

Board of Directors Meeting - AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT
Tuesday, August 16, 2016 - 7:00 p.m.
Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report
- b. Master Plan Committee Report

4. Consent Items

- a. Approval of draft Minutes of July 19, 2016 Regular meeting of the Board of Directors and August 8, 2016 Special Meeting
- b. Correspondence receive/file:
 - Letter from State of California Employment Development Department regarding State Information Data Exchange System
 - August 1, 2016, CSDA Memorandum regarding 2017 CSDA Committee & Expert Feedback Team Participation
 - Certificate of Liability Insurance for CPM
 - Community Development Agency Notice of Public Hearing to consider Tentative Map, Rezone, Planned Development, Development Agreement for Saratoga Estates submitted by Renasci Development, LLC on August 25, 2016

5. Old Business

- a. **Development Projects In Proximity to District With Potential Impacts** – Staff to discuss updates regarding Folsom Heights LLC development project (Information Item)
- b. **Springfield Meadows Road Maintenance** – Staff to provide update regarding striping and arrows for project (Discussion/Action Item)
- c. **El Dorado Hills Sign on CSD Property** – Follow up to further discuss efforts to illuminate the El Dorado Hills sign visible from Highway 50; update regarding possibility of

collaboration with others regarding second sign located north of Highway 50 (Discussion Item)

- d. **El Dorado Hills CSD Request for Use of Stonebriar Baseball Field** – Staff to provide update regarding consideration of requested use of Stonebriar Baseball field for the period of February through July 2017 and terms for requested use
- e. **Second Reading and Adoption of Ordinance 2016-01** regarding Administrative Citations (Discussion/Action Item)
- f. **District Financial Management** – Update regarding financial management for special districts (Information Item)

6. New Business

- a. **Vehicular Access to Open Space From Dunnwood Drive** – Staff to discuss access to District open space via utility road from Dunnwood Drive; input from El Dorado Hills Fire Marshall; consideration of authorization of expenditure of funds from approved FY17 budget in an amount not to exceed \$1,800 for installation of fire access gate (Discussion/Action Item)
- b. **Audit Services** – Consideration of proposal from Vaughn Johnson, CPA and motion to approve authorization of funds to defray cost of audits for three fiscal year periods ended June 30, 2014 and June 30, 2015 and June 30, 2016, at a cost of not-to-exceed \$9,000 for the audit services and further authorization of General Manager to execute Engagement letter (Action item)
- c. **Biennial Review of Conflict of Interest Code** – Motion to approve Conflict of Interest Code for 2016 (Action Item)

7. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.