

ROLLING HILLS COMMUNITY SERVICES DISTRICT

MINUTES of SEPTEMBER 13, 2012 SPECIAL MEETING OF THE BOARD OF DIRECTORS

Call to Order/Roll Call.

The special meeting of the Rolling Hills CSD held on September 13, 2012 was called to order at 7:08 p.m. by President Tim Halverson in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Halverson, Directors John Kennedy, Mark Magee, and Matt Sites, General Manager Chaney Hicks, Board Secretary Linda Stone and two residents of the District were present. Director Gordon Fawkes was absent.

2. Public Comment.

Residents Calvin and Debbie introduced themselves at the meeting.

It was noted that residents had received notification from Board of Equalization of a Cal Fire fee being imposed on parcels of property at a cost of \$115 per parcel and mentioned paperwork for a protest of that fee. The question was asked if the District has received billings for District parcels. The Clerk reported she had not seen any billings but would check into the matter.

3. Bid Opening for Road Resurfacing Maintenance – Springfield Meadows 2012.

One timely bid was received which was opened at the meeting. The Board discussed whether it was ready to proceed with the optional repair work included in the bid for repairs to Montecito Court. The General Manger advised the Board that during the pre-bid meeting, it was determined that the square footage of area to be repaired was about double what it was originally thought to be. An addendum to the request for bids was issued to all vendors who attended the mandatory pre-bid meeting in this respect. Due to the costs involved with the repair work and the fact that the underlying causes of the issues are not clear, the Board determined to proceed without the optional repairs to Montecito Court at this time. The bid was determined to be non-responsive because the bidder was not performing work of a value not less than fifty percent (50%) of the value of work contemplated by the contract and the addendum items were not specified in the bid. The General Manager reported that a second bid had been received but after the deadline specified in the bid documents for receipt. The second bid was returned unopened.

Due to the fact that no responsive bids were received for the project, the General Manager was directed to commence negotiations for the road work seal-coat maintenance, painting components, and repair of the pot-hole at the intersection of Berkshire and Prima prior to sealing. The General Manager will bring the matter back to the Board for approval once negotiations are complete.

4. 200 Montrose Court – Tree Status Discussion.

A draft settlement agreement was presented to the Board for review and comment. The redline agreement discussed reflected revisions received from General Counsel David McMurchie to the draft prepared by the Clerk. The Board discussed whether it would require a bond or cash deposit as an additional measure to ensure that the homeowner perform on the conditions of the agreement. President Halverson made a motion that the Board proceed with negotiations with the homeowner on the terms contained in the draft settlement agreement as revised by General Counsel, without the requirement for a bond or cash deposit; motion seconded by Vice President John Kennedy; motion carried.

AYES: Halverson, Kennedy, Magee, and Sites

NOES: None

ABSENT: Fawkes

ABSTAIN: None

Adjournment.

The meeting was adjourned at 8:25 p.m. upon motion by John Kennedy, second by Tim Halverson; motion carried.

Submitted by:

Linda Stone
Board Secretary

Approved by Board: 10/16/12