

Board of Directors Meeting - AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Tuesday, November 15, 2016 - 7:00 p.m.

Holiday Inn Express Meeting Room

4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

a. General Manager Report

b. Master Plan Committee Report

4. Consent Items

a. Approval of draft Minutes of October 18, 2016 Regular meeting of the Board of Directors

b. Approval of Financial Reports prepared by the County Auditor's office for:

Month ending October 31, 2016

c. Correspondence receive/file:

- Bank Statements for period ended October 15, 2016

- County of El Dorado transmittal and third quarter Form 941 tax filing

- County of El Dorado Memo dated October 20, 2016 re: New Requirements for Local Agencies

Due to Assembly Bill 2476 effective January 1, 2017 which requires notification to property owners residing outside of the district boundaries of certain information regarding the parcel tax

5. Old Business

a. **Electrical Power at Berkshire Park** – Staff to provide update regarding installation of permanent power at Berkshire (Informational Item)

b. **Master Plan Status** - Staff to provide update and discuss next steps (Discussion/Action Item)

c. **El Dorado County Sheriff's Office of Emergency Services Update of County's Local Hazard Mitigation Plan; Adoption of Hazardous Mitigation Plan for RHCS D** – Staff to provide update about this planning process; seeking approval of Hazardous Mitigation Plan 2016 for Rolling Hills CSD (Discussion/Action Item)

6. New Business

- d. **Action Plan for Safety Work Near PG&E Gas Pipeline; Authorize Removal of Tree Located on CSD Property** – Consideration, approval and authorization for PG&E or its authorized representatives or contractors to remove a pear tree located on Stonebriar Drive, at no cost to the District, which is impacting a PGE gas transmission line; authorize the General Manager to execute the PG&E Action Plan dated October 11, 2016 (Discussion/Action Item)
- e. **Request for Placement of Directional Advertising Sign on District Property** – Lennar Corporation requesting placement of advertising directional sign on CSD property in open space along Dunnwood Drive adjacent to Highway 50; proposing to compensate the District for sign placement (Discussion/Action Item)

7. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of OCTOBER 18, 2016 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on October 18, 2016 was called to order at 7:08 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Mark Magee, Gordon Fawkes, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. Director John Kennedy was absent. No members of the public were present.

2. Public Comment. None.

3. Monthly Reports

a. General Manager Report. Chaney presented an oral and written report. Issues discussed with the landscapers this month included two irrigation valves in need of replacement at a cost of \$675 each. She said she hopes to postpone this work until next year due to the upcoming rainy season. The updated subdivision map for the District should be available shortly after the El Dorado Springs 23 map goes for final approval by the Board of Supervisors on October 25. The cost for the updated map prepared by the County will be \$120 and invoiced to the District. The District continues to seek removal of all signage, including election signs, placed on CSD property and within the DOT easement area. It is the District's position that no signage is allowed on public property. She reported Veerkamp placed six additional boulders along Stonebriar Drive to restrict vehicular access to open space at no cost. The issue of the encroachment on San Marino Court due to the skateboard ramp continues. Director Mark Magee said he will talk with the property owner again. The Stonebridge vegetation encroachment has not been fully resolved. The owners did some work but additional work is needed to remove the encroachment. Resident concerns since the last meeting included inquiry about the ability to add gates at the Stonebriar front entrance, which Chaney explained is not possible, and request as to the process for revision of the District's CC&Rs.

b. Master Plan Committee Report. This report will be given under Old Business, Item c.

4. Consent Items

The consent items consisting of the of draft Minutes of September 20, 2016 Regular meeting of the Board of Directors, Financial Reports prepared by the County Auditor's office for the months ending August 31, 2016 and September 30, 2016; and Correspondence including SDRMA letter dated September 16, 2016 re: President's Special Acknowledgment Award for Property Liability Program recognizing no paid claims for five consecutive program years were considered. The October 15, 2016 bank statement was removed from the Consent items as it was not yet available. Director Gordon Fawkes moved to approve the consent items and accept and file the items, including minor edits to the Minutes; second by Director Tim Halverson; motion carried.

AYES: Sites, Halverson, Fawkes, and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

5. Old Business.

- a. **Vehicular Access to Open Space from Dunnwood Drive.** Chaney updated the Board regarding the increased cost for fabrication and installation of a gate as approved at the last meeting due to the prevailing wage requirements applicable to this project. After discussion, Director Tim Halverson made a motion to cancel the previously approved action authorizing expenditure of \$2,350 for installation of a gate at the Dunnwood Drive location; and instead approve expenditure from the approved FY17 budget of a sum not to exceed \$950 for erection of a barrier utilizing two posts, appropriate wire, and NOx lock, on Dunnwood Drive to block vehicular access; second by Director Gordon Fawkes; motion carried.

AYES: Sites, Halverson, Fawkes, and Magee
NOES: None
ABSENT: Kennedy
ABSTAIN: None

- b. **Power at Berkshire Park.** Chaney provided an update advising that the cost of this project also increased due to the applicable prevailing wage requirements. After discussion, which included information about registration of projects requiring the payment of prevailing wages with the Department of Industrial Relations, President Matt Sites made a motion to increase the previously approved project cost from a not-to-exceed amount of \$3,300 to a not-to-exceed amount of \$5,450 for installation of permanent power at Berkshire Park including trenching, utilization of existing PVC pipe/electrical wire to the extent possible, and electrical junction boxes for future tie-ins, and authorize the General Manager to execute the agreement to carry out the work; second by Director Tim Halverson; motion carried.

AYES: Sites, Halverson, Fawkes, and Magee
NOES: None
ABSENT: Kennedy
ABSTAIN: None

- c. **Master Plan Update.** To move forward toward finalization and approval of the Master Plan, the Board determined that the draft would be reviewed by Board and staff for final input and then the final draft will be posted on the website for review and final comments from those interested. After discussion, the Board is considering a Reserve Study as opposed to a more expensive Nexus Study. The William Lyon Homes Report will also be posted to the website.

- d. **Folsom Heights Development Project Update.** The Board also agreed that information regarding this development project in Folsom would be posted to the District's website, specifically including Folsom's plans for bike trails.

6. **New Business.**

- e. **Local Church Inquiry regarding Volunteer Projects.** The Board discussed whether it has any one-day volunteer work projects which may be undertaken as a project by a local church during April, 2017. It considered possible ideas but tabled the discussion until further parameters are determined.

- f. **District Newsletter.** The Board will continue work on the next issue of the newsletter. Director Gordon Fawkes suggested that the SDRMA certificate congratulating the District for having had no paid claims in the Property Liability insurance program during the past five consecutive years be included. The Board agreed that is a good idea.

- g. **El Dorado County Sheriff's Office of Emergency Services Update of County's Local Hazard Mitigation Plan.** Chaney provided information about this planning process and said a workshop is being held on October 25, 2016 to discuss development of the plan. After discussion, the Board agreed that Director Gordon Fawkes would attend the planning workshop along with General Manager Chaney Hicks.

7. **Adjournment.**

The meeting was adjourned at 8:56 p.m. upon a motion by Tim Halverson, second by Matt Sites; motion carried.

Submitted by:

Linda Stone, Board Secretary

Approved by Board:

628-001 CSD: ROLLING HILLS

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General Ledger

Summary Accounting Period ended October 31, 2016

	Debit	Credit	Balance
628-001 CSD: ROLLING HILLS			
ASSETS			
100 Equity in Pooled Cash	297,414.24	143,550.72	153,863.52
102 Imprest (PETTY) Cash	5,000.00	0.00	5,000.00
ASSETS	302,414.24	143,550.72	158,863.52
LIABILITIES			
201 Vouchers Payable	143,319.91	143,319.91	0.00
LIABILITIES	143,319.91	143,319.91	0.00
FUND BALANCE			
310 Fund Balance Reserved: General	0.00	53,834.00	-53,834.00
313 Fund Balance Reserved: Imprest Cash	0.00	5,000.00	-5,000.00
350 Fund Balance Unreserved Undesignated	0.00	156,659.46	-156,659.46
400 Budget Clearing Account	200,915.00	200,915.00	0.00
402 Legislative Revision	200,915.00	0.00	200,915.00
411 Actual Revenues	62.57	6,991.22	-6,928.65
423 Transfers: CAO	0.00	200,915.00	-200,915.00
431 Expenditures	63,558.59	0.00	63,558.59
FUND BALANCE	465,451.16	624,314.68	-158,863.52
628-001 CSD: ROLLING HILLS	911,185.31	911,185.31	0.00

628-001 CSD: ROLLING HILLS

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General Ledger

Details for the Accounting Period Ended: October 31, 2016

		Debit	Credit	Balance
628-001 CSD: ROLLING HILLS				
ASSETS				
100 Equity In Pooled Cash				
10/1/2016	Beginning Balance	292,245.04	123,848.91	168,396.13
10/5/2016	J12017005213 01 160 Cy Unsec - 1% General Tax Rfnds 47-127	0.00	0.14	168,395.99
10/5/2016	J12017005214 01 159 Py Sec - 1% General Tax Rfnds 47-127	0.00	9.29	168,386.70
10/5/2016	J12017005215 01 161 Py Delq Unsec - 1% General Tax Rfnds 47-127	0.00	0.71	168,385.99
10/5/2016	J12017005216 01 162 Py Supplemntl - 1% General Tax Rfnds 47-127	0.00	0.36	168,385.63
10/12/2016	J12017005623 01 165 Py Sec - 1% General Tax Ar Chgs 09-16	0.00	2.06	168,383.57
10/12/2016	J12017005624 01 167 Cy Supplemntl - 1% General Tax Sep 2016	0.00	6.81	168,376.76
10/12/2016	J12017006250 01 166 Cy Sec - 1% General Tax Sep 2016	2,895.57	0.00	171,272.33
10/12/2016	J12017006251 01 169 Cy Unsec - 1% General Tax Sept 2016	101.28	0.00	171,373.61
10/12/2016	J12017006252 01 169 Cy Delq Unsec - 1% General Tax Sept 2016	6.62	0.00	171,380.23
10/12/2016	J12017006253 01 170 Py Delq Unsec - 1% General Tax Sept 2016	2.99	0.00	171,383.22
10/12/2016	J12017006254 01 170 Py Delq Unsec Supp-1% Gen Tax Sept 2016	0.31	0.00	171,383.53
10/12/2016	J12017006255 01 171 Py Defaulted Sec - 1% General Tax Sep 2016	13.03	0.00	171,396.56
10/12/2016	J12017006256 01 168 Py Supplemntl - 1% General Tax Sep 2016	57.24	0.00	171,453.80
10/12/2016	J12017006257 01 171 Py Defaultd Sec-Any Prntly+intrst Sep 2016	11.41	0.00	171,465.21
10/12/2016	J12017006258 01 166 Cy Sec - Direct Charge 20515 Sep 2016	2,000.00	0.00	173,465.21
10/19/2016	J12017007251 01 173 Cy Unsec - 1% General Tax Rfnds 128-142	0.00	1.14	173,464.07
10/19/2016	J12017007252 01 172 Py Sec - 1% General Tax Rfnds 128-142	0.00	0.37	173,463.70
10/19/2016	J12017007253 01 174 Py Delq Unsec - 1% General Tax Rfnds 128-142	0.00	26.04	173,437.66
10/31/2016	CK2017021668 01 Rhcsd Water No. 118388-001	0.00	1,157.04	172,280.62
10/31/2016	CK2017021669 01 Rhcsd Water No. 118386-001	0.00	482.96	171,797.66
10/31/2016	CK2017021670 01 Rhcsd Water No. 84490-002	0.00	2,675.93	169,121.73
10/31/2016	CK2017021671 01 Rhcsd Water No. 126932-002	0.00	2,115.64	167,006.09
10/31/2016	CK2017021672 01 Rhcsd Water No. 126908-002	0.00	830.78	166,175.31
10/31/2016	CK2017021673 01 Rhcsd Water No. 083214-001	0.00	673.31	165,502.00
10/31/2016	CK2017021674 01 Rhcsd Power No. 1211321236-4	0.00	9.94	165,492.06
10/31/2016	CK2017021675 01 Rhcsd Power No. 6085621545-8	0.00	38.04	165,454.02
10/31/2016	CK2017021676 01 Rhcsd Legal Services September 2016	0.00	787.50	164,666.52
10/31/2016	CK2017021677 01 Rhcsd Legal Services August 2016	0.00	498.75	164,167.77
10/31/2016	CK2017021678 01 Rhcsd Clerk Services 9/21-10/18/2016	0.00	1,065.00	163,102.77
10/31/2016	CK2017021679 01 Rhcsd 91787 Master Plan/Chili Event	0.00	150.00	162,952.77
10/31/2016	CK2017021680 01 Rhcsd Director Stipend 10-18-16 Mtg.	0.00	75.00	162,877.77
10/31/2016	CK2017021681 01 Rhcsd General Manager September 2016	0.00	1,700.00	161,177.77
10/31/2016	CK2017021682 01 Rhcsd Director Stipend 10-18-16 Mtg.	0.00	75.00	161,102.77
10/31/2016	CK2017021683 01 Rhcsd Websecurity Updates July-Oct.16 612	0.00	260.00	160,842.77
10/31/2016	CK2017021684 01 Rhcsd Director Stipend 10-18-16 Mtg.	0.00	75.00	160,767.77
10/31/2016	CK2017021685 01 Rhcsd Director Stipend 10-18-16 Mtg.	0.00	75.00	160,692.77
10/31/2016	CK2017021686 01 Rhcsd Remove 5 Trees Berkshire Inv. 99855	0.00	3,460.00	157,232.77
10/31/2016	CK2017021687 01 Rhcsd Parks Maintenance Sept 16 Inv. 99854	0.00	3,325.00	153,907.77
10/31/2016	CK2017021688 01 Rhcsd Meeting Room 9010 Rental 10-18-16	0.00	125.00	153,782.77
11/3/2016	IN2017000091 10 Interest On Investment Pool 1 For 10/2016 (OCT)	80.75	0.00	153,863.52
	100 Equity In Pooled Cash	297,414.24	143,550.72	153,863.52
102 Imprest (PETTY) Cash				
10/1/2016	Beginning Balance	5,000.00	0.00	5,000.00
	102 Imprest (PETTY) Cash	5,000.00	0.00	5,000.00
	ASSETS	302,414.24	143,550.72	158,863.52
LIABILITIES				
201 Vouchers Payable				
10/1/2016	Beginning Balance	123,665.02	123,665.02	0.00
10/31/2016	MT802800201704 Month Total	19,654.89	19,654.89	0.00

628-001 CSD: ROLLING HILLS

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General Ledger

Details for the Accounting Period Ended: October 31, 2016

			Debit	Credit	Balance
201 Vouchers Payable			143,319.91	143,319.91	0.00
LIABILITIES			143,319.91	143,319.91	0.00
FUND BALANCE					
310 Fund Balance Reserved: General					
10/1/2016	Beginning Balance		0.00	53,834.00	-53,834.00
	310 Fund Balance Reserved: General		0.00	53,834.00	-53,834.00
313 Fund Balance Reserved: Imprest Cash					
10/1/2016	Beginning Balance		0.00	5,000.00	-5,000.00
	313 Fund Balance Reserved: Imprest Cash		0.00	5,000.00	-5,000.00
350 Fund Balance Unreserved Undesignated					
10/1/2016	Beginning Balance		0.00	156,659.46	-156,659.46
	350 Fund Balance Unreserved Undesignated		0.00	156,659.46	-156,659.46
400 Budget Clearing Account					
10/25/2016	BI2017001373 01	Fy2016/17 Adopted Budget	0.00	55,615.00	-55,615.00
10/25/2016	BI2017001374 01	Fy2016/17 Adopted Budget	0.00	74,000.00	-129,615.00
10/25/2016	BI2017001375 01	Fy2016/17 Adopted Budget	0.00	1,000.00	-130,615.00
10/25/2016	BI2017001376 01	Fy2016/17 Adopted Budget	0.00	69,800.00	-200,415.00
10/25/2016	BI2017001377 01	Fy2016/17 Adopted Budget	0.00	500.00	-200,915.00
10/25/2016	BI2017001378 01	Fy2016/17 Adopted Budget	150.00	0.00	-200,765.00
10/25/2016	BI2017001379 01	Fy2016/17 Adopted Budget	150.00	0.00	-200,615.00
10/25/2016	BI2017001380 01	Fy2016/17 Adopted Budget	800.00	0.00	-199,815.00
10/25/2016	BI2017001381 01	Fy2016/17 Adopted Budget	3,300.00	0.00	-196,515.00
10/25/2016	BI2017001382 01	Fy2016/17 Adopted Budget	2,000.00	0.00	-194,515.00
10/25/2016	BI2017001383 01	Fy2016/17 Adopted Budget	8,000.00	0.00	-186,515.00
10/25/2016	BI2017001384 01	Fy2016/17 Adopted Budget	41,400.00	0.00	-145,115.00
10/25/2016	BI2017001385 01	Fy2016/17 Adopted Budget	4,000.00	0.00	-141,115.00
10/25/2016	BI2017001386 01	Fy2016/17 Adopted Budget	7,500.00	0.00	-133,615.00
10/25/2016	BI2017001387 01	Fy2016/17 Adopted Budget	7,000.00	0.00	-126,615.00
10/25/2016	BI2017001388 01	Fy2016/17 Adopted Budget	500.00	0.00	-126,115.00
10/25/2016	BI2017001389 01	Fy2016/17 Adopted Budget	300.00	0.00	-125,815.00
10/25/2016	BI2017001390 01	Fy2016/17 Adopted Budget	450.00	0.00	-125,365.00
10/25/2016	BI2017001391 01	Fy2016/17 Adopted Budget	500.00	0.00	-124,865.00
10/25/2016	BI2017001392 01	Fy2016/17 Adopted Budget	800.00	0.00	-124,065.00
10/25/2016	BI2017001393 01	Fy2016/17 Adopted Budget	26,000.00	0.00	-98,065.00
10/25/2016	BI2017001394 01	Fy2016/17 Adopted Budget	115.00	0.00	-97,950.00
10/25/2016	BI2017001395 01	Fy2016/17 Adopted Budget	9,000.00	0.00	-88,950.00
10/25/2016	BI2017001396 01	Fy2016/17 Adopted Budget	12,000.00	0.00	-76,950.00
10/25/2016	BI2017001397 01	Fy2016/17 Adopted Budget	5,250.00	0.00	-71,700.00
10/25/2016	BI2017001398 01	Fy2016/17 Adopted Budget	500.00	0.00	-71,200.00
10/25/2016	BI2017001399 01	Fy2016/17 Adopted Budget	600.00	0.00	-70,600.00
10/25/2016	BI2017001400 01	Fy2016/17 Adopted Budget	3,000.00	0.00	-67,600.00
10/25/2016	BI2017001401 01	Fy2016/17 Adopted Budget	41,500.00	0.00	-26,100.00
10/25/2016	BI2017001402 01	Fy2016/17 Adopted Budget	500.00	0.00	-25,600.00
10/25/2016	BI2017001403 01	Fy2016/17 Adopted Budget	200.00	0.00	-25,400.00
10/25/2016	BI2017001404 01	Fy2016/17 Adopted Budget	400.00	0.00	-25,000.00
10/25/2016	BI2017001405 01	Fy2016/17 Adopted Budget	25,000.00	0.00	0.00
	400 Budget Clearing Account		200,915.00	200,915.00	0.00
402 Legislative Revision					
10/25/2016	BI2017001373 01	Fy2016/17 Adopted Budget	55,615.00	0.00	55,615.00
10/25/2016	BI2017001374 01	Fy2016/17 Adopted Budget	74,000.00	0.00	129,615.00
10/25/2016	BI2017001375 01	Fy2016/17 Adopted Budget	1,000.00	0.00	130,615.00
10/25/2016	BI2017001376 01	Fy2016/17 Adopted Budget	69,800.00	0.00	200,415.00
10/25/2016	BI2017001377 01	Fy2016/17 Adopted Budget	500.00	0.00	200,915.00

628-001 CSD: ROLLING HILLS

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General Ledger

Details for the Accounting Period Ended: October 31, 2016

		Debit	Credit	Balance
	402 Legislative Revision	200,915.00	0.00	200,915.00
411 Actual Revenues				
10/1/2016	Beginning Balance	15.65	1,822.02	-1,806.37
10/5/2016	Ji2017005213 01 160 Cy Unsec - 1% General Tax Rfnds 47-127	0.14	0.00	-1,806.23
10/5/2016	Ji2017005214 01 159 Py Sec - 1% General Tax Rfnds 47-127	9.29	0.00	-1,796.94
10/5/2016	Ji2017005215 01 161 Py Delq Unsec - 1% General Tax Rfnds 47-127	0.71	0.00	-1,796.23
10/5/2016	Ji2017005216 01 162 Py Supplemntl - 1% General Tax Rfnds 47-127	0.36	0.00	-1,795.87
10/12/2016	Ji2017005623 01 165 Py Sec - 1% General Tax Ar Chgs 09-16	2.06	0.00	-1,793.81
10/12/2016	Ji2017005624 01 167 Cy Supplemntl - 1% General Tax Sep 2016	6.81	0.00	-1,787.00
10/12/2016	Ji2017006250 01 166 Cy Sec - 1% General Tax Sep 2016	0.00	2,895.57	-4,682.57
10/12/2016	Ji2017006251 01 169 Cy Unsec - 1% General Tax Sept 2016	0.00	101.28	-4,783.85
10/12/2016	Ji2017006252 01 169 Cy Delq Unsec - 1% General Tax Sept 2016	0.00	6.62	-4,790.47
10/12/2016	Ji2017006253 01 170 Py Delq Unsec - 1% General Tax Sept 2016	0.00	2.99	-4,793.46
10/12/2016	Ji2017006254 01 170 Py Delq Unsec Supp-1% Gen Tax Sept 2016	0.00	0.31	-4,793.77
10/12/2016	Ji2017006255 01 171 Py Defaulted Sec - 1% General Tax Sep 2016	0.00	13.03	-4,806.80
10/12/2016	Ji2017006256 01 168 Py Supplemntl - 1% General Tax Sep 2016	0.00	57.24	-4,864.04
10/12/2016	Ji2017006257 01 171 Py Defaultd Sec-Any Pnlty+intrst Sep 2016	0.00	11.41	-4,875.45
10/12/2016	Ji2017006258 01 166 Cy Sec - Direct Charge 20515 Sep 2016	0.00	2,000.00	-6,875.45
10/19/2016	Ji2017007251 01 173 Cy Unsec - 1% General Tax Rfnds 128-142	1.14	0.00	-6,874.31
10/19/2016	Ji2017007252 01 172 Py Sec - 1% General Tax Rfnds 128-142	0.37	0.00	-6,873.94
10/19/2016	Ji2017007253 01 174 Py Delq Unsec - 1% General Tax Rfnds 128-142	26.04	0.00	-6,847.90
11/3/2016	IN2017000091 10 Interest On Investment Pool 1 For 10/2016 (OCT)	0.00	80.75	-6,928.65
	411 Actual Revenues	62.57	6,991.22	-6,928.65
423 Transfers: CAO				
10/25/2016	BI2017001378 01 Fy2016/17 Adopted Budget	0.00	150.00	-150.00
10/25/2016	BI2017001379 01 Fy2016/17 Adopted Budget	0.00	150.00	-300.00
10/25/2016	BI2017001380 01 Fy2016/17 Adopted Budget	0.00	800.00	-1,100.00
10/25/2016	BI2017001381 01 Fy2016/17 Adopted Budget	0.00	3,300.00	-4,400.00
10/25/2016	BI2017001382 01 Fy2016/17 Adopted Budget	0.00	2,000.00	-6,400.00
10/25/2016	BI2017001383 01 Fy2016/17 Adopted Budget	0.00	8,000.00	-14,400.00
10/25/2016	BI2017001384 01 Fy2016/17 Adopted Budget	0.00	41,400.00	-55,800.00
10/25/2016	BI2017001385 01 Fy2016/17 Adopted Budget	0.00	4,000.00	-59,800.00
10/25/2016	BI2017001386 01 Fy2016/17 Adopted Budget	0.00	7,500.00	-67,300.00
10/25/2016	BI2017001387 01 Fy2016/17 Adopted Budget	0.00	7,000.00	-74,300.00
10/25/2016	BI2017001388 01 Fy2016/17 Adopted Budget	0.00	500.00	-74,800.00
10/25/2016	BI2017001389 01 Fy2016/17 Adopted Budget	0.00	300.00	-75,100.00
10/25/2016	BI2017001390 01 Fy2016/17 Adopted Budget	0.00	450.00	-75,550.00
10/25/2016	BI2017001391 01 Fy2016/17 Adopted Budget	0.00	500.00	-76,050.00
10/25/2016	BI2017001392 01 Fy2016/17 Adopted Budget	0.00	800.00	-76,850.00
10/25/2016	BI2017001393 01 Fy2016/17 Adopted Budget	0.00	26,000.00	-102,850.00
10/25/2016	BI2017001394 01 Fy2016/17 Adopted Budget	0.00	115.00	-102,965.00
10/25/2016	BI2017001395 01 Fy2016/17 Adopted Budget	0.00	9,000.00	-111,965.00
10/25/2016	BI2017001396 01 Fy2016/17 Adopted Budget	0.00	12,000.00	-123,965.00
10/25/2016	BI2017001397 01 Fy2016/17 Adopted Budget	0.00	5,250.00	-129,215.00
10/25/2016	BI2017001398 01 Fy2016/17 Adopted Budget	0.00	500.00	-129,715.00
10/25/2016	BI2017001399 01 Fy2016/17 Adopted Budget	0.00	600.00	-130,315.00
10/25/2016	BI2017001400 01 Fy2016/17 Adopted Budget	0.00	3,000.00	-133,315.00
10/25/2016	BI2017001401 01 Fy2016/17 Adopted Budget	0.00	41,500.00	-174,815.00
10/25/2016	BI2017001402 01 Fy2016/17 Adopted Budget	0.00	500.00	-175,315.00
10/25/2016	BI2017001403 01 Fy2016/17 Adopted Budget	0.00	200.00	-175,515.00
10/25/2016	BI2017001404 01 Fy2016/17 Adopted Budget	0.00	400.00	-175,915.00
10/25/2016	BI2017001405 01 Fy2016/17 Adopted Budget	0.00	25,000.00	-200,915.00
	423 Transfers: CAO	0.00	200,915.00	-200,915.00
431 Expenditures				
10/1/2016	Beginning Balance	43,903.70	0.00	43,903.70
10/27/2016	RHCS20170056 01 Rhcsd Water No. 118388-001	1,157.04	0.00	45,060.74

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General Ledger

Details for the Accounting Period Ended: October 31, 2016

			Debit	Credit	Balance
10/27/2016	RHCS20170057 01	Rhcsd Water No. 118386-001	482.96	0.00	45,543.70
10/27/2016	RHCS20170058 01	Rhcsd Water No. 84490-002	2,675.93	0.00	48,219.63
10/27/2016	RHCS20170059 01	Rhcsd Water No. 126932-002	2,115.64	0.00	50,335.27
10/27/2016	RHCS20170060 01	Rhcsd Water No. 126908-002	830.78	0.00	51,166.05
10/27/2016	RHCS20170061 01	Rhcsd Water No. 083214-001	673.31	0.00	51,839.36
10/27/2016	RHCS20170062 01	Rhcsd Power No. 1211321236-4	9.94	0.00	51,849.30
10/27/2016	RHCS20170063 01	Rhcsd Power No. 6085621545-8	38.04	0.00	51,887.34
10/27/2016	RHCS20170064 01	Rhcsd Legal Services September 2016	787.50	0.00	52,674.84
10/27/2016	RHCS20170065 01	Rhcsd Legal Services August 2016	498.75	0.00	53,173.59
10/27/2016	RHCS20170066 01	Rhcsd Clerk Services 9/21-10/18/2016	1,065.00	0.00	54,238.59
10/27/2016	RHCS20170067 01	Rhcsd 91787 Master Plan/Chili Event	150.00	0.00	54,388.59
10/27/2016	RHCS20170068 01	Rhcsd Director Stipend 10-18-16 Mtg.	75.00	0.00	54,463.59
10/27/2016	RHCS20170069 01	Rhcsd General Manager September 2016	1,700.00	0.00	56,163.59
10/27/2016	RHCS20170070 01	Rhcsd Director Stipend 10-18-16 Mtg.	75.00	0.00	56,238.59
10/27/2016	RHCS20170071 01	Rhcsd Websecurity Updates July-Oct.16 612	260.00	0.00	56,498.59
10/27/2016	RHCS20170072 01	Rhcsd Director Stipend 10-18-16 Mtg.	75.00	0.00	56,573.59
10/27/2016	RHCS20170073 01	Rhcsd Director Stipend 10-18-16 Mtg.	75.00	0.00	56,648.59
10/27/2016	RHCS20170074 01	Rhcsd Remove 5 Trees Berkshire Inv. 99855	3,460.00	0.00	60,108.59
10/27/2016	RHCS20170075 01	Rhcsd Parks Maintenance Sept 16 Inv. 99854	3,325.00	0.00	63,433.59
10/27/2016	RHCS20170076 01	Rhcsd Meeting Room 9010 Rental 10-18-16	125.00	0.00	63,558.59
		431 Expenditures	63,558.59	0.00	63,558.59
		FUND BALANCE	465,451.16	624,314.68	-158,863.52
		628-001 CSD: ROLLING HILLS	911,185.31	911,185.31	0.00

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Summary Accounting Period ended October 31, 2016

	Estimated / Budget	Actual Amount	Balance
802800 Rolling Hills - Community Service Districts			
Revenue			
1 Taxes			
100 Prop Tax: Curr Secured	74,000.00	2,942.17	71,057.83
110 Prop Tax: Curr Unsecured	0.00	1,343.82	-1,343.82
120 Prop Tax: Prior Secured	0.00	-23.34	23.34
130 Prop Tax: Prior Unsecured	0.00	-10.50	10.50
140 Prop Tax: Supp Current	0.00	-6.47	6.47
150 Prop Tax: Supp Prior	0.00	202.76	-202.76
1 Taxes	74,000.00	4,448.44	69,551.56
3 Fines, Forfeitures and Penalties			
360 Penalty & Cost Delinquent Taxes	0.00	26.49	-26.49
3 Fines, Forfeitures and Penalties	0.00	26.49	-26.49
4 Revenue from Use of Money and Property			
400 Rev: Interest	1,000.00	353.72	646.28
4 Revenue from Use of Money and Property	1,000.00	353.72	646.28
13 Charges for Services			
1310 Special Assessments	69,800.00	2,100.00	67,700.00
13 Charges for Services	69,800.00	2,100.00	67,700.00
19 Miscellaneous Revenues			
1940 Misc: Revenue	500.00	0.00	500.00
19 Miscellaneous Revenues	500.00	0.00	500.00
22 Fund Balance			
1 Fund Balance	55,615.00	0.00	55,615.00
22 Fund Balance	55,615.00	0.00	55,615.00
Total Revenue	200,915.00	6,928.65	193,986.35
Expense			
30 Salaries and Employee Benefits			
3000 Permanent Employees / Elected Officials	150.00	0.00	150.00
30 Salaries and Employee Benefits	150.00	0.00	150.00
40 Services and Supplies			
4040 Telephone Company Vendor Payments	150.00	0.00	150.00
4041 County Pass Thru Telephone Charges	800.00	0.00	800.00
4100 Insurance: Premium	3,300.00	2,882.63	417.37
4180 Maint: Building & Improvements	2,000.00	1,325.00	675.00
4183 Maint: Grounds	8,000.00	11,995.00	-3,995.00
4185 Maint: Park	41,400.00	9,975.00	31,425.00
4189 Maint: Water System	4,000.00	1,210.00	2,790.00
4190 Maint: Drainage	7,500.00	0.00	7,500.00
4191 Maintenance: Roads	7,000.00	0.00	7,000.00
4192 Maintenance: Lighting	500.00	0.00	500.00
4197 Maintenance Building: Supplies	300.00	0.00	300.00
4220 Memberships	450.00	0.00	450.00
4240 Misc: Expense	500.00	0.00	500.00

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Summary Accounting Period ended October 31, 2016

	Estimated / Budget	Actual Amount	Balance
4260 Office Expense	800.00	206.40	593.60
4300 Professional & Specialized Services	26,000.00	9,785.00	16,215.00
4304 Agency Administration Fee	115.00	120.04	-5.04
4305 Audit & Accounting Services	9,000.00	0.00	9,000.00
4313 Legal Services	12,000.00	3,491.25	8,508.75
4345 Special District Director Services	5,250.00	1,725.00	3,525.00
4400 Publication & Legal Notices	500.00	392.16	107.84
4420 Rent & Lease: Equipment	600.00	588.00	12.00
4440 Rent & Lease: Building & Improvements	3,000.00	2,238.00	762.00
4501 Special Projects	41,500.00	324.91	41,175.09
4505 SB924: Transportation & Travel	500.00	0.00	500.00
4600 Transportation & Travel	200.00	0.00	200.00
4602 Mileage: Employee Private Auto	400.00	0.00	400.00
4620 Utilities	25,000.00	17,300.20	7,699.80
40 Services and Supplies	<u>200,765.00</u>	<u>63,558.59</u>	<u>137,206.41</u>
Total Expense	<u>200,915.00</u>	<u>63,558.59</u>	<u>137,356.41</u>
802800 Rolling Hills - Community Service Districts	0.00	-56,629.94	-56,629.94

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Summary Accounting Period ended October 31, 2016

		Estimated / Budget	Actual Amount	Balance
Report Total	Revenue	200,915.00	6,928.65	193,986.35
	Expense	200,915.00	63,558.59	137,356.41
		0.00	-56,629.94	-56,629.94

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Details For the Accounting Period ended: October 31, 2016

		Estimated / Budget	Actual Amount	Balance
802800 Rolling Hills - Community Service Districts				
Revenue				
1 Taxes				
100 Prop Tax: Curr Secured				
10/1/2016	Beginning Balance	0.00	46.60	
10/12/2016	JI2017006250 01 166 Cy Sec - 1% General Tax Sep 2016	0.00	2,895.57	
10/25/2016	BI2017001374 01 FY2016/17 Adopted Budget	74,000.00	0.00	
	100 Prop Tax: Curr Secured	74,000.00	2,942.17	71,057.83
110 Prop Tax: Curr Unsecured				
10/1/2016	Beginning Balance	0.00	1,237.20	
10/5/2016	JI2017005213 01 160 Cy Unsec - 1% General Tax Rfnds 47-127	0.00	-0.14	
10/12/2016	JI2017006251 01 169 Cy Unsec - 1% General Tax Sept 2016	0.00	101.28	
10/12/2016	JI2017006252 01 169 Cy Delq Unsec - 1% General Tax Sept 2016	0.00	6.62	
10/19/2016	JI2017007251 01 173 Cy Unsec - 1% General Tax Rfnds 128-142	0.00	-1.14	
	110 Prop Tax: Curr Unsecured	0.00	1,343.82	-1,343.82
120 Prop Tax: Prior Secured				
10/1/2016	Beginning Balance	0.00	-11.62	
10/5/2016	JI2017005214 01 159 Py Sec - 1% General Tax Rfnds 47-127	0.00	-9.29	
10/12/2016	JI2017005623 01 165 Py Sec - 1% General Tax Ar Chgs 09-16	0.00	-2.06	
10/19/2016	JI2017007252 01 172 Py Sec - 1% General Tax Rfnds 128-142	0.00	-0.37	
	120 Prop Tax: Prior Secured	0.00	-23.34	23.34
130 Prop Tax: Prior Unsecured				
10/1/2016	Beginning Balance	0.00	13.26	
10/5/2016	JI2017005215 01 161 Py Delq Unsec - 1% General Tax Rfnds 47-127	0.00	-0.71	
10/12/2016	JI2017006253 01 170 Py Delq Unsec - 1% General Tax Sept 2016	0.00	2.99	
10/19/2016	JI2017007253 01 174 Py Delq Unsec - 1% General Tax Rfnds 128-142	0.00	-26.04	
	130 Prop Tax: Prior Unsecured	0.00	-10.50	10.50
140 Prop Tax: Supp Current				
10/1/2016	Beginning Balance	0.00	0.34	
10/12/2016	JI2017005624 01 167 Cy Supplemntl - 1% General Tax Sep 2016	0.00	-6.81	
	140 Prop Tax: Supp Current	0.00	-6.47	6.47
150 Prop Tax: Supp Prior				
10/1/2016	Beginning Balance	0.00	132.54	
10/5/2016	JI2017005216 01 162 Py Supplemntl - 1% General Tax Rfnds 47-127	0.00	-0.36	
10/12/2016	JI2017006254 01 170 Py Delq Unsec Supp-1% Gen Tax Sept 2016	0.00	0.31	
10/12/2016	JI2017006255 01 171 Py Defaulted Sec - 1% General Tax Sep 2016	0.00	13.03	
10/12/2016	JI2017006256 01 168 Py Supplemntl - 1% General Tax Sep 2016	0.00	57.24	
	150 Prop Tax: Supp Prior	0.00	202.76	-202.76
	1 Taxes	74,000.00	4,448.44	69,551.56
3 Fines, Forfeitures and Penalties				
360 Penalty & Cost Delinquent Taxes				
10/1/2016	Beginning Balance	0.00	15.08	
10/12/2016	JI2017006257 01 171 Py Defaultd Sec-Any Prnty+intrst Sep 2016	0.00	11.41	
	360 Penalty & Cost Delinquent Taxes	0.00	26.49	-26.49
	3 Fines, Forfeitures and Penalties	0.00	26.49	-26.49
4 Revenue from Use of Money and Property				
400 Rev: Interest				

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Details For the Accounting Period ended: October 31, 2016

		Estimated / Budget	Actual Amount	Balance
10/1/2016	Beginning Balance	0.00	272.97	
10/25/2016	BI2017001375 01	1,000.00	0.00	
11/3/2016	IN2017000091 10	0.00	80.75	
	Interest On Investment Pool 1 For 10/2016 (OCT)	1,000.00	353.72	646.28
	400 Rev: Interest	1,000.00	353.72	646.28
	4 Revenue from Use of Money and Property			
13 Charges for Services				
1310 Special Assessments				
10/1/2016	Beginning Balance	0.00	100.00	
10/12/2016	JI2017006258 01	0.00	2,000.00	
10/25/2016	BI2017001376 01	69,800.00	0.00	
	Fy2016/17 Adopted Budget	69,800.00	2,100.00	67,700.00
	1310 Special Assessments	69,800.00	2,100.00	67,700.00
	13 Charges for Services	69,800.00	2,100.00	67,700.00
19 Miscellaneous Revenues				
1940 Misc: Revenue				
10/25/2016	BI2017001377 01	500.00	0.00	
	Fy2016/17 Adopted Budget	500.00	0.00	500.00
	1940 Misc: Revenue	500.00	0.00	500.00
	19 Miscellaneous Revenues	500.00	0.00	500.00
22 Fund Balance				
1 Fund Balance				
10/25/2016	BI2017001373 01	55,615.00	0.00	
	Fy2016/17 Adopted Budget	55,615.00	0.00	55,615.00
	1 Fund Balance	55,615.00	0.00	55,615.00
	22 Fund Balance	55,615.00	0.00	55,615.00
	Total Revenue	200,915.00	6,928.65	193,986.35
Expense				
30 Salaries and Employee Benefits				
3000 Permanent Employees / Elected Officials				
10/25/2016	BI2017001378 01	150.00	0.00	
	Fy2016/17 Adopted Budget	150.00	0.00	150.00
	3000 Permanent Employees / Elected Officials	150.00	0.00	150.00
	30 Salaries and Employee Benefits	150.00	0.00	150.00
40 Services and Supplies				
4040 Telephone Company Vendor Payments				
10/25/2016	BI2017001379 01	150.00	0.00	
	Fy2016/17 Adopted Budget	150.00	0.00	150.00
	4040 Telephone Company Vendor Payments	150.00	0.00	150.00
4041 County Pass Thru Telephone Charges				
10/25/2016	BI2017001380 01	800.00	0.00	
	Fy2016/17 Adopted Budget	800.00	0.00	800.00
	4041 County Pass Thru Telephone Charges	800.00	0.00	800.00
4100 Insurance: Premium				
10/1/2016	Beginning Balance	0.00	2,882.63	
10/25/2016	BI2017001381 01	3,300.00	0.00	
	Fy2016/17 Adopted Budget	3,300.00	2,882.63	417.37
	4100 Insurance: Premium	3,300.00	2,882.63	417.37
4180 Maint: Building & Improvements				
10/1/2016	Beginning Balance	0.00	1,325.00	
10/25/2016	BI2017001382 01	2,000.00	0.00	
	Fy2016/17 Adopted Budget	2,000.00	1,325.00	675.00
	4180 Maint: Building & Improvements	2,000.00	1,325.00	675.00
4183 Maint: Grounds				

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Details For the Accounting Period ended: October 31, 2016

		Estimated / Budget	Actual Amount	Balance
10/1/2016	Beginning Balance	0.00	8,535.00	
10/25/2016	BI2017001383 01	8,000.00	0.00	
10/27/2016	RHCS20170074 01	0.00	3,460.00	
	Rhcsd Remove 5 Trees Berkshire Inv. 99855 Eloisa R. Castro 10/27/2016			
	4183 Maint: Grounds	8,000.00	11,995.00	-3,995.00
4185 Maint: Park				
10/1/2016	Beginning Balance	0.00	6,650.00	
10/25/2016	BI2017001384 01	41,400.00	0.00	
10/27/2016	RHCS20170075 01	0.00	3,325.00	
	Rhcsd Parks Maintenance Sept 16 Inv. 99854 Eloisa R. Castro 10/27/2016			
	4185 Maint: Park	41,400.00	9,975.00	31,425.00
4189 Maint: Water System				
10/1/2016	Beginning Balance	0.00	1,210.00	
10/25/2016	BI2017001385 01	4,000.00	0.00	
	4189 Maint: Water System	4,000.00	1,210.00	2,790.00
4190 Maint: Drainage				
10/25/2016	BI2017001386 01	7,500.00	0.00	
	Fy2016/17 Adopted Budget	7,500.00	0.00	7,500.00
	4190 Maint: Drainage			
4191 Maintenance: Roads				
10/25/2016	BI2017001387 01	7,000.00	0.00	
	Fy2016/17 Adopted Budget	7,000.00	0.00	7,000.00
	4191 Maintenance: Roads			
4192 Maintenance: Lighting				
10/25/2016	BI2017001388 01	500.00	0.00	
	Fy2016/17 Adopted Budget	500.00	0.00	500.00
	4192 Maintenance: Lighting			
4197 Maintenance Building: Supplies				
10/25/2016	BI2017001389 01	300.00	0.00	
	Fy2016/17 Adopted Budget	300.00	0.00	300.00
	4197 Maintenance Building: Supplies			
4220 Memberships				
10/25/2016	BI2017001390 01	450.00	0.00	
	Fy2016/17 Adopted Budget	450.00	0.00	450.00
	4220 Memberships			
4240 Misc: Expense				
10/25/2016	BI2017001391 01	500.00	0.00	
	Fy2016/17 Adopted Budget	500.00	0.00	500.00
	4240 Misc: Expense			
4260 Office Expense				
10/1/2016	Beginning Balance	0.00	206.40	
10/25/2016	BI2017001392 01	800.00	0.00	
	Fy2016/17 Adopted Budget	800.00	206.40	593.60
	4260 Office Expense			
4300 Professional & Specialized Services				
10/1/2016	Beginning Balance	0.00	6,760.00	
10/25/2016	BI2017001393 01	26,000.00	0.00	
10/27/2016	RHCS20170066 01	0.00	1,065.00	
	Rhcsd Clerk Services 9/21-10/18/2016 Linda A Stone 10/27/2016			
10/27/2016	RHCS20170069 01	0.00	1,700.00	
	Rhcsd General Manager September 2016 Chaney Lynn Hicks 10/27/2016			
10/27/2016	RHCS20170071 01	0.00	260.00	
	Rhcsd Websecurity Updates July-Oct.16 612 The Mobius Network, LLC 10/27/2016			
	4300 Professional & Specialized Services	26,000.00	9,785.00	16,215.00
4304 Agency Administration Fee				
10/1/2016	Beginning Balance	0.00	120.04	
10/25/2016	BI2017001394 01	115.00	0.00	
	Fy2016/17 Adopted Budget	115.00	120.04	-5.04
	4304 Agency Administration Fee			

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Details For the Accounting Period ended: October 31, 2016

		Estimated / Budget	Actual Amount	Balance
4305 Audit & Accounting Services				
10/25/2016 BI2017001395 01	Fy2016/17 Adopted Budget	9,000.00	0.00	
	4305 Audit & Accounting Services	9,000.00	0.00	9,000.00
4313 Legal Services				
10/1/2016	Beginning Balance	0.00	2,205.00	
10/25/2016 BI2017001396 01	Fy2016/17 Adopted Budget	12,000.00	0.00	
10/27/2016 RHCS20170064 01	Rhcsd Legal Services September 2016 Meyers, Nave, Riback, Silver & Wilson 10/27/2016	0.00	787.50	
10/27/2016 RHCS20170065 01	Rhcsd Legal Services August 2016 Meyers, Nave, Riback, Silver & Wilson 10/27/2016	0.00	498.75	
	4313 Legal Services	12,000.00	3,491.25	8,508.75
4345 Special District Director Services				
10/1/2016	Beginning Balance	0.00	1,425.00	
10/25/2016 BI2017001397 01	Fy2016/17 Adopted Budget	5,250.00	0.00	
10/27/2016 RHCS20170068 01	Rhcsd Director Stipend 10-18-16 Mtg. Tim Halverson 10/27/2016	0.00	75.00	
10/27/2016 RHCS20170070 01	Rhcsd Director Stipend 10-18-16 Mtg. Donald Mark Magee 10/27/2016	0.00	75.00	
10/27/2016 RHCS20170072 01	Rhcsd Director Stipend 10-18-16 Mtg. Gordon A Fawkes 10/27/2016	0.00	75.00	
10/27/2016 RHCS20170073 01	Rhcsd Director Stipend 10-18-16 Mtg. Matthew Sites 10/27/2016	0.00	75.00	
	4345 Special District Director Services	5,250.00	1,725.00	3,525.00
4400 Publication & Legal Notices				
10/1/2016	Beginning Balance	0.00	392.16	
10/25/2016 BI2017001398 01	Fy2016/17 Adopted Budget	500.00	0.00	
	4400 Publication & Legal Notices	500.00	392.16	107.84
4420 Rent & Lease: Equipment				
10/1/2016	Beginning Balance	0.00	588.00	
10/25/2016 BI2017001399 01	Fy2016/17 Adopted Budget	600.00	0.00	
	4420 Rent & Lease: Equipment	600.00	588.00	12.00
4440 Rent & Lease: Building & Improvements				
10/1/2016	Beginning Balance	0.00	2,113.00	
10/25/2016 BI2017001400 01	Fy2016/17 Adopted Budget	3,000.00	0.00	
10/27/2016 RHCS20170076 01	Rhcsd Meeting Room 9010 Rental 10-18-16 El Dorado Hotel Llc 10/27/2016	0.00	125.00	
	4440 Rent & Lease: Building & Improvements	3,000.00	2,238.00	762.00
4501 Special Projects				
10/1/2016	Beginning Balance	0.00	174.91	
10/25/2016 BI2017001401 01	Fy2016/17 Adopted Budget	41,500.00	0.00	
10/27/2016 RHCS20170067 01	Rhcsd 91787 Master Plan/Chili Event Wilkinson Portables Inc 10/27/2016	0.00	150.00	
	4501 Special Projects	41,500.00	324.91	41,175.09
4505 SB924: Transportation & Travel				
10/25/2016 BI2017001402 01	Fy2016/17 Adopted Budget	500.00	0.00	
	4505 SB924: Transportation & Travel	500.00	0.00	500.00
4600 Transportation & Travel				
10/25/2016 BI2017001403 01	Fy2016/17 Adopted Budget	200.00	0.00	
	4600 Transportation & Travel	200.00	0.00	200.00
4602 Mileage: Employee Private Auto				
10/25/2016 BI2017001404 01	Fy2016/17 Adopted Budget	400.00	0.00	
	4602 Mileage: Employee Private Auto	400.00	0.00	400.00
4620 Utilities				
10/1/2016	Beginning Balance	0.00	9,316.56	

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Details For the Accounting Period ended: October 31, 2016

					Estimated /	Actual	Balance
					Budget	Amount	
10/25/2016	BI2017001405 01	Fy2016/17 Adopted Budget			25,000.00	0.00	
10/27/2016	RHCS20170056 01	Rhcsd Water No. 118388-001 El Dorado Irrigation District	10/27/2016		0.00	1,157.04	
10/27/2016	RHCS20170057 01	Rhcsd Water No. 118386-001 El Dorado Irrigation District	10/27/2016		0.00	482.96	
10/27/2016	RHCS20170058 01	Rhcsd Water No. 84490-002 El Dorado Irrigation District	10/27/2016		0.00	2,675.93	
10/27/2016	RHCS20170059 01	Rhcsd Water No. 126932-002 El Dorado Irrigation District	10/27/2016		0.00	2,115.64	
10/27/2016	RHCS20170060 01	Rhcsd Water No. 126908-002 El Dorado Irrigation District	10/27/2016		0.00	830.78	
10/27/2016	RHCS20170061 01	Rhcsd Water No. 083214-001 El Dorado Irrigation District	10/27/2016		0.00	673.31	
10/27/2016	RHCS20170062 01	Rhcsd Power No. 1211321236-4 Pacific Gas & Electric, Inc.	10/27/201		0.00	9.94	
10/27/2016	RHCS20170063 01	Rhcsd Power No. 6085621545-8 Pacific Gas & Electric, Inc.	10/27/201		0.00	38.04	
		4620 Utilities			25,000.00	17,300.20	7,699.80
		40 Services and Supplies			200,765.00	63,558.59	137,206.41
		Total Expense			200,915.00	63,558.59	137,356.41
		802800 Rolling Hills - Community Service Districts			0.00	-56,629.94	-56,629.94

802800 Rolling Hills - Community Service Districts

Printed
11/7/2016
10:10:57 AMRevenues and
Expenditures

Details For the Accounting Period ended: October 31, 2016

		Estimated / Budget	Actual Amount	Balance
Report Total	Revenue	200,915.00	6,928.65	193,986.35
	Expense	200,915.00	63,558.59	137,356.41
		0.00	-56,629.94	-56,629.94

CORRESPONDENCE

Wells Fargo Simple Business Checking

Account number: 2017655164 ■ September 16, 2016 - October 17, 2016 ■ Page 1 of 4



ROLLING HILLS COMMUNITY SERVICES
DISTRICT
PO BOX 5266
EL DORADO HILLS CA 95762-0005

Questions?

Available by phone 24 hours a day, 7 days a week:
Telecommunications Relay Services calls accepted

1-800-CALL-WELLS (1-800-225-5935)

TTY: 1-800-877-4833

En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (114)
P.O. Box 6995
Portland, OR 97228-6995

Your Business and Wells Fargo

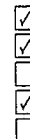
Get a clear look at the business financing process to decide if and when business credit is right for you. Visit wellsfargoworks.com/credit to find out more.

Credit decisions subject to credit qualification.

Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wellsfargo.com/biz or call the number above if you have questions or if you would like to add new services.

Business Online Banking
Online Statements
Business Bill Pay
Business Spending Report
Overdraft Protection



Activity summary

Beginning balance on 9/16	\$3,413.15
Deposits/Credits	0.00
Withdrawals/Debits	- 290.18
Ending balance on 10/17	\$3,122.97
Average ledger balance this period	\$3,199.67

Account number: 2017655164

ROLLING HILLS COMMUNITY SERVICES
DISTRICT

California account terms and conditions apply

For Direct Deposit use
Routing Number (RTN): 121042882

For Wire Transfers use
Routing Number (RTN): 121000248

Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo store.



Transaction history

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
9/20		Purchase authorized on 09/19 Nicaboyne 847-845-3847 FL S466263582319239 Card 7555		33.97	3,379.18
9/22		Purchase authorized on 09/22 Wal-Mart Store Folsom CA P00000000733493857 Card 7555		27.83	
9/22		Purchase authorized on 09/22 Costco Whse #0765 Folsom CA P00466266776871582 Card 7555		161.92	3,189.43
9/23		Purchase authorized on 09/21 Arnolds for Awards Shingle Spgs CA S466265614411712 Card 7555		13.92	3,175.51
9/26		Recurring Payment authorized on 09/23 SurveyMonkey.Com 971-2445555 CA S386267540714961 Card 7555		26.00	3,149.51
10/17		Purchase authorized on 10/14 Ringcentral, Inc 650-4724100 CA S586288446029033 Card 8086		26.54	3,122.97
Ending balance on 10/17					3,122.97
Totals			\$0.00	\$290.18	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Monthly service fee summary

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq to find answers to common questions about the monthly service fee on your account.

Fee period 09/16/2016 - 10/17/2016	Standard monthly service fee \$10.00	You paid \$0.00
How to avoid the monthly service fee	Minimum required	This fee period
Have any ONE of the following account requirements		
· Average ledger balance	\$500.00	\$3,200.00 <input checked="" type="checkbox"/>

C1/C1

Account transaction fees summary

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	3,000	0	0.0030	0.00
Transactions	0	50	0	0.50	0.00
Total service charges					\$0.00



County of El Dorado
OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667
Phone: (530) 621-5487 FAX: (530) 295-2535

JOE HARN, CPA
Auditor-Controller

BOB TOSCANO
Assistant Auditor-Controller

Date: October 20, 2016
To: All Local Agencies: County, County Service Areas, Cities, School Districts, Special Districts, and JPAs
RE: New Requirements for Local Agencies Due to Assembly Bill 2476

Assembly Bill 2476 affects any "new parcel tax" collected on the tax bill. AB 2476 added §54930 to the Government Code and is effective January 1, 2017. AB 2476, in its entirety, can be viewed at the State legislature's website at: <http://leginfo.ca.gov/faces/billSearchClient.xhtml>.

Briefly, AB 2476 requires the local agency to notify property owners, residing outside of the district boundaries, of certain information regarding the parcel tax. Parcel taxes would include such items as Voter Approved Special Taxes (GOV§50075 et seq.), Mello-Roos Community Facilities District Act of 1982 Special Taxes (GOV§53311 et seq.), Fire Protection & Prevention Special Taxes (GOV§53978 et Seq.), School District Qualified Special Taxes (GOV§50079 et seq.), etc.

The notification, in a specified format, must be sent to non-resident property owners via the United States mail. The notification must include the following items:

1. The amount or rate of the parcel tax in sufficient detail to allow each property owner to calculate the amount of the tax to be levied against the owner's property.
2. The method and frequency for collecting the parcel tax, and the duration of time during which the parcel tax will be imposed.
3. The telephone number and address of an individual, office, or organization that interested persons may contact to receive additional information about the parcel tax.

Local agencies are allowed to recover their costs regarding AB 2476 from the proceeds of the parcel tax.

Beginning fiscal year 2017/18, in addition to a sample of the ballot measure and the certified results of the election, which are placed in our permanent files, my Property Tax Division will ask for a sample copy of the AB 2476 notification along with its mailing date and mailing list for any new qualifying parcel tax where the tax bill is used to collect the levy.

Please contact me at 530-621-5456 or my Property Tax Division manager, Sally Zutter, at 530-621-5480 with any questions.

Best Regards,

A handwritten signature in dark ink, appearing to read "Joe Harn".

Joe Harn
Auditor-Controller

Cc:
Michael Ciccozzi, County Counsel
Sally Zutter, Accounting Division Manager



County of El Dorado
OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667-4193
Phone: (530) 621-5487 Fax: (530) 295-2535

JOE HARN, CPA
Auditor-Controller

BOB TOSCANO
Assistant Auditor-Controller

October 20, 2016

RE: *Quarter 3, 2016 Reports*

To whom it may concern,

Enclosed are copies of the Federal and State quarterly reports that were filed on behalf of the District.

Please retain these copies as they are often needed for audits, Worker's Compensation reporting, or as otherwise required.

Please contact me if you have any questions, thank you.

Sincerely,

A handwritten signature in black ink, appearing to be "Tim Moore", written over a horizontal line.

Tim Moore
County of El Dorado
Office of Auditor/Controller-
Payroll Division
530-621-5485

941 for 2016: Employer's QUARTERLY Federal Tax Return

Department of the Treasury — Internal Revenue Service

950114
OMB No. 1545-0029

Employer identification number (EIN)	4	1	-	2	2	0	8	0	8	1
Name (not your trade name)	ROLLING HILLS COMMUNITY SERVICES DISTRICT									
Trade name (if any)										
Address	360 FAIR LANE									
	Number	Street						Suite or room number		
	PLACERVILLE						CA	95667		
	City						State		ZIP code	
	Foreign country name						Foreign province/county		Foreign postal code	

Report for this Quarter of 2016
(Check one.)

- ☐ 1: January, February, March
- ☐ 2: April, May, June
- ☒ 3: July, August, September
- ☐ 4: October, November, December

Instructions and prior year forms are available at www.irs.gov/form941.

Read the separate instructions before you complete Form 941. Type or print within the boxes.

Part 1 Answer these questions for this quarter.

- 1 Number of employees who received wages, tips, or other compensation for the pay period including: *Mar. 12* (Quarter 1), *June 12* (Quarter 2), *Sept. 12* (Quarter 3), or *Dec. 12* (Quarter 4) 1 0
- 2 Wages, tips, and other compensation 2 0 00
- 3 Federal income tax withheld from wages, tips, and other compensation 3 0 00
- 4 If no wages, tips, and other compensation are subject to social security or Medicare tax ☒ Check and go to line 6.
- | | Column 1 | | Column 2 |
|--|----------|----------|----------|
| 5a Taxable social security wages | | x .124 = | |
| 5b Taxable social security tips | | x .124 = | |
| 5c Taxable Medicare wages & tips | | x .029 = | |
| 5d Taxable wages & tips subject to Additional Medicare Tax withholding | | x .009 = | |
- 5e Add Column 2 from lines 5a, 5b, 5c, and 5d 5e 0 00
- 5f Section 3121(q) Notice and Demand—Tax due on unreported tips (see instructions) 5f
- 6 Total taxes before adjustments. Add lines 3, 5e, and 5f 6 0 00
- 7 Current quarter's adjustment for fractions of cents 7
- 8 Current quarter's adjustment for sick pay 8
- 9 Current quarter's adjustments for tips and group-term life insurance 9
- 10 Total taxes after adjustments. Combine lines 6 through 9 10 0 00
- 11 Total deposits for this quarter, including overpayment applied from a prior quarter and overpayments applied from Form 941-X, 941-X (PR), 944-X, or 944-X (SP) filed in the current quarter 11 0 00
- 12 Balance due. If line 10 is more than line 11, enter the difference and see instructions 12 0 00
- 13 Overpayment. If line 11 is more than line 10, enter the difference Check one: ☐ Apply to next return. ☐ Send a refund.

▶ You MUST complete both pages of Form 941 and SIGN it.

For Privacy Act and Paperwork Reduction Act Notice, see the back of the Payment Voucher.

Cat. No. 17001Z

Form 941 (Rev. 1-2016)



Name (not your trade name)

Employer identification number (EIN)

ROLLING HILLS COMMUNITY SERVICES DISTRICT

41-2208081

Part 2: Tell us about your deposit schedule and tax liability for this quarter.

If you are unsure about whether you are a monthly schedule depositor or a semiweekly schedule depositor, see section 11 of Pub. 15.

- 14 Check one: ☒ Line 10 on this return is less than \$2,500 or line 10 on the return for the prior quarter was less than \$2,500, and you did not incur a \$100,000 next-day deposit obligation during the current quarter. If line 10 for the prior quarter was less than \$2,500 but line 10 on this return is \$100,000 or more, you must provide a record of your federal tax liability. If you are a monthly schedule depositor, complete the deposit schedule below; if you are a semiweekly schedule depositor, attach Schedule B (Form 941). Go to Part 3.

- ☐ You were a monthly schedule depositor for the entire quarter. Enter your tax liability for each month and total liability for the quarter, then go to Part 3.

Tax liability: Month 1 Month 2 Month 3 Total liability for quarter Total must equal line 10.

- ☐ You were a semiweekly schedule depositor for any part of this quarter. Complete Schedule B (Form 941), Report of Tax Liability for Semiweekly Schedule Depositors, and attach it to Form 941.

Part 3: Tell us about your business. If a question does NOT apply to your business, leave it blank.

- 15 If your business has closed or you stopped paying wages ☐ Check here, and enter the final date you paid wages .

- 16 If you are a seasonal employer and you do not have to file a return for every quarter of the year . . . ☐ Check here.

Part 4: May we speak with your third-party designee?

Do you want to allow an employee, a paid tax preparer, or another person to discuss this return with the IRS? See the instructions for details.

- ☐ Yes. Designee's name and phone number

Select a 5-digit Personal Identification Number (PIN) to use when talking to the IRS.

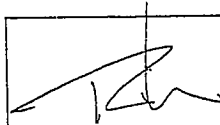
- ☒ No.

Part 5: Sign here. You MUST complete both pages of Form 941 and SIGN it.

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

X

Sign your name here



Print your name here

Tim Moore

Print your title here

Accounting Division Manager

Date

10/20/16

Best daytime phone

(530) 621-5485

Paid Preparer Use OnlyCheck if you are self-employed ☐

Preparer's name

PTIN

Preparer's signature

Date

Firm's name (or yours if self-employed)

EIN

Address

Phone

City

State

ZIP code



Account Number:

499-0918-7

ROLLING HILLS COMMUNITY SERVICES DISTRICT

Page: 1

Quarterly Contribution Return and Report of Wages (DE 9)
Quarter Ended: September 30, 2016

A. No Wages Paid This Quarter ☒B. Out of Business/No Employees ☐

C. Total Subject Wages Paid This Quarter \$0.00

D. Unemployment Insurance (UI) (Total employee wages up to \$7,000.00 per employee per calendar year)
UI Rate % UI Taxable Wages
3.40 x \$0.00 = \$0.00

E. Employment Training Tax (ETT)
ETT Rate % ETT Taxable Wages
0.10 x \$0.00 = \$0.00

F. State Disability Insurance (Total employee wages up to \$106,742.00 per employee per calendar year)
SDI Rate % SDI Taxable Wages
0.90 x \$0.00 = \$0.00

G. California Personal Income Tax (PIT) Withheld \$0.00

H. Subtotal \$0.00

I. Less: (Contributions and Withholdings Paid for the Year)
(DO NOT include Penalty and Interest Payments) \$0.00

J. Total Taxes Due or Overpaid (Item H minus Item I) \$0.00

ROLLING HILLS COMMUNITY SERVICES DISTRICT

Quarterly Contribution Return and Report of Wages (Continuation) (DE 9C)

Quarter Ended: September 30, 2016

A. Employees full-time and part-time who worked during or received pay subject to UI for the payroll period which includes the 12th of the month.

☐ B. Reporting Voluntary DI wages

☒ C. No Payroll

☐ D. Out of Business

1st Month

0

2nd Month

0

3rd Month

0

E. SSN	F. First Name	MI	Last Name	G. Total Subject Wages	H. Total PIT Wages	I. Total PIT Withheld	Wage Code

M. Grand Total Subject Wages

0.00

N. Grand Total PIT Wages

0.00

O. Grand Total PIT Withheld

0.00

11/15/16
Item 5.C.

Updated
Draft

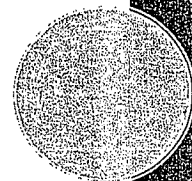
DRAFT FOR BOARD CONSIDERATION

HAZARDOUS MITIGATION PLAN

2016



Rolling Hills
Community Services District



MITIGATION STRATEGY

The first section is an introduction to and overview of RHCS D's natural/man-made hazards that affect the District. This section acts as a primer to hazards mitigation, providing definition of what Hazard Mitigation is, justification for the creation of a Hazard Mitigation Plan, and a set of goals that might be realized as a result of enacting the RHCS D Hazardous Mitigation Plan (HMP).

Section II is a hazards identification and risk assessment for the RHCS D, potential losses are analyzed and future development trends examined as part of this section.

Section III is the hazard mitigation strategy portion of the plan. This section includes a prioritization process in which natural hazards are rated. From the rating, mitigation measures for the RHCS D and implementation of mitigation strategies is discussed, as is the maintenance process.

"Hazard mitigation" is simply a term for reducing risks to people and property from natural/man-made hazards. It includes both structural measures, such as protecting infrastructure from the forces of wind and water and non-structural measures. These activities can target existing development or seek to protect future development by avoiding any new construction in hazardous areas. It is widely accepted that the most effective mitigation measures are implemented at the local government level, where decisions on the regulation and control of development are ultimately made.

Recently, both the State of California and the U.S. Congress made the development of a hazard mitigation plan a specific eligibility requirement for any local government applying for mitigation grant funding. Communities with an adopted plan will therefore become "pre-positioned" and more apt to receive any available mitigation funds. This requirement also applies to all forms of "local government" which has been defined by the Federal Emergency Management Administration (FEMA) to include counties, cities, school districts, special districts, Indian tribes, and other small and large governmental entities. Based on that broad requirement, the California Emergency Management Agency (Cal EMA) and FEMA have encouraged multi-jurisdictional hazard mitigation plans, and this plan has been designed to serve a multi-jurisdictional function. It is the District's intention that its plan will be incorporated into the El Dorado County comprehensive plan.

PURPOSE

The purpose of this Hazard Mitigation Plan is:

- To protect life, safety and property by reducing the potential for future damages and economic losses that result from natural hazards;
- To qualify for additional grant funding, in both the pre-disaster and post-disaster environment;
- To speed recovery and redevelopment following future disaster events;
- To demonstrate a firm local commitment to hazard mitigation principles; and
- To comply with both state and federal legislative requirements for local hazard mitigation plans.

SCOPE

This Hazard Mitigation Plan will be maintained to fully address the hazards determined to be "high risk" and "moderate risk." Other hazards will be considered, but are not required to be fully addressed within this Plan.

AUTHORITY

This Hazard Mitigation Plan has been adopted by the Rolling Hills Community Services Board of Directors. This Plan has been developed to be in accordance with current rules and regulations governing local hazard mitigation plans. The Plan shall be routinely monitored to maintain compliance with the Robert T. Stafford Disaster Relief and Emergency Assistance Act as amended by the Disaster Mitigation Act of 2000 (Public Law 106-390 – October 30, 2000); and all related laws and regulations.

DESCRIPTION OF THE PLANNING PROCESS

Rolling Hills CSD used resources recommended by the California Emergency Management Agency (Cal EMA) to develop this Hazard Mitigation Plan. There was little interest from those involved in the plan update to address in the Mitigation Action Plan those hazards that have a low frequency of occurrence and low/high level of impact potential. By establishing achievable goals and objectives the various groups involved in the LHMP update planning process can see that their efforts are making a difference and involvement in other mitigation efforts can be achieved. The process included the following steps, listed in order in which they were undertaken:

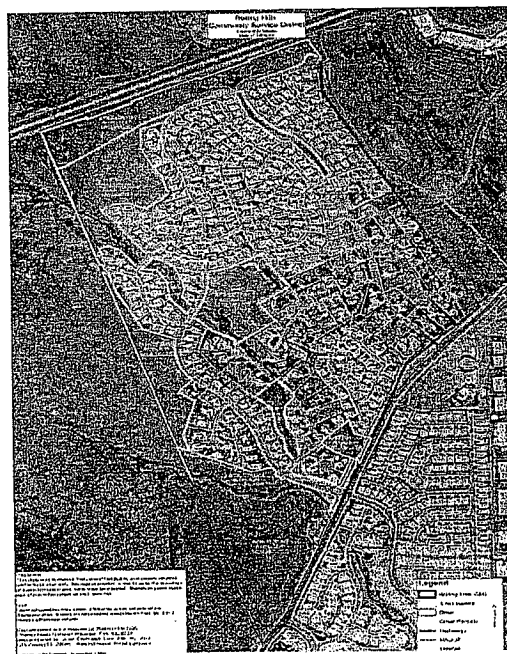
1. Hazard Identification and Analysis
2. Community Vulnerability Assessment
3. Mitigation Capabilities Assessment
4. Mitigation Strategy
5. Mitigation Action Plan and Implementation Program

Introduction

The greatest risk and vulnerability to the Rolling Hills Community Services District (RHCS D) are associated with wild land fires and flooding. The Hazardous Mitigation Planning Committee (HMPC) puts forth several mitigation goals and objectives that are based on the results of the risk assessment. RHCS D is an unincorporated community within El Dorado Hills with 398 parcels and approximately 1200 residents. Highway 50 and White Rock Road are borders to the North and South of the RHCS D respectively. The western border is the Sacramento County line/Folsom, where a new housing development of 49 homes is underway within the District and adjacent is an existing subdivision (Stonebriar). The eastern border adjoins an undeveloped commercial zoned lot, which borders a portion of Springfield Meadows subdivision and part of the Stonebriar subdivision. Tucked off of White Rock Road between Stonebriar and Springfield Meadows is Shadow Hills subdivision. The District has over 45 acres of open space, of which close to 30 acres are considered high risk for wildfires due to their proximity to Highway 50.

This mitigation plan addresses hazards and risks within and adjacent to the community. The greatest threat outside the community would be a fast moving wildfire in the brush fields within all open spaces adjoining RHCS D's boundaries. Within the community there are areas where homes are intermixed with dense vegetation (fuels).

Rolling Hills Community Services District Boundary Map (Oct. 2016)



II. Hazard Identification and Analysis of Risk

This section provides a treatment for all of the typical natural and man-made hazards such as but not limited to wildfire, winter storm flooding, drought, thunderstorms, toxic substance spills (as related to the proximity of Highway 50) and terrorism.

Given Rolling Hills CSD location, many of the natural hazards including dam failure, seiche wave, erosion, volcanic events, earthquakes, landslides, avalanches, and tornados are not applicable to our area and therefore will not be addressed in this plan given their lack of likelihood of occurring.

The District has had previous occurrence of wildfire in 2013, winter storm flooding (multiple years), toxic substance spill as a result of an occurrence on Highway 50, and drought related issues which have resulted in significant financial damage. Due to the higher level of risk for these hazards compared to others and the impact these hazards may have on the District's infrastructure, they will be focused on within this hazard mitigation plan.

It is important to note that this risk assessment is based on best available data and represents a base-level assessment for the planning area. Additional work will be done on an on-going basis to enhance, expand and further improve the accuracy of the baseline established here.

Methodologies Used

It should be noted that the determinations presented in this section with regard to vulnerability were developed using best available data, and the results are an *approximation* of risk. These estimates should be used to understand relative risk from hazards and the potential losses that may be incurred; however, uncertainties are inherent in any loss estimation methodology, arising in part from incomplete scientific knowledge concerning natural hazards and their effects on the built environment and also from approximations and simplifications that are necessary in order to provide a comprehensive analysis.

Explanation of Hybrid Approach

As described in the preceding commentary, the quantitative assessment focuses on potential loss estimates, while the qualitative assessment is comprised of a scoring system built around values assigned by the Hazard Mitigation Advisory Committee to the likelihood of occurrence, spatial extent and potential impact of each hazard presented. For likelihood of occurrence, the following four options were available to members of the Mitigation Advisory Committee: Highly Likely, Likely, Possible or Unlikely. For spatial extent, three options were offered to describe the area which might be expected to be affected: Large, Moderate or Small. For potential impact, the choices consisted of: Catastrophic, Critical, Limited or Minor. Table 1 provides the criteria associated with each label.

Table 1. Criteria for Qualitative Assessment Assigned

	Assigned Value	Definition
Likelihood of Occurrence		
Highly Likely	3	Near 100% annual probability
Likely	2	Between 10 and 100% annual probability
Possible	1	Between 1 and 10% annual probability

Unlikely	0	Less than 1% annual probability
Spatial Extent		
Large	3	More than 50% of area infrastructure affected
Moderate	2	Between 10 and 50% of area infrastructure affected
Small	1	Less than 1% of area infrastructure affected
Potential Impact		
Catastrophic	4	High number of deaths/injuries possible. More than 50% of infrastructure, roadways and transportation facilities in affected area damaged or destroyed. Complete shutdown of facilities for 30 days or more
Critical	3	Multiple deaths/injuries possible. More than 25% of infrastructure, roadways and transportation facilities in affected area damaged or destroyed. Complete shutdown of facilities for more than one week.
Limited	2	Minor injuries only. More than 10% of infrastructure, roadways and transportation facilities in affected area damaged or destroyed. Complete shutdown of facilities for more than one day.
Minor	1	Very few injuries, if any. Only minor infrastructure, roadways and transportation facility damage and minimal disruption on quality of life. Temporary shutdown of facilities.

The values assigned for each option chosen are added together for each hazard to arrive at a total score. All conclusions are presented in "Conclusions on Hazard Risk," found at the end of this section. Findings for each hazard are detailed in the hazard-by-hazard vulnerability assessment which follows, beginning with an overview of the planning area.

TOPOGRAPHY AND LAND FORMS

The District has a large expanse of grassy rolling hills where one of the historic El Dorado Hills monument signs sits atop the Highway 50 corridor hillside. The elevation of El Dorado Hills is 768'. Within the District there are a few major creek beds that feed from Highway 50 through the residential homes/streets that pass through to White Rock Road and beyond.

DEMOGRAPHICS

El Dorado Hills (EDH) is an unincorporated census-designated place (CDP) located in El Dorado County, California, 22 miles (35 km) east of the state capital of Sacramento. Its The population was 42,108 at the 2010 census, up from 18,016 at the 2000 census.

DEVELOPMENT TRENDS

Since the early 1980's, El Dorado County has been included in the Sacramento Metropolitan Statistical area. El Dorado Hills is located in the western part of the county and serves as suburban area to the booming Sacramento metropolitan region.

Population growth of approximately 3.5% annually is projected into the 21st century. Studies show that 78.2% of population increases since 1980 isare due to the overall growth of the

Sacramento Region with the majority of the growth in El Dorado County occurring in the El Dorado Hills/Cameron Park area. As transportation services and housing opportunities increase, this trend is expected to continue.

High Potential Loss to Transportation/Infrastructures

RHCSO has inventoried high potential loss to transportation infrastructures within the District. These facilities are considered to be of special value and/or significance, and are considered as a default to be generally at-risk from such hazards as earthquakes and winter storms. Table 2 lists these facilities along with a total number in the District's inventory that are assumed to be at-risk from most general hazards.

Table 2. High Potential Loss Transportation/Infrastructure

Type	Total Number in Inventory
Roadway System—Miles of Roadway	871.828 sq. ft.
Detention Basins/Culverts	68,802 sq. ft.
Rock V Ditch	1,000 sq. ft.
Storm Drain Pipes	9,850 sq. ft.
Drain inlets	70
Manholes/V—Ditches	52

Winter/Seasonal Storms

Intense localized rainfall causes washouts of roadways and/or localized flooding of structures that lack the storm-drain capacity to remove the water. RHCSO has a few major stream beds that run throughout the District and past years excessive rainfall has caused existing drainage culverts/storm drains to become inefficient to deal with the excessive water. No damage to homes noted, some landscape affected. Continued maintenance/service is required on these drainage systems to help keep the risk low to future property damages. Flooding has primarily affected roadways and impeded traffic which leads to emergency egress hazards. Seasonal, localized flooding due to inadequate drainage impacts has occurred within the District along the entrance to Stonebriar and at Prima Drive. Normal mobility is lost or delayed as roadways become inaccessible with excess water and have potential to cause accidents.

A summary of transportation/infrastructure damages ~~Costs incurred from over the the past five years as a result~~ of winter storm related floods are as follows:

Emergency Storm Drain Vacuuming:	??????
Storm Drain/Culvert Repairs:	??????
Total Costs	\$?????

Comment [L1]: I'll get the financial numbers to insert.

El Dorado County Special Districts

California Government Code §25210 allows for the formation of county service areas in unincorporated areas, providing an alternative method of furnishing extended governmental services and the levy of taxes to pay for the extended services. The County has established

Drainage Zones of Benefit, as well as Road and Drainage Zones of Benefit that are managed by the County's General Services Department for the purpose of generating funding for the construction of community drainage facilities.

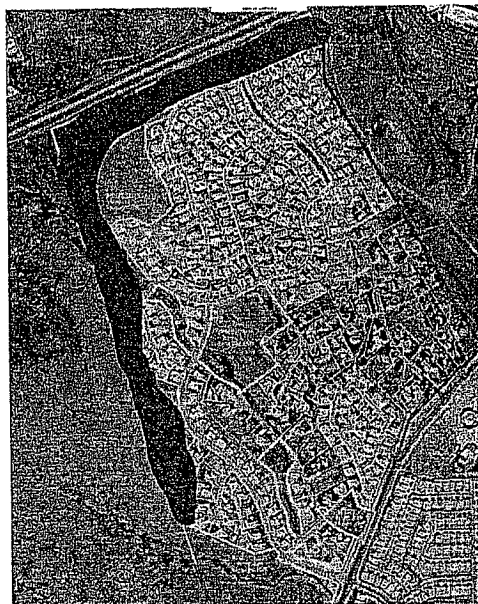
Drought/Extreme Heat

The District has been experiencing issues with tree mortality due to the lack of water. The previous ground water levels are reduced so that any existing mature trees that were growing without irrigation systems in place are at risk of dying. There has been one instance of a 30+ year old tree falling over in the park and five others were determined to be at risk and removed. Due to the location of mature trees within the District's public areas, this will be an ongoing review.

Wildfire

Rolling Hills CSD Fire Risk Map (right)

The Rolling Hills CSD is situated within a large buffer of open rolling hills adjacent to Highway 50 which represents many hazardous fire conditions. The majority of the acreage is filled with savanna grasses, generally below the knee that create significant fuel loads of approximately 1 ton per acre. There are few trees on the larger acreage bordering the western Sacramento County line but along Dunnwood Drive there are significant numbers of trees, mostly oaks and evergreens.



FIRE DANGER LEVEL HIGH

Toxic Substance Spills

The RHCS D's proximity to Highway 50 along Dunnwood Drive presents the potential for vehicle accidents that may cause damage to the bordering open space and potential hazards to nearby residents in the case of a hazardous substance spill to nearby residents.

Conclusions on Hazard Risk

Table 3. Summary of Potential Annualized Losses (From Quantitative Assessment)
Hazard Estimated Annualized Losses

Hazard	Estimated Annual Losses
Wildland Fire	
Flooding	

Drought/Extreme Heat (Tree Mortality)	
Toxic Substance Spills	

Based upon the qualitative approach defined in detail under Methodologies Used, the risk from hazards in the District was weighed by the Hazard Mitigation Advisory Committee and criteria was used to assign values to the likelihood of occurrence, spatial extent affected, and potential impact of each hazard. These values combined to form a total rating for each hazard (Table 4-5). The dominant hazard identified through this process is the wildfire hazard followed by the winter or seasonal storm hazard.

Table 5. Overall Hazard Rating

Hazard	Likelihood	Spatial Extent	Potential Impact	Hazard Rating
Wildland Fire	2	2	2	6
Winter / Seasonal Storms	2	2	1	5
Drought - Tree Mortality	1	1	1	3
Toxic Substance Spill	0	1	1	2

The conclusions drawn from the qualitative and quantitative assessments, with final determinations from the Hazard Mitigation Advisory Committee, were fitted into three categories for a final summary of hazard risk based on High, Moderate or Low designations (Table 6). The hazards identified with the highest risk through this process are the wildland fire, and inter/seasonal storm and resulting floods.

Table 6. Estimated Risk Levels for El Dorado County (Combination of Qualitative and Qualitative Assessments)

HIGH RISK HAZARDS	Wildland Fire, Winter/Seasonal Storms & Resulting Flooding
MODERATE RISK HAZARDS	Drought/Tree Mortality
LOW RISK HAZARDS	Toxic Substance Spills

It should be noted that although some hazards may show Moderate or Low risk, hazard occurrence is still possible. Also, any hazard occurrence could potentially cause a sizable impact and losses could be extremely high.

In conclusion, the Rolling Hills CSD is susceptible to a range of hazards to varying degrees. The hazard of Wildland Fire, and Winter/Seasonal Storms and the resulting floods, is are of the

utmost, immediate concern to the District and its residents with regard to hazard mitigation practices and policies. This is further reflected in the *Mitigation Strategy* section of this plan.

The Rolling Hills CSD's small size and limited funding base is a handicap to aggressive implementation of natural hazard mitigation measures, funding sources are still available to assist the District in accomplishing its natural hazard mitigation goals. Wherever plausible and possible, the District will pursue funding sources in an effort to complete the actions of this plan. The end result being a District made safer from the dangerous consequences related to natural hazard events.

III. Hazard Mitigation Strategies

Mitigation Goals

The Rolling Hills CSD Hazardous Mitigation Plan has identified the hazards that could impact the residents and property of the District and assessed the risks inherent to each hazard. The goals for the creation and implementation of this plan are to:

- Save lives and protect property;
- Reduce impact of future disaster events;
- Enable post-disaster funding;
- Hasten recovery from disaster; and
- Demonstrate a dedication to improving the District's safety and well-being.

These goals are applicable to all identified hazards in this plan. Although the plan goals might appear overly broad in scope, their intent, namely to reduce the threat of natural/man-made hazards through mitigation approaches, is still quite clear in definition and vision. From these goals come the objectives of the Rolling Hills CSD HMP. The objectives are arranged in a manner that addresses each hazard individually and finally actions are formulated for each hazard.

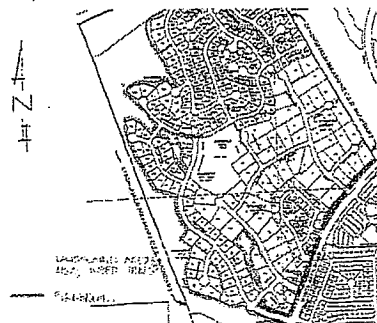
WILDLAND FIRE

Objective #1: Minimize the threat to lives and property posed by the possibility of wildland fire within the District

Actions:

- District continues all District open required standards Dorado Hills requirements open spaces

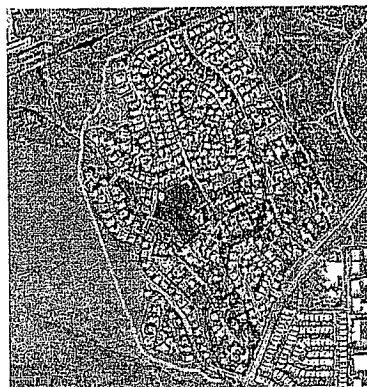
Graphic 1 – District Map with Fire Break



to cut fire breaks around space to meet the for fire-breaks-per the El Fire Department around all District (See Graphic 1).

- District continues to contract work for additional fire scraping to increase the fire break distances by an additional 20 feet around District owned open spaces (See Graphic 2).

Graphic 2 – District Map with Fire Scraping



Approximate existing area that burned.

Area that needs additional scraping - out from the 25' existing firebreak

- Enforce District "No Vehicle Access" on District lands to prevent vehicle exhaust caused fires.
- In case of fire affecting the Stonebriar community, local emergency services to open two emergency gates (Haddington and Manchester) to assist with egress of traffic more quickly (See Graphic 3).



EMERGENCY ACCESS
///// EMERGENCY FIRE/AC

Graphic 3 – District Map with Emergency Access Gates

- Access to District open spaces to the County line and bordering Highway 50 is available through multiple utility access roads (Winterfield, Dunnwood and Prima Drive) Winterfield Drive has emergency gate that has a KNOX box on it for emergency access (See Graphic 4).



Graphic 4 – District Map with Emergency Access Roads

WINTER STORMS/SEASONAL FLOODING

Objective #1: Minimize the threat to property posed by the possibility of street flooding within the District

- Check culverts/storm drains annually to ensure no blockage within due to landscape/debris.
- Clear out any obstructions from culverts/storm drains that may cause water drainage issues.
- Promote within the community the need to clean up fallen leaves from yards/gutters to decrease debris clogging waterway systems.
- If severe flooding occurs, use emergency access gates for additional egress (See Graphic 3)

DROUGHT/TREE MORTALITY

Objective #1: Minimize the threat to lives and property posed by the possibility of compromised trees on District property that may impact persons or personal property

- Complete semi-annual inspections of District property to include trees/landscaping materials that may cause hazardous conditions.
- Promote within the community the need for increased communication when they see an issue with trees/landscaping dangers on District property.

TOXIC SUBSTANCE SPILLS

Objective #1: Minimize the threat to lives and property posed by the possibility of toxic substance spills within the District.

- Ensure evacuation plans published for the District's residents to know route to exit District
- In case of toxic substance event affecting Stonebriar community, local emergency services to open two emergency gates (Haddington and Manchester) to assist with egress of traffic more quickly (See Graphic 3).
- District to contact all appropriate agencies to ensure environmental hazards are dealt with correctly.



11/15/16
Item b.d.

Pacific Gas and Electric Company
Community Pipeline Safety Initiative
6111 Bollinger Canyon Rd., 3rd Floor
San Ramon, CA 94583

October 11, 2016

Springfield Meadows CSD
c/o Rolling Hills - Chaney Hicks
PO Box 266
El Dorado Hills, CA 95762

Re: Stonebriar Dr
El Dorado Hills CA, 95762 (El Dorado Hills CDP)
Action Plan for Safety Work Near Gas Pipeline
RW_V_2540_16 APN# 117-010-04-100

Thank you for meeting with our representatives to discuss items located on your property that could prevent critical access to the Pacific Gas and Electric Company (PG&E) pipeline for first responders and utility crews in the event of an emergency or for important maintenance work. These items left unaddressed could also potentially damage the pipeline. As a result, we need to work with you to remove and/or modify these items. PG&E requests removal and/or modification of the following items:

1. 1 Pear Tree Near gas transmission line
2. on Stonebriar Drive
3. _____
4. _____
5. _____
6. _____
7. _____

PG&E or its authorized representatives or contractors will perform the following work, at no cost to you:

1. Remove Pear Tree
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

☐ Owner Self-Perform:

You have indicated you prefer to perform the following work yourself, which will be completed by ____/____/____:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

PG&E will perform the indicated work in a professional manner and in accordance with all applicable laws, ordinances and regulations. PG&E will obtain any permits or approvals that may be legally required by the County of El Dorado associated with the activities described in this Action Plan. We will keep the work area safe and remove any debris related to our activities from the property.

In connection with PG&E's agreement to perform the foregoing work, you agree to do the following:

- A. Provide (unrestricted or pre-approved or agreed upon) access to your property to PG&E and/or their representatives, contractors and sub-contractors during normal business hours, and if necessary, on Saturdays in order to accomplish necessary work.
- B. Keep clear of the work area, and keep any children and pets away from the work area so as not to pose any safety risks or hazards while construction is taking place.
- C. Cooperate in the execution of any documents that may be required to perform the work, such as permit applications and related documents that may be required to complete the activities described in this Action Plan.

After we have completed this safety work, we will meet with you to review the improvements and confirm in writing that the tasks identified in this Action Plan have been completed.

This Action Plan helps to ensure the continued safe operation of the gas pipeline and that first responders and PG&E crews can safely and quickly access the gas pipeline in the event of an emergency or for important maintenance work. After this gas safety work is completed, you will be required to keep the area around the pipe safe and clear of any obstructions that could prevent safe access to the pipeline.

For the tree(s) that we have determined can remain in place, PG&E safety professionals will conduct regular monitoring through a mix of aerial and ground inspections on at least a quarterly basis. Should any of these trees develop into an emergency access or safety concern in the future, PG&E will work with you to address the concern at that time.

If the foregoing is acceptable to you, we ask that you sign this Action Plan in the space provided below. After we receive your concurrence, we will schedule the work and access your property at a mutually agreed upon date and time. We will not move forward with any work on your property until we have received your written agreement.

We appreciate your support as we maintain the safety of the gas system in your local community.

Sincerely,



Richard Bennett

Land Consultant, Community Pipeline Safety Initiative

916 543-9070

EMAIL: RYBLW@PGE.COM

ACKNOWLEDGED AND AGREED:

By : _____

Date: _____

Name: _____

By : _____

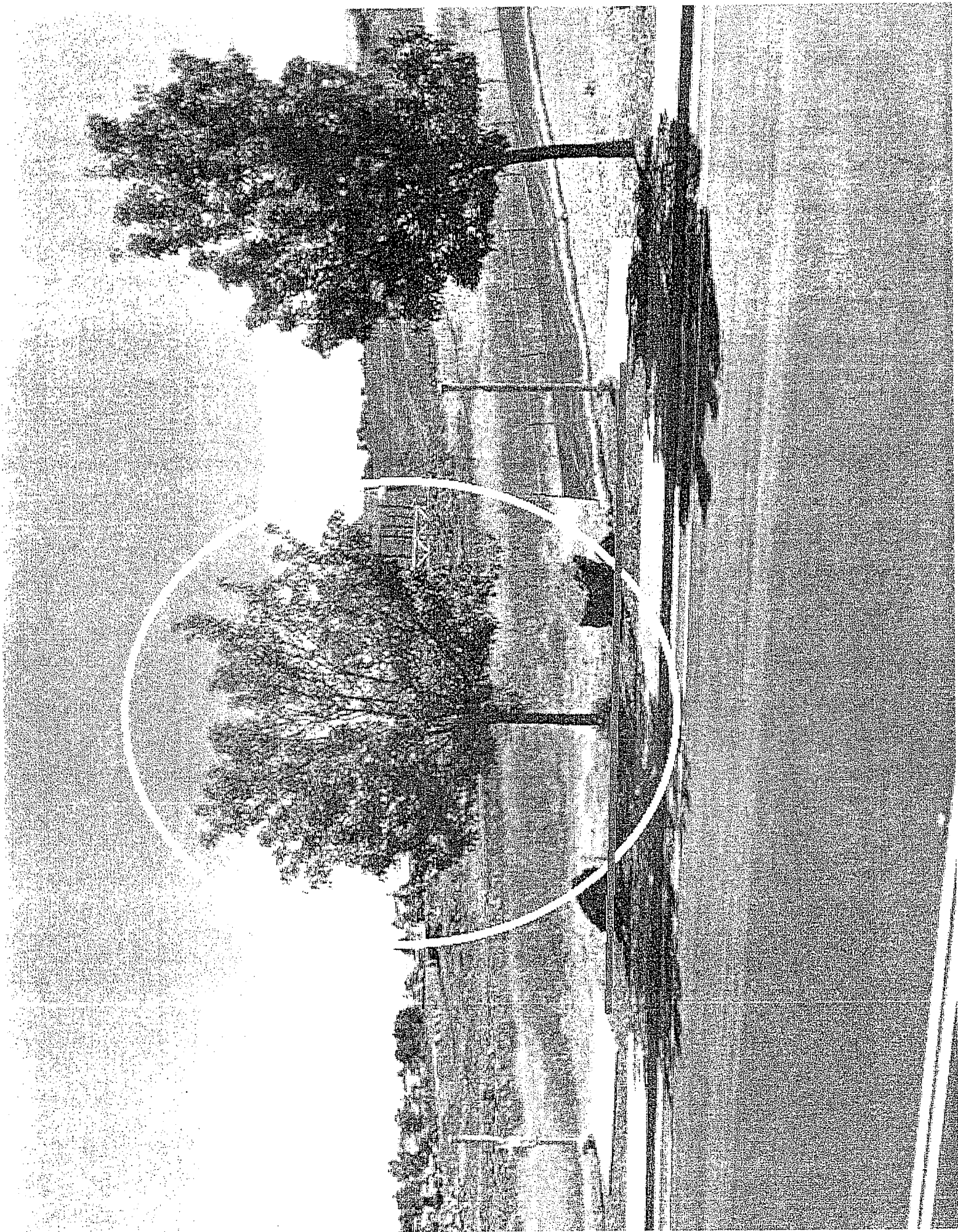
Date: _____

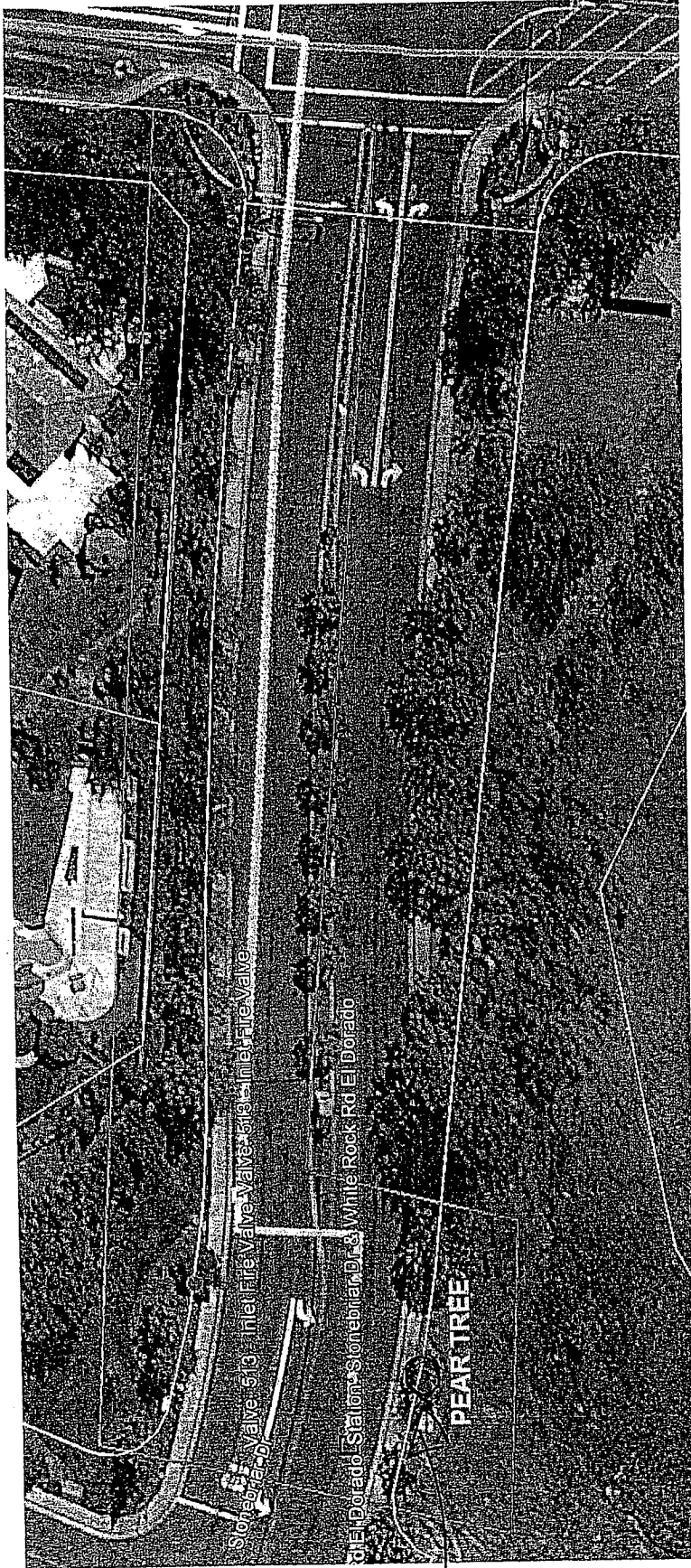
Name: _____

PG&E Land Rep : _____

Date: _____

Joe Echols / Kathy Harper
Manager, Community Pipeline Safety Initiative
Pacific Gas and Electric Company





Sorebri Valve 613 Inlet Fire Valve Inlet Fire Valve

El Dorado Station Sorebri & White Rock Rd El Dorado

PEAR TREE

11/15/16
Item: b.e.

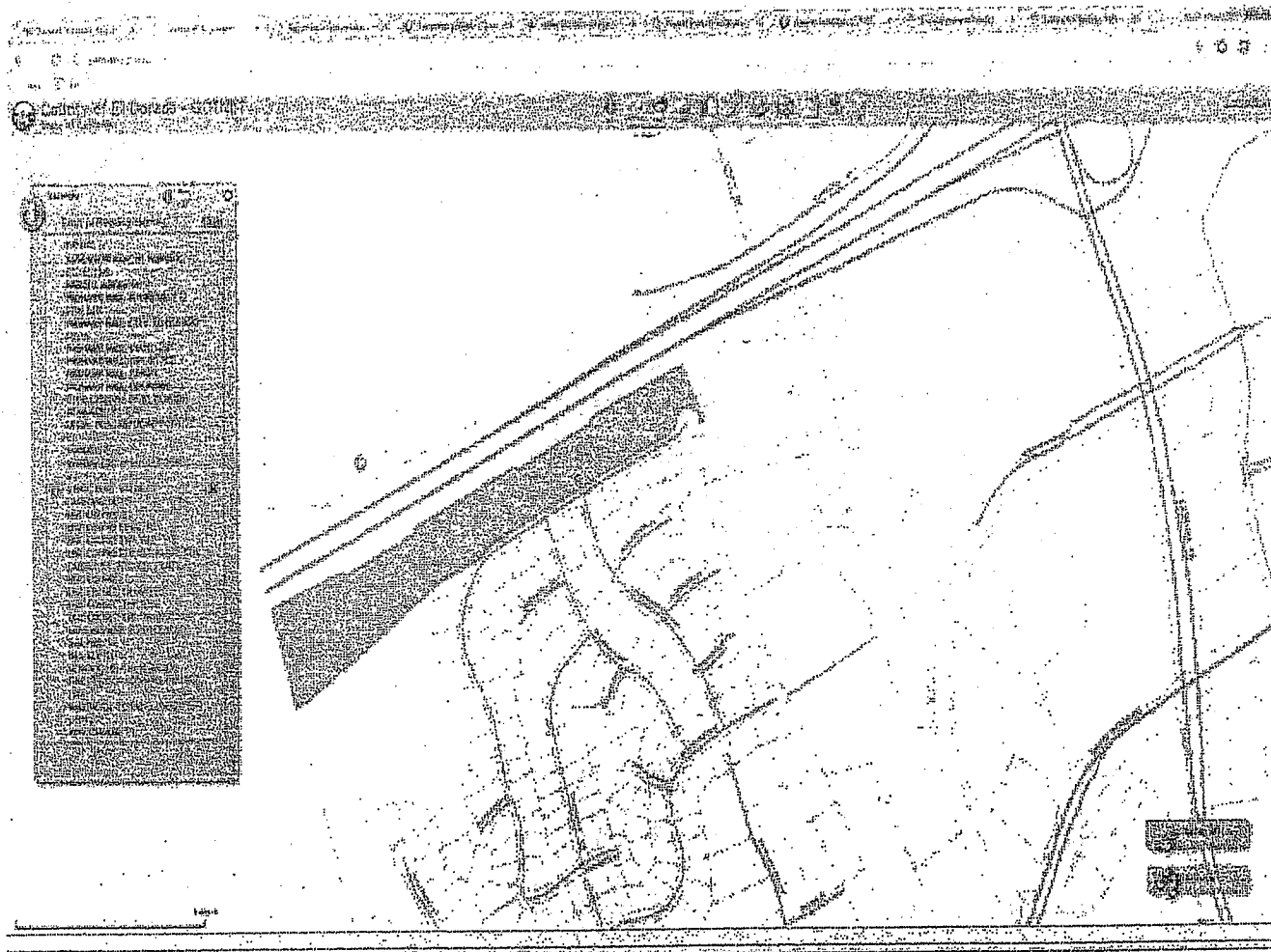
Good Morning Gentleman,

I am contacting you to discuss the possibility of Lennar Homes placing a directional sign for our Blackstone and Heritage El Do

Link to Lennar's El Dorado Hills communities

<http://www.lennar.com/new-homes/california/sacramento/el-dorado-hills>

Your consideration to our request is greatly appreciated. I am available by phone or email to answer any questions.



11/15/16
Item b.e.

24'-0"

12'-0"

HERITAGE EL DORADO HILLS	Blackstone at El Dorado Hills
3 Active Adult Communities	3 New Home Communities
LENNAR.COM	
Exit Latrobe Road	

12'x24'

FREEWAY FOLDING SIGN ON WOOD POSTS


MERIDIAN MEDIA GROUP
2409 J Street Sacramento, CA 95816
Office 916.453.1616 / Fax 916.453.1618
www.meridianmedia.com

DATE: 3-25-16 LOCATION: _____
CLIENT: LENNAR
PROJECT: FREEWAY TRAILER E3
FILE NAME: LC_Freeway Trailer E3_3-25-16
DRAWN BY: LID

REVISIONS:
A:
B:
C:
D:
E:

TO PRINT:

BY:

E3_1

☐ Approved as shown ☐ Approved with corrections ☐ Second proof requested

NOTES: _____

SIGNATURE: _____ DATE: _____

LAND LEASE AGREEMENT

DATE: NOVEMBER 11, 2016

Proposed

LESSOR:

ROLLING HILLS CSD
Attn: Property Management
P.O. Box 266
El Dorado Hills, CA 95630

Phone:

Fax:

E-mail:

LESSEE:

MERIDIAN MEDIA GROUP, INC.

Attn: Jim Woodside

P.O. Box 19774

Sacramento, CA 95816

Office: (916) 453-1616

Fax: (916) 453-1618

E-mail: jim@meridiansignage.com

Draft only

PROPERTY APN: 117-051-36-100
COUNTY: El Dorado
CITY: El Dorado Hills
STATE: California
LOCATION: Lot 36
MAIN STREET: Highway 50
CROSS STREET: Latrobe

RENT: \$300/Month
TERM: Two (2) Years
PAYMENT: Monthly
TRAILER CODE: EH-D
TRAILER QTY / SIZE: 12'x24' Folding Sign

USE: Use of the mutually agreed location for installation of New Home Subdivision Directional Signage. Lessee shall maintain and install (1) 12'x24' Folding Sign on said property for Lennar Homes.

ACCESS: Lessee shall have access to said property for installation, replacement, maintenance & removal of Lessee's directional signs.

SUBLETTING & ASSIGNMENT: Authorized for New Home Subdivision Directional Signage at the Lessee's discretion. Upon sale or transfer of title of property, this lease will inure to heirs, assignees of all parties involved.

PERMITTING: If required, Lessee agrees to obtain and pay for all necessary permits from the appropriate agency.

TERMINATION: Lessee may terminate this Agreement with 30 days written notice to Lessor. Lessor may terminate this Agreement with 30 days written notice to Lessee. All other termination must be mutually agreed upon.

INSURANCE: While this Lease is in force, Lessee will maintain general liability insurance in the amount of two (2) million dollars.

STRUCTURES AND DISPLAYS: All structures and displays installed as a result of this agreement are the property of Lessee. Lessee will own and maintain the boards and structures and any maintenance or modifications will be performed only by Lessee or by approval of Lessee.

LESSOR:

LESSEE:

ROLLING HILLS CSD

Date

By: _____

MERIDIAN MEDIA GROUP, INC.

Date

By: Jim Woodside