

ROLLING HILLS COMMUNITY SERVICES DISTRICT

**MINUTES of MARCH 27, 2012 SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**Call to Order/Roll Call.**

The special meeting of the Rolling Hills CSD held on March 27, 2012 was called to order at 7:05 p.m. by President Tim Halverson in the meeting room at Rolling Hills Community Church, White Rock Road, El Dorado Hills, California. In addition to President Halverson, Directors John Kennedy, Mike Nevlida and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present, together with residents of the District. Director Gordon Fawkes was absent.

**2. Public Comment.** None

**3. Second Workshop to discuss development of a Master Plan.** President Halverson outlined the Board's purpose of the Workshop for residents present at the meeting. It is desirous of implementing a park impact fee on the undeveloped property in the District for which a Master Plan is required. The Master Plan is also needed for the development and operation of its parks and open spaces and continued maintenance of its infrastructure.

1. Committees. The various committees outlined at the first workshop were discussed. Since this project is in its planning stage to conduct a community assessment and define the components of the Master Plan, it was decided that a Survey Team, lead by Chaney Hicks, would be the place to start. Once the project moves further along, a Design Team, Finance/Grants Team and Partnerships/Outreach Team will be organized.
2. Marketing Materials. President Halverson volunteered to take the lead in gathering marketing materials to be used for the public outreach efforts. It was agreed that the deadline for board members to submit ideas to be included in the marketing materials was April 4, 2012. Tim will work to create a poster board for display and a slide show presentation for use at public outreach events.
3. Define Events to Generate Public Involvement. The first event will be a Movie Night in the Park on April 28, 2012 at 7:30 pm., with the movie to begin at 8:00 pm. It will be a family movie, with the Board to provide popcorn.
4. Logistics of the Event. Details were discussed including lighting, electrical capacity, providing a porta-potty, using a screen vs. a sheet, and contacting a local scout troop to see if they would be interested in selling drinks and candy at the event as a fundraiser for their organization. It was decided that a dry run using the movie projector equipment would be done the Friday night prior to the event.

**4. Adjournment.**

The meeting was adjourned at 9:00 p.m. upon motion by John Kennedy, second by Tim Halverson; motion carried.

Submitted by:

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Linda Stone

Board Secretary

Approved by Board: April 17, 2012