

**Board of Directors Regular Meeting - AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT**

Tuesday, December 18, 2012 – 7:00 p.m.

**Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA**

1. Call to Order/ Pledge of Allegiance

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. If you wish to address the board, it asks that you complete a blue speaker request and deliver it to the President before the Public Comment portion of the meeting. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes. In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. If you wish to address the board, please complete a speaker request and deliver it to the President before the agenda item on which you wish to be heard is called. Please limit your comments to three minutes or less.

3. Swearing-In of Board Members/Oath of Office

4. Monthly Reports

- a. General Manager Report
- b. Parks Committee Report
- c. Communication Committee Report

5. Consent Items

- a. Approval of Minutes of November 13, 2012 Regular meeting of the Board of Directors
- b. Approval of Monthly Financial Reports for Month End October 31, 2012
- c. Correspondence:
 - Wells Fargo Bank Statement for period ended November 15, 2012
 - State Board of Equalization Notice of increase effective 2013

6. Old Business

- a. Update regarding CSDA's request for Legislative Proposals to further the interest and better enable the efficiency and effectiveness of all types of special districts in the state– Request for CSD to have Authority over CC&R's (Discussion/Action)

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

b. Rolling Hills CSD Annual Audit for Fiscal Years Ended June 30th 2009, 2010, and 2011. Receive and file audit report with Auditor Controller's Office. (Discussion/Action)

c. Consideration of Adoption of Amended Policy No. 2002 entitled Job Description – Board Secretary/Clerk; Resolution 12-09. Amended policy for purpose of making job title and duties consistent with references throughout Policies and Procedures as discussed at September 18, 2012 Board meeting (Action)

7. New Business

a. Annual Organizational Meeting (RHCSO Policy no. 5010.5)

- Selection of President/Chair for 2013
- Selection of Vice President for 2013

b. Board Member Training – Board member training offered by CSDA on January 10, 2013 in Sacramento (Action)

8. Adjournment

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