

ROLLING HILLS COMMUNITY SERVICES DISTRICT

MINUTES of SEPTEMBER 20, 2011 MEETING OF THE BOARD OF DIRECTORS

Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on September 20, 2011 was called to order at 7:08 p.m. by President Tim Halverson in the meeting room at Rolling Hills Community Church, White Rock Road, El Dorado Hills, California. In addition to President Halverson, Directors Mike Nevlida and Mark Magee, General Manager Chaney Hicks, Board Secretary Linda Stone, and residents were present. Director John Kennedy was absent.

2. Public Comment. A resident raised the issue regarding weeds in vacant lot on Haddington Court. The subject property is a private lot. It was noted that the fire department would have information as to the status of weed abatement and dealings with property owners. Further, the resident raised overall questions about the status of parks development. President Halverson said he would be happy to update her outside the meeting. In addition, comment was raised regarding the procedure the District follows for issuing citations for parking prohibited by Ordinance. The matter will be put on the next meeting agenda for discussion.

3. Monthly Reports.

a. General Manager Report.

Chaney reported regarding SunWorld maintenance issues and adding a lock to the timer box at Stonebriar Park to prevent people for tampering; advised regarding the cost of welcome to the community signs and cost for replacement of the Haddington street sign; and reported she is awaiting further parts for additional swing repair at the park. On the to do list is new cork board for the bulletin boards.

b. Parks Committee Report. Nothing to report.

c. Communication Committee Report. Director Mike Nevlida reported he has been working toward the goal of dispatching a newsletter by the end of October. He has made a back-up for the website which will be maintained in a fire proof file. He will be continuing to update the website.

4. Consent Items

The consent items were reviewed by the Board, including the draft minutes of the August 16, 2011 meeting of the Board of Directors; financial reports for fiscal year end 2010-11, monthly financial reports for July and August, 2011, respectively, prepared by the Auditor's office; correspondence including August and September monthly bank statements and the resignation of William Grava from the Board of Directors. Board Secretary noted that the financial reports for fiscal year end 2010-11 contain an error regarding an expenditure in the amount of \$2,500 charged to RHCSO which was actually the expense of another district. The error has been brought to the attention of the Auditor's office and a journal entry will be made to correct the cash account of the District. Director Mike Nevlida moved to approve the consent items, with notation of the correction to be made on the year end financial statement; second by Director Mark Magee; motion carried.

AYES: Halverson, Magee and Nevlida

NOES: None

ABSENT: Kennedy

ABSTAIN: None

5. Old Business

a.-c. Ordinances continued to future meeting of the Board.

6. New Business

a. Consideration of funds authorization for street striping and repainting of speed bumps on Haddington and Manchester. Discussion was had regarding this cost item. Since the roads in Springfield Meadows will be resurfaced approximately one year from now, the portion of the proposal for repainting of the speed bumps was determined not necessary at this time. No board action was required for authorization of the other street maintenance item due to amount of the cost.

b. Consideration of funds authorization for repair of wall cap at Stonebriar and White Rock Road. After discussion and review of the two bids received, President Halverson made a motion to approve expenditure of not to exceed \$800.00 for repair of the wall cap area at the Stonebriar entrance, with a warranty on the work for a period of one year; Director Mark Magee second; motion carried.

AYES: Halverson, Magee and Nevlida

NOES: None

ABSENT: Kennedy

ABSTAIN: None

c. Consideration of funds authorization for purchase of playground fiber bark. After discussion, President Halverson made a motion to approve expenditure of not to exceed \$1,450.00 for purchase and delivery of fiber bark for the playground area; Director Mike Nevlida second; motion carried.

AYES: Halverson, Magee and Nevlida

NOES: None

ABSENT: Kennedy

ABSTAIN: None

d. Vacant Board Position. Due to the resignation of William Grava, there is a vacancy on the Board of Directors. The board authorized posting of the notice of vacancy and is hoping to fill the vacancy at its next meeting in October.

e. Discussion regarding JPA status. This matter has been followed by Vice President John Kennedy. It will be continued to a future meeting of the board when John can be present.

7. Adjournment.

The meeting was adjourned at 8:11 p.m.

Submitted by:

/s/

Linda Stone

Board Secretary

Approved by Board: October 18, 2011