

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of OCTOBER 18, 2016 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on October 18, 2016 was called to order at 7:08 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Mark Magee, Gordon Fawkes, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. Director John Kennedy was absent. No members of the public were present.

2. Public Comment. None.

3. Monthly Reports

a. General Manager Report. Chaney presented an oral and written report. Issues discussed with the landscapers this month included two irrigation valves in need of replacement at a cost of \$675 each. She said she hopes to postpone this work until next year due to the upcoming rainy season. The updated subdivision map for the District should be available shortly after the El Dorado Springs 23 map goes for final approval by the Board of Supervisors on October 25. The cost for the updated map prepared by the County will be \$120 and invoiced to the District. The District continues to seek removal of all signage, including election signs, placed on CSD property and within the DOT easement area. It is the District's position that no signage is allowed on public property. She reported Veerkamp placed six additional boulders along Stonebriar Drive to restrict vehicular access to open space at no cost. The issue of the encroachment on San Marino Court due to the skateboard ramp continues. Director Mark Magee said he will talk with the property owner again. The Stonebridge vegetation encroachment has not been fully resolved. The owners did some work but additional work is needed to remove the encroachment. Resident concerns since the last meeting included inquiry about the ability to add gates at the Stonebriar front entrance, which Chaney explained is not possible, and request as to the process for revision of the District's CC&Rs.

b. Master Plan Committee Report. This report will be given under Old Business, Item c.

4. Consent Items

The consent items consisting of the of draft Minutes of September 20, 2016 Regular meeting of the Board of Directors, Financial Reports prepared by the County Auditor's office for the months ending August 31, 2016 and September 30, 2016; and Correspondence including SDRMA letter dated September 16, 2016 re: President's Special Acknowledgment Award for Property Liability Program recognizing no paid claims for five consecutive program years were considered. The October 15, 2016 bank statement was removed from the Consent items as it was not yet available. Director Gordon Fawkes moved to approve the consent items and accept and file the items, including minor edits to the Minutes; second by Director Tim Halverson; motion carried.

AYES: Sites, Halverson, Fawkes, and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

5. Old Business.

- a. **Vehicular Access to Open Space from Dunnwood Drive.** Chaney updated the Board regarding the increased cost for fabrication and installation of a gate as approved at the last meeting due to the prevailing wage requirements applicable to this project. After discussion, Director Tim Halverson made a motion to cancel the previously approved action authorizing expenditure of \$2,350 for installation of a gate at the Dunnwood Drive location; and instead approve expenditure from the approved FY17 budget of a sum not to exceed \$950 for erection of a barrier utilizing two posts, appropriate wire, and NOx lock, on Dunnwood Drive to block vehicular access; second by Director Gordon Fawkes; motion carried.

AYES: Sites, Halverson, Fawkes, and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

- b. **Power at Berkshire Park.** Chaney provided an update advising that the cost of this project also increased due to the applicable prevailing wage requirements. After discussion, which included information about registration of projects requiring the payment of prevailing wages with the Department of Industrial Relations, President Matt Sites made a motion to increase the previously approved project cost from a not-to-exceed amount of \$3,300 to a not-to-exceed amount of \$5,450 for installation of permanent power at Berkshire Park including trenching, utilization of existing PVC pipe/electrical wire to the extent possible, and electrical junction boxes for future tie-ins, and authorize the General Manager to execute the agreement to carry out the work; second by Director Tim Halverson; motion carried.

AYES: Sites, Halverson, Fawkes, and Magee

NOES: None

ABSENT: Kennedy

ABSTAIN: None

- c. **Master Plan Update.** To move forward toward finalization and approval of the Master Plan, the Board determined that the draft would be reviewed by Board and staff for final input and then the final draft will be posted on the website for review and final comments from those interested. After discussion, the Board is considering a Reserve Study as opposed to a more expensive Nexus Study. The William Lyon Homes Report will also be posted to the website.
- d. **Folsom Heights Development Project Update.** The Board also agreed that information regarding this development project in Folsom would be posted to the District's website, specifically including Folsom's plans for bike trails.

6. New Business.

- e. **Local Church Inquiry regarding Volunteer Projects.** The Board discussed whether it has any one-day volunteer work projects which may be undertaken as a project by a local church during April, 2017. It considered possible ideas but tabled the discussion until further parameters are determined.
- f. **District Newsletter.** The Board will continue work on the next issue of the newsletter. Director Gordon Fawkes suggested that the SDRMA certificate congratulating the District for having had no paid claims in the Property Liability insurance program during the past five consecutive years be included. The Board agreed that is a good idea.
- g. **El Dorado County Sheriff's Office of Emergency Services Update of County's Local Hazard Mitigation Plan.** Chaney provided information about this planning process and said a workshop is being held on October 25, 2016 to discuss development of the plan. After discussion, the Board agreed that Director Gordon Fawkes would attend the planning workshop along with General Manager Chaney Hicks.

7. Adjournment.

The meeting was adjourned at 8:56 p.m. upon a motion by Tim Halverson, second by Matt Sites; motion carried.

Submitted by:

/s/

Linda Stone, Board Secretary

Approved by Board: November 15, 2016