

**ROLLING HILLS COMMUNITY SERVICES DISTRICT**  
**MINUTES of DECEMBER 15, 2015 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on December 15, 2015 was called to order at 7:12 p.m. by Vice President Tim Halverson in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to Vice President Halverson, Director Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. President Matt Sites arrived shortly after roll call the meeting.

**2. Public Comment.** None.

**3. Monthly Reports**

a. General Manager Report. Chaney presented an oral and written report. Issues discussed with the landscapers this month included leaf and gutter cleanup, trimming of trees in median area at Springfield Meadows entrance to meet overhead clearance requirements, and checking Dunnwood Drive for irrigation leaks due to trespass of Irish Construction. This contractor was working for ATT and its utility truck ignored the posted no trespassing signs. Chaney called Irish Construction directly to discuss the situation and as a courtesy, did not call the sheriff. She suggested the installation of another sign post and no trespassing/dumping sign to block one gap where the vehicle gained access. Another issue discussed was the buildup of leaf debris in gutters causing potential flooding and clogged storm drains. Six warning stickers were issued for this issue; discussions with residents educated them as to their responsibilities and answered questions. Ideas were exchanged about options for this maintenance issue going forward. Initial review of the existing District ordinances will be undertaken by the Clerk with an eye toward revisions to address maintenance of leaves/debris to prevent flooding. One warning sticker was issued for an RV/trailer; it was removed the next day. No new issues with residents were discussed.

b. Communications Committee Report. The Communications Committee did not meet this month.

**4. Consent Items**

The consent items consisting of the draft Minutes of November 17, 2015 regular meeting; Financial Report prepared by the County Auditor's Office for the month ending November 30, 2015; Bank Statement for period ended November 15, 2015; correspondence including PG&E letter dated November 30, 2015, regarding Peak Day Pricing – Bill Protection for Account; El Dorado County Community Development Agency Long Range Planning Notice of Availability of Draft Environmental Impact Report for the Central El Dorado Hills Specific Plan; El Dorado County November 23, 2015 Revised Notice of Preparation of an Environmental Impact Report for the General Plan Biological Resources Policy Update and Oak Resources Management Plan; El Dorado County Recorder Clerk-Registrar of Voters Letter dated December 1, 2015, regarding Form 700 training on January 6, 2016; EDD Notice of Contribution Rates and Statement of UI Reserve Account for 2016; and El Dorado Irrigation District Proposition 218 Notice of Proposed Rate Increases were considered. Director Mark Magee moved to approve the consent items and accept and file the items; second by Director Tim Halverson; motion carried.

AYES: Sites, Halverson, Magee

NOES: None

ABSENT: Fawkes and Kennedy

ABSTAIN: None

**5. Old Business.**

a. **Capital Southeast connector Segment D3/E1 Project and Initial Study regarding Noise Standards.** General Manager Chaney Hicks reported that she had made contact with the Project Manager and discussed the concerns raised by some District residents and was told that the noise study was completed in compliance with all applicable regulations and that it shows no actual noise impacts until 2035. She also reported that the project calls for rubberized asphalt to be used.

She also had discussion regarding what impact there will be to the District's hardscape (walkways) and landscape. She was told that generally when a project impacts existing hardscape and landscape, it is the responsibility of those doing the project to remediate it accordingly. She also discussed the road alignment and impacts to the height elevation at Manchester/Springfield Meadows. In addition, she raised the utility issues at the Stonebriar entrance which will be impacted due to the expanded lane design. The decision as to the project rests with the County so residents are encouraged to voice their concerns directly to the decision makers. Chaney is investigating into the sound wall height as has been noted that in some spots it appears to be only 4-1/2 feet high.

## **6. New Business**

**a. El Dorado Hills Sign on CSD Property.** Chaney reported that a request was received from the El Dorado Hills Rotary to investigate the possibility of illuminating the EDH sign which is located on CSD property. She advised the Rotary that there was no power source and that the District operates on a very small budget; however that she had no objection to their electrician taking a look at the sign and then presenting the CSD with a proposal in this regard. Upon receipt of a proposal, the matter will be brought back for consideration.

**b. Meeting Dates for Calendar Year 2016 and Approval of Expenditure of funds and Authorization for Execution of Agreement with Holiday Inn Express.** The meeting dates for calendar year 2016 were presented in accordance with the District's policy. For all meetings but January, the meeting dates are scheduled for the third Tuesday of each calendar month. Due to availability of the meeting room at the Holiday Inn Express, the January meeting will be scheduled for the fourth Tuesday of the month. President Sites moved to approve the meeting dates as discussed and authorize execution of the Holiday Inn Express & Suites scheduling agreement and authorization for expenditure of funds to defray the cost of the meeting room rental from the approved FY16 budget and future approved budget; second by Director Tim Halverson; motion carried.

AYES: Sites, Halverson, Magee

NOES: None

ABSENT: Fawkes and Kennedy

ABSTAIN: None

**c. Annual Organizational Meeting.** Discussion was had regarding the offices of President and Vice President for 2016. Tim Halverson made a motion to nominate Matt Sites to serve as President for 2016; second by Mark Magee; motion carried.

AYES: Sites, Halverson, Magee

NOES: None

ABSENT: Fawkes and Kennedy

ABSTAIN: None

Matt Sites made a motion to nominate Tim Halverson to serve as Vice President; second by Mark Magee; motion carried.

AYES: Sites, Halverson, Magee

NOES: None

ABSENT: Fawkes and Kennedy

ABSTAIN: None

## **7. Adjournment.**

The meeting was adjourned at 8:13 p.m. upon a motion by Tim Halverson, second by Matt Sites; motion carried.

Submitted by:

/s/

Linda Stone, Board Secretary

Approved by Board: January 26, 2016