

**ROLLING HILLS COMMUNITY SERVICES DISTRICT**  
**MINUTES of JUNE 21, 2016 SPECIAL AND REGULAR MEETINGS OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The special meeting of the Rolling Hills CSD held on June 21, 2016 was called to order at 5:52 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Gordon Fawkes, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. Directors Mark Magee and John Kennedy were absent.

**Master Plan Workshop.** Discussion was had about the next steps toward finalization of a Master Plan for the District, including: Matt Sites preparing revisions to the draft, one more Community outreach meeting will be scheduled to gain input from residents about what they would like to see and not see in the community, find out if Measure E passed and determine if that has any consequence to the development projects adjacent to the District, reach out to the EDH CSD to find out if there are any opportunities for joint use and cost savings for such things as Grant Writing, and do a Survey Money to the community to find out if the residents want organized sports in the park or not as the last survey was split 53%-49%.

The special meeting was adjourned at 6:49 p.m. The regular meeting was called to order at 7:00 p.m. Director Mark Magee was also present along with residents of the community.

**2. Public Comment.** None.

**3. Presentation by California Special Districts Association (CSDA) Field Coordinator regarding CSDA Programs and Services Beneficial to District as Member of CSDA.** Dane Wadle, Public affairs Field Coordinator, presented information about the various services and robust training programs and webinars offered through CSDA. As CSDA members, some value added benefits include access to grant research and management, website design, HR pre-employment services, vehicle rental, travel and fuel card programs, discounted purchasing and utility cost control.

**4. Monthly Reports**

a. General Manager Report. Chaney presented an oral and written report. She reported the firebreaks are complete, sprinkler heads at the part are too low and solutions including possible volunteer project will be looked into to improve the spray coverage, and awareness of trees along Summerfield Drive open space which are drastically leaning. She is seeking bids for repair of the El Dorado Hills sign and having problems finding contractors interested in the work. It has been noticed that a directional arrow is missing after the resealing project at the Stonebriar intersection. She will contact the contractor to address this issue. The recent movie night had approximately 40 people attend which is less than prior participation. It was noted that posting in advance what movie will be shown could be helpful to residents who might want to attend. She has been in contact with the organizer of the 4<sup>th</sup> of July event to make sure all of the appropriate paperwork is in place to ensure its success. A broken sprinkler valve was repaired which caused some flooding in a Springfield Meadow resident's backyard from the runoff from the park irrigation.

b. Communications Committee Report. The Committee did not meet this month. It was noted that for event, in addition to posting it on the District website and putting out signs, may also want to have a resident post the event on Next Door and Stonebriar yahoo group to help get the word out.

**5. Consent Items**

The consent items consisting of the draft Minutes of May 17, 2016 Regular meeting of the Board of Directors, Financial Reports prepared by the County Auditor's office for the month ended May 2016, and correspondence including CIP & TIM Fee Update – Notice of Availability of a Draft Environmental Impact report El Dorado County Western Slope

Roadway Capital Improvement Program (CIP) and Traffic Impact Mitigation (TIM) Fee Program Update State Clearinghouse #2016022018, County of El Dorado Board of Supervisors Letter dated June 6, 2016 re Resolution from Golden West Community Services District requesting election date changed from odd to even numbered years, CSDA 2016 Board Elections Mail Ballot Information, and EDD Occupational Employment Statistics 2016 Survey were considered. Director Gordon Fawkes moved to approve the consent items, with one change to the draft minutes (changing the word ascertaining to obtaining in item 6.a.) and accept and file the items; second by Director Tim Halverson; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

## 6. Old Business.

- a. **Development Projects in Proximity to District with Potential Impacts.** Staff discussed updates regarding Folsom Heights LLC's Plans for Roadway at Prima within Easement area and notice that Folsom City Council is considering the request for approval of its project at Folsom's June 28 meeting. It is noted that Folsom is requiring bike connectivity. The residents present at the meeting said they are in favor of bike trails that access Folsom and Town Center. However, the Board noted it wants to give input because it does not want trails dumping into our streets or in locations not favored by residents. A representative of the Board will try to attend the Folsom City Council meeting as approved by the Board at this meeting to gain information and let them know our District is interested in this issue. Another project by the New Home Development Company was identified. There is concern because EID is only aware of the Folsom Heights project and it appears they may be trying to do an end around to gain water from EID. The District is interested in finding out the current water pressure on the lines. Gordon Fawkes said he can put a pressure gauge on his line. Also, the District could ask CalAtlantic what the pressure is in the pressure tests they have already run.
- b. **Sound Wall Parallel to White Rock Road within District; Capital Southeast Connector Segment D3/E1 Project.** Residents continue to work with the Southeast Connector project staff about the sound wall and the studies done about noise levels. The residents also did research about types of trees that are missing along the sound wall and are requesting their replacement to mitigate noise and create a further buffer due to concerns about safety. There are four trees missing. The board concurred that 15 gallon trees are the best size trees to plant as recommended by SMUD but wants to have more information about the County's plans for White Rock Road widening and alignment. The Board appreciates the work done by the residents.
- c. **El Dorado Hills Sign on CSD Property.** After discussion, the Board agreed that efforts to illuminate the El Dorado Hills Monument sign visible to Highway 50 should be part of the Master Plan as a beautification project. No action was taken at this time.
- d. **Preliminary Budget for Fiscal Year 2017.** The preliminary budget was discussed. The budget was revised to reduce the project Master Plan line item to \$25,000 and add the Project Nexus Study for 415,000, for a total budget of \$200,915. Also, the Board noted it expects that the Revenue included in the budget will come in higher due to increased property taxes, the special assessment and interest earned. Director Tim Halverson made a motion to approve the Fy17 budget in the amount of \$200,915; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

## 7. New Business

- a. **Storage Unit Rental.** Director Tim Halverson made a motion authorizing an expenditure of funds from the FY17 approved budget in the amount of \$1,488 for rental of the District storage unit from July 1, 2016 through July 31, 2017; second by Director Mark Magee; motion carried.  
AYES: Sites, Halverson, Fawkes and Magee  
NOES: None  
ABSENT: Kennedy  
ABSTAIN: None
  
- b. **RHCSD Treasurer.** After discussion, the Board directed that the research be started to look into alternatives for handling of the District's finances including but not limited to requirements, investment vehicles, and consultation with investment person, CPA, etc as necessary.

## 7. Adjournment.

The meeting was adjourned at 9:10 p.m. upon a motion by Matt Sites, second by Tim Halverson; motion carried.

Submitted by:

/s/

Linda Stone, Board Secretary

Approved by Board: July 19, 2016