

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of APRIL 19, 2016 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on April 19, 2016 was called to order at 7:09 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. General Counsel Nick Norvell was also present.

2. Public Comment. New resident Tiffany Slater introduced herself and asked questions about the District's assessment and what those funds cover. In response to a questions about gates, the Board confirmed the District's roads are public but that the District is responsible for their maintenance and repair.

3. Monthly Reports

a. General Manager Report. Chaney presented an oral and written report. Issues discussed with the landscapers this month included bids to replace the original controller at the front entrance and damage caused at the front entrance due to the auto accident. The Haddington fire access gate sagging issues have been fixed by Ornamental Iron. Newsletters were printed and signs put out in the community for the Community Garage Sale. She discussed the purchase of No Trespassing Signs to be placed along Highway 50 to deter individuals from entering on to CSD property from that direction. At a cost of \$145 for four signs, she is planning to place two on the side of each hill. She noted in the conversation that the District owns the El Dorado Hills monument sign and must maintain it. She responded to emails from residents regarding the construction project in Springfield Meadows and also regarding CC&R issues.

b. Communications Committee Report. The Communications Committee did not meet this month.

4. Consent Items

The consent items consisting of the draft Minutes of March 15, 2016 Regular meeting of the Board of Directors; Financial Report prepared by the County Auditor's office for the month ending March 31, 2016; correspondence including Community Development Agency Development Services Division - March 23, 2016 Notice of Availability of a Draft Environmental Impact Report for the Saratoga Estates Project, SDRMA March 21, 2016 letter regarding update to California Federal Employment Notices Poster re California's Pregnancy Disability Leave Notice, SDRMA March 21, 2016 notification regarding revisions to Bylaws, and LAFCO Notice of Approval of Budget for FY17 were considered. Director Tim Halverson moved to approve the consent items and accept and file the items; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, and Magee

NOES: None

ABSENT: Kennedy and Fawkes

ABSTAIN: None

5. Old Business.

- a. **El Dorado Springs Development Status.** Director Tim Halverson provided a short summary of the project. Chaney reported receiving a call from the developer's representative who said the County's transportation engineer objected to specifications called for in the Utility Easement Agreement. Chaney obtained advice from counsel and it is the Consent of EID which is required, not the County. The Fire Department has already provided its approval of the plan. The issue of the standard curb or rolled curb will be looked at; the District expressed its approval of either style. The Final Map approval is expected in May or June.

- b. **Folsom Heights Plans for Roadway at Prima.** Chaney reported not much has happened with this development project. At staff's meeting with representatives of the City of Folsom Planning Department, it was confirmed that access to that project via the Stonebriar entrance point is the only currently planned access to the new community. Chaney and Director Halverson met with both Folsom planning and the developer and learned the project is in the tentative map stage. The developer is apparently going back to the City and the District will become more involved as the project proceeds to give input about potential mitigation issues.

6. New Business

- a. **El Dorado Hills Fire Department Unimproved Property Hazard Reduction Standard (weed abatement program) 2016** – General Manager sought authorization for expenditure of funds from approved budget in an amount not-to-exceed \$2,750.00 for costs associated with cutting 100' fire breaks (represents additional cost over and above the 30' fire breaks included in landscaping contract) for compliance with 2016 requirement. President Sites moved to approve this expenditure; second by Director Tim Halverson; motion carried.
AYES: Sites, Halverson, and Magee
NOES: None
ABSENT: Kennedy and Fawkes
ABSTAIN: None
- b. **District Open Space Perimeter Fire Breaks** – General Manager seeking authorization for expenditure of funds from approved budget in an amount not-to-exceed \$2,200.00 for costs associated with annual scraping of 10' fire breaks around the perimeter of the District open space property. The work is planned for mid-May. President sites moved to approve this expenditure; second by Director Mark Magee; motion carried.
AYES: Sites, Halverson, and Magee
NOES: None
ABSENT: Kennedy and Fawkes
ABSTAIN: None
- c. **Landscape Damage to Stonebriar Entrance As Result of Auto Accident** – Chaney discussed the damage to the landscape caused by the accident and DOT's failed efforts to restore it to its original condition as part of the repair. She explained that since it is the DOT's street light, it handled having the repairs done and making a claim to the auto insurance carrier. DOT had its people do the repairs, including work to restore the District's landscaping but the problem is that electrical contractors don't do landscape work. The DOT has done all the work it plans to do so the District will have the work completed. It was the unanimous consensus of the Board members present that once the work is done, the District will make a claim for reimbursement of the costs expended for the cost of the landscape restoration work.
- d. **RHCSD Website.** The Clerk discussed progress on work to the website and noted the need for security protections and additional work necessary to complete further improvements and rebuilding of the website. Director Tim Halverson moved to approve a monthly expenditure in the amount of \$65.00 for daily site backups/security scans and weekly software updates to maintain the website; and approve expenditure of funds from approved budgets for additional improvements and website development in an amount not-to-exceed \$1,300; second by Director Mark Magee; motion carried.
AYES: Sites, Halverson, and Magee
NOES: None
ABSENT: Kennedy and Fawkes
ABSTAIN: None

- e. **Meridian Media Group Request for Placement of Advertising Trailer on CSD Property.** The General Manager reported that Meridian has requested placement of an advertising directional trailer on CSD open space property adjacent to Highway 50 to advertise on behalf of its client, Lennar Homes' Heritage/Blackstone Projects located on Latrobe Road. The Board discussed the request and is not in favor of it. Chaney will advise that no advertising trailer will be allowed on CSD property.

- f. **Consolidated District General Election to be Held November 8, 2016** – The Clerk presented proposed Resolution No. 16-01 Declaring an Election Be Held in its Jurisdiction Consolidating with Other Districts Requesting Election Services. Director Tim Halverson made a motion to adopt Resolution 16-01 for the election to be held on November 8, 2016 noting that the District has three Board members to be elected to full four year terms to expire December 4, 2020; second by President Matt Sites; motion carried.
AYES: Sites, Halverson, and Magee
NOES: None
ABSENT: Kennedy and Fawkes
ABSTAIN: None

7. Adjournment.

The meeting was adjourned at 8:10 p.m. upon a motion by Tim Halverson, second by Matt Sites; motion carried.

Submitted by:

/s/
Linda Stone, Board Secretary

Approved by Board: May 17, 2016