

ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES of OCTOBER 16, 2012 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on October 16, 2012 was called to order at 7:13 p.m. by President Tim Halverson in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Halverson, Directors Gordon Fawkes and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. Directors John Kennedy and Matthew Sites were absent.

2. Public Comment. None.

3. Monthly Reports.

a. General Manager Report. Chaney presented the items contained in her written report which included graffiti abatement in Berkshire Park, missing street signs at Summerfield Court and Summerfield Drive to be replaced at a cost of approximately \$100, repair of the front entrance light in Stonebriar, and discussion about possibly replacing existing light fixtures with energy efficient fixtures for reduced maintenance costs and energy savings. Chaney will work with Director Gordon Fawkes to investigate this item. The road resealing project in Springfield Meadows is underway with minimum complaints and disruption to the neighborhood. Lastly, Chaney advised she received a request from Hawthorne Retirement community to speak at next month's board meeting regarding their proposed project. The Board declined to put this item on its agenda, but thought the presenters could use the forum prior to the meeting to make their presentation. However, the Board asked that Rusty Everett and Shelly Ronan be advised, as organizers who have historically been interested in these issues, so they could organize members of the community to speak at the same time to present or comment from the other perspective. The point of the presentations is to give our residents an opportunity to be informed about what is going on in and around the District.

b. Parks Committee Report. None.

c. Communications Committee Report. None.

4. Consent Items

The Consent items, including the ratification of Matthew Sites as the nominee for appointment by the Board of Supervisors to fill the District's unexpired two year term due to insufficient number of nominees being received for the November 6, 2012 Consolidated General Election; approval of Minutes of August 21, 2012 Regular meeting, September 13, 2012 Special meeting, and September 18, 2012 Regular meetings of the Board; approval of Monthly Financial Reports for Year-End June 30, 2012, Month End July 31, 2012, and Month End August 31, 2012, were reviewed by the Board. In addition the correspondence items were noted. President Halverson moved to approve the consent items; second by Director Gordon Fawkes; motion carried.

AYES: Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy and Sites

ABSTAIN: None

5. Old Business

a. Master Plan. Chaney Hicks reported that about 80-100 people attended the October 6th Barbeque event at Stonebriar Park. The nets, toss games and piñatas were a big hit. She received an additional 15 surveys at the event. The goal is to receive approximately 100 more surveys to satisfy the Board's goal for 50% participation. The Board discussed ideas for the next event to involve the District and determined to have a coat and food drive to benefit local charities and serve cocoa and cookies, while at the same time seeking input regarding the Master Plan. It discussed holding the drive in coordination with the next Board meeting with the hope to also garner interest from the community in the Board's regular meetings. Due to the Thanksgiving Holiday, the Board discussed changing its regular meeting date from November 20 to November 13, 2012. The Board discussed the schedule of events on November 13th to include the presentation by Hawthorne Retirement community and input from District residents to begin at

6:30 p.m., the Cocoa and Coats drive to begin at 7:00 p.m., and the regular board meeting to begin at 7:30 p.m., provided there is no additional cost to the District for the use of the meeting room. President Halverson moved to change the November regular board meeting date from November 20 to November 13 to begin at 7: 30 p.m.; second by Director Mark Magee; motion carried.

AYES: Halverson, Fawkes and Magee

NOES: None

ABSENT: Kennedy and Sites

ABSTAIN: None

b. Update regarding Road Resurfacing Project for Springfield Meadows 2012. Chaney reported the contract was fully executed and road work is in progress. She noted the need for a Change Order in amount of \$150.00. Due to the amount which is within the General Manager's authority, no Board action was necessary.

c. Update regarding CSDA's request for Legislative Proposals to further the interest and better enable the efficiency and effectiveness of all types of special districts in the state— Request for CSD to have Authority over CC&R's . The item was continued to the next Board meeting for presentation by Director Sites.

d. Update regarding efforts to increase District Checking Account Balance to \$5,000 per SB 288 and RHCSO Resolution 11-11. Linda Stone gave a historical overview and update regarding the District's efforts. At the request of the President, she presented a draft letter addressed to Joe Harn for consideration. The Board discussed the draft and offered some additional points to be included. Linda will make the edits and sent to Tim Halverson for final review and dispatch.

e. Update regarding efforts to resolve trespass/wrongful removal of trees from CSD property issue; direction needed regarding previously discussed condition for replacement of trees; type and number. Chaney updated the Board with information received about the potential size of the trees previously discussed. The Board determined to look at additional tree type options. Director Gordon Fawkes will investigate possibilities and report back at the next meeting. Director Fawkes noted a typographical error in the draft settlement agreement. Linda will correct the error.

f. Update regarding State Board of Equalization fire protest forms, to whom this applies and criteria for Petition for Redetermination. Linda Stone advised the Board that the fee applies to "habitable structures". For this reason, the District did not receive billings for fees on its unimproved parcels.

7. Adjournment.

The meeting was adjourned at 8:30 p.m. upon motion by Tim Halverson, second by Mark Magee; motion carried.

Submitted by:

/s/

Linda Stone
Board Secretary

Approved by Board: November 13, 2012