

ROLLING HILLS COMMUNITY SERVICES DISTRICT

MINUTES of JANUARY 17, 2012 MEETING OF THE BOARD OF DIRECTORS

Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on January 17, 2012 was called to order at 7:06 p.m. by President Tim Halverson in the meeting room at Rolling Hills Community Church, White Rock Road, El Dorado Hills, California. In addition to President Halverson, Directors John Kennedy, Mike Nevlida and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present.

2. Public Comment. None

3. Monthly Reports.

a. General Manager Report.

Chaney reported regarding her meetings with SunWorld regarding parks/grounds maintenance and a bid proposal received regarding drainage issues in Stonebriar Park. The Clerk was asked to put the drainage issue on the agenda for the February meeting. Chaney reported that 45 letters were dispatched to advise residents regarding the newly amended ordinance requiring that trees be trimmed to allow for pedestrians and cars to pass and request that residents currently not in compliance trim their trees to meet the requirements. Chaney noted repairs are needed to the split rail fence along Summerfield; suggested replacement of a stop sign at Barranca and Dunnwood; and discussed installation of the Welcome signs at the community entrances. She advised regarding dispatch of a letter to the owner of the real property adjacent to Stonebriar to the west in Folsom regarding the issues of cows coming on to CSD property and causing damage. Finally, the General Manager reported that the Clerk has dispatched letters to each resident in Springfield Meadows in an effort to reach out to the community to advise them of the new ordinance regarding maintenance of culverts, mainly because the culvert issues are most predominant in Springfield Meadows, and to invite their input regarding parking issues in that neighborhood. At its November meeting, the Board received input from Springfield Meadows' residents present at the meeting; based upon that input, the Board determined to have further discussion about parking issues and possible options available as suggested by the residents at an upcoming meeting.

b. Parks Committee Report. Nothing to report.

c. Communication Committee Report. Director Mike Nevlida reported regarding his on-going work on the newsletter and website updates and improvements. He outlined the remaining content needed for the newsletter and presented a draft tri-fold newsletter for review. He discussed the outstanding items to be accomplished including updating the contact mailing list for the District and the possibility of adding the contact list and polling capabilities to the website.

4. Consent Items

Correspondence items, CSDA Education Highlights and Gold Country Chapter of CSDA Update, Seeking Feedback, were removed from the Consent items and placed under New Business for discussion. The remaining consent items, including the draft minutes of the November 15, 2011 meeting of the Board of Directors; monthly financial reports for November, 2011 prepared by the Auditor's office; correspondence including SDRMA letter regarding election results, McMurchie letter regarding 2012 hourly rate increase, EDD notification of 2012 contribution rates, and El Dorado LAFCo memo regarding vacancy, were reviewed by the Board. President Tim Halverson moved to approve the consent items; second by Director Mark Magee; motion carried.

AYES: Halverson, Magee and Nevlida

NOES: None

ABSENT: None

ABSTAIN: Kennedy

5. Old Business

a. Vacant Board Position. General Manager reported she has sent the vacancy notice to resident Jim Rowe to inquire about his possible interest. To date no statements of interest have been received.

b. Consideration of Revisions to Policy for Enforcement of Parking Ordinance. After discussion by the Board, no action was taken to revise the existing policy for enforcement.

6. New Business

a. Communications Project with Boy Scouts – collaboration regarding collection of emergency contact information for Emergency Response Plan. After discussion, President Halverson moved to authorize the expenditure of not to exceed \$300.00 for the purpose of reaching out to the community to gather information for the purpose of communications, especially in emergency situations; Vice President John Kennedy second; motion carried.

AYES: Halverson, Kennedy, Magee and Nevlida

NOES: None

ABSENT: None

ABSTAIN: None

b. CSDA Education Highlights/Gold Country Chapter of CSDA Update. Educational opportunities include seminar entitled "How To Be An Effective Board Member" on January 25, 2012 in El Dorado Hills. After discussion, President Halverson moved to authorize expenditure of funds in the amount of \$225.00 to send Director Mike Nevlida to the CSDA training class and authorize that attendance as a day of service; Director Mark Magee second; motion carried.

AYES: Halverson, Kennedy, and Magee

NOES: None

ABSENT: None

ABSTAIN: Nevlida

c. Discussion of Goals for 2012. After discussion, the Board highlighted its top goals for 2012 to be:

1. Seek grant funds to defray the cost of a General Plan update
2. Garner interest from the community in the Parks and the possibilities for development

7. Adjournment.

The meeting was adjourned at 8:55 p.m.

Submitted by:

/s/

Linda Stone

Board Secretary

Approved by Board: February 21, 2012