

Board of Directors Meeting - AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT
Tuesday, October 18, 2016 - 7:00 p.m.
Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report
- b. Master Plan Committee Report

4. Consent Items

- a. Approval of draft Minutes of September 20, 2016 Regular meeting of the Board of Directors
- b. Approval of Financial Reports prepared by the County Auditor's office for:
Months ending August 31, 2016 and September 30, 2016
- c. Correspondence receive/file:
 - Bank Statements for periods ended October 15, 2016
 - SDRMA letter dated September 16, 2016 re: President's Special Acknowledgment Award for Property Liability Program recognizing no paid claims for five consecutive program years

5. Old Business

- a. **Vehicular Access to Open Space From Dunnwood Drive** – Consideration of authorization of expenditure of funds from approved FY17 budget increasing the previously approved amount of \$2,350 to an amount not to exceed \$5,400 for fabrication and installation of fire access gate (Project previously approved however successful bidder was not registered with the DIR) and delegate to the General Manager authority to execute a Services Agreement for this work (Discussion/Action Item)
- b. **Power at Berkshire Park** – Consideration of authorization of expenditure of funds from approved FY17 budget increasing the previously approved amount of \$3,300 to amount not to exceed \$5,450 for installation of permanent power which will include trenching, utilization of existing PVC pipe/electrical wire to the extent possible, and electrical junction boxes for future tie-ins (Project previously approved however successful bidder was not

registered with the DIR) and delegate to the General Manager authority to execute a Services Agreement for this work (Discussion/Action Item)

- c. **Master Plan Update** – Staff to provide update and discuss next steps (Discussion/Action Item)
- d. **Folsom Heights Development Project Update** – Staff to provide update (Discussion)

6. New Business

- e. **Local Church Inquiry regarding Volunteer Projects** – Discussion of whether the District has any one day volunteer work projects which may be undertaken as a project by local church during April, 2017 (Discussion item)
- f. **District Newsletter** – Consideration of authorization of expenditure of funds from approved FY17 budget in amount not to exceed \$500 for creation and distribution of newsletter (Discussion/Action Item)
- g. **El Dorado County Sheriff's Office of Emergency Services Update of County's Local Hazard Mitigation Plan** – Staff to provide update about this planning process and identify representative of the District to participate at the planning workshops (Discussion/Action Item)

7. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.