

Board of Directors Meeting - AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, January 17, 2017 - 7:00 p.m.
Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Swearing In of Board Members and Oath of Office

4. Monthly Reports

- a. General Manager Report
- b. Master Plan Committee Report

5. Consent Items

- a. Approval of draft Minutes of November 15, 2016 Regular meeting of the Board of Directors
- b. Approval of Financial Reports prepared by the County Auditor's office for:
Months ending November 30, 2016 and December 31, 2016
- c. Correspondence receive/file:
 - Bank Statements for periods ended November 15 and December 15, 2016
 - EID Notice of Contribution Rates and Statement of UI Reserve Account for the period January 1, 2017 to December 31, 2017
 - SDRMA letter dated December 8, 2016, sending Annual Report and celebrating milestone of 30th anniversary
 - Fallen Leaf Tree Management advertising brochure
 - El Dorado Weed Control Introductory letter
 - Certificate of Liability Insurance for Doug Veerkamp General Engineering, Inc.

6. Old Business

- a. **Request for Placement of Directional Advertising Sign on District Property** – Staff to provide further information regarding the request from Lennar Corporation for placement of advertising directional sign on CSD property in open space along Dunnwood Drive adjacent to Highway 50; proposing to compensate the District for sign placement at rate of \$600 per month for a two year term (Discussion/Action Item)

- b. **Hazardous Chemicals Portion of Hazard Mitigation Plan** – Following adoption of Hazard Mitigation Plan on November 15, 2016, staff to provide update and additional information (Discussion/Action Item)

7. New Business

- c. **Annual Organizational Meeting** – Selection of President/Chair and Vice President for Calendar year 2017 pursuant to Policy No. 5010.5
- d. **Meeting Dates for Calendar Year 2017 and Approval of Expenditure of Funds and Authorization for Execution of Agreement with Holiday Inn Express** – Staff to present proposed meeting dates for 2017; seeking approval of expenditure of \$1,680 from approved budget for rental of meeting room and authorization for execution of agreement with Holiday Inn Express (Discussion/Action Item)

8. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of NOVEMBER 15, 2016 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on November 15, 2016, was called to order at 7:05 p.m. by Vice President Tim Halverson in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to Vice President Halverson, Directors Gordon Fawkes, Mark Magee, General Manager Chaney Hicks, Board Secretary Linda Stone, and a member of the public were present at roll call. Director John Kennedy was absent. President Matt Sites subsequently arrived.

2. Public Comment. None.

3. Monthly Reports

a. General Manager Report. Chaney presented an oral and written report. Issues discussed with the landscapers this month include being proactive with falling leaves to help prevent clogged drains and flooding, and removal of the tree at Prima which blew over in the strong winds. The light repair to one of the lanterns at the Stonebriar entrance is complete. She provided a brief update about the new development project after speaking with Gary Garakian, Project Manager. The tie in work to EID is complete and the barricades remain while they await gate installation. The County has required that the white wooden barricade be reinstalled to the right of the new gate. When that is accomplished they will address resealing of the roads when the weather permits. Chaney confirmed with the Fire Marshal that the developer will be responsible to provide the lock for the gate. The San Marino skate ramp encroachment continues to occur. Concerns from residents this month included a call advising that a collision had occurred at the entrance of Springfield Meadows resulting in car parts and debris left in the roadway. Chaney cleaned up the debris and hauled it away along with a bumper.

b. Master Plan Committee Report. This item will be discussed under Old Business, Item 5.b.

4. Consent Items

The consent items consisting of the draft Minutes of October 18, 2016 Regular meeting of the Board of Directors; financial reports prepared by the County Auditor's office for the month ending October 31, 2016; Wells Fargo statement October 15, 2016; and correspondence including County of El Dorado transmittal and third quarter Form 941 tax filing, and County of El Dorado Memo dated October 20, 2016 re: new requirements for Local Agencies due to AB 2476 effective January 1, 2017 which require notification to property owners residing outside of district boundaries of certain information regarding the parcel tax, were considered. Vice President Tim Halverson moved to approve the consent items and accept and file the items; second by Director Gordon Fawkes; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

5. Old Business.

- a. **Electrical Power at Berkshire Park.** Chaney Hicks provided an update regarding the electrical and related work approved for Berkshire Park at the October meeting for not to exceed \$5,450. The project was completed on time and under budget at a final total cost of \$2,879.84. Both the District's landscaping company and the electrician came in under budget which was good news.

b. **Master Plan Status.** Due to the press of other business, President Sites continues work on the final draft of the Master Plan. He noted the District now has the updated map to insert in the plan.

c. **El Dorado County Sheriff's Office of Emergency Services Update of County's Local Hazard Mitigation Plan; Adoption of Hazardous Mitigation Plan for RHCS.** The Board reviewed the draft plan prepared by staff. General Manager Chaney Hicks noted that the draft has been forwarded to the El Dorado Fire Department for review and comment. The deadline for adoption of the plan without penalty is December 31, 2016. After discussion, Vice President Tim Halverson made a motion to approve the plan as presented, with any non-substantial changes as may be recommended and/or approved by the District's General Counsel; second by Director Gordon Fawkes; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

6. New Business.

d. **Action Plan for Safety Work Near PG&E Gas Pipeline; Authorize Removal of Tree Located on CSD Property.** General Manager Chaney Hicks discussed the letter agreement received from PG&E which includes the Action Plan for proposed safety work near a gas pipeline located on Stonebriar Drive. The proposed plan includes removal of one pear tree which is located near a PG&E gas pipeline. The purpose of the work is to ensure the continued safe operation of the gas pipeline and that first responders and PG&E crews can safely and quickly access the line in the event of an emergency or for maintenance work. Vice President Tim Halverson made a motion to approve proceeding with the work, authorize PG&E to remove the specified pear tree, authorize the General Manager to execute the agreement on behalf of the District subject to legal approval of the agreement, and authorize expenditure of a sum of not to exceed \$250 for replacement of the tree in a nearby location; second by Director Mark Magee. Gordon Fawkes noted that the replacement tree must be placed far enough away from the gas pipeline so as not to cause future problems with PG&E access for maintenance of the line. Upon call of the vote; motion carried.

AYES: Sites, Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

e. **Request for Placement of Directional Advertising Sign on District Property.** The Board was presented with the proposal from Meridian Media Group, Inc. on behalf of Lennar Homes to place directional signage on CSD property near Highway 50 along the section of Dunnwood Drive. The sign requested is a folding sign on wood posts 12'x24' in size. The requester submitted a Land Lease Agreement for consideration and is offering the pay the District \$300 per month over a two year term and includes a termination clause by the giving of 30 days' written notice by either party. The Board discussed various issues including how this request is different from a prior request because there would be no vehicular access to CSD property to either install or maintain the signage, it is a folding sign and would only be open on the weekends, it would provide the District with an income stream which could be earmarked for a project or fund, size of the sign and potential visibility to residents, and the location. Director Mark Magee suggested that a mock sign be erected or demonstrated in some way to show the impact of visibility to the neighborhood. It was the consensus of those Board members present that if the signage was to be entertained, the monthly amount of \$300 was insufficient for advertising of that size, location and visibility to the freeway. There was concern expressed about approval of one sign setting a precedent for future requests. The question was posed whether El Dorado Hills CSD has any regulations for signage. The Board noted that criteria for signage should first be determined by the District. Director Fawkes

commented that criteria could include size and height restrictions, signage be non-illuminated, no vehicular access to the sign location, and the requirement for a termination clause in the agreement. It was also noted that the Lessee should have adequate insurance coverage naming the District as an additional insured. It was the consensus of the Board members present that they are open to the idea, however it must not be an eye sore to the community and the income derived from the signage must be large enough to make it worthwhile for the District. The Board viewed this as a potential opportunity for additional income. Chaney will contact EDHCSD and have further discussions with the proposer.

7. Adjournment.

The meeting was adjourned at 8:31 p.m. upon a motion by Mark Magee, second by Gordon Fawkes; motion carried.

Submitted by:

Linda Stone, Board Secretary

Approved by Board:

DRAFT

628-001 CSD: ROLLING HILLSPrinted
12/7/2016
1:22:31 PM**General Ledger****Summary Accounting Period ended November 30, 2016**

	Debit	Credit	Balance
628-001 CSD: ROLLING HILLS			
ASSETS			
100 Equity In Pooled Cash	305,641.95	153,330.10	152,311.85
102 Imprest (PETTY) Cash	5,000.00	0.00	5,000.00
ASSETS	310,641.95	153,330.10	157,311.85
LIABILITIES			
201 Vouchers Payable	153,076.25	153,076.25	0.00
LIABILITIES	153,076.25	153,076.25	0.00
FUND BALANCE			
310 Fund Balance Reserved: General	0.00	53,834.00	-53,834.00
313 Fund Balance Reserved: Imprest Cash	0.00	5,000.00	-5,000.00
350 Fund Balance Unreserved Undesignated	0.00	156,659.46	-156,659.46
400 Budget Clearing Account	200,915.00	200,915.00	0.00
402 Legislative Revision	200,915.00	0.00	200,915.00
411 Actual Revenues	85.61	15,218.93	-15,133.32
423 Transfers: CAO	0.00	200,915.00	-200,915.00
431 Expenditures	73,314.93	0.00	73,314.93
FUND BALANCE	475,230.54	632,542.39	-157,311.85
628-001 CSD: ROLLING HILLS	938,948.74	938,948.74	0.00

628-001 CSD: ROLLING HILLSPrinted
12/7/2016
1:22:31 PM**General Ledger****Summary Accounting Period ended November 30, 2016**

		Debit	Credit	Balance
Report Total	Total Debits and Credits	938,948.74	938,948.74	0.00

628-001 CSD: ROLLING HILLS

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General Ledger

Details for the Accounting Period Ended: November 30, 2016

		Debit	Credit	Balance
628-001 CSD: ROLLING HILLS				
ASSETS				
100 Equity In Pooled Cash				
11/1/2016	Beginning Balance	297,414.24	143,550.72	153,863.52
11/9/2016	JI2017008153 01 176 Py Sec - 1% General Tax Ar Chgs 10-16	0.00	0.04	153,863.48
11/9/2016	JI2017008822 01 178 Cy Sec -Unitary 1% General Tax Oct 2016	0.04	0.00	153,863.52
11/9/2016	JI2017008823 01 177 Cy Sec -Unitary 1% General Tax Sep 2016	0.01	0.00	153,863.53
11/9/2016	JI2017008824 01 178 Cy Sec - 1% General Tax Oct 2016	4,619.12	0.00	158,482.65
11/9/2016	JI2017008825 01 183 Cy Delq Unsec - 1% General Tax Oct 2016	11.28	0.00	158,493.93
11/9/2016	JI2017008826 01 183 Cy Unsec - 1% General Tax Oct 2016	20.50	0.00	158,514.43
11/9/2016	JI2017008827 01 179 Py Sec - 1% General Tax Oct 2016	1.62	0.00	158,516.05
11/9/2016	JI2017008828 01 184 Py Delq Unsec - 1% General Tax Oct 2016	3.65	0.00	158,519.70
11/9/2016	JI2017008829 01 180 Cy Supplemntl- 1% General Tax Oct 2016	31.20	0.00	158,550.90
11/9/2016	JI2017008830 01 182 Py Defaulted Sec - 1% General Tax Oct 2016	10.31	0.00	158,561.21
11/9/2016	JI2017008831 01 181 Py Supplemntl - 1% General Tax Oct 2016	51.77	0.00	158,612.98
11/9/2016	JI2017008832 01 184 Py Delq Unsec Supp-1% Gen Tax Oct 2016	0.33	0.00	158,613.31
11/9/2016	JI2017008833 01 182 Py Defaultd Sec-Any Pnly+intrst Oct 2016	6.62	0.00	158,619.93
11/9/2016	JI2017008834 01 178 Cy Sec - Direct Charge 20515 Oct 2016	3,400.00	0.00	162,019.93
11/23/2016	JI2017010521 01 185 Cy Sec - 1% General Tax Rfnds 143-190	0.00	0.64	162,019.29
11/23/2016	JI2017010522 01 187 Cy Unsec - 1% General Tax Rfnds 143-190	0.00	0.53	162,018.76
11/23/2016	JI2017010523 01 186 Py Sec - 1% General Tax Rfnds 143-190	0.00	21.48	161,997.28
11/23/2016	JI2017010524 01 188 Py Delq Unsec - 1% General Tax Rfnds 143-190	0.00	0.35	161,996.93
12/1/2016	CK2017027497 01 Rhcsd Berkshire Irrigation Circuit 251266	0.00	954.84	161,042.09
12/1/2016	CK2017027498 01 Rhcsd Berkshire Conduit Trench Inv 99933	0.00	1,925.00	159,117.09
12/1/2016	CK2017027499 01 Rhcsd Replace Bulb Springfield Ent 1190dc	0.00	85.00	159,032.09
12/1/2016	CK2017027662 01 Rhcsd Power No. 1211321236-4	0.00	10.96	159,021.13
12/1/2016	CK2017027663 01 Rhcsd Power No. 6085621545-8	0.00	41.80	158,979.33
12/1/2016	CK2017027664 01 Rhcsd Power No. 1857646705-6	0.00	76.90	158,902.43
12/1/2016	CK2017027665 01 Rhcsd Power No. 4570858285-8	0.00	296.92	158,605.51
12/1/2016	CK2017027666 01 Rhcsd Clerk Services 10/19-11/15/2016	0.00	1,125.00	157,480.51
12/1/2016	CK2017027667 01 Rhcsd Director Stipend 11-15-16 Mtg.	0.00	75.00	157,405.51
12/1/2016	CK2017027668 01 Rhcsd General Manager Oct. 2016	0.00	1,287.50	156,118.01
12/1/2016	CK2017027669 01 Rhcsd Reimburse Gm Mileage Oct. 2016	0.00	19.98	156,098.03
12/1/2016	CK2017027670 01 Rhcsd Reimburse Gm Mileage Sept 2016	0.00	21.60	156,076.43
12/1/2016	CK2017027671 01 Rhcsd Director Stipend 11-15-16 Mtg.	0.00	75.00	156,001.43
12/1/2016	CK2017027672 01 Rhcsd 621 Website Security Updates Nov. 2016	0.00	65.00	155,936.43
12/1/2016	CK2017027673 01 Rhcsd Director Stipend 11-15-16 Mtg.	0.00	75.00	155,861.43
12/1/2016	CK2017027674 01 Rhcsd Director Stipend Day Of Service 10-18	0.00	75.00	155,786.43
12/1/2016	CK2017027675 01 Rhcsd Reimburse Director Mileage 10-18-16	0.00	20.84	155,765.59
12/1/2016	CK2017027676 01 Rhcsd Director Stipend 11-15-16 Mtg.	0.00	75.00	155,690.59
12/1/2016	CK2017027677 01 Rhcsd Maintenance Oct. 2016 Inv. 99927	0.00	3,325.00	152,365.59
12/1/2016	CK2017027678 01 Rhcsd Meeting Room 9008 Rental 11-15-16	0.00	125.00	152,240.59
12/5/2016	IN2017000119 11 Interest On Investment Pool 1 For 11/2016 (NOV)	71.26	0.00	152,311.85
	100 Equity In Pooled Cash	305,641.95	153,330.10	152,311.85
102 Imprest (PETTY) Cash				
11/1/2016	Beginning Balance	5,000.00	0.00	5,000.00
	102 Imprest (PETTY) Cash	5,000.00	0.00	5,000.00
	ASSETS	310,641.95	153,330.10	157,311.85
LIABILITIES				
201 Vouchers Payable				
11/1/2016	Beginning Balance	143,319.91	143,319.91	0.00
11/30/2016	MT802800201705 Month Total	9,756.34	9,756.34	0.00
	201 Vouchers Payable	153,076.25	153,076.25	0.00

628-001 CSD: ROLLING HILLS

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General Ledger

Details for the Accounting Period Ended: November 30, 2016

		Debit	Credit	Balance
	LIABILITIES	153,076.25	153,076.25	0.00
FUND BALANCE				
310 Fund Balance Reserved: General				
11/1/2016	Beginning Balance	0.00	53,834.00	-53,834.00
	310 Fund Balance Reserved: General	0.00	53,834.00	-53,834.00
313 Fund Balance Reserved: Imprest Cash				
11/1/2016	Beginning Balance	0.00	5,000.00	-5,000.00
	313 Fund Balance Reserved: Imprest Cash	0.00	5,000.00	-5,000.00
350 Fund Balance Unreserved Undesignated				
11/1/2016	Beginning Balance	0.00	156,659.46	-156,659.46
	350 Fund Balance Unreserved Undesignated	0.00	156,659.46	-156,659.46
400 Budget Clearing Account				
11/1/2016	Beginning Balance	200,915.00	200,915.00	0.00
	400 Budget Clearing Account	200,915.00	200,915.00	0.00
402 Legislative Revision				
11/1/2016	Beginning Balance	200,915.00	0.00	200,915.00
	402 Legislative Revision	200,915.00	0.00	200,915.00
411 Actual Revenues				
11/1/2016	Beginning Balance	62.57	6,991.22	-6,928.65
11/9/2016	JI2017008153 01 176 Py Sec - 1% General Tax Ar Chgs 10-16	0.04	0.00	-6,928.61
11/9/2016	JI2017008822 01 178 Cy Sec -Unitary 1% General Tax Oct 2016	0.00	0.04	-6,928.65
11/9/2016	JI2017008823 01 177 Cy Sec -Unitary 1% General Tax Sep 2016	0.00	0.01	-6,928.66
11/9/2016	JI2017008824 01 178 Cy Sec - 1% General Tax Oct 2016	0.00	4,619.12	-11,547.78
11/9/2016	JI2017008825 01 183 Cy Delq Unsec - 1% General Tax Oct 2016	0.00	11.28	-11,559.06
11/9/2016	JI2017008826 01 183 Cy Unsec - 1% General Tax Oct 2016	0.00	20.50	-11,579.56
11/9/2016	JI2017008827 01 179 Py Sec - 1% General Tax Oct 2016	0.00	1.62	-11,581.18
11/9/2016	JI2017008828 01 184 Py Delq Unsec - 1% General Tax Oct 2016	0.00	3.65	-11,584.83
11/9/2016	JI2017008829 01 180 Cy Supplemntl- 1% General Tax Oct 2016	0.00	31.20	-11,616.03
11/9/2016	JI2017008830 01 182 Py Defaulted Sec - 1% General Tax Oct 2016	0.00	10.31	-11,626.34
11/9/2016	JI2017008831 01 181 Py Supplemntl - 1% General Tax Oct 2016	0.00	51.77	-11,678.11
11/9/2016	JI2017008832 01 184 Py Delq Unsec Supp-1% Gen Tax Oct 2016	0.00	0.33	-11,678.44
11/9/2016	JI2017008833 01 182 Py Defaultd Sec-Any Pnlty+intrst Oct 2016	0.00	6.62	-11,685.06
11/9/2016	JI2017008834 01 178 Cy Sec - Direct Charge 20515 Oct 2016	0.00	3,400.00	-15,085.06
11/23/2016	JI2017010521 01 185 Cy Sec - 1% General Tax Rfnds 143-190	0.64	0.00	-15,084.42
11/23/2016	JI2017010522 01 187 Cy Unsec - 1% General Tax Rfnds 143-190	0.53	0.00	-15,083.89
11/23/2016	JI2017010523 01 186 Py Sec - 1% General Tax Rfnds 143-190	21.48	0.00	-15,062.41
11/23/2016	JI2017010524 01 188 Py Delq Unsec - 1% General Tax Rfnds 143-190	0.35	0.00	-15,062.06
12/5/2016	IN2017000119 11 Interest On Investment Pool 1 For 11/2016 (NOV)	0.00	71.26	-15,133.32
	411 Actual Revenues	85.61	15,218.93	-15,133.32
423 Transfers: CAO				
11/1/2016	Beginning Balance	0.00	200,915.00	-200,915.00
	423 Transfers: CAO	0.00	200,915.00	-200,915.00
431 Expenditures				
11/1/2016	Beginning Balance	63,558.59	0.00	63,558.59
11/29/2016	CV201702056 01 Rhcsd Berkshire Irrigation Circuit 251266	954.84	0.00	64,513.43
11/29/2016	CV201702057 01 Rhcsd Berkshire Conduit Trench Inv 99933	1,925.00	0.00	66,438.43
11/29/2016	CV201702058 01 Rhcsd Replace Bulb Springfield Ent 1190dc	85.00	0.00	66,523.43
11/29/2016	RHCS20170077 01 Rhcsd Power No. 1211321236-4	10.96	0.00	66,534.39
11/29/2016	RHCS20170078 01 Rhcsd Power No. 6085621545-8	41.80	0.00	66,576.19
11/29/2016	RHCS20170079 01 Rhcsd Power No. 1857646705-6	76.90	0.00	66,653.09
11/29/2016	RHCS20170080 01 Rhcsd Power No. 4570858285-8	296.92	0.00	66,950.01

628-001 CSD: ROLLING HILLSPrinted
12/7/2016
1:22:30 PM**General Ledger****Details for the Accounting Period Ended: November 30, 2016**

			Debit	Credit	Balance
11/29/2016	RHCS20170081 01	Rhcsd Clerk Services 10/19-11/15/2016	1,125.00	0.00	68,075.01
11/29/2016	RHCS20170082 01	Rhcsd Director Stipend 11-15-16 Mtg.	75.00	0.00	68,150.01
11/29/2016	RHCS20170083 01	Rhcsd General Manager Oct. 2016	1,287.50	0.00	69,437.51
11/29/2016	RHCS20170084 01	Rhcsd Reimburse Gm Mileage Oct. 2016	19.98	0.00	69,457.49
11/29/2016	RHCS20170085 01	Rhcsd Reimburse Gm Mileage Sept 2016	21.60	0.00	69,479.09
11/29/2016	RHCS20170086 01	Rhcsd Director Stipend 11-15-16 Mtg.	75.00	0.00	69,554.09
11/29/2016	RHCS20170087 01	Rhcsd 621 Website Security Updates Nov. 2016	65.00	0.00	69,619.09
11/29/2016	RHCS20170088 01	Rhcsd Director Stipend 11-15-16 Mtg.	75.00	0.00	69,694.09
11/29/2016	RHCS20170089 01	Rhcsd Director Stipend Day Of Service 10-18	75.00	0.00	69,769.09
11/29/2016	RHCS20170090 01	Rhcsd Reimburse Director Mileage 10-18-16	20.84	0.00	69,789.93
11/29/2016	RHCS20170091 01	Rhcsd Director Stipend 11-15-16 Mtg.	75.00	0.00	69,864.93
11/29/2016	RHCS20170092 01	Rhcsd Maintenance Oct. 2016 Inv. 99927	3,325.00	0.00	73,189.93
11/29/2016	RHCS20170093 01	Rhcsd Meeting Room 9008 Rental 11-15-16	125.00	0.00	73,314.93
		431 Expenditures	73,314.93	0.00	73,314.93
		FUND BALANCE	475,230.54	632,542.39	-157,311.85
		628-001 CSD: ROLLING HILLS	938,948.74	938,948.74	0.00

628-001 CSD: ROLLING HILLSPrinted
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General Ledger

Details for the Accounting Period Ended: November 30, 2016

		Debit	Credit	Balance
Report Total	Total Debits and Credits	938,948.74	938,948.74	0.00

802800 Rolling Hills - Community Service Districts

Printed
12/7/2016
1:22:32 PMRevenues and
Expenditures

Summary Accounting Period ended November 30, 2016

	Estimated / Budget	Actual Amount	Balance
802800 Rolling Hills - Community Service Districts			
Revenue			
1 Taxes			
100 Prop Tax: Curr Secured	74,000.00	7,560.70	66,439.30
110 Prop Tax: Curr Unsecured	0.00	1,375.07	-1,375.07
120 Prop Tax: Prior Secured	0.00	-43.24	43.24
130 Prop Tax: Prior Unsecured	0.00	-7.20	7.20
140 Prop Tax: Supp Current	0.00	24.73	-24.73
150 Prop Tax: Supp Prior	0.00	265.17	-265.17
1 Taxes	74,000.00	9,175.23	64,824.77
3 Fines, Forfeitures and Penalties			
360 Penalty & Cost Delinquent Taxes	0.00	33.11	-33.11
3 Fines, Forfeitures and Penalties	0.00	33.11	-33.11
4 Revenue from Use of Money and Property			
400 Rev: Interest	1,000.00	424.98	575.02
4 Revenue from Use of Money and Property	1,000.00	424.98	575.02
13 Charges for Services			
1310 Special Assessments	69,800.00	5,500.00	64,300.00
13 Charges for Services	69,800.00	5,500.00	64,300.00
19 Miscellaneous Revenues			
1940 Misc: Revenue	500.00	0.00	500.00
19 Miscellaneous Revenues	500.00	0.00	500.00
22 Fund Balance			
1 Fund Balance	55,615.00	0.00	55,615.00
22 Fund Balance	55,615.00	0.00	55,615.00
Total Revenue	200,915.00	15,133.32	185,781.68
Expense			
30 Salaries and Employee Benefits			
3000 Permanent Employees / Elected Officials	150.00	0.00	150.00
30 Salaries and Employee Benefits	150.00	0.00	150.00
40 Services and Supplies			
4040 Telephone Company Vendor Payments	150.00	0.00	150.00
4041 County Pass Thru Telephone Charges	800.00	0.00	800.00
4100 Insurance: Premium	3,300.00	2,882.63	417.37
4180 Maint: Building & Improvements	2,000.00	1,325.00	675.00
4183 Maint: Grounds	8,000.00	14,874.84	-6,874.84
4185 Maint: Park	41,400.00	13,300.00	28,100.00
4189 Maint: Water System	4,000.00	1,210.00	2,790.00
4190 Maint: Drainage	7,500.00	0.00	7,500.00
4191 Maintenance: Roads	7,000.00	0.00	7,000.00
4192 Maintenance: Lighting	500.00	85.00	415.00
4197 Maintenance Building: Supplies	300.00	0.00	300.00
4220 Memberships	450.00	0.00	450.00
4240 Misc: Expense	500.00	0.00	500.00

802800 Rolling Hills - Community Service Districts

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Revenues and
Expenditures

Summary Accounting Period ended November 30, 2016

	Estimated / Budget	Actual Amount	Balance
4260 Office Expense	800.00	206.40	593.60
4300 Professional & Specialized Services	26,000.00	12,262.50	13,737.50
4304 Agency Administration Fee	115.00	120.04	-5.04
4305 Audit & Accounting Services	9,000.00	0.00	9,000.00
4313 Legal Services	12,000.00	3,491.25	8,508.75
4345 Special District Director Services	5,250.00	2,100.00	3,150.00
4400 Publication & Legal Notices	500.00	392.16	107.84
4420 Rent & Lease: Equipment	600.00	588.00	12.00
4440 Rent & Lease: Building & Improvements	3,000.00	2,363.00	637.00
4501 Special Projects	41,500.00	324.91	41,175.09
4505 SB924: Transportation & Travel	500.00	0.00	500.00
4600 Transportation & Travel	200.00	0.00	200.00
4602 Mileage: Employee Private Auto	400.00	62.42	337.58
4620 Utilities	25,000.00	17,726.78	7,273.22
40 Services and Supplies	200,765.00	73,314.93	127,450.07
Total Expense	200,915.00	73,314.93	127,600.07
802800 Rolling Hills - Community Service Districts	0.00	-58,181.61	-58,181.61

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Expenditures**

Summary Accounting Period ended November 30, 2016

		Estimated / Budget	Actual Amount	Balance
Report Total	Revenue	200,915.00	15,133.32	185,781.68
	Expense	200,915.00	73,314.93	127,600.07
		0.00	-58,181.61	-58,181.61

802800 Rolling Hills - Community Service Districts

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Expenditures

Details For the Accounting Period ended: November 30, 2016

		Estimated / Budget	Actual Amount	Balance
802800 Rolling Hills - Community Service Districts				
Revenue				
1 Taxes				
100 Prop Tax: Curr Secured				
11/1/2016	Beginning Balance	74,000.00	2,942.17	
11/9/2016	JI2017008822 01 178 Cy Sec -Unitary 1% General Tax Oct 2016	0.00	0.04	
11/9/2016	JI2017008823 01 177 Cy Sec -Unitary 1% General Tax Sep 2016	0.00	0.01	
11/9/2016	JI2017008824 01 178 Cy Sec - 1% General Tax Oct 2016	0.00	4,619.12	
11/23/2016	JI2017010521 01 185 Cy Sec - 1% General Tax Rfnds 143-190	0.00	-0.64	
	100 Prop Tax: Curr Secured	74,000.00	7,560.70	66,439.30
110 Prop Tax: Curr Unsecured				
11/1/2016	Beginning Balance	0.00	1,343.82	
11/9/2016	JI2017008825 01 183 Cy Delq Unsec - 1% General Tax Oct 2016	0.00	11.28	
11/9/2016	JI2017008826 01 183 Cy Unsec - 1% General Tax Oct 2016	0.00	20.50	
11/23/2016	JI2017010522 01 187 Cy Unsec - 1% General Tax Rfnds 143-190	0.00	-0.53	
	110 Prop Tax: Curr Unsecured	0.00	1,375.07	-1,375.07
120 Prop Tax: Prior Secured				
11/1/2016	Beginning Balance	0.00	-23.34	
11/9/2016	JI2017008153 01 176 Py Sec - 1% General Tax Ar Chgs 10-16	0.00	-0.04	
11/9/2016	JI2017008827 01 179 Py Sec - 1% General Tax Oct 2016	0.00	1.62	
11/23/2016	JI2017010523 01 186 Py Sec - 1% General Tax Rfnds 143-190	0.00	-21.48	
	120 Prop Tax: Prior Secured	0.00	-43.24	43.24
130 Prop Tax: Prior Unsecured				
11/1/2016	Beginning Balance	0.00	-10.50	
11/9/2016	JI2017008828 01 184 Py Delq Unsec - 1% General Tax Oct 2016	0.00	3.65	
11/23/2016	JI2017010524 01 188 Py Delq Unsec - 1% General Tax Rfnds 143-190	0.00	-0.35	
	130 Prop Tax: Prior Unsecured	0.00	-7.20	7.20
140 Prop Tax: Supp Current				
11/1/2016	Beginning Balance	0.00	-6.47	
11/9/2016	JI2017008829 01 180 Cy Supplemntl- 1% General Tax Oct 2016	0.00	31.20	
	140 Prop Tax: Supp Current	0.00	24.73	-24.73
150 Prop Tax: Supp Prior				
11/1/2016	Beginning Balance	0.00	202.76	
11/9/2016	JI2017008830 01 182 Py Defaulted Sec - 1% General Tax Oct 2016	0.00	10.31	
11/9/2016	JI2017008831 01 181 Py Supplemntl - 1% General Tax Oct 2016	0.00	51.77	
11/9/2016	JI2017008832 01 184 Py Delq Unsec Supp-1% Gen Tax Oct 2016	0.00	0.33	
	150 Prop Tax: Supp Prior	0.00	265.17	-265.17
	1 Taxes	74,000.00	9,175.23	64,824.77
3 Fines, Forfeitures and Penalties				
360 Penalty & Cost Delinquent Taxes				
11/1/2016	Beginning Balance	0.00	26.49	
11/9/2016	JI2017008833 01 182 Py Defaultd Sec-Any Pnlty+intrst Oct 2016	0.00	6.62	
	360 Penalty & Cost Delinquent Taxes	0.00	33.11	-33.11
	3 Fines, Forfeitures and Penalties	0.00	33.11	-33.11
4 Revenue from Use of Money and Property				
400 Rev: Interest				
11/1/2016	Beginning Balance	1,000.00	353.72	

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Expenditures

Details For the Accounting Period ended: November 30, 2016

		Estimated / Budget	Actual Amount	Balance	
12/5/2016	IN2017000119 11	Interest On Investment Pool 1 For 11/2016 (NOV)	0.00	71.26	
		400 Rev: Interest	1,000.00	424.98	575.02
		4 Revenue from Use of Money and Property	1,000.00	424.98	575.02
13 Charges for Services					
1310 Special Assessments					
11/1/2016		Beginning Balance	69,800.00	2,100.00	
11/9/2016	JI2017008834 01	178 Cy Sec - Direct Charge 20515 Oct 2016	0.00	3,400.00	
		1310 Special Assessments	69,800.00	5,500.00	64,300.00
		13 Charges for Services	69,800.00	5,500.00	64,300.00
19 Miscellaneous Revenues					
1940 Misc: Revenue					
11/1/2016		Beginning Balance	500.00	0.00	
		1940 Misc: Revenue	500.00	0.00	500.00
		19 Miscellaneous Revenues	500.00	0.00	500.00
22 Fund Balance					
1 Fund Balance					
11/1/2016		Beginning Balance	55,615.00	0.00	
		1 Fund Balance	55,615.00	0.00	55,615.00
		22 Fund Balance	55,615.00	0.00	55,615.00
		Total Revenue	200,915.00	15,133.32	185,781.68
Expense					
30 Salaries and Employee Benefits					
3000 Permanent Employees / Elected Officials					
11/1/2016		Beginning Balance	150.00	0.00	
		3000 Permanent Employees / Elected Officials	150.00	0.00	150.00
		30 Salaries and Employee Benefits	150.00	0.00	150.00
40 Services and Supplies					
4040 Telephone Company Vendor Payments					
11/1/2016		Beginning Balance	150.00	0.00	
		4040 Telephone Company Vendor Payments	150.00	0.00	150.00
4041 County Pass Thru Telephone Charges					
11/1/2016		Beginning Balance	800.00	0.00	
		4041 County Pass Thru Telephone Charges	800.00	0.00	800.00
4100 Insurance: Premium					
11/1/2016		Beginning Balance	3,300.00	2,882.63	
		4100 Insurance: Premium	3,300.00	2,882.63	417.37
4180 Maint: Building & Improvements					
11/1/2016		Beginning Balance	2,000.00	1,325.00	
		4180 Maint: Building & Improvements	2,000.00	1,325.00	675.00
4183 Maint: Grounds					
11/1/2016		Beginning Balance	8,000.00	11,995.00	
11/29/2016	CV201702056 01	Rhcsd Berkshire Irrigation Circuit 251266 Steven Gregory Welch 11/29/2016	0.00	954.84	
11/29/2016	CV201702057 01	Rhcsd Berkshire Conduit Trench Inv 99933 Eloisa R. Castro 11/29/201	0.00	1,925.00	
		4183 Maint: Grounds	8,000.00	14,874.84	-6,874.84

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Expenditures

Details For the Accounting Period ended: November 30, 2016

		Estimated / Budget	Actual Amount	Balance
4185 Maint: Park				
11/1/2016	Beginning Balance	41,400.00	9,975.00	
11/29/2016	RHCS20170092 01 Rhcsd Maintenance Oct. 2016 Inv. 99927 Eloisa R. Castro 11/29/2016	0.00	3,325.00	
	4185 Maint: Park	41,400.00	13,300.00	28,100.00
4189 Maint: Water System				
11/1/2016	Beginning Balance	4,000.00	1,210.00	
	4189 Maint: Water System	4,000.00	1,210.00	2,790.00
4190 Maint: Drainage				
11/1/2016	Beginning Balance	7,500.00	0.00	
	4190 Maint: Drainage	7,500.00	0.00	7,500.00
4191 Maintenance: Roads				
11/1/2016	Beginning Balance	7,000.00	0.00	
	4191 Maintenance: Roads	7,000.00	0.00	7,000.00
4192 Maintenance: Lighting				
11/1/2016	Beginning Balance	500.00	0.00	
11/29/2016	CV201702058 01 Rhcsd Replace Bulb Springfield Ent 1190dc Ram Custom Electronic, Inc. 11/29/2016	0.00	85.00	
	4192 Maintenance: Lighting	500.00	85.00	415.00
4197 Maintenance Building: Supplies				
11/1/2016	Beginning Balance	300.00	0.00	
	4197 Maintenance Building: Supplies	300.00	0.00	300.00
4220 Memberships				
11/1/2016	Beginning Balance	450.00	0.00	
	4220 Memberships	450.00	0.00	450.00
4240 Misc: Expense				
11/1/2016	Beginning Balance	500.00	0.00	
	4240 Misc: Expense	500.00	0.00	500.00
4260 Office Expense				
11/1/2016	Beginning Balance	800.00	206.40	
	4260 Office Expense	800.00	206.40	593.60
4300 Professional & Specialized Services				
11/1/2016	Beginning Balance	26,000.00	9,785.00	
11/29/2016	RHCS20170081 01 Rhcsd Clerk Services 10/19-11/15/2016 Linda A Stone 11/29/2016	0.00	1,125.00	
11/29/2016	RHCS20170083 01 Rhcsd General Manager Oct. 2016 Chaney Lynn Hicks 11/29/2016	0.00	1,287.50	
11/29/2016	RHCS20170087 01 Rhcsd 621 Website Security Updates Nov. 2016 The Mobius Network, Llc 11/29/2016	0.00	65.00	
	4300 Professional & Specialized Services	26,000.00	12,262.50	13,737.50
4304 Agency Administration Fee				
11/1/2016	Beginning Balance	115.00	120.04	
	4304 Agency Administration Fee	115.00	120.04	-5.04
4305 Audit & Accounting Services				
11/1/2016	Beginning Balance	9,000.00	0.00	
	4305 Audit & Accounting Services	9,000.00	0.00	9,000.00
4313 Legal Services				
11/1/2016	Beginning Balance	12,000.00	3,491.25	
	4313 Legal Services	12,000.00	3,491.25	8,508.75
4345 Special District Director Services				

802800 Rolling Hills - Community Service Districts

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Expenditures

Details For the Accounting Period ended: November 30, 2016

		Estimated / Budget	Actual Amount	Balance
11/1/2016	Beginning Balance	5,250.00	1,725.00	
11/29/2016	RHCS20170082 01 Rhcsd Director Stipend 11-15-16 Mtg. Tim Halverson 11/29/2016	0.00	75.00	
11/29/2016	RHCS20170086 01 Rhcsd Director Stipend 11-15-16 Mtg. Donald Mark Magee 11/29/2016	0.00	75.00	
11/29/2016	RHCS20170088 01 Rhcsd Director Stipend 11-15-16 Mtg. Gordon A Fawkes 11/29/2016	0.00	75.00	
11/29/2016	RHCS20170089 01 Rhcsd Director Stipend Day Of Service 10-18 Gordon A Fawkes 11/29/2016	0.00	75.00	
11/29/2016	RHCS20170091 01 Rhcsd Director Stipend 11-15-16 Mtg. Matthew Sites 11/29/2016	0.00	75.00	
	4345 Special District Director Services	5,250.00	2,100.00	3,150.00
4400 Publication & Legal Notices				
11/1/2016	Beginning Balance	500.00	392.16	
	4400 Publication & Legal Notices	500.00	392.16	107.84
4420 Rent & Lease: Equipment				
11/1/2016	Beginning Balance	600.00	588.00	
	4420 Rent & Lease: Equipment	600.00	588.00	12.00
4440 Rent & Lease: Building & Improvements				
11/1/2016	Beginning Balance	3,000.00	2,238.00	
11/29/2016	RHCS20170093 01 Rhcsd Meeting Room 9008 Rental 11-15-16 El Dorado Hotel Llc 11/29/2016	0.00	125.00	
	4440 Rent & Lease: Building & Improvements	3,000.00	2,363.00	637.00
4501 Special Projects				
11/1/2016	Beginning Balance	41,500.00	324.91	
	4501 Special Projects	41,500.00	324.91	41,175.09
4505 SB924: Transportation & Travel				
11/1/2016	Beginning Balance	500.00	0.00	
	4505 SB924: Transportation & Travel	500.00	0.00	500.00
4600 Transportation & Travel				
11/1/2016	Beginning Balance	200.00	0.00	
	4600 Transportation & Travel	200.00	0.00	200.00
4602 Mileage: Employee Private Auto				
11/1/2016	Beginning Balance	400.00	0.00	
11/29/2016	RHCS20170084 01 Rhcsd Reimburse Gm Mileage Oct. 2016 Chaney Lynn Hicks 11/29/2016	0.00	19.98	
11/29/2016	RHCS20170085 01 Rhcsd Reimburse Gm Mileage Sept 2016 Chaney Lynn Hicks 11/29/2016	0.00	21.60	
11/29/2016	RHCS20170090 01 Rhcsd Reimburse Director Mileage 10-18-16 Gordon A Fawkes 11/29/2016	0.00	20.84	
	4602 Mileage: Employee Private Auto	400.00	62.42	337.58
4620 Utilities				
11/1/2016	Beginning Balance	25,000.00	17,300.20	
11/29/2016	RHCS20170077 01 Rhcsd Power No. 1211321236-4 Pacific Gas & Electric, Inc. 11/29/2016	0.00	10.96	
11/29/2016	RHCS20170078 01 Rhcsd Power No. 6085621545-8 Pacific Gas & Electric, Inc. 11/29/2016	0.00	41.80	
11/29/2016	RHCS20170079 01 Rhcsd Power No. 1857646705-6 Pacific Gas & Electric, Inc. 11/29/2016	0.00	76.90	
11/29/2016	RHCS20170080 01 Rhcsd Power No. 4570858285-8 Pacific Gas & Electric, Inc. 11/29/2016	0.00	296.92	
	4620 Utilities	25,000.00	17,726.78	7,273.22
	40 Services and Supplies	200,765.00	73,314.93	127,450.07
	Total Expense	200,915.00	73,314.93	127,600.07
	802800 Rolling Hills - Community Service Districts	0.00	-58,181.61	-58,181.61

802800 Rolling Hills - Community Service DistrictsPrinted
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Expenditures**

Details For the Accounting Period ended: November 30, 2016

		Estimated / Budget	Actual Amount	Balance
Report Total	Revenue	200,915.00	15,133.32	185,781.68
	Expense	200,915.00	73,314.93	127,600.07
		0.00	-58,181.61	-58,181.61

628-001 CSD: ROLLING HILLSPrinted
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	Debit	Credit	Balance
628-001 CSD: ROLLING HILLS			
ASSETS			
100 Equity In Pooled Cash	629,181.46	201,640.39	427,541.07
102 Imprest (PETTY) Cash	5,000.00	0.00	5,000.00
ASSETS	634,181.46	201,640.39	432,541.07
LIABILITIES			
201 Vouchers Payable	156,028.29	156,028.29	0.00
LIABILITIES	156,028.29	156,028.29	0.00
FUND BALANCE			
310 Fund Balance Reserved: General	0.00	53,834.00	-53,834.00
313 Fund Balance Reserved: Imprest Cash	0.00	5,000.00	-5,000.00
350 Fund Balance Unreserved Undesignated	0.00	156,659.46	-156,659.46
400 Budget Clearing Account	200,915.00	200,915.00	0.00
402 Legislative Revision	200,915.00	0.00	200,915.00
411 Actual Revenues	45,443.86	338,758.44	-293,314.58
423 Transfers: CAO	0.00	200,915.00	-200,915.00
431 Expenditures	76,266.97	0.00	76,266.97
FUND BALANCE	523,540.83	956,081.90	-432,541.07
628-001 CSD: ROLLING HILLS	1,313,750.58	1,313,750.58	0.00

Summary Accounting Period ended December 31, 2016

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628-001 CSD: ROLLING HILLS

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General Ledger

Details for the Accounting Period Ended: December 31, 2016

		Debit	Credit	Balance
628-001 CSD: ROLLING HILLS				
ASSETS				
100 Equity In Pooled Cash				
12/1/2016	Beginning Balance	305,641.95	153,330.10	152,311.85
12/2/2016	DP240536 01 Calatlantic Quimby Fees	43,050.00	0.00	195,361.85
12/2/2016	DP240536 02 Calatlantic Development Fees	215,000.00	0.00	410,361.85
12/7/2016	JE201700948 01 Rvrs Dp240536-01 Move Revenue To Quimby Fee Fund	0.00	43,050.00	367,311.85
12/7/2016	JI2017012061 01 191 Cy Sec - Unitary 1% General Tax Nov 2016	56.47	0.00	367,368.32
12/7/2016	JI2017012062 01 191 Cy Sec - 1% General Tax Nov 2016	10,867.35	0.00	378,235.67
12/7/2016	JI2017012063 01 189 Cy Delq Unsec - 1% General Tax Nov 2016	11.57	0.00	378,247.24
12/7/2016	JI2017012064 01 192 Py Sec - 1% General Tax Nov 2016	3.63	0.00	378,250.87
12/7/2016	JI2017012065 01 190 Py Delq Unsec - 1% General Tax Nov 2016	2.04	0.00	378,252.91
12/7/2016	JI2017012066 01 193 Cy Supplemntl- 1% General Tax Nov 2016	79.99	0.00	378,332.90
12/7/2016	JI2017012067 01 194 Py Supplemntl - 1% General Tax Nov 2016	44.61	0.00	378,377.51
12/7/2016	JI2017012068 01 197 Py Defaulted Sec - 1% General Tax Nov 2016	3.51	0.00	378,381.02
12/7/2016	JI2017012069 01 190 Py Delq Unsec Supp-1% Gen Tax Nov 2016	0.38	0.00	378,381.40
12/7/2016	JI2017012070 01 197 Py Defaultd Sec-Any Pnlty+intrst Nov 2016	1.10	0.00	378,382.50
12/7/2016	JI2017012071 01 195 2016/17 Homeowners Apport 15% Nov 2016	114.76	0.00	378,497.26
12/7/2016	JI2017012072 01 191 Cy Sec - Direct Charge 20515 Nov 2016	8,900.00	0.00	387,397.26
12/8/2016	CK2017029024 01 Rhcsd Power No. 1211321236-4	0.00	9.63	387,387.63
12/8/2016	CK2017029025 01 Rhcsd Power No. 6085621545-8	0.00	39.04	387,348.59
12/8/2016	CK2017029026 01 Rhcsd Power No. 1857646705-6	0.00	77.56	387,271.03
12/8/2016	CK2017029027 01 Rhcsd Power No. 4570858285-8	0.00	297.81	386,973.22
12/8/2016	CK2017029028 01 Rhcsd Clerk Services 11/16-11/30/2016	0.00	753.00	386,220.22
12/8/2016	CK2017029029 01 Rhcsd General Manager Nov. 2016	0.00	1,125.00	385,095.22
12/8/2016	CK2017029030 01 Rhcsd Set Posts To Deter Trespass 3381	0.00	650.00	384,445.22
12/19/2016	JI2017014168 01 199 Cy Sec - 1% General Tax Rfnds 191-213	0.00	0.33	384,444.89
12/19/2016	JI2017014169 01 Prop Tax Admin Cost For 1% General Tax - Fy 16/17	0.00	1,820.00	382,624.89
12/19/2016	JI2017014170 01 206 Cy Sec - 1% General Tax Cy Rda Changes	0.00	12.42	382,612.47
12/19/2016	JI2017014171 01 201 Cy Unsec - 1% General Tax Rfnds 191-213	0.00	3.06	382,609.41
12/19/2016	JI2017014172 01 200 Py Sec - 1% General Tax Rfnds 191-213	0.00	1.56	382,607.85
12/19/2016	JI2017014173 01 207 Py Sec - 1% General Tax Py Rda Changes	0.00	5.09	382,602.76
12/19/2016	JI2017014174 01 202 Py Delq Unsec - 1% General Tax Rfnds 191-213	0.00	3.37	382,599.39
12/19/2016	JI2017014175 01 205 2016/17 Cost Recovery For Direct Charge 515	0.00	462.42	382,136.97
12/19/2016	JI2017014875 01 203 Cy Sec - 1% General Tax Dec 1-10 2016	23,259.12	0.00	405,396.09
12/19/2016	JI2017014876 01 203 Cy Sec - Unitary 1% General Tax Dec 1-10 2016	247.80	0.00	405,643.89
12/19/2016	JI2017014877 01 204 Py Sec - 1% General Tax Dec 1-10 2016	18.96	0.00	405,662.85
12/19/2016	JI2017014878 01 203 Cy Sec - Direct Charge 20515 Dec 1-10 2016	21,700.00	0.00	427,362.85
1/5/2017	IN2017000147 09 Interest On Investment Pool 1 For 12/2016 (DEC)	178.22	0.00	427,541.07
	100 Equity In Pooled Cash	629,181.46	201,640.39	427,541.07
102 Imprest (PETTY) Cash				
12/1/2016	Beginning Balance	5,000.00	0.00	5,000.00
	102 Imprest (PETTY) Cash	5,000.00	0.00	5,000.00
	ASSETS	634,181.46	201,640.39	432,541.07
LIABILITIES				
201 Vouchers Payable				
12/1/2016	Beginning Balance	153,076.25	153,076.25	0.00
12/31/2016	MT802800201706 Month Total	2,952.04	2,952.04	0.00
	201 Vouchers Payable	156,028.29	156,028.29	0.00
	LIABILITIES	156,028.29	156,028.29	0.00
FUND BALANCE				

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General Ledger

Details for the Accounting Period Ended: December 31, 2016

		Debit	Credit	Balance
310 Fund Balance Reserved: General				
12/1/2016	Beginning Balance	0.00	53,834.00	-53,834.00
	310 Fund Balance Reserved: General	0.00	53,834.00	-53,834.00
313 Fund Balance Reserved: Imprest Cash				
12/1/2016	Beginning Balance	0.00	5,000.00	-5,000.00
	313 Fund Balance Reserved: Imprest Cash	0.00	5,000.00	-5,000.00
350 Fund Balance Unreserved Undesignated				
12/1/2016	Beginning Balance	0.00	156,659.46	-156,659.46
	350 Fund Balance Unreserved Undesignated	0.00	156,659.46	-156,659.46
400 Budget Clearing Account				
12/1/2016	Beginning Balance	200,915.00	200,915.00	0.00
	400 Budget Clearing Account	200,915.00	200,915.00	0.00
402 Legislative Revision				
12/1/2016	Beginning Balance	200,915.00	0.00	200,915.00
	402 Legislative Revision	200,915.00	0.00	200,915.00
411 Actual Revenues				
12/1/2016	Beginning Balance	85.61	15,218.93	-15,133.32
12/2/2016	DP240536 01 Calatlantic Quimby Fees	0.00	43,050.00	-58,183.32
12/2/2016	DP240536 02 Calatlantic Development Fees	0.00	215,000.00	-273,183.32
12/7/2016	JE201700948 01 Rvrs Dp240536-01 Move Revenue To Quimby Fee Fund	43,050.00	0.00	-230,133.32
12/7/2016	JI2017012061 01 191 Cy Sec -Unitary 1% General Tax Nov 2016	0.00	56.47	-230,189.79
12/7/2016	JI2017012062 01 191 Cy Sec - 1% General Tax Nov 2016	0.00	10,867.35	-241,057.14
12/7/2016	JI2017012063 01 189 Cy Delq Unsec - 1% General Tax Nov 2016	0.00	11.57	-241,068.71
12/7/2016	JI2017012064 01 192 Py Sec - 1% General Tax Nov 2016	0.00	3.63	-241,072.34
12/7/2016	JI2017012065 01 190 Py Delq Unsec - 1% General Tax Nov 2016	0.00	2.04	-241,074.38
12/7/2016	JI2017012066 01 193 Cy Supplemntl- 1% General Tax Nov 2016	0.00	79.99	-241,154.37
12/7/2016	JI2017012067 01 194 Py Supplemntl - 1% General Tax Nov 2016	0.00	44.61	-241,198.98
12/7/2016	JI2017012068 01 197 Py Defaulted Sec - 1% General Tax Nov 2016	0.00	3.51	-241,202.49
12/7/2016	JI2017012069 01 190 Py Delq Unsec Supp-1% Gen Tax Nov 2016	0.00	0.38	-241,202.87
12/7/2016	JI2017012070 01 197 Py Defaultd Sec-Any Pnlty+intrst Nov 2016	0.00	1.10	-241,203.97
12/7/2016	JI2017012071 01 195 2016/17 Homeowners Apport 15% Nov 2016	0.00	114.76	-241,318.73
12/7/2016	JI2017012072 01 191 Cy Sec - Direct Charge 20515 Nov 2016	0.00	8,900.00	-250,218.73
12/19/2016	JI2017014168 01 199 Cy Sec - 1% General Tax Rfnds 191-213	0.33	0.00	-250,218.40
12/19/2016	JI2017014169 01 Prop Tax Admin Cost For 1% General Tax - Fy 16/17	1,820.00	0.00	-248,398.40
12/19/2016	JI2017014170 01 206 Cy Sec - 1% General Tax Cy Rda Changes	12.42	0.00	-248,385.98
12/19/2016	JI2017014171 01 201 Cy Unsec - 1% General Tax Rfnds 191-213	3.06	0.00	-248,382.92
12/19/2016	JI2017014172 01 200 Py Sec - 1% General Tax Rfnds 191-213	1.56	0.00	-248,381.36
12/19/2016	JI2017014173 01 207 Py Sec - 1% General Tax Py Rda Changes	5.09	0.00	-248,376.27
12/19/2016	JI2017014174 01 202 Py Delq Unsec - 1% General Tax Rfnds 191-213	3.37	0.00	-248,372.90
12/19/2016	JI2017014175 01 205 2016/17 Cost Recovery For Direct Charge 515	462.42	0.00	-247,910.48
12/19/2016	JI2017014875 01 203 Cy Sec - 1% General Tax Dec 1-10 2016	0.00	23,259.12	-271,169.60
12/19/2016	JI2017014876 01 203 Cy Sec -Unitary 1% General Tax Dec 1-10 2016	0.00	247.80	-271,417.40
12/19/2016	JI2017014877 01 204 Py Sec - 1% General Tax Dec 1-10 2016	0.00	18.96	-271,436.36
12/19/2016	JI2017014878 01 203 Cy Sec - Direct Charge 20515 Dec 1-10 2016	0.00	21,700.00	-293,136.36
1/5/2017	IN2017000147 09 Interest On Investment Pool 1 For 12/2016 (DEC)	0.00	178.22	-293,314.58
	411 Actual Revenues	45,443.86	338,758.44	-293,314.58
423 Transfers: CAO				
12/1/2016	Beginning Balance	0.00	200,915.00	-200,915.00
	423 Transfers: CAO	0.00	200,915.00	-200,915.00
431 Expenditures				
12/1/2016	Beginning Balance	73,314.93	0.00	73,314.93
12/6/2016	RHCS20170094 01 Rhcsd Power No. 1211321236-4	9.63	0.00	73,324.56

628-001 CSD: ROLLING HILLSPrinted
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9:19:25 AM**General Ledger****Details for the Accounting Period Ended: December 31, 2016**

			Debit	Credit	Balance
12/6/2016	RHCS20170095 01	Rhcsd Power No. 6085621545-8	39.04	0.00	73,363.60
12/6/2016	RHCS20170096 01	Rhcsd Power No. 1857646705-6	77.56	0.00	73,441.16
12/6/2016	RHCS20170097 01	Rhcsd Power No. 4570858285-8	297.81	0.00	73,738.97
12/6/2016	RHCS20170098 01	Rhcsd Clerk Services 11/16-11/30/2016	753.00	0.00	74,491.97
12/6/2016	RHCS20170099 01	Rhcsd General Manager Nov. 2016	1,125.00	0.00	75,616.97
12/6/2016	RHCS20170100 01	Rhcsd Set Posts To Deter Trespass 3381	650.00	0.00	76,266.97
		431 Expenditures	76,266.97	0.00	76,266.97
		FUND BALANCE	523,540.83	956,081.90	-432,541.07
		628-001 CSD: ROLLING HILLS	1,313,750.58	1,313,750.58	0.00

Details for the Accounting Period Ended: December 31, 2016

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Report Total	Total Debits and Credits	1,313,750.58	1,313,750.58	0.00
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802800 Rolling Hills - Community Service DistrictsPrinted
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Expenditures**

Summary Accounting Period ended December 31, 2016

	Estimated / Budget	Actual Amount	Balance
802800 Rolling Hills - Community Service Districts			
Revenue			
1 Taxes			
100 Prop Tax: Curr Secured	74,000.00	40,158.69	33,841.31
110 Prop Tax: Curr Unsecured	0.00	1,383.58	-1,383.58
120 Prop Tax: Prior Secured	0.00	-27.30	27.30
130 Prop Tax: Prior Unsecured	0.00	-8.53	8.53
140 Prop Tax: Supp Current	0.00	104.72	-104.72
150 Prop Tax: Supp Prior	0.00	313.67	-313.67
1 Taxes	74,000.00	41,924.83	32,075.17
3 Fines, Forfeitures and Penalties			
360 Penalty & Cost Delinquent Taxes	0.00	34.21	-34.21
3 Fines, Forfeitures and Penalties	0.00	34.21	-34.21
4 Revenue from Use of Money and Property			
400 Rev: Interest	1,000.00	603.20	396.80
4 Revenue from Use of Money and Property	1,000.00	603.20	396.80
5 Intergovernmental Revenue - State			
820 ST: Homeowner Prop Tax Relief	0.00	114.76	-114.76
5 Intergovernmental Revenue - State	0.00	114.76	-114.76
13 Charges for Services			
1310 Special Assessments	69,800.00	35,637.58	34,162.42
13 Charges for Services	69,800.00	35,637.58	34,162.42
19 Miscellaneous Revenues			
1940 Misc: Revenue	500.00	215,000.00	-214,500.00
19 Miscellaneous Revenues	500.00	215,000.00	-214,500.00
22 Fund Balance			
1 Fund Balance	55,615.00	0.00	55,615.00
22 Fund Balance	55,615.00	0.00	55,615.00
Total Revenue	200,915.00	293,314.58	-92,399.58
Expense			
30 Salaries and Employee Benefits			
3000 Permanent Employees / Elected Officials	150.00	0.00	150.00
30 Salaries and Employee Benefits	150.00	0.00	150.00
40 Services and Supplies			
4040 Telephone Company Vendor Payments	150.00	0.00	150.00
4041 County Pass Thru Telephone Charges	800.00	0.00	800.00
4100 Insurance: Premium	3,300.00	2,882.63	417.37
4180 Maint: Building & Improvements	2,000.00	1,975.00	25.00
4183 Maint: Grounds	8,000.00	14,874.84	-6,874.84
4185 Maint: Park	41,400.00	13,300.00	28,100.00
4189 Maint: Water System	4,000.00	1,210.00	2,790.00
4190 Maint: Drainage	7,500.00	0.00	7,500.00
4191 Maintenance: Roads	7,000.00	0.00	7,000.00
4192 Maintenance: Lighting	500.00	85.00	415.00

802800 Rolling Hills - Community Service Districts

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Revenues and
Expenditures

Summary Accounting Period ended December 31, 2016

	Estimated / Budget	Actual Amount	Balance
4197 Maintenance Building: Supplies	300.00	0.00	300.00
4220 Memberships	450.00	0.00	450.00
4240 Misc: Expense	500.00	0.00	500.00
4260 Office Expense	800.00	206.40	593.60
4300 Professional & Specialized Services	26,000.00	14,140.50	11,859.50
4304 Agency Administration Fee	115.00	120.04	-5.04
4305 Audit & Accounting Services	9,000.00	0.00	9,000.00
4313 Legal Services	12,000.00	3,491.25	8,508.75
4345 Special District Director Services	5,250.00	2,100.00	3,150.00
4400 Publication & Legal Notices	500.00	392.16	107.84
4420 Rent & Lease: Equipment	600.00	588.00	12.00
4440 Rent & Lease: Building & Improvements	3,000.00	2,363.00	637.00
4501 Special Projects	41,500.00	324.91	41,175.09
4505 SB924: Transportation & Travel	500.00	0.00	500.00
4600 Transportation & Travel	200.00	0.00	200.00
4602 Mileage: Employee Private Auto	400.00	62.42	337.58
4620 Utilities	25,000.00	18,150.82	6,849.18
40 Services and Supplies	200,765.00	76,266.97	124,498.03
Total Expense	200,915.00	76,266.97	124,648.03
802800 Rolling Hills - Community Service Districts	0.00	217,047.61	217,047.61

802800 Rolling Hills - Community Service DistrictsPrinted
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9:19:26 AM**Revenues and
Expenditures**

Summary Accounting Period ended December 31, 2016

		Estimated / Budget	Actual Amount	Balance
Report Total	Revenue	200,915.00	293,314.58	-92,399.58
	Expense	200,915.00	76,266.97	124,648.03
		<u>0.00</u>	<u>217,047.61</u>	<u>217,047.61</u>

802800 Rolling Hills - Community Service Districts

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Expenditures

Details For the Accounting Period ended: December 31, 2016

		Estimated / Budget	Actual Amount	Balance
802800 Rolling Hills - Community Service Districts				
Revenue				
1 Taxes				
100 Prop Tax: Curr Secured				
12/1/2016	Beginning Balance	74,000.00	7,560.70	
12/7/2016	JI2017012061 01 191 Cy Sec -Unitary 1% General Tax Nov 2016	0.00	56.47	
12/7/2016	JI2017012062 01 191 Cy Sec - 1% General Tax Nov 2016	0.00	10,867.35	
12/19/2016	JI2017014168 01 199 Cy Sec - 1% General Tax Rfnds 191-213	0.00	-0.33	
12/19/2016	JI2017014169 01 Prop Tax Admin Cost For 1% General Tax - Fy 16/17	0.00	-1,820.00	
12/19/2016	JI2017014170 01 206 Cy Sec - 1% General Tax Cy Rda Changes	0.00	-12.42	
12/19/2016	JI2017014875 01 203 Cy Sec - 1% General Tax Dec 1-10 2016	0.00	23,259.12	
12/19/2016	JI2017014876 01 203 Cy Sec -Unitary 1% General Tax Dec 1-10 2016	0.00	247.80	
	100 Prop Tax: Curr Secured	74,000.00	40,158.69	33,841.31
110 Prop Tax: Curr Unsecured				
12/1/2016	Beginning Balance	0.00	1,375.07	
12/7/2016	JI2017012063 01 189 Cy Delq Unsec - 1% General Tax Nov 2016	0.00	11.57	
12/19/2016	JI2017014171 01 201 Cy Unsec - 1% General Tax Rfnds 191-213	0.00	-3.06	
	110 Prop Tax: Curr Unsecured	0.00	1,383.58	-1,383.58
120 Prop Tax: Prior Secured				
12/1/2016	Beginning Balance	0.00	-43.24	
12/7/2016	JI2017012064 01 192 Py Sec - 1% General Tax Nov 2016	0.00	3.63	
12/19/2016	JI2017014172 01 200 Py Sec - 1% General Tax Rfnds 191-213	0.00	-1.56	
12/19/2016	JI2017014173 01 207 Py Sec - 1% General Tax Py Rda Changes	0.00	-5.09	
12/19/2016	JI2017014877 01 204 Py Sec - 1% General Tax Dec 1-10 2016	0.00	18.96	
	120 Prop Tax: Prior Secured	0.00	-27.30	27.30
130 Prop Tax: Prior Unsecured				
12/1/2016	Beginning Balance	0.00	-7.20	
12/7/2016	JI2017012065 01 190 Py Delq Unsec - 1% General Tax Nov 2016	0.00	2.04	
12/19/2016	JI2017014174 01 202 Py Delq Unsec - 1% General Tax Rfnds 191-213	0.00	-3.37	
	130 Prop Tax: Prior Unsecured	0.00	-8.53	8.53
140 Prop Tax: Supp Current				
12/1/2016	Beginning Balance	0.00	24.73	
12/7/2016	JI2017012066 01 193 Cy Supplementl- 1% General Tax Nov 2016	0.00	79.99	
	140 Prop Tax: Supp Current	0.00	104.72	-104.72
150 Prop Tax: Supp Prior				
12/1/2016	Beginning Balance	0.00	265.17	
12/7/2016	JI2017012067 01 194 Py Supplementl - 1% General Tax Nov 2016	0.00	44.61	
12/7/2016	JI2017012068 01 197 Py Defaulted Sec - 1% General Tax Nov 2016	0.00	3.51	
12/7/2016	JI2017012069 01 190 Py Delq Unsec Supp-1% Gen Tax Nov 2016	0.00	0.38	
	150 Prop Tax: Supp Prior	0.00	313.67	-313.67
	1 Taxes	74,000.00	41,924.83	32,075.17
3 Fines, Forfeitures and Penalties				
360 Penalty & Cost Delinquent Taxes				
12/1/2016	Beginning Balance	0.00	33.11	
12/7/2016	JI2017012070 01 197 Py Defaultd Sec-Any Pnlty+intrst Nov 2016	0.00	1.10	
	360 Penalty & Cost Delinquent Taxes	0.00	34.21	-34.21
	3 Fines, Forfeitures and Penalties	0.00	34.21	-34.21
4 Revenue from Use of Money and Property				

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Expenditures

Details For the Accounting Period ended: December 31, 2016

		Estimated / Budget	Actual Amount	Balance
400 Rev: Interest				
12/1/2016	Beginning Balance	1,000.00	424.98	
1/5/2017	IN2017000147 09 Interest On Investment Pool 1 For 12/2016 (DEC)	0.00	178.22	
	400 Rev: Interest	1,000.00	603.20	396.80
	4 Revenue from Use of Money and Property	1,000.00	603.20	396.80
5 Intergovernmental Revenue - State				
820 ST: Homeowner Prop Tax Relief				
12/7/2016	JI2017012071 01 195 2016/17 Homeowners Apport 15% Nov 2016	0.00	114.76	
	820 ST: Homeowner Prop Tax Relief	0.00	114.76	-114.76
	5 Intergovernmental Revenue - State	0.00	114.76	-114.76
13 Charges for Services				
1310 Special Assessments				
12/1/2016	Beginning Balance	69,800.00	5,500.00	
12/7/2016	JI2017012072 01 191 Cy Sec - Direct Charge 20515 Nov 2016	0.00	8,900.00	
12/19/2016	JI2017014175 01 205 2016/17 Cost Recovery For Direct Charge 515	0.00	-462.42	
12/19/2016	JI2017014878 01 203 Cy Sec - Direct Charge 20515 Dec 1-10 2016	0.00	21,700.00	
	1310 Special Assessments	69,800.00	35,637.58	34,162.42
	13 Charges for Services	69,800.00	35,637.58	34,162.42
19 Miscellaneous Revenues				
1940 Misc: Revenue				
12/1/2016	Beginning Balance	500.00	0.00	
12/2/2016	DP240536 01 Calatlantic Quimby Fees	0.00	43,050.00	
12/2/2016	DP240536 02 Calatlantic Development Fees	0.00	215,000.00	
12/7/2016	JE201700948 01 Rvrs Dp240536-01 Move Revenue To Quimby Fee Fund	0.00	-43,050.00	
	1940 Misc: Revenue	500.00	215,000.00	-214,500.00
	19 Miscellaneous Revenues	500.00	215,000.00	-214,500.00
22 Fund Balance				
1 Fund Balance				
12/1/2016	Beginning Balance	55,615.00	0.00	
	1 Fund Balance	55,615.00	0.00	55,615.00
	22 Fund Balance	55,615.00	0.00	55,615.00
	Total Revenue	200,915.00	293,314.58	-92,399.58
Expense				
30 Salaries and Employee Benefits				
3000 Permanent Employees / Elected Officials				
12/1/2016	Beginning Balance	150.00	0.00	
	3000 Permanent Employees / Elected Officials	150.00	0.00	150.00
	30 Salaries and Employee Benefits	150.00	0.00	150.00
40 Services and Supplies				
4040 Telephone Company Vendor Payments				
12/1/2016	Beginning Balance	150.00	0.00	
	4040 Telephone Company Vendor Payments	150.00	0.00	150.00
4041 County Pass Thru Telephone Charges				
12/1/2016	Beginning Balance	800.00	0.00	
	4041 County Pass Thru Telephone Charges	800.00	0.00	800.00

802800 Rolling Hills - Community Service Districts

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Expenditures

Details For the Accounting Period ended: December 31, 2016

		Estimated / Budget	Actual Amount	Balance
4100 Insurance: Premium				
12/1/2016	Beginning Balance	3,300.00	2,882.63	
	4100 Insurance: Premium	3,300.00	2,882.63	417.37
4180 Maint: Building & Improvements				
12/1/2016	Beginning Balance	2,000.00	1,325.00	
12/6/2016	RHCS20170100 01 Rhcsd Set Posts To Deter Trespass 3381 Edward S. Otero 12/6/2016	0.00	650.00	
	4180 Maint: Building & Improvements	2,000.00	1,975.00	25.00
4183 Maint: Grounds				
12/1/2016	Beginning Balance	8,000.00	14,874.84	
	4183 Maint: Grounds	8,000.00	14,874.84	-6,874.84
4185 Maint: Park				
12/1/2016	Beginning Balance	41,400.00	13,300.00	
	4185 Maint: Park	41,400.00	13,300.00	28,100.00
4189 Maint: Water System				
12/1/2016	Beginning Balance	4,000.00	1,210.00	
	4189 Maint: Water System	4,000.00	1,210.00	2,790.00
4190 Maint: Drainage				
12/1/2016	Beginning Balance	7,500.00	0.00	
	4190 Maint: Drainage	7,500.00	0.00	7,500.00
4191 Maintenance: Roads				
12/1/2016	Beginning Balance	7,000.00	0.00	
	4191 Maintenance: Roads	7,000.00	0.00	7,000.00
4192 Maintenance: Lighting				
12/1/2016	Beginning Balance	500.00	85.00	
	4192 Maintenance: Lighting	500.00	85.00	415.00
4197 Maintenance Building: Supplies				
12/1/2016	Beginning Balance	300.00	0.00	
	4197 Maintenance Building: Supplies	300.00	0.00	300.00
4220 Memberships				
12/1/2016	Beginning Balance	450.00	0.00	
	4220 Memberships	450.00	0.00	450.00
4240 Misc: Expense				
12/1/2016	Beginning Balance	500.00	0.00	
	4240 Misc: Expense	500.00	0.00	500.00
4260 Office Expense				
12/1/2016	Beginning Balance	800.00	206.40	
	4260 Office Expense	800.00	206.40	593.60
4300 Professional & Specialized Services				
12/1/2016	Beginning Balance	26,000.00	12,262.50	
12/6/2016	RHCS20170098 01 Rhcsd Clerk Services 11/16-11/30/2016 Linda A Stone 12/6/2016	0.00	753.00	
12/6/2016	RHCS20170099 01 Rhcsd General Manager Nov. 2016 Chaney Lynn Hicks 12/6/2016	0.00	1,125.00	
	4300 Professional & Specialized Services	26,000.00	14,140.50	11,859.50
4304 Agency Administration Fee				
12/1/2016	Beginning Balance	115.00	120.04	
	4304 Agency Administration Fee	115.00	120.04	-5.04

802800 Rolling Hills - Community Service Districts

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Expenditures

Details For the Accounting Period ended: December 31, 2016

		Estimated / Budget	Actual Amount	Balance
4305 Audit & Accounting Services				
12/1/2016	Beginning Balance	9,000.00	0.00	
	4305 Audit & Accounting Services	9,000.00	0.00	9,000.00
4313 Legal Services				
12/1/2016	Beginning Balance	12,000.00	3,491.25	
	4313 Legal Services	12,000.00	3,491.25	8,508.75
4345 Special District Director Services				
12/1/2016	Beginning Balance	5,250.00	2,100.00	
	4345 Special District Director Services	5,250.00	2,100.00	3,150.00
4400 Publication & Legal Notices				
12/1/2016	Beginning Balance	500.00	392.16	
	4400 Publication & Legal Notices	500.00	392.16	107.84
4420 Rent & Lease: Equipment				
12/1/2016	Beginning Balance	600.00	588.00	
	4420 Rent & Lease: Equipment	600.00	588.00	12.00
4440 Rent & Lease: Building & Improvements				
12/1/2016	Beginning Balance	3,000.00	2,363.00	
	4440 Rent & Lease: Building & Improvements	3,000.00	2,363.00	637.00
4501 Special Projects				
12/1/2016	Beginning Balance	41,500.00	324.91	
	4501 Special Projects	41,500.00	324.91	41,175.09
4505 SB924: Transportation & Travel				
12/1/2016	Beginning Balance	500.00	0.00	
	4505 SB924: Transportation & Travel	500.00	0.00	500.00
4600 Transportation & Travel				
12/1/2016	Beginning Balance	200.00	0.00	
	4600 Transportation & Travel	200.00	0.00	200.00
4602 Mileage: Employee Private Auto				
12/1/2016	Beginning Balance	400.00	62.42	
	4602 Mileage: Employee Private Auto	400.00	62.42	337.58
4620 Utilities				
12/1/2016	Beginning Balance	25,000.00	17,726.78	
12/6/2016	RHCS20170094 01 Rhcsd Power No. 1211321236-4 Pacific Gas & Electric, Inc. 12/6/2016	0.00	9.63	
12/6/2016	RHCS20170095 01 Rhcsd Power No. 6085621545-8 Pacific Gas & Electric, Inc. 12/6/2016	0.00	39.04	
12/6/2016	RHCS20170096 01 Rhcsd Power No. 1857646705-6 Pacific Gas & Electric, Inc. 12/6/2016	0.00	77.56	
12/6/2016	RHCS20170097 01 Rhcsd Power No. 4570858285-8 Pacific Gas & Electric, Inc. 12/6/2016	0.00	297.81	
	4620 Utilities	25,000.00	18,150.82	6,849.18
	40 Services and Supplies	200,765.00	76,266.97	124,498.03
	Total Expense	200,915.00	76,266.97	124,648.03
	802800 Rolling Hills - Community Service Districts	0.00	217,047.61	217,047.61

802800 Rolling Hills - Community Service Districts

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Expenditures

Details For the Accounting Period ended: December 31, 2016

		Estimated / Budget	Actual Amount	Balance
Report Total	Revenue	200,915.00	293,314.58	-92,399.58
	Expense	200,915.00	76,266.97	124,648.03
		<u>0.00</u>	<u>217,047.61</u>	<u>217,047.61</u>

Wells Fargo Simple Business Checking

Account number: **2017655164** ■ October 18, 2016 - November 15, 2016 ■ Page 1 of 4

WELLS
FARGO

ROLLING HILLS COMMUNITY SERVICES
DISTRICT
PO BOX 5266
EL DORADO HILLS CA 95762-0005

Questions?

Available by phone 24 hours a day, 7 days a week:
Telecommunications Relay Services calls accepted

1-800-CALL-WELLS (1-800-225-5935)

TTY: 1-800-877-4833

En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (114)
P.O. Box 6995
Portland, OR 97228-6995

Your Business and Wells Fargo

Get a clear look at the business financing process to decide if and when business credit is right for you. Visit wellsfargoworks.com/credit to find out more.

Credit decisions subject to credit qualification.

Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wellsfargo.com/biz or call the number above if you have questions or if you would like to add new services.

Business Online Banking ☒
Online Statements ☒
Business Bill Pay ☐
Business Spending Report ☒
Overdraft Protection ☐

Activity summary

Beginning balance on 10/18	\$3,122.97
Deposits/Credits	0.00
Withdrawals/Debits	- 216.04
Ending balance on 11/15	\$2,906.93
 Average ledger balance this period	 \$2,954.79

Account number: **2017655164**

**ROLLING HILLS COMMUNITY SERVICES
DISTRICT**

California account terms and conditions apply

For Direct Deposit use
Routing Number (RTN): 121042882

For Wire Transfers use
Routing Number (RTN): 121000248

Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo store.



Transaction history

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
10/21		Purchase authorized on 10/19 Terrabound Solutio 877-8572915 TX S306293700256185 Card 7555		115.00	
10/21	[^] 3756	Quiktrip Epay 161020 3756 Elle, GA		48.56	2,959.41
10/24		Recurring Payment authorized on 10/23 Surveymonkey.Com 971-2445555 CA S466297540537822 Card 7555		26.00	2,933.41
11/15		Purchase authorized on 11/14 Ringcentral, Inc 650-4724100 CA S386319484338418 Card 8086		26.48	2,906.93
Ending balance on 11/15					2,906.93
Totals			\$0.00	\$216.04	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

[^] **Converted check:** Check converted to an electronic format by your payee or designated representative. Checks converted to electronic format cannot be returned, copied or imaged.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount
3756	10/21	48.56

Monthly service fee summary

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq to find answers to common questions about the monthly service fee on your account.

Fee period 10/18/2016 - 11/15/2016	Standard monthly service fee \$10.00	You paid \$0.00
How to avoid the monthly service fee	Minimum required	This fee period
Have any ONE of the following account requirements		
· Average ledger balance	\$500.00	\$2,955.00 <input checked="" type="checkbox"/>

C1/C1

Account transaction fees summary

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	3,000	0	0.0030	0.00
Transactions	1	50	0	0.50	0.00
Total service charges					\$0.00

Other Wells Fargo Benefits

Commercial real estate loans up to \$750,000 - origination fee waived

Apply by December 31, 2016, and we'll waive the origination fee - a discount of up to \$5,000.



Business Real Estate Financing wants to help you meet your commercial real estate goals. Our purchase, refinance, and equity loans offer competitive rates with a variety of term options, and low closing costs.

Learn more by visiting
wellsfargo.com/biz/loans-and-lines/real-estate/

To apply, or for more information, call: 1-866-416-4320,
Monday - Friday, 6:00 a.m. to 6:00 p.m. Pacific Time.

Note: Equity lines of credit are not eligible for this promotion. All financing is subject to credit approval. Some restrictions may apply.
Equal housing lender.

Wells Fargo Simple Business Checking

Account number: **2017655164** ■ November 16, 2016 - December 14, 2016 ■ Page 1 of 3

WELLS
FARGO

ROLLING HILLS COMMUNITY SERVICES
DISTRICT
PO BOX 5266
EL DORADO HILLS CA 95762-0005

Questions?

Available by phone 24 hours a day, 7 days a week:
Telecommunications Relay Services calls accepted

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Credit decisions subject to credit qualification.

Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wellsfargo.com/biz or call the number above if you have questions or if you would like to add new services.

Business Online Banking ☒
Online Statements ☒
Business Bill Pay ☐
Business Spending Report ☒
Overdraft Protection ☐

Activity summary

Beginning balance on 11/16	\$2,906.93
Deposits/Credits	988.46
Withdrawals/Debits	- 265.07
Ending balance on 12/14	\$3,630.32
 Average ledger balance this period	 \$3,231.66

Account number: **2017655164**

**ROLLING HILLS COMMUNITY SERVICES
DISTRICT**

California account terms and conditions apply

For Direct Deposit use
Routing Number (RTN): 121042882

For Wire Transfers use
Routing Number (RTN): 121000248

Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo store.



Transaction history

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
11/22		Purchase authorized on 11/21 The Knox Company 623-687-2300 AZ S586326817858703 Card 7555		117.18	2,789.75
11/25		Recurring Payment authorized on 11/23 SurveyMonkey.Com 971-2445555 CA S306328540503795 Card 7555		26.00	
11/25		Purchase authorized on 11/23 Fedexoffice 0000 Folsom CA S586328813646398 Card 7555		66.42	2,697.33
11/29		Purchase authorized on 11/29 The Home Depot #6675 Folsom CA P00386334635258031 Card 7555		33.91	2,663.42
11/30		eDeposit IN Branch/Store 11/30/16 12:56:29 Pm 110 Harding Blvd Roseville CA	988.46		
11/30		Purchase authorized on 11/30 The Home Depot #6675 Folsom CA P00306336013060151 Card 7555		21.56	3,630.32
Ending balance on 12/14					3,630.32
Totals			\$988.46	\$265.07	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Monthly service fee summary

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq to find answers to common questions about the monthly service fee on your account.

Fee period 11/16/2016 - 12/14/2016	Standard monthly service fee \$10.00	You paid \$0.00
How to avoid the monthly service fee	Minimum required	This fee period
Have any ONE of the following account requirements		
· Average ledger balance	\$500.00	\$3,232.00 <input checked="" type="checkbox"/>

C1/C1

Account transaction fees summary

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	3,000	0	0.0030	0.00
Transactions	2	50	0	0.50	0.00
Total service charges					\$0.00

IMPORTANT ACCOUNT INFORMATION

Periodically, we may evaluate the timing of statements, monthly service fee assessment and interest payments to your accounts. We may adjust the timing in order to align your statement, monthly service fee assessment (if any) and interest payment dates with one another. You may receive a partial statement that reflects activity and interest payments from the last statement date to the date of the change. No monthly service fees will be assessed during a partial statement period and there will be no impact to your interest rate or compounding frequency.

EDD



DE 208L

PO BOX 826880 MIC 4
SACRAMENTO, CA 94280-0001



ROLLING HILLS COMMUNITY SERVICES DISTRICT
PO BOX 5266
EL DORADO HILLS CA 95762-0005

Letter ID: L1332194336
Issued Date: December 30, 2016
Account ID: 499-0918-7
1705512960_P1734_E579

**NOTICE OF CONTRIBUTION RATES AND
STATEMENT OF UI RESERVE ACCOUNT FOR
THE PERIOD OF JANUARY 1, 2017, TO
DECEMBER 31, 2017**

IMPORTANT NOTICE

This is not a bill, do not pay this amount. This is to inform you of your **UI**, **ETT**, and **SDI** contribution rates for the year shown above. The following is a breakdown of your UI reserve account balance and the factors used to calculate your UI contribution rate **YOUR UI RESERVE BALANCE IS NON-REFUNDABLE.**

Your Unemployment Insurance (UI) Contribution Rate is	3.40%
UI Rate Schedule is	F+
Your Employment Training Tax (ETT) rate is	0.10%

Your SDI Rate is	0.90%
------------------	-------

The Annual Taxable Wage Limit Per Employee for: UI and ETT is	\$7,000.00
SDI is	\$110,902.00

1. Previous reserve balance as of 7/31/15		\$4.06
2. UI Contributions paid from 8/1/15 to 7/31/16	\$1.19	
3. Interest earned by the UI Fund (for positive reserve account employers only)	\$0.00	
4. Negative balance reduction (for negative reserve account employers only)	\$0.00	
5. Benefit overpayments collected	\$0.03	
6. Positive reserve balances cancelled	\$0.02	
7. Other income to the UI Fund	\$0.00	
8. TOTAL CREDITS		+ \$1.24
9. UI benefits charged to your reserve account from 7/1/15 to 6/30/16	\$0.00	
10. Increase in the total of all negative reserve account balances	\$0.19	
11. Benefit overpayments established	\$0.03	
12. UI benefits not charged to reserve accounts	\$0.07	
13. Other expenses of UI Fund	\$0.00	
14. TOTAL CHARGES		- \$0.29
15. New reserve account balance as of 7/31/16		\$5.01
16. UI taxable payroll for calendar years 2013-2014-2015	\$140.16	
17. Ratio (Line 15 divided by the average of Line 16)	0.1072	

COMPUTATION OF SHARED CREDITS AND CHARGES: Lines 5, 6, 7, 10, 11, 12 and 13 are credits and charges shared by all California employers. The shared amounts are computed using fiscal year UI taxable wages.

Your UI taxable wages from 7/1/15 through 6/30/16 were	\$35.00
--	---------



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

1112 I Street, Suite 300
Sacramento, California 95814-2865
T 916.231.4141 or 800.537.7790 * F 916.231.4111

Maximizing Protection. Minimizing Risk. * www.sdrma.org

December 8, 2016

Rolling Hills Community Services District
Ms. Linda Stone
Board Secretary/Clerk
Post Office Box 5266
El Dorado Hills, California 95762-5266

Dear Ms. Stone,

This year we were pleased to celebrate a major milestone - our 30th anniversary! We greatly appreciate your support of SDRMA, our programs and your outstanding commitment to loss prevention and safety.

SDRMA also is pleased to provide a copy of the newly released 2015-16 Annual Report. The report highlights the strength of our programs, the diversity of our membership and the financial security of our pool as well as other important information including specific program highlights noted in the Board President's Message on page 2.

Our strategic partnerships with California Special Districts Association (CSDA), the CSDA Finance Corporation and the Special District Leadership Foundation along with TargetSolutions and Company Nurse (Workers' Compensation Program) provide our members with access to valuable services, resources and educational training opportunities.

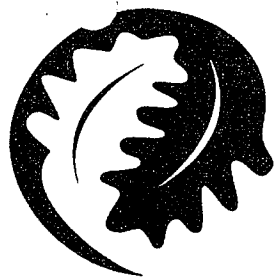
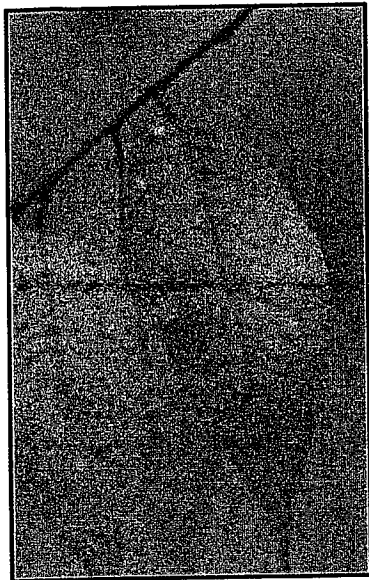
In addition, SDRMA utilizes various funding mechanisms through our partnership with CSDA to provide our members with access to free or reduced pricing for webinars, training seminars and workshops. Our goal is to provide members the best value through proactive loss prevention, effective claims cost containment and enhanced member services. SDRMA is also a proud sponsor of the following;

- CSDA Annual Conference
- CSDA Board Secretary/Clerk Conference
- CSDA General Manager Leadership Summit
- Special District Legislative Days
- Special District Leadership Academy Conference
- Special District Leadership Foundation

Thank you for your participation and helping make SDRMA the premier risk management provider!

Sincerely,
Special District Risk Management Authority

David Aranda, President
Board of Directors



Fallen Leaf

TREE MANAGEMENT

November 14, 2016

It's time to schedule your fall services!

Although it still feels like summer, your trees are actually preparing for fall. We're sending this reminder to renew your fall Plant Health Care Services. Fall fertilization is one of the most beneficial things you can do to enhance overall tree vitality and vigor. Increasing the quantity of available nutrients to a tree at this time of the year significantly increases a tree's storage and defense systems. As a renewing customer, you have seen the benefits of fall fertilization, fall scale treatments, along with our complete Health Care program to handle all your tree's needs.

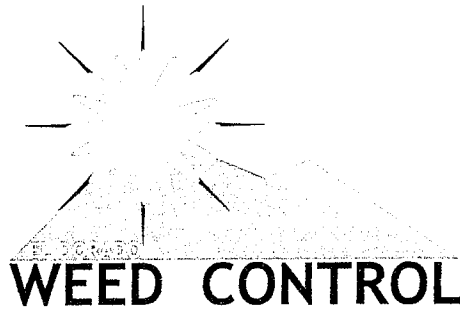
Our fall scale treatments use Horticultural oils that are target specific, meaning they are very good at managing scale populations without significant impact to other insects, plants or animals. This culturally gentle and very effective treatment is consistent with Fallen Leaf Tree Service's commitment to conducting our business in a way that is as environmentally friendly as possible.

In order to schedule your Plant Health Care services, please take a moment to send me an e-mail at Accounting@fallenleaftree.com or you can reach us by phone at (916) 447-8733. I'll contact you to schedule a convenient date and time for your services. I look forward to hearing from you soon.

Nicole Dominguez
Office Manager
Fallen Leaf Tree Management
PO Box 276265.
Sacramento, Ca. 95827

916-447-8733-office
877-891-9589 fax





El Dorado Weed Control

P.O. Box 1582

Diamond Springs, CA 95619

(530) 620-5725

contact@eldoradoweedcontrol.com

Qualified Applicator License #139565, #139619

California Pest Control License 40469

El Dorado County Business License 2015-056738

Greetings!

I'd like to introduce El Dorado Weed Control! My wife Mary, son Dan, and I operate this small business centered here in the beautiful rolling hills of Gold Country. This company has been serving the people of El Dorado County and beyond since 1999. Our goal is the safe and responsible application of herbicides. We can work with you to make your Community Service District safer, more attractive, and more valuable.

Our primary work with CSDs is safely spraying weeds along roadsides during the early months, followed by mowing as needed. As we eliminate and prevent vegetation along the road and around utilities, we:

- ☀ dramatically decrease the chance of fire spreading from a spark, cigarette, or other point of ignition,
- ☀ increase visibility around corners,
- ☀ maintain the integrity of the road bed, and
- ☀ improve aesthetics

The best time to treat is early in the growing season, between January and April. In addition to road-side weed abatement, we work with property owners to control noxious weeds like yellow star thistle, puncture vine, poison oak, blackberry, and others. We can provide 100 feet of defensible space around houses, driveways, and out buildings. **We will beat any written estimate, and we guarantee the quality of our work.** You can learn more about us at ElDoradoWeedControl.com, or you can get in touch:

☀ phone - (530) 620-5725 ☀ email - contact@eldoradoweedcontrol.com

We would be happy to chat with you about our services and provide an estimate for your project. We look forward to working with you. Thank you!

Dave Heeren, Owner



CERTIFICATE OF LIABILITY INSURANCE

DOUGVEE-01

CMCCLURE

DATE (MM/DD/YYYY)

12/19/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0C36861
Alliant Insurance Services, Inc.
100 Pine St 11th Fl
San Francisco, CA 94111

CONTACT NAME: Laurie Phirippidis

PHONE (A/C, No, Ext): (415) 403-1449

FAX (A/C, No): (415) 874-4818

E-MAIL ADDRESS: lphirippidis@alliant.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Arch Insurance Company

11150

INSURED

Doug Veerkamp General Engineering, Inc.
2585 Cold Springs Road
Placerville, CA 95667

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER:			71PKG8933601	12/31/2016	12/31/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 10,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			71PKG8933601	12/31/2016	12/31/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	74WCI8945000	12/31/2016	12/31/2017	<input checked="" type="checkbox"/> PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance - Rolling Hills

CERTIFICATE HOLDER

Rolling Hills CSD
PO Box 5266
El Dorado Hills, CA 95762

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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1/17/17 Item 7.d.



Holiday Inn Express & Suites El Dorado Hills

GROUP SALES CONTRACT- MEETING/EVENT

Rolling Hills CSD
Linda Stone
916.600.8818
csdclerk@gmail.com
IHG Meeting Rewards #

Kristen Stevenson
Sales Manager
4360 Town Center Blvd
El Dorado Hills, CA 95762
916-358-3107
kstevenson@hieeldoradohills.com

Meeting Space

Day	Date	Start	End	Set-Up	Room	Style	GTD	Rental
Tuesday	1/17/2017	7:00 PM	9:00 PM	6:30 PM	1/3 Ballroom	Custom	25	\$140.00
Tuesday	2/21/2017	7:00 PM	9:00 PM	6:30 PM	1/3 Ballroom	Custom	25	\$140.00
Tuesday	3/21/2017	7:00 PM	9:00 PM	6:30 PM	1/3 Ballroom	Custom	25	\$140.00
Tuesday	4/18/2017	7:00 PM	9:00 PM	6:30 PM	1/3 Ballroom	Custom	25	\$140.00
Tuesday	5/16/2017	7:00 PM	9:00 PM	6:30 PM	1/3 Ballroom	Custom	25	\$140.00
Tuesday	6/20/2017	7:00 PM	9:00 PM	6:30 PM	1/3 Ballroom	Custom	25	\$140.00
Tuesday	7/18/2017	7:00 PM	9:00 PM	6:30 PM	1/3 Ballroom	Custom	25	\$140.00
Tuesday	8/15/2017	7:00 PM	9:00 PM	6:30 PM	1/3 Ballroom	Custom	25	\$140.00
Tuesday	9/19/2017	7:00 PM	9:00 PM	6:30 PM	1/3 Ballroom	Custom	25	\$140.00
Tuesday	10/17/2017	7:00 PM	9:00 PM	6:30 PM	1/3 Ballroom	Custom	25	\$140.00
Tuesday	11/21/2017	7:00 PM	9:00 PM	6:30 PM	1/3 Ballroom	Custom	25	\$140.00
Tuesday	12/19/2017	7:00 PM	9:00 PM	6:30 PM	1/3 Ballroom	Custom	25	\$140.00

Total Room Rental: \$1,680.00

Rentals

Rental	Qty.	Price	Total
None			

Rental prices are approximate and subject to a delivery fee.

Total Estimated Rentals: \$0.00

Food & Beverage

Item	Time	Qty.	Price	Total
None				

Total Estimated F&B: \$0.00

Estimated Event Total: \$1,680.00

Public Space Operational Policy

I. Decorations, Open Flames, and Prohibited Items

All Decorations must be approved in advance by the Holiday Inn Express & Suites (Hotel) Sales Manager or Coordinator. Battery operated votive candles are the only authorized form of candle. The Hotel only authorizes the use of Poster Putty and Painters' Tape to adhere items to floors, walls, and/or ceilings. Clients are responsible for the removal and disposal of all decorations following the completion of their program to avoid excessive cleaning fees. The use of Open Flames is prohibited inside the Hotel and its facilities. The Holiday Inn Express & Suites prohibits the use of (but not limited to): Confetti, Dry Ice, Dry Rice, Exposed Heating Elements, Glitter, High Residue Tapes, Loose Helium Balloons, Nails, Tacks, or Push Pins, Open Flams/Candles, and Fog

Machines.

II. Damages

Clients will be held liable for any damage done to the Hotel, by the attendees due to their gross negligence or willful misconduct. Client will be responsible for full replacement value. The Hotel is not liable for lost or broken items.

III. Food & Beverage Policy

Since the Hotel is not a full service hotel, outside catering is permitted. All outside food must be provided by a licensed caterer. Client is permitted to bring their own alcoholic beverages onto the premises. Beer and wine are allowed without a bartender at events where all attendees are age 21 and older. If the client would like to serve a full bar AND/OR there are persons under the age of 21 present at the event, the client is required to hire a licensed bartender to serve beverages. If you are using an outside caterer for your event, you must provide their contact information below.

IV. Set-up Configurations

The Hotel ballroom offers flexible set-up configurations based upon code compliance and equipment inventory. All set-up configurations must be approved prior to your event through the Sales Office. Set-up configurations must remain in the same order as when you arrive and also as pre-determined in the reservation. Requesting changes to your set-up configuration upon arrival will incur a \$100 facility charge.

V. Parking, Deliveries, and Storage

The Hotel provides complimentary parking for it's guests. Event unloading arrangements may be made through the Sales Manager or General Manager. All vehicles will need to leave the loading area upon completion of load-in and/or load-out. Due to space and storage constraints, the Holiday Inn Express & Suites is able to receive limited items in advance of your event date and will incur a storage fee of \$10 per box received. The Hotel does not accept responsibility for items that are shipped to us or items that are left behind. All storage locations within the Hotel are for internal use only. These locations may not be used for event support for clients. Clients must determine these types of locations on their own in terms of securing space for their personal items.

VI. Misc.

The Breakfast Bar is strictly for registered room guest only. You may choose to purchase breakfast separately for your group, in your event room. Children must be supervised at all times. For their safety, children will not be allowed to play in the lobby or pool area.

Caterer Information

Caterer _____
Contact Name _____
Phone _____
Email _____

Payment Information

Deposits

Your event space will not be reserved until the hotel receives this signed agreement. Folio will be provided upon request by email or fax the following Monday after the event.

Payment Due Date	Amount Due
Net 30	Room Rental

Cancellation Policy

Cancellation of any contracted Event must be made in writing to Kristen Stevenson, at kstevenson@hieeldoradohills.com at least ten (10) days prior to scheduled dates in order to get a full refund on the deposit. If cancelled within (9) days of event, the deposit is not refundable, and payment for any rental items will be due.

Signature & Acceptance

Linda Stone
Signature & Date:

Kristen Stevenson
Signature & Date:

Date _____

Date _____

This Hotel is independently owned and operated by El Dorado Hotel, LLC

Groups and Meeting Promise*

Every time you plan your meeting or group room block with us, we guarantee it! That's because not only are we the experts at handling small and mid-size meeting and groups, but we also offer the exclusive Holiday Inn Brands Groups and Meeting Promise program at Holiday inn hotels and Holiday inn Express Hotels Worldwide. It's our guarantee-in writing- that everything will go exactly as agreed. If not, the problem will be corrected to your satisfaction, or your don't pay for that item. *Your meeting contract is with an individual Holiday Inn Brands Hotel. Each hotel is responsible for honoring the items as stated in the Holiday Inn Brands Meeting Promise. Most hotels are independently owned and/ or operated. In the event this aspect is not as you agreed and the meeting contract with the hotel did not specify a rental fee for this item, a planned coffee break will be provided by the contract hotel at no charge.

Credit Card Authorization

It is a policy of the Holiday Inn Express & Suites to have credit card information on file to confirm payment of any additional fees that may be incurred.

I hereby acknowledge that I am the authorized cardholder and authorize Holiday Inn Express & Suites- El Dorado Hills to charge the below card account for:

Room and Tax _____ All Charges _____ Banquets Charges _____ Other _____

Meeting/Block Name: _____

Arrival Date: _____

Departure Date: _____

Further, the undersigned agree to perform the obligations set forth in the Cardholder's agreement with the issuer. **Your signature below binds you as a cardholder as if you signed the actual card receipt.** I agree that all transactions between myself and Holiday Inn Express & Suites- El Dorado Hills shall be governed by the laws of the state of California and the consents to the jurisdiction of the California Courts, County of El Dorado.

CREDIT CARD TYPE (circle one): AMEX MASTERCARD VISA DISCOVER

CREDIT CARD NUMBER: _____

CARD EXPIRATION DATE: _____

NAME AS IT APPEARS ON THE CARD: _____

ADDRESS: _____

CITY: _____ ZIP CODE: _____

PRINT NAME: _____

SIGNATURE: _____

PHONE NUMBER: _____

PLEASE INCLUDE A PHOTOCOPY OF THE FRONT AND BACK OF THE CREDIT CARD