

ROLLING HILLS COMMUNITY SERVICES DISTRICT

**MINUTES of MAY 15, 2012 MEETING OF THE BOARD OF DIRECTORS**

**Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on May 15, 2012 was called to order at 7:06 p.m. by President Tim Halverson in the meeting room at Rolling Hills Community Church, White Rock Road, El Dorado Hills, California. In addition to President Halverson, Directors John Kennedy, Mike Nevlida, Gordon Fawkes and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present, together with a resident of the Community and candidate for District 1, John Knight, and his campaign manager, Mrs. Knight.

**2. Public Comment.** None

**3. Presentation.** In response to the request received from John Knight, candidate for Board of Supervisors District 1, Mr. Knight addressed the Board. He informed the board that due to redistricting, District 1 now covers approximately 95% of El Dorado Hills. He spoke about the Sylva Valley interchange project, the on/off ramp at west bound El Dorado Hills Boulevard and Highway 50, expansion of HOV lanes, a CalTrans grant to do a transit study for El Dorado Hills, the development of trails to connect the trail system to the American River bike trail, and various road and other transportation issues of concern to our area. Both John and Mrs. Knight encouraged everyone to get out and vote.

**4. Monthly Reports.**

a. General Manager Report. Chaney presented a written report including:

- SunWorld to begin work on fire breaks
- Encroachment issues regarding remaining culverts that are clogged causing drainage issues, she will be sending formal letter as necessary
- Reported regarding Trailer/RV parked on the private road and the opinion received from legal counsel that the CSD probably does not have the authority to extend its ordinance to the private road which is privately maintained, unless by some other authority such as a grant of easement for more than just access

In addition, she reported turning off the second gate valve found in the park resulted in not enough water pressure so it was turned back on; and there is wood available for the taking which came from the tree which was removed from CSD property.

b. Parks Committee Report. None.

c. Communications Committee Report. Mike Nevlida reported about continued work on the web site and internal contact lists being developed for the CSD.

## 5. Consent Items

The monthly financial reports for April, 2012 were removed from the consent items because the reports have not yet been received. The remaining Consent items, including the draft minutes of the April 17, 2012 regular meeting, the 4/13/12 Wells Fargo bank statement, 4/13/12 quarterly payroll reports from the Auditor's office and the April letter from the El Dorado Hills Fire Department regarding weed abatement were reviewed by the Board. Director Gordon Fawkes moved to approve the consent items; second by Vice President John Kennedy; motion carried.

**AYES:** Halverson, Kennedy, Fawkes, Magee and Nevlida

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

## 6. Old Business

a. Adoption of Ordinance 2012-01 (amending 2010-01, 2008-01) an Ordinance of the Rolling Hills Community Services District Regarding Parking Restrictions. The second reading of this Ordinance came before the Board. A few non-substantial clerical errors were corrected. Director Mike Nevlida moved to adopt Ordinance No. 2012-01 (amending 2010-01, 2008-01); Vice President John Kennedy second; motion carried.

**AYES:** Halverson, Kennedy, Fawkes, Magee and Nevlida

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

b. Consideration of Adoption of Amended Policy No. 3201 entitled Procedures for Enforcement of Ordinance Regarding Parking Restrictions; Resolution 12-01. After discussion noting that Policy 3201 is being amended to keep its terms consistent with the provisions of Ordinance 2012-01 adopted this date, Director Gordon Fawkes moved to adopt Resolution 12-01; second by Director Mike Nevlida; motion carried.

**AYES:** Halverson, Kennedy, Fawkes, Magee and Nevlida

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

c. Consideration of Adoption of Amended Policy No. 3202 entitled Procedures for Processing Parking Citations by Private Vendor; Resolution 12-02. After discussion noting that Policy 3202 is being amended to

keep its terms consistent with the provisions of Ordinance 2012-01 adopted this date, Director Gordon Fawkes moved to adopt Resolution 12-02; second by Vice President John Kennedy; motion carried.

**AYES:** Halverson, Kennedy, Fawkes, Magee and Nevlida

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

d. Master Plan update regarding success of the Movie Night event/ Next steps in generating public involvement. President Halverson reported that the first Movie Night held at Stonebriar Park was a great success, with an estimated 150 people attending. There were many requests from residents for another Movie Night event. It was noted that the event would not have had such success without the tireless efforts of Chaney Hicks and her husband, Larry. Since there was such good response and interest in having future events at the park, the Board discussed looking into the purchase of items for use so rentals would not be necessary. For example, it discussed the purchase of a large tarp for use as the movie screen, a used popcorn machine from Craigslist and investigating a projector from similar sources. The Board set the date for the next Movie Night event for June 16<sup>th</sup>, with sunset that evening at 8:33 p.m. Chaney reported that there remains in the funds allocated for the Master Plan marketing budget \$400. John Kennedy will investigate PA system components, Mike Nevlida will post the Movie Night flyer on the website and Chaney will look into purchase of a tarp and popcorn maker from sources such as Craigslist.

Chaney reported about the Survey Results collected to date regarding development of the Master Plan. Important to residents is the improvement of current facilities, with having a restroom at the Park being high on the list. Also noted was the development of trails. From the kids' survey, important to the children are swings, slides and monkey bars. The Board set a Special meeting date of June 26, 2012 to specifically discuss continued work on the Master Plan.

## **7. New Business.**

a. November 6, 2012 Election; Resolution 12-03 Declaring an Election be Held in RHCSJ Jurisdiction, Consolidation with Other Districts, Requesting Election Services. Vice President John Kennedy moved to adopt Resolution 12-03; second by President Tim Halverson; motion carried.

**AYES:** Halverson, Kennedy, Fawkes, Magee and Nevlida

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

b. Removal of Tree along Berkshire/Costs. Chaney got a bid for removal of the tree from the company which did prior tree removal work for the District which came in at \$900. It was reported that the tree had not been trimmed correctly as it was growing and maturing which caused degradation to the tree . Another option would be to trim the tree's canopy back to remove the weight. The Board determined to get additional estimates for work regarding the tree and take no action at this meeting.

c. Balance of Funds Maintained in District's Revolving Checking Account/SB 288. This matter has not yet been resolved. The Board Clerk will continue resolution of this matter and bring back to a subsequent meeting of the Board.

d. Schedule for District Road Maintenance. This matter will be continued to the next regular meeting of the Board.

e. Adoption of Master Fee Schedule; Resolution 12-04. This matter will be continued to the next regular meeting of the Board.

**8. Adjournment.**

The meeting was adjourned at 9:10 p.m. upon motion by John Kennedy, second by Tim Halverson; motion carried.

Submitted by:

/s/

Linda Stone

Board Secretary

Approved by Board: June 19, 2012