ROLLING HILLS COMMUNITY SERVICES DISTRICT

MINUTES of NOVEMBER 13, 2012 MEETING OF THE BOARD OF DIRECTORS

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on November 13, 2012 was called to order at 7:36 p.m. by President Tim Halverson in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Halverson, Directors Gordon Fawkes, Matt Sites and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call, along with resident Adam Smith and two students from the community observing the public meeting. Director John Kennedy was absent.

2. Public Comment. None.

3. Monthly Reports.

- a. General Manager Report. Chaney presented the items contained in her written report which included graffiti abatement on the sound wall along Whiterock Road, her order for missing street signs at Summerfield Court and Summerfield Drive, continued investigation into possibly replacing existing light fixtures at entrances with energy efficient fixtures for reduced maintenance costs and energy savings; and two lights out in Springfield Meadows which have been called into the electrician for repair.
- b. Parks Committee Report. None.
- c. Communications Committee Report. None.

4. Consent Items

The Consent items, including approval of Minutes of October 16, 2012 Regular meeting, approval of Monthly Financial Reports for Month End September 30, 2012, and monthly bank statement were reviewed by the Board. Director Mark Magee moved to approve the consent items; second by Director Gordon Fawkes; motion carried.

AYES: Halverson, Fawkes, Sites and Magee

NOES: None ABSENT: Kennedy ABSTAIN: None

5. Old Business

- a. Update regarding CSDA's request for Legislative Proposals to further the interest and better enable the efficiency and effectiveness of all types of special districts in the state—Request for CSD to have Authority over CC&R's. The item was continued to the next Board meeting for presentation by Director Sites.
- b. Update regarding efforts to resolve trespass/wrongful removal of trees from CSD property issue; direction needed regarding previously discussed condition for replacement of trees; type and number. Discussion was had regarding pros and cons of various tree types. Resident Adam Smith suggested poplars which he said have a deep root system and provide a wide canopy. General Manager Chaney Hicks will take into consideration the information presented at the meeting and continue her efforts toward final resolution of this dispute with the homeowners.
- c. ERAF. Linda Stone presented an information update in response to the question posed at the last meeting about what is ERAF (educational revenue augmentation funds), and what this property tax shift means to the special districts in El Dorado County.

6. Old Business

a. Annual Audit for Fiscal Years Ended June 30th 2009, 2010 and 2011. This item was continued to the next meeting of the Board.

b. Damage of Street Light and Light Pole in Springfield Meadows. The Board was advised of a street light and pole that was damaged in Springfield Meadows as a result of being hit by an automobile. Chaney reported that the driver of the automobile has been identified and she has spoken with him. He has advised that he will be turning this incident into his insurance company for handling. Chaney further reported that she has been contacted by a resident in Springfield Meadows who proposes to replace the pole with a metal pole instead of the composite material post that was pre-existing. His reasoning is that the pole could be ordered more quickly and esthetically would look better. Chaney presented two bids she had obtained for pole replacement, both with costs for the two different types of pole material. She noted that any post installed must meet the current standards for pole installation which means that it must break away if hit. The bids obtained reflected that the cost of installation of a metal post to meet standards would be approximately three times as much as the cost to install a replacement fiberglass/composite material pole. Director Matt Sites moved that the Board proceed with replacement of the street light pole made of composite material at a cost not to exceed \$2,500, which is the material of the pole that was damaged, with installation to meet the current standards. President Halverson made a friendly amendment to the motion to specify that when the new replacement pole is installed that it be moved back from its present location to meet existing standards. Matt Sites accepted the amendment.

Further discussion was had. Director Gordon Fawkes asked if the \$2,500 bid included the relocation cost of the post. Chaney responded that the quote does include the relocation cost. She noted also that all bids had a similar six to eight week lead time from ordering to installation irrespective of the type of pole material used. President Halverson noted that if approved, the District is planning to proceed with the pole replacement as soon as possible and will then deal with the responsible party's insurance company for reimbursement for the pole replacement cost. Chaney confirmed that she will be obtaining a third bid for pole replacement to be certain the District is getting the best cost. The Clerk read back Matt Sites' motion as amended; the motion was seconded by President Tim Halverson. With no further discussion, the motion carried.

AYES: Halverson, Fawkes, Sites and Magee

NOES: None
ABSENT: Kennedy
ABSTAIN: None

7. Adjournment.

The meeting was adjourned at 8:41 p.m. upon motion by Tim Halverson, second by Matt Sites; motion carried.

Submitted by:

/s/

Linda Stone Board Secretary

Approved by Board: December 18, 2012