contact Kim Smith at (530) 621-7490 immediately.

Attachments: Resolution
 Notice of Consolidated Districts Election "Please Post"
 Elections Code Sec. 10522
 Notice of Elective Offices to be filled

Note: You are required to post the "Notice of Consolidated Districts Election" in three or more conspicuous places within the District to inform the resident voters of the impending election and the number of available positions up for election.

(Residential and Landowner Voting Districts)
(Elections Code Sections 10509,10522,10524)

(Name of District)

*** Please return this form to the Elections Dept. ***

RESOLUTION NO. _____

Rolling Hills Community Services District

Declaring an Election Be Held in its Jurisdiction
Consolidation with Other Districts
Requesting Election Services

WHEREAS, it is the determination of the above-named district that an election be held on November 8, 2016, at which election the issue to be presented to the voters shall be:

NOMINATION OF CANDIDATES

No. of Members

To be Elected

3

Term

Full 4 year terms to expire 12/04/2020

BE IT RESOLVED that the Elections Department of El Dorado County is hereby requested to:

1. Consolidate said election with any other election conducted on the same day.
2. Authorize and direct the Registrar of Voters, at District expense, to provide all necessary services, which shall include, **but not be limited to:**

publications, issue nomination documents, ballots, sample ballots,
election officers, polling places and canvass.

3. In the event of a tie vote, the winning candidate shall be decided by lot.

PASSED AND ADOPTED on _____, 2016 at a regular meeting, by the following vote:

AYES:

NOES:

ABSENT:

President

ATTEST: _____

Date: _____

PLEASE POST

Notice of Consolidated Districts Election

(Elections Code Sections 10510,12112)

Rolling Hills Community Services District

(Name of District)

Notice hereby is given that a Consolidated Districts Election will be held in this district on Tuesday, November 8, 2016.

The names of the offices for which candidates may be nominated are as follows:

Three Full Terms to be elected will Expire 12/04/2020
Currently Held By: (Incumbents) Donald Mark Magee, Gordon Fawkes and John Kennedy

The qualifications of a nominee and of an elective officer of the district are as follows:

Registered Voter within the District

There are measures to be voted on: Yes No
(Please circle one)

Declaration of candidacy forms for eligible candidates desiring to file for any of the elective offices may be obtained from the Elections Department at 2850 Fairlane Court, Placerville, CA. Forms shall be available commencing on July 18, 2016, before the election, and shall be filed with the Elections Department, in person no later than 5:00 p.m., August 12, 2016, before the election.

PLEASE NOTE: Districts in the Tahoe area call (530) 621-7490 for appointment.

In the event that there are no nominees or an insufficient number of nominees for each elective office and a petition for an election is not timely filed, an appointment to such elective office shall be made.
(Elections Code Section 10515)

The ¹ Candidates Statement is to be paid for by: Candidate District
(Please circle one)

Date: March 09, 2016

William E. Schultz
Recorder-Clerk-Registrar of Voters

INSTRUCTIONS:

¹ **NOTE:** FPPC Regulations Section 18530, effective October 10, 1990, provides that districts can pay for "production and dissemination of candidates statements" notwithstanding Government Code Section 85300 forbidding use of public funds "for the purpose of seeking elective office."

NOTE: This Notice shall be published once by the Registrar of Voters at least 90 days and not more than 120 days before the general election in a newspaper of general circulation published in the district or, if none, in a newspaper having general circulation in the district published in any affected county in the district. (EC 12112)