

ROLLING HILLS COMMUNITY SERVICES DISTRICT

Minutes of September 18, 2012 Meeting of the Board of Directors

Call to Order/Roll Call

The meeting of the Rolling Hills CSD held on September 18, 2012 was called to order at 7:02 pm. By President Tim Halverson in the meeting room at the Holiday Inn Express Hotel, 4360 Town Center Blvd., El Dorado Hills, California. In addition to President Halverson, Directors Mark McGee, Matthew Sites, Gordon Fawkes, General Manager Chaney Hicks were present, together with a resident of the Community.

2. Public Comment – None

3. Monthly Reports

- a. General Manager Report. Chaney present report including:
 - Reported vandalism at the last special meeting at Berkshire Park sound wall. Chaney has reported to Sheriff's Dept and will paint wall to cover graffiti.
 - There is one resident left in Springfield Meadows that needs to complete culvert cleanout. They reported it would be done in a week since Chaney indicated that there would be road work going on and it was necessary to have completed prior to work.
 - There is one last sign regarding the "No Parking" ordinance for Springfield Meadows (Haddington). Chaney reported she needed different hardware.
 - CSD Meeting signs received and theft deterring measures installed to prevent future theft at each entrance.
 - Front light at Stonebriar reported out and repair to be made next week.
- b. Parks Committee Report – None
- c. Communication Committee Report – None

4. Consent Items

The consent items, including the draft minutes of the August 28, 2012 special meeting, August 15-September 17, 2012 Wells Fargo bank statements, County of El Dorado Records Office Letter Re: Director appointment(s) due to insufficient nominees for election, SDRMA Correspondence Re: President's Special Acknowledgement Award - Property/Liability Program, California State Controller Letter Re: 2011 Government Compensation in California Report, PG&E Correspondence Re: Rate Changes, were reviewed by the Board. Director McGee moved to approve the consent items; second by Director Sites; motion carried.

5. Old Business

- a. Fourth of July Event. Received check for \$175 from Nina Shouse from donations from the event. The event was well received and the CSD will be more active in planning process for future events.

b. Master Plan. The Board discussed an event to take place on October 6th, 2012 from 4-7 pm, and decided to have a barbecue for the residents. The CSD has purchased a large gas barbecue and will provide hamburgers and hotdogs, drinks and some side dishes. The Board discussed renting tables and chairs. Board Members will email Chaney with what equipment/supplies (ie. Chairs, tables, ice chests) and then determine what needs to be rented. Chaney will look at games that can be played at the park during the barbecue and the Board will have a booth to get residents involved with the Master Planning Process. Director Halverson motioned to budget \$750 for the procurement of food, supplies and rental equipment. Director McGee seconded the motion; motion carried.

c. Road Resurfacing. Chaney presented two additional bids from Paving Contractors (Veerkamp and CPM). Board of Directors elected to accept CPM bid of the amount \$20,251.31 due to their previous quality of work and reputation. Director Sites made motion to formally accept CPM bid; Director Halverson seconded; motion carried. Chaney to contact Dave Ramona (CPM) to find out timeframe for work to be done and then send out correspondence to Springfield Meadows residents.

6. New Business

a. CSDA Request for Legislative Proposals. Director Sites discussed that the CSD has the budget and ability to fine when necessary and the lack of CC&R enforcement is detrimental to the community. It was also noted that El Dorado Hills CSD and Cameron Park CSD have CC&R's within their purview. Director Halverson motioned for Director Sites to proceed with drafting proposal to CSDA for the CC&R incorporation back into the CSD purview. Director McGee seconded; motion carried.

b. Policy 5010 – Board Meetings. Director Fawkes mentioned that sections 5010.5 and 5010.7 need clarification to state “Clerk/Secretary” since they are being used interchangeably in all locations. Resolution 12-07 needs to be changed in the same manner and ensure all areas of policy handbook make this change also. Director Halverson motioned to adopt with changes made; Director Sites seconded; motion carried.

c. Policy and Procedure Re: Service of President/VP. The Board discussed and it is their intent to rotate as much as possible. A reoccurring problem has been the lack of community members wanting to serve on the Board. The Board indicated that the best plan is to revisit at November CSD Meeting to determine position changes for newly seated Board.

7. Adjournment.

The meeting was adjourned at 8:34 upon motion by Director Halverson, seconded by Director McGee; motion carried.