

**Board of Directors Meeting - AGENDA**  
**ROLLING HILLS COMMUNITY SERVICES DISTRICT**

**Tuesday, March 21, 2017 - 7:00 p.m.**

**Holiday Inn Express Meeting Room**  
**4360 Town Center Drive, El Dorado Hills, CA**

**1. Call to Order/Announcements**

Pledge of Allegiance; Roll Call

**2. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.*

*In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.*

**3. Monthly Reports**

- a. General Manager Report
- b. Master Plan Committee Report

**4. Consent Items**

- a. Approval of draft Minutes of February 21, 2017 Regular meeting of the Board of Directors
- b. Approval of Financial Reports prepared by the County Auditor's office for:  
Month ending February 28, 2017
- c. Correspondence receive/file:
  - Bank Statements for periods ended February 14, 2017 and March 14, 2017
  - CalPERS Annual Information Request 2017
  - SDRMA 2017-2018 Property/Liability Program Rate Information
  - SDRMA Notification of Nominations – 2017 Election SCRMA Board of Directors

**5. Old Business**

- a. **Folsom Heights Development Project** – Staff to provide update regarding the Project development timeline (Informational/Discussion Item)
- b. **Volunteer Day 2017; Authorization for Expenditure of Funds to Purchase Materials for Volunteer Projects** – Staff to present information about the LDS Church's Volunteer Day on April 22, 2017, and discuss staffing and equipment required for use for day; seeking authorization for expenditure of funds from approved budget in an amount not to exceed \$4,000 to purchase materials for Volunteer projects (Discussion/Action Item)

**6. New Business - None.**

## 7. Adjournment

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The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, or an information item.

**NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED:** In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or [GenMgr@RollingHillsCSD.org](mailto:GenMgr@RollingHillsCSD.org) . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**ROLLING HILLS COMMUNITY SERVICES DISTRICT**  
**MINUTES of FEBRUARY 21, 2017 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on February 21, 2017, was called to order at 7:04 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Gordon Fawkes, Brenda Collette, Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call.

**2. Public Comment.** A resident new to the District who lives on Belhaven in Stonebriar addressed the Board and inquired generally about who maintains the open space, parks, wetlands, and drainage. The Board advised that maintenance of those areas are within the District's purview, noted that a permit is required for maintenance work to the wetland areas, and advised regarding the various Ordinances which have been adopted, including the Sidewalk ordinance whereby residents are responsible for maintaining the sidewalks.

**3. Swearing In of Board Members and Oath of Office.** Director Mark Magee was sworn into office and executed his Oath. Directors Brenda Collette and Gordon Fawkes were previously sworn in.

**4. Monthly Reports**

a. General Manager Report. Chaney presented an oral and written report. Issues discussed with the landscapers this month include the plan for replacement of the tree removed as required by PG&E. Chaney had PG&E out a second time to grind the stump because originally the tree had been cut off at the base, making replacement difficult. Due to the ongoing rain, she advised that the Springfield Meadows light will be replaced by an electrician when the rains stops. Regarding the El Dorado Springs new development, she discussed her concerns about ongoing maintenance of the catch basin to meet the standards of the Storm Water Prevention Plan. She noted that a filter has been placed over the large storm drain grate and will work to develop a maintenance plan. She discussed ongoing concerns about asphalt failures in the roads. As things dry out, she will continue gathering estimated costs for repair work. Future issues to be considered are at what level the roads become unusable and what level of repairs does the Board want to undertake to address road issues. She asked that articles for the next newsletter be developed. The Board wants to hold the annual garage sale on the same date as that of Four Seasons.

b. Master Plan Committee Report. The Committee did not meet.

**5. Consent Items**

The consent items consisting of the draft Minutes of the January 17, 2017 regular meeting of the Board of Directors; approval of Financial Reports prepared by the County Auditor's office for the month ending January 31, 2017; correspondence including Bank Statement for period ended January 15, 2017, Auditor Controller Quarterly Payroll Tax Report, 4<sup>th</sup> Quarter 2016, Notification from DIR regarding registration change for Public Works Projects, Notification from El Dorado LAFCO re: new filing requirements established under SB 1266 effective January 1, 2017, and Notification from EID regarding adoption of Emergency Declaration to address damaged District facilities were considered. Director Gordon Fawkes moved to approve the consent items and accept and file the items; second by Director Tim Halverson; motion carried.

AYES: Sites, Halverson, Fawkes, Magee, and Collette

NOES: None

ABSENT: None

ABSTAIN: None

## 6. Old Business.

- a. **Request for Placement of Directional Advertising Sign on District Property.** The company who requested permission to place directional signage on District property said its client who was previously had interest dropped out but they believe others will be interested. They continue to express interest and will contact the District when a client is ready to sign. In the meantime the District will work review the El Dorado County advertising policy and work on development of a District policy as well.
- b. **Folsom Heights Development Project.** It was reported that review of the City of Folsom's Park and Recreation recent report shows that there are no bike paths dumping into CSD open space lands in the development plan but that the one path utilizes existing road structures and indicates access at Prima Drive.

## 7. New Business.

- c. **Volunteer Day 2017; Authorization for Expenditure of Funds to Purchase Materials for Volunteer Projects –** Staff and the Board had a good discussion about various projects and estimated costs of materials for the work planned for April 22. Chaney has had conversations with the volunteer coordinator for the church who is organizing this day of service. The Board unanimously agreed to call the event "Community Service Day". Some materials needed include fiber materials for the play area, water-based clear sealer stain, lumber and paint for replacement of the baseball backstop, and paint brushes. Items hoped to be donated for the day's use include wheelbarrows and bark shovels. The event will require rental of a porta-potty, water on hand, water cups, and staff noted that when the landscape material is dumped the cones will need to be put out. The Board discussed that the cost for the fiber should come out of the new development funds earmarked for xxx . Chaney will continue to look for better pricing for the fiber material. This agenda item will be brought back at the next meeting for approval of expenditure of funds for this project when the costs for purchase of materials are better known.
- d. **Berkshire Park Tree Work Necessary As Result of Extreme Weather; Authorization for Expenditure of Funds.** A resident near Berkshire Park brought to the General Manager's attention issues with trees located in the park she believes were caused by the extreme weather including dead branches with heavy limbs, split trunks, and risk to her home. This is the same group of trees where there were issues which resulted in tree removal and work done previously. After discussion, Director Halverson made a motion to approve not-to-exceed \$750 for trimming and removal of tree branches as deemed necessary; second by Director Magee. Further discussion included comments that the trees were not maintained properly to begin with and there may be similar risks at another location which should be reviewed. Director Fawkes posed the question of whether the District intends to provide irrigation for the remaining trees, probably deep root irrigation needed. The Board noted that an arborist should be able to provide an opinion on this question and that this issue should be looked at in conjunction with the long term master plan for the District. Motion carried by the following vote on roll call:  
AYES: Sites, Halverson, Magee  
NOES: None  
ABSENT: None  
ABSTAIN: Fawkes, Collette
- e. **Consider Amending Policy No. 5010 entitled Board Meetings and Adoption of Resolution 17-01.** The Clerk noted that a revision to Policy No. 5010 is necessary to correctly address the day of the week monthly Board meetings are held and to provide clarification regarding the holding of the annual organizational meeting. It was agreed that the policy should properly reflect that board meetings are held on the third Tuesday of the month (not Thursday) and that should a December monthly meeting not be held, the annual organizational meeting



items will be addressed at the next scheduled meeting. Director Halverson made a motion to approve proposed Resolution 17-01; second by Director Magee; motion carried.

AYES: Sites, Halverson, Fawkes, Magee, and Collette

NOES: None

ABSENT: None

ABSTAIN: None

**8. Adjournment.** The meeting was adjourned at 8:37 p.m. upon a motion by Director Tim Halverson, second by Matt Sites; motion carried.

Submitted by:

Linda Stone, Board Secretary

Approved by Board:

DRAFT

**628-001 CSD: ROLLING HILLS**Printed  
3/8/2017  
6:21:04 AM**General Ledger****Summary Accounting Period ended February 28, 2017**

	Debit	Credit	Balance
<b>628-001 CSD: ROLLING HILLS</b>			
<b>ASSETS</b>			
100 Equity In Pooled Cash	634,852.54	216,914.51	417,938.03
102 Imprest (PETTY) Cash	5,000.00	0.00	5,000.00
ASSETS	639,852.54	216,914.51	422,938.03
<b>LIABILITIES</b>			
201 Vouchers Payable	171,261.30	180,451.79	-9,190.49
LIABILITIES	171,261.30	180,451.79	-9,190.49
<b>FUND BALANCE</b>			
310 Fund Balance Reserved: General	0.00	53,834.00	-53,834.00
313 Fund Balance Reserved: Imprest Cash	0.00	5,000.00	-5,000.00
350 Fund Balance Unreserved Undesignated	0.00	156,659.46	-156,659.46
400 Budget Clearing Account	200,915.00	200,915.00	0.00
402 Legislative Revision	200,915.00	0.00	200,915.00
411 Actual Revenues	45,484.97	344,429.52	-298,944.55
423 Transfers: CAO	0.00	200,915.00	-200,915.00
431 Expenditures	100,690.47	0.00	100,690.47
FUND BALANCE	548,005.44	961,752.98	-413,747.54
628-001 CSD: ROLLING HILLS	1,359,119.28	1,359,119.28	0.00

**628-001 CSD: ROLLING HILLS**

Printed  
3/8/2017  
6:21:04 AM

**General Ledger**

**Summary Accounting Period ended February 28, 2017**

		Debit	Credit	Balance
<b>Report Total</b>	Total Debits and Credits	1,359,119.28	1,359,119.28	0.00

**628-001 CSD: ROLLING HILLS**Printed  
3/8/2017  
6:21:03 AM**General Ledger****Details for the Accounting Period Ended: February 28, 2017**

			Debit	Credit	Balance
<b>628-001 CSD: ROLLING HILLS</b>					
<b>ASSETS</b>					
<b>100 Equity In Pooled Cash</b>					
2/1/2017		Beginning Balance	631,575.76	216,905.84	414,669.92
2/8/2017	JI2017022922 01	227 Py Sec - 1% General Tax Ar Chgs 01-17	0.00	1.58	414,668.34
2/8/2017	JI2017023424 01	228 Cy Sec - 1% General Tax Jan 2017	1,446.01	0.00	416,114.35
2/8/2017	JI2017023425 01	232 Cy Delq Unsec - 1% General Tax Jan 2017	11.17	0.00	416,125.52
2/8/2017	JI2017023426 01	229 Py Sec - 1% General Tax Jan 2017	0.64	0.00	416,126.16
2/8/2017	JI2017023427 01	233 Py Delq Unsec - 1% General Tax Jan 2017	2.27	0.00	416,128.43
2/8/2017	JI2017023428 01	230 Cy Supplemntl- 1% General Tax Jan 2017	104.05	0.00	416,232.48
2/8/2017	JI2017023429 01	231 Py Supplemntl- 1% General Tax Jan 2017	16.44	0.00	416,248.92
2/8/2017	JI2017023430 01	234 Py Defaulted Sec - 1% General Tax Jan 2017	2.97	0.00	416,251.89
2/8/2017	JI2017023431 01	234 Py Defaultd Sec-Any Pnlty+intrst Jan 2017	2.03	0.00	416,253.92
2/8/2017	JI2017023432 01	228 Cy Sec - Direct Charge 20515 Jan 2017	1,500.00	0.00	417,753.92
2/15/2017	JI2017025255 01	235 Secured 1% General Tax Rfnds 243-279	0.00	1.99	417,751.93
2/15/2017	JI2017025256 01	237 Unsecured 1% General Tax Rfnds 243-279	0.00	1.21	417,750.72
2/15/2017	JI2017025257 01	236 Redemptn 1% General Tax Rfnds 243-279	0.00	3.32	417,747.40
2/15/2017	JI2017025258 01	238 Dlq Unsec Py 1% General Tax Rfnds 243-279	0.00	0.57	417,746.83
3/3/2017	IN2017000205 08	Interest On Investment Pool 1 For 02/2017 (FEB )	191.20	0.00	417,938.03
		100 Equity In Pooled Cash	634,852.54	216,914.51	417,938.03
<b>102 Imprest (PETTY) Cash</b>					
2/1/2017		Beginning Balance	5,000.00	0.00	5,000.00
		102 Imprest (PETTY) Cash	5,000.00	0.00	5,000.00
		<b>ASSETS</b>	639,852.54	216,914.51	422,938.03
<b>LIABILITIES</b>					
<b>201 Vouchers Payable</b>					
2/1/2017		Beginning Balance	171,261.30	171,261.30	0.00
2/28/2017	MT802800201708	Month Total	0.00	9,190.49	-9,190.49
		201 Vouchers Payable	171,261.30	180,451.79	-9,190.49
		<b>LIABILITIES</b>	171,261.30	180,451.79	-9,190.49
<b>FUND BALANCE</b>					
<b>310 Fund Balance Reserved: General</b>					
2/1/2017		Beginning Balance	0.00	53,834.00	-53,834.00
		310 Fund Balance Reserved: General	0.00	53,834.00	-53,834.00
<b>313 Fund Balance Reserved: Imprest Cash</b>					
2/1/2017		Beginning Balance	0.00	5,000.00	-5,000.00
		313 Fund Balance Reserved: Imprest Cash	0.00	5,000.00	-5,000.00
<b>350 Fund Balance Unreserved Undesignated</b>					
2/1/2017		Beginning Balance	0.00	156,659.46	-156,659.46
		350 Fund Balance Unreserved Undesignated	0.00	156,659.46	-156,659.46
<b>400 Budget Clearing Account</b>					
2/1/2017		Beginning Balance	200,915.00	200,915.00	0.00
		400 Budget Clearing Account	200,915.00	200,915.00	0.00
<b>402 Legislative Revision</b>					
2/1/2017		Beginning Balance	200,915.00	0.00	200,915.00
		402 Legislative Revision	200,915.00	0.00	200,915.00
<b>411 Actual Revenues</b>					

**628-001 CSD: ROLLING HILLS**Printed  
3/8/2017  
6:21:03 AM**General Ledger****Details for the Accounting Period Ended: February 28, 2017**

			Debit	Credit	Balance
2/1/2017		Beginning Balance	45,476.30	341,152.74	-295,676.44
2/8/2017	JI2017022922 01	227 Py Sec - 1% General Tax Ar Chgs 01-17	1.58	0.00	-295,674.86
2/8/2017	JI2017023424 01	228 Cy Sec - 1% General Tax Jan 2017	0.00	1,446.01	-297,120.87
2/8/2017	JI2017023425 01	232 Cy Delq Unsec - 1% General Tax Jan 2017	0.00	11.17	-297,132.04
2/8/2017	JI2017023426 01	229 Py Sec - 1% General Tax Jan 2017	0.00	0.64	-297,132.68
2/8/2017	JI2017023427 01	233 Py Delq Unsec - 1% General Tax Jan 2017	0.00	2.27	-297,134.95
2/8/2017	JI2017023428 01	230 Cy Supplemntl- 1% General Tax Jan 2017	0.00	104.05	-297,239.00
2/8/2017	JI2017023429 01	231 Py Supplemntl - 1% General Tax Jan 2017	0.00	16.44	-297,255.44
2/8/2017	JI2017023430 01	234 Py Defaulted Sec - 1% General Tax Jan 2017	0.00	2.97	-297,258.41
2/8/2017	JI2017023431 01	234 Py Defaultd Sec-Any Pnlty+intrst Jan 2017	0.00	2.03	-297,260.44
2/8/2017	JI2017023432 01	228 Cy Sec - Direct Charge 20515 Jan 2017	0.00	1,500.00	-298,760.44
2/15/2017	JI2017025255 01	235 Secured 1% General Tax Rfnds 243-279	1.99	0.00	-298,758.45
2/15/2017	JI2017025256 01	237 Unsecured 1% General Tax Rfnds 243-279	1.21	0.00	-298,757.24
2/15/2017	JI2017025257 01	236 Redemptn 1% General Tax Rfnds 243-279	3.32	0.00	-298,753.92
2/15/2017	JI2017025258 01	238 Dltq Unsec Py 1% General Tax Rfnds 243-279	0.57	0.00	-298,753.35
3/3/2017	IN2017000205 08	Interest On Investment Pool 1 For 02/2017 (FEB )	0.00	191.20	-298,944.55
		411 Actual Revenues	45,484.97	344,429.52	-298,944.55
<b>423 Transfers: CAO</b>					
2/1/2017		Beginning Balance	0.00	200,915.00	-200,915.00
		423 Transfers: CAO	0.00	200,915.00	-200,915.00
<b>431 Expenditures</b>					
2/1/2017		Beginning Balance	91,499.98	0.00	91,499.98
2/28/2017	CV201703690 01	Rhcsd Purchase Speakers For Events	66.00	0.00	91,565.98
2/28/2017	CV201703690 02	Rhcsd Purchase Plugs For Speakers	10.77	0.00	91,576.75
2/28/2017	CV201703690 03	Rhcsd Duplication Copies Master Plan Docs	22.45	0.00	91,599.20
2/28/2017	RHCS20170129 01	Rhcsd Water No. 118388-001	102.56	0.00	91,701.76
2/28/2017	RHCS20170130 01	Rhcsd Water No. 84490-002	127.29	0.00	91,829.05
2/28/2017	RHCS20170131 01	Rhcsd Water No. 126932-002	108.28	0.00	91,937.33
2/28/2017	RHCS20170132 01	Rhcsd Water No. 126908-002	204.83	0.00	92,142.16
2/28/2017	RHCS20170133 01	Rhcsd Water No. 083214-001	92.54	0.00	92,234.70
2/28/2017	RHCS20170134 01	Rhcsd Water No. 118386-001	87.18	0.00	92,321.88
2/28/2017	RHCS20170135 01	Rhcsd Power No. 4570858285-8	314.21	0.00	92,636.09
2/28/2017	RHCS20170136 01	Rhcsd Power No. 1211321236-4	10.62	0.00	92,646.71
2/28/2017	RHCS20170137 01	Rhcsd Power No. 6085621545-8	44.94	0.00	92,691.65
2/28/2017	RHCS20170138 01	Rhcsd Power No. 4570858285-8	304.90	0.00	92,996.55
2/28/2017	RHCS20170139 01	Rhcsd Legal Services Rendered Dec. 2016	131.25	0.00	93,127.80
2/28/2017	RHCS20170140 01	Rhcsd Clerk Services 1/18/17-2/21/17	1,350.00	0.00	94,477.80
2/28/2017	RHCS20170141 01	Rhcsd Director Stipend 2-21-17 Mtg.	75.00	0.00	94,552.80
2/28/2017	RHCS20170142 01	Rhcsd General Manager January 2017	912.50	0.00	95,465.30
2/28/2017	RHCS20170143 01	Rhcsd Director Stipend 2-21-17 Mtg.	75.00	0.00	95,540.30
2/28/2017	RHCS20170144 01	Rhcsd Reimburse Phone 7/13/16-8/12/16	26.66	0.00	95,566.96
2/28/2017	RHCS20170145 01	Rhcsd Reimburse Phone 9/14/16-10/13/16	26.66	0.00	95,593.62
2/28/2017	RHCS20170146 01	Rhcsd Reimburse Phone 8/13/16-9/13/16	26.66	0.00	95,620.28
2/28/2017	RHCS20170147 01	Rhcsd Reimburse Phone 10/14/16-11/13/16	26.54	0.00	95,646.82
2/28/2017	RHCS20170148 01	Rhcsd Reimburse Phone 11/14/16-12/13/16	26.48	0.00	95,673.30
2/28/2017	RHCS20170149 01	Rhcsd Reimburse Survey Monkey 10-23-16	26.00	0.00	95,699.30
2/28/2017	RHCS20170150 01	Rhcsd Reimburse Postage For Newsletter	150.40	0.00	95,849.70
2/28/2017	RHCS20170151 01	Rhcsd Reimburse Mail Seals For Newsletter	25.47	0.00	95,875.17
2/28/2017	RHCS20170152 01	Rhcsd Reimburse Survey Monkey 9-23-16	26.00	0.00	95,901.17
2/28/2017	RHCS20170153 01	Rhcsd Reimburse Survey Monkey 11-23-16	26.00	0.00	95,927.17
2/28/2017	RHCS20170154 01	Rhcsd Reimburse Survey Monkey 7-23-16	26.00	0.00	95,953.17
2/28/2017	RHCS20170155 01	Rhcsd Reimburse Survey Monkey 8-24-16	26.00	0.00	95,979.17
2/28/2017	RHCS20170156 01	Rhcsd Reimburse Fire Access Gate Locks	117.18	0.00	96,096.35
2/28/2017	RHCS20170157 01	Rhcsd Reimburse Utility Gate Supplies	33.91	0.00	96,130.26
2/28/2017	RHCS20170158 01	Rhcsd Reimburse Doggy Waste Bags	115.00	0.00	96,245.26
2/28/2017	RHCS20170159 01	Rhcsd Reimburse Playground Swing	129.60	0.00	96,374.86
2/28/2017	RHCS20170160 01	Rhcsd Reimburse Playground Repair Materials	21.56	0.00	96,396.42

**628-001 CSD: ROLLING HILLS**Printed  
3/8/2017  
6:21:03 AM**General Ledger****Details for the Accounting Period Ended: February 28, 2017**

			Debit	Credit	Balance
2/28/2017	RHCS20170161 01	Rhcsd Reimburse Certified Mail Encroachment	6.47	0.00	96,402.89
2/28/2017	RHCS20170162 01	Rhcsd Reimburse Duplication Expense	6.84	0.00	96,409.73
2/28/2017	RHCS20170163 01	Rhcsd Reimburse Updated District Maps Lam.	66.42	0.00	96,476.15
2/28/2017	RHCS20170164 01	Rhcsd Reimburse Certified Mail Encroachment	6.68	0.00	96,482.83
2/28/2017	RHCS20170165 01	Rhcsd Reimburse Glow Sticks For Event	33.97	0.00	96,516.80
2/28/2017	RHCS20170166 01	Rhcsd Reimburse Master Plan Event Cost	27.83	0.00	96,544.63
2/28/2017	RHCS20170167 01	Rhcsd Reimburse Master Plan Event Cost	161.92	0.00	96,706.55
2/28/2017	RHCS20170168 01	Rhcsd Reimburse Master Plan Chili Award	13.92	0.00	96,720.47
2/28/2017	RHCS20170169 01	Rhcsd Reimburse Csda Financial Mgt. Reg.	150.00	0.00	96,870.47
2/28/2017	RHCS20170170 01	Rhcsd Website Security/Backup Jan. 17	65.00	0.00	96,935.47
2/28/2017	RHCS20170171 01	Rhcsd Website Security/Backup Feb. 17	65.00	0.00	97,000.47
2/28/2017	RHCS20170172 01	Rhcsd Director Stipend 2-21-17 Mtg.	75.00	0.00	97,075.47
2/28/2017	RHCS20170173 01	Rhcsd Director Stipend 2-21-17 Mtg.	75.00	0.00	97,150.47
2/28/2017	RHCS20170174 01	Rhcsd Parks Maintenance Jan. 17 Inv. 101983	3,325.00	0.00	100,475.47
2/28/2017	RHCS20170175 01	Rhcsd Meeting Room Rental 2-21-17	140.00	0.00	100,615.47
2/28/2017	RHCS20170176 01	Rhcsd Director Stipend 2-21-17 Mtg.	75.00	0.00	100,690.47
		431 Expenditures	100,690.47	0.00	100,690.47
		FUND BALANCE	548,005.44	961,752.98	-413,747.54
		628-001 CSD: ROLLING HILLS	1,359,119.28	1,359,119.28	0.00

**628-001 CSD: ROLLING HILLS**Printed  
3/8/2017  
6:21:03 AM**General Ledger****Details for the Accounting Period Ended: February 28, 2017**

		Debit	Credit	Balance
<b>Report Total</b>	Total Debits and Credits	1,359,119.28	1,359,119.28	0.00



**802800 Rolling Hills - Community Service Districts**Printed  
3/8/2017  
6:21:05 AM**Revenues and  
Expenditures**

Summary Accounting Period ended February 28, 2017

	Estimated / Budget	Actual Amount	Balance
<b>802800 Rolling Hills - Community Service Districts</b>			
<b>Revenue</b>			
<b>1 Taxes</b>			
100 Prop Tax: Curr Secured	74,000.00	42,595.25	31,404.75
110 Prop Tax: Curr Unsecured	0.00	1,407.35	-1,407.35
120 Prop Tax: Prior Secured	0.00	-60.98	60.98
130 Prop Tax: Prior Unsecured	0.00	-2.61	2.61
140 Prop Tax: Supp Current	0.00	358.16	-358.16
150 Prop Tax: Supp Prior	0.00	397.58	-397.58
1 Taxes	74,000.00	44,694.75	29,305.25
<b>3 Fines, Forfeitures and Penalties</b>			
360 Penalty & Cost Delinquent Taxes	0.00	36.80	-36.80
3 Fines, Forfeitures and Penalties	0.00	36.80	-36.80
<b>4 Revenue from Use of Money and Property</b>			
400 Rev: Interest	1,000.00	992.88	7.12
4 Revenue from Use of Money and Property	1,000.00	992.88	7.12
<b>5 Intergovernmental Revenue - State</b>			
820 ST: Homeowner Prop Tax Relief	0.00	382.54	-382.54
5 Intergovernmental Revenue - State	0.00	382.54	-382.54
<b>13 Charges for Services</b>			
1310 Special Assessments	69,800.00	37,837.58	31,962.42
13 Charges for Services	69,800.00	37,837.58	31,962.42
<b>19 Miscellaneous Revenues</b>			
1940 Misc: Revenue	500.00	215,000.00	-214,500.00
19 Miscellaneous Revenues	500.00	215,000.00	-214,500.00
<b>22 Fund Balance</b>			
1 Fund Balance	55,615.00	0.00	55,615.00
22 Fund Balance	55,615.00	0.00	55,615.00
Total Revenue	200,915.00	298,944.55	-98,029.55
<b>Expense</b>			
<b>30 Salaries and Employee Benefits</b>			
3000 Permanent Employees / Elected Officials	150.00	0.00	150.00
30 Salaries and Employee Benefits	150.00	0.00	150.00
<b>40 Services and Supplies</b>			
4040 Telephone Company Vendor Payments	150.00	133.00	17.00
4041 County Pass Thru Telephone Charges	800.00	305.87	494.13
4100 Insurance: Premium	3,300.00	2,882.63	417.37
4180 Maint: Building & Improvements	2,000.00	2,225.00	-225.00
4183 Maint: Grounds	8,000.00	15,140.93	-7,140.93
4185 Maint: Park	41,400.00	23,426.16	17,973.84
4189 Maint: Water System	4,000.00	1,259.73	2,740.27
4190 Maint: Drainage	7,500.00	0.00	7,500.00
4191 Maintenance: Roads	7,000.00	0.00	7,000.00
4192 Maintenance: Lighting	500.00	85.00	415.00

**802800 Rolling Hills - Community Service Districts**Printed  
3/8/2017  
6:21:06 AM**Revenues and  
Expenditures****Summary Accounting Period ended February 28, 2017**

	Estimated / Budget	Actual Amount	Balance
4197 Maintenance Building: Supplies	300.00	0.00	300.00
4220 Memberships	450.00	556.00	-106.00
4240 Misc: Expense	500.00	99.22	400.78
4260 Office Expense	800.00	292.81	507.19
4300 Professional & Specialized Services	26,000.00	19,852.50	6,147.50
4304 Agency Administration Fee	115.00	120.04	-5.04
4305 Audit & Accounting Services	9,000.00	0.00	9,000.00
4313 Legal Services	12,000.00	3,990.00	8,010.00
4345 Special District Director Services	5,250.00	2,925.00	2,325.00
4400 Publication & Legal Notices	500.00	392.16	107.84
4420 Rent & Lease: Equipment	600.00	588.00	12.00
4440 Rent & Lease: Building & Improvements	3,000.00	2,753.00	247.00
4501 Special Projects	41,500.00	562.55	40,937.45
4505 SB924: Transportation & Travel	500.00	150.00	350.00
4600 Transportation & Travel	200.00	0.00	200.00
4602 Mileage: Employee      Private Auto	400.00	62.42	337.58
4620 Utilities	25,000.00	22,888.45	2,111.55
40 Services and Supplies	200,765.00	100,690.47	100,074.53
Total Expense	200,915.00	100,690.47	100,224.53
802800 Rolling Hills - Community Service Districts	0.00	198,254.08	198,254.08

**802800 Rolling Hills - Community Service Districts**Printed  
3/8/2017  
6:21:06 AM**Revenues and  
Expenditures****Summary Accounting Period ended February 28, 2017**

		Estimated / Budget	Actual Amount	Balance
<b>Report Total</b>	Revenue	200,915.00	298,944.55	-98,029.55
	Expense	200,915.00	100,690.47	100,224.53
		<u>0.00</u>	<u>198,254.08</u>	<u>198,254.08</u>

## 802800 Rolling Hills - Community Service Districts

Printed  
3/8/2017  
6:21:08 AMRevenues and  
Expenditures

Details For the Accounting Period ended: February 28, 2017

		Estimated / Budget	Actual Amount	Balance
<b>802800 Rolling Hills - Community Service Districts</b>				
<b>Revenue</b>				
<b>1 Taxes</b>				
<b>100 Prop Tax: Curr Secured</b>				
2/1/2017	Beginning Balance	74,000.00	41,151.23	
2/8/2017	JI2017023424 01 228 Cy Sec - 1% General Tax Jan 2017	0.00	1,446.01	
2/15/2017	JI2017025255 01 235 Secured 1% General Tax Rfnds 243-279	0.00	-1.99	
	100 Prop Tax: Curr Secured	74,000.00	42,595.25	31,404.75
<b>110 Prop Tax: Curr Unsecured</b>				
2/1/2017	Beginning Balance	0.00	1,397.39	
2/8/2017	JI2017023425 01 232 Cy Delq Unsec - 1% General Tax Jan 2017	0.00	11.17	
2/15/2017	JI2017025256 01 237 Unsecured 1% General Tax Rfnds 243-279	0.00	-1.21	
	110 Prop Tax: Curr Unsecured	0.00	1,407.35	-1,407.35
<b>120 Prop Tax: Prior Secured</b>				
2/1/2017	Beginning Balance	0.00	-56.72	
2/8/2017	JI2017022922 01 227 Py Sec - 1% General Tax Ar Chgs 01-17	0.00	-1.58	
2/8/2017	JI2017023426 01 229 Py Sec - 1% General Tax Jan 2017	0.00	0.64	
2/15/2017	JI2017025257 01 236 Redemptn 1% General Tax Rfnds 243-279	0.00	-3.32	
	120 Prop Tax: Prior Secured	0.00	-60.98	60.98
<b>130 Prop Tax: Prior Unsecured</b>				
2/1/2017	Beginning Balance	0.00	-4.31	
2/8/2017	JI2017023427 01 233 Py Delq Unsec - 1% General Tax Jan 2017	0.00	2.27	
2/15/2017	JI2017025258 01 238 Delq Unsec Py 1% General Tax Rfnds 243-279	0.00	-0.57	
	130 Prop Tax: Prior Unsecured	0.00	-2.61	2.61
<b>140 Prop Tax: Supp Current</b>				
2/1/2017	Beginning Balance	0.00	254.11	
2/8/2017	JI2017023428 01 230 Cy Supplemntl- 1% General Tax Jan 2017	0.00	104.05	
	140 Prop Tax: Supp Current	0.00	358.16	-358.16
<b>150 Prop Tax: Supp Prior</b>				
2/1/2017	Beginning Balance	0.00	378.17	
2/8/2017	JI2017023429 01 231 Py Supplemntl - 1% General Tax Jan 2017	0.00	16.44	
2/8/2017	JI2017023430 01 234 Py Defaultd Sec - 1% General Tax Jan 2017	0.00	2.97	
	150 Prop Tax: Supp Prior	0.00	397.58	-397.58
	1 Taxes	74,000.00	44,694.75	29,305.25
<b>3 Fines, Forfeitures and Penalties</b>				
<b>360 Penalty &amp; Cost Delinquent Taxes</b>				
2/1/2017	Beginning Balance	0.00	34.77	
2/8/2017	JI2017023431 01 234 Py Defaultd Sec-Any Pnlty+intrst Jan 2017	0.00	2.03	
	360 Penalty & Cost Delinquent Taxes	0.00	36.80	-36.80
	3 Fines, Forfeitures and Penalties	0.00	36.80	-36.80
<b>4 Revenue from Use of Money and Property</b>				
<b>400 Rev: Interest</b>				
2/1/2017	Beginning Balance	1,000.00	801.68	
3/3/2017	IN2017000205 08 Interest On Investment Pool 1 For 02/2017 (FEB )	0.00	191.20	
	400 Rev: Interest	1,000.00	992.88	7.12
	4 Revenue from Use of Money and Property	1,000.00	992.88	7.12

**802800 Rolling Hills - Community Service Districts**Printed  
3/8/2017  
6:21:08 AM**Revenues and  
Expenditures****Details For the Accounting Period ended: February 28, 2017**

		Estimated / Budget	Actual Amount	Balance
<b>5 Intergovernmental Revenue - State</b>				
<b>820 ST: Homeowner Prop Tax Relief</b>				
2/1/2017	Beginning Balance	0.00	382.54	
	820 ST: Homeowner Prop Tax Relief	0.00	382.54	-382.54
	5 Intergovernmental Revenue - State	0.00	382.54	-382.54
<b>13 Charges for Services</b>				
<b>1310 Special Assessments</b>				
2/1/2017	Beginning Balance	69,800.00	36,337.58	
2/8/2017	JL2017023432 01 228 Cy Sec - Direct Charge 20515 Jan 2017	0.00	1,500.00	
	1310 Special Assessments	69,800.00	37,837.58	31,962.42
	13 Charges for Services	69,800.00	37,837.58	31,962.42
<b>19 Miscellaneous Revenues</b>				
<b>1940 Misc: Revenue</b>				
2/1/2017	Beginning Balance	500.00	215,000.00	
	1940 Misc: Revenue	500.00	215,000.00	-214,500.00
	19 Miscellaneous Revenues	500.00	215,000.00	-214,500.00
<b>22 Fund Balance</b>				
<b>1 Fund Balance</b>				
2/1/2017	Beginning Balance	55,615.00	0.00	
	1 Fund Balance	55,615.00	0.00	55,615.00
	22 Fund Balance	55,615.00	0.00	55,615.00
	Total Revenue	200,915.00	298,944.55	-98,029.55
<b>Expense</b>				
<b>30 Salaries and Employee Benefits</b>				
<b>3000 Permanent Employees / Elected Officials</b>				
2/1/2017	Beginning Balance	150.00	0.00	
	3000 Permanent Employees / Elected Officials	150.00	0.00	150.00
	30 Salaries and Employee Benefits	150.00	0.00	150.00
<b>40 Services and Supplies</b>				
<b>4040 Telephone Company Vendor Payments</b>				
2/1/2017	Beginning Balance	150.00	0.00	
2/28/2017	RHCS20170144 01 Rhcsd Reimburse Phone 7/13/16-8/12/16 Petty Cash Rolling Hills Csd 2/28/2017	0.00	26.66	
2/28/2017	RHCS20170145 01 Rhcsd Reimburse Phone 9/14/16-10/13/16 Petty Cash Rolling Hills Csd 2/28/2017	0.00	26.66	
2/28/2017	RHCS20170146 01 Rhcsd Reimburse Phone 8/13/16-9/13/16 Petty Cash Rolling Hills Csd 2/28/2017	0.00	26.66	
2/28/2017	RHCS20170147 01 Rhcsd Reimburse Phone 10/14/16-11/13/16 Petty Cash Rolling Hills Csd 2/28/2017	0.00	26.54	
2/28/2017	RHCS20170148 01 Rhcsd Reimburse Phone 11/14/16-12/13/16 Petty Cash Rolling Hills Csd 2/28/2017	0.00	26.48	
	4040 Telephone Company Vendor Payments	150.00	133.00	17.00
<b>4041 County Pass Thru Telephone Charges</b>				
2/1/2017	Beginning Balance	800.00	0.00	
2/28/2017	RHCS20170149 01 Rhcsd Reimburse Survey Monkey 10-23-16 Petty Cash Rolling Hills Csd 2/28/2017	0.00	26.00	
2/28/2017	RHCS20170150 01 Rhcsd Reimburse Postage For Newsletter Petty Cash Rolling Hills Csd 2/28/2017	0.00	150.40	

## 802800 Rolling Hills - Community Service Districts

Printed  
3/8/2017  
6:21:08 AMRevenues and  
Expenditures

Details For the Accounting Period ended: February 28, 2017

			Estimated / Budget	Actual Amount	Balance
2/28/2017	RHCS20170151 01	Rhcsd Reimburse Mail Seals For Newsletter Petty Cash Rolling Hills Csd 2/28/2017	0.00	25.47	
2/28/2017	RHCS20170152 01	Rhcsd Reimburse Survey Monkey 9-23-16 Petty Cash Rolling Hills Csd 2/28/2017	0.00	26.00	
2/28/2017	RHCS20170153 01	Rhcsd Reimburse Survey Monkey 11-23-16 Petty Cash Rolling Hills Csd 2/28/2017	0.00	26.00	
2/28/2017	RHCS20170154 01	Rhcsd Reimburse Survey Monkey 7-23-16 Petty Cash Rolling Hills Csd 2/28/2017	0.00	26.00	
2/28/2017	RHCS20170155 01	Rhcsd Reimburse Survey Monkey 8-24-16 Petty Cash Rolling Hills Csd 2/28/2017	0.00	26.00	
		4041 County Pass Thru Telephone Charges	800.00	305.87	494.13
<b>4100 Insurance: Premium</b>					
2/1/2017		Beginning Balance	3,300.00	2,882.63	
		4100 Insurance: Premium	3,300.00	2,882.63	417.37
<b>4180 Maint: Building &amp; Improvements</b>					
2/1/2017		Beginning Balance	2,000.00	2,225.00	
		4180 Maint: Building & Improvements	2,000.00	2,225.00	-225.00
<b>4183 Maint: Grounds</b>					
2/1/2017		Beginning Balance	8,000.00	14,874.84	
2/28/2017	RHCS20170156 01	Rhcsd Reimburse Fire Access Gate Locks Petty Cash Rolling Hills Csd 2/28/2017	0.00	117.18	
2/28/2017	RHCS20170157 01	Rhcsd Reimburse Utility Gate Supplies Petty Cash Rolling Hills Csd 2/28/2017	0.00	33.91	
2/28/2017	RHCS20170158 01	Rhcsd Reimburse Doggy Waste Bags Petty Cash Rolling Hills Csd 2/28/2017	0.00	115.00	
		4183 Maint: Grounds	8,000.00	15,140.93	-7,140.93
<b>4185 Maint: Park</b>					
2/1/2017		Beginning Balance	41,400.00	19,950.00	
2/28/2017	RHCS20170159 01	Rhcsd Reimburse Playground Swing Petty Cash Rolling Hills Csd 2/28/2017	0.00	129.60	
2/28/2017	RHCS20170160 01	Rhcsd Reimburse Playground Repair Materials Petty Cash Rolling Hills Csd 2/28/2017	0.00	21.56	
2/28/2017	RHCS20170174 01	Rhcsd Parks Maintenance Jan. 17 Inv. 101983 Eloisa R. Castro 2/28/2017	0.00	3,325.00	
		4185 Maint: Park	41,400.00	23,426.16	17,973.84
<b>4189 Maint: Water System</b>					
2/1/2017		Beginning Balance	4,000.00	1,259.73	
		4189 Maint: Water System	4,000.00	1,259.73	2,740.27
<b>4190 Maint: Drainage</b>					
2/1/2017		Beginning Balance	7,500.00	0.00	
		4190 Maint: Drainage	7,500.00	0.00	7,500.00
<b>4191 Maintenance: Roads</b>					
2/1/2017		Beginning Balance	7,000.00	0.00	
		4191 Maintenance: Roads	7,000.00	0.00	7,000.00
<b>4192 Maintenance: Lighting</b>					
2/1/2017		Beginning Balance	500.00	85.00	
		4192 Maintenance: Lighting	500.00	85.00	415.00
<b>4197 Maintenance Building: Supplies</b>					
2/1/2017		Beginning Balance	300.00	0.00	
		4197 Maintenance Building: Supplies	300.00	0.00	300.00
<b>4220 Memberships</b>					
2/1/2017		Beginning Balance	450.00	556.00	

**802800 Rolling Hills - Community Service Districts**Printed  
3/8/2017  
6:21:08 AM**Revenues and  
Expenditures****Details For the Accounting Period ended: February 28, 2017**

		Estimated / Budget	Actual Amount	Balance
	4220 Memberships	450.00	556.00	-106.00
<b>4240 Misc: Expense</b>				
2/1/2017	Beginning Balance	500.00	0.00	
2/28/2017	CV201703690 01 Rhcsd Purchase Speakers For Events Matthew Sites 2/28/2017	0.00	66.00	
2/28/2017	CV201703690 02 Rhcsd Purchase Plugs For Speakers Matthew Sites 2/28/2017	0.00	10.77	
2/28/2017	CV201703690 03 Rhcsd Duplication Copies Master Plan Docs Matthew Sites 2/28/2017	0.00	22.45	
	4240 Misc: Expense	500.00	99.22	400.78
<b>4260 Office Expense</b>				
2/1/2017	Beginning Balance	800.00	206.40	
2/28/2017	RHCS20170161 01 Rhcsd Reimburse Certified Mail Encroachment Petty Cash Rolling Hills Csd 2/28/2017	0.00	6.47	
2/28/2017	RHCS20170162 01 Rhcsd Reimburse Duplication Expense Petty Cash Rolling Hills Csd 2/28/2017	0.00	6.84	
2/28/2017	RHCS20170163 01 Rhcsd Reimburse Updated District Maps Lam. Petty Cash Rolling Hills Csd 2/28/2017	0.00	66.42	
2/28/2017	RHCS20170164 01 Rhcsd Reimburse Certified Mail Encroachment Petty Cash Rolling Hills Csd 2/28/2017	0.00	6.68	
	4260 Office Expense	800.00	292.81	507.19
<b>4300 Professional &amp; Specialized Services</b>				
2/1/2017	Beginning Balance	26,000.00	17,460.00	
2/28/2017	RHCS20170140 01 Rhcsd Clerk Services 1/18/17-2/21/17 Linda A Stone 2/28/2017	0.00	1,350.00	
2/28/2017	RHCS20170142 01 Rhcsd General Manager January 2017 Chaney Lynn Hicks 2/28/2017	0.00	912.50	
2/28/2017	RHCS20170170 01 Rhcsd Website Security/Backup Jan. 17 The Mobius Network, Llc 2/28/2017	0.00	65.00	
2/28/2017	RHCS20170171 01 Rhcsd Website Security/Backup Feb. 17 The Mobius Network, Llc 2/28/2017	0.00	65.00	
	4300 Professional & Specialized Services	26,000.00	19,852.50	6,147.50
<b>4304 Agency Administration Fee</b>				
2/1/2017	Beginning Balance	115.00	120.04	
	4304 Agency Administration Fee	115.00	120.04	-5.04
<b>4305 Audit &amp; Accounting Services</b>				
2/1/2017	Beginning Balance	9,000.00	0.00	
	4305 Audit & Accounting Services	9,000.00	0.00	9,000.00
<b>4313 Legal Services</b>				
2/1/2017	Beginning Balance	12,000.00	3,858.75	
2/28/2017	RHCS20170139 01 Rhcsd Legal Services Rendered Dec. 2016 Meyers, Nave, Riback, Silve & Wilson 2/28/2017	0.00	131.25	
	4313 Legal Services	12,000.00	3,990.00	8,010.00
<b>4345 Special District Director Services</b>				
2/1/2017	Beginning Balance	5,250.00	2,550.00	
2/28/2017	RHCS20170141 01 Rhcsd Director Stipend 2-21-17 Mtg. Tim Halverson 2/28/2017	0.00	75.00	
2/28/2017	RHCS20170143 01 Rhcsd Director Stipend 2-21-17 Mtg. Donald Mark Magee 2/28/2017	0.00	75.00	
2/28/2017	RHCS20170172 01 Rhcsd Director Stipend 2-21-17 Mtg. Gordon A Fawkes 2/28/2017	0.00	75.00	
2/28/2017	RHCS20170173 01 Rhcsd Director Stipend 2-21-17 Mtg. Matthew Sites 2/28/2017	0.00	75.00	
2/28/2017	RHCS20170176 01 Rhcsd Director Stipend 2-21-17 Mtg. Brenda Collette 2/28/2017	0.00	75.00	
	4345 Special District Director Services	5,250.00	2,925.00	2,325.00
<b>4400 Publication &amp; Legal Notices</b>				
2/1/2017	Beginning Balance	500.00	392.16	
	4400 Publication & Legal Notices	500.00	392.16	107.84
<b>4420 Rent &amp; Lease: Equipment</b>				
2/1/2017	Beginning Balance	600.00	588.00	
	4420 Rent & Lease: Equipment	600.00	588.00	12.00



**802800 Rolling Hills - Community Service Districts**Printed  
3/8/2017  
6:21:08 AM**Revenues and  
Expenditures****Details For the Accounting Period ended: February 28, 2017**

		Estimated / Budget	Actual Amount	Balance
<b>4440 Rent &amp; Lease: Building &amp; Improvements</b>				
2/1/2017	Beginning Balance	3,000.00	2,613.00	
2/28/2017	RHCS20170175 01 Rhcsd Meeting Room Rental 2-21-17 El Dorado Hotel Llc 2/28/2017	0.00	140.00	
	<b>4440 Rent &amp; Lease: Building &amp; Improvements</b>	<b>3,000.00</b>	<b>2,753.00</b>	<b>247.00</b>
<b>4501 Special Projects</b>				
2/1/2017	Beginning Balance	41,500.00	324.91	
2/28/2017	RHCS20170165 01 Rhcsd Reimburse Glow Sticks For Event Petty Cash Rolling Hills Csd 2/28/2017	0.00	33.97	
2/28/2017	RHCS20170166 01 Rhcsd Reimburse Master Plan Event Cost Petty Cash Rolling Hills Csd 2/28/2017	0.00	27.83	
2/28/2017	RHCS20170167 01 Rhcsd Reimburse Master Plan Event Cost Petty Cash Rolling Hills Csd 2/28/2017	0.00	161.92	
2/28/2017	RHCS20170168 01 Rhcsd Reimburse Master Plan Chili Award Petty Cash Rolling Hills Csd 2/28/2017	0.00	13.92	
	<b>4501 Special Projects</b>	<b>41,500.00</b>	<b>562.55</b>	<b>40,937.45</b>
<b>4505 SB924: Transportation &amp; Travel</b>				
2/1/2017	Beginning Balance	500.00	0.00	
2/28/2017	RHCS20170169 01 Rhcsd Reimburse Csd Financial Mgt. Reg. Petty Cash Rolling Hills Csd 2/28/2017	0.00	150.00	
	<b>4505 SB924: Transportation &amp; Travel</b>	<b>500.00</b>	<b>150.00</b>	<b>350.00</b>
<b>4600 Transportation &amp; Travel</b>				
2/1/2017	Beginning Balance	200.00	0.00	
	<b>4600 Transportation &amp; Travel</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>
<b>4602 Mileage: Employee Private Auto</b>				
2/1/2017	Beginning Balance	400.00	62.42	
	<b>4602 Mileage: Employee Private Auto</b>	<b>400.00</b>	<b>62.42</b>	<b>337.58</b>
<b>4620 Utilities</b>				
2/1/2017	Beginning Balance	25,000.00	21,491.10	
2/28/2017	RHCS20170129 01 Rhcsd Water No. 118388-001 El Dorado Irrigation District 2/28/2017	0.00	102.56	
2/28/2017	RHCS20170130 01 Rhcsd Water No. 84490-002 El Dorado Irrigation District 2/28/2017	0.00	127.29	
2/28/2017	RHCS20170131 01 Rhcsd Water No. 126932-002 El Dorado Irrigation District 2/28/2017	0.00	108.28	
2/28/2017	RHCS20170132 01 Rhcsd Water No. 126908-002 El Dorado Irrigation District 2/28/2017	0.00	204.83	
2/28/2017	RHCS20170133 01 Rhcsd Water No. 083214-001 El Dorado Irrigation District 2/28/2017	0.00	92.54	
2/28/2017	RHCS20170134 01 Rhcsd Water No. 118386-001 El Dorado Irrigation District 2/28/2017	0.00	87.18	
2/28/2017	RHCS20170135 01 Rhcsd Power No. 4570858285-8 Pacific Gas & Electric, Inc. 2/28/2017	0.00	314.21	
2/28/2017	RHCS20170136 01 Rhcsd Power No. 1211321236-4 Pacific Gas & Electric, Inc. 2/28/2017	0.00	10.62	
2/28/2017	RHCS20170137 01 Rhcsd Power No. 6085621545-8 Pacific Gas & Electric, Inc. 2/28/2017	0.00	44.94	
2/28/2017	RHCS20170138 01 Rhcsd Power No. 4570858285-8 Pacific Gas & Electric, Inc. 2/28/2017	0.00	304.90	
	<b>4620 Utilities</b>	<b>25,000.00</b>	<b>22,888.45</b>	<b>2,111.55</b>
	<b>40 Services and Supplies</b>	<b>200,765.00</b>	<b>100,690.47</b>	<b>100,074.53</b>
	<b>Total Expense</b>	<b>200,915.00</b>	<b>100,690.47</b>	<b>100,224.53</b>
	<b>802800 Rolling Hills - Community Service Districts</b>	<b>0.00</b>	<b>198,254.08</b>	<b>198,254.08</b>

**802800 Rolling Hills - Community Service Districts**Printed  
3/8/2017  
6:21:08 AM**Revenues and  
Expenditures****Details For the Accounting Period ended: February 28, 2017**

		Estimated / Budget	Actual Amount	Balance
<b>Report Total</b>	Revenue	200,915.00	298,944.55	-98,029.55
	Expense	200,915.00	100,690.47	100,224.53
		<u>0.00</u>	<u>198,254.08</u>	<u>198,254.08</u>

# Wells Fargo Simple Business Checking

Account number: **2017655164** ■ January 18, 2017 - February 14, 2017 ■ Page 1 of 3

WELLS  
FARGO

ROLLING HILLS COMMUNITY SERVICES  
DISTRICT  
PO BOX 5266  
EL DORADO HILLS CA 95762-0005

## Questions?

Available by phone 24 hours a day, 7 days a week:  
Telecommunications Relay Services calls accepted

**1-800-CALL-WELLS** (1-800-225-5935)

TTY: 1-800-877-4833

En español: 1-877-337-7454

Online: [wellsfargo.com/biz](http://wellsfargo.com/biz)

Write: Wells Fargo Bank, N.A. (114)  
P.O. Box 6995  
Portland, OR 97228-6995

## Your Business and Wells Fargo

Visit [wellsfargoworks.com](http://wellsfargoworks.com) to explore videos, articles, infographics, interactive tools, and other resources on the topics of business growth, credit, cash flow management, business planning, technology, marketing, and more.

## Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to [wellsfargo.com/biz](http://wellsfargo.com/biz) or call the number above if you have questions or if you would like to add new services.

Business Online Banking  
Online Statements  
Business Bill Pay  
Business Spending Report  
Overdraft Protection



## Activity summary

Beginning balance on 1/18	\$3,503.50
Deposits/Credits	0.00
Withdrawals/Debits	- 26.00
<b>Ending balance on 2/14</b>	<b>\$3,477.50</b>
 Average ledger balance this period	 \$3,483.07

Account number: **2017655164**

**ROLLING HILLS COMMUNITY SERVICES  
DISTRICT**

*California account terms and conditions apply*

For Direct Deposit use  
Routing Number (RTN): 121042882

For Wire Transfers use  
Routing Number (RTN): 121000248

## Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo store.

**Transaction history**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
1/24		Recurring Payment authorized on 01/23 Smk*Surveymonkey.C 971-2445555 CA S387023540615550 Card 7555		26.00	3,477.50
<b>Ending balance on 2/14</b>					<b>3,477.50</b>
<b>Totals</b>			<b>\$0.00</b>	<b>\$26.00</b>	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

**Monthly service fee summary**

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to [wellsfargo.com/feefaq](http://wellsfargo.com/feefaq) to find answers to common questions about the monthly service fee on your account.

Fee period 01/18/2017 - 02/14/2017      Standard monthly service fee \$10.00      You paid \$0.00

**How to avoid the monthly service fee**

Have any **ONE** of the following account requirements

- Average ledger balance

Minimum required

This fee period

\$500.00

\$3,483.00 ☒

C1/C1

**Account transaction fees summary**

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	3,000	0	0.0030	0.00
Transactions	0	50	0	0.50	0.00
<b>Total service charges</b>					<b>\$0.00</b>

**IMPORTANT ACCOUNT INFORMATION**

Effective 4/15/2017 if the primary checking account for your debit card is closed or delinked for any reason, we will designate another eligible linked checking account as the primary account. If there are no other eligible linked checking accounts, your debit card will be closed. If you have one or more savings accounts linked to this debit card, you may request an ATM card for continued access.

**Amendment to our Funds Availability Policy**

Good news! Effective April 5, 2017, we've updated our funds availability policy to remove the delay of funds by one additional business day for certain checks deposited at a Wells Fargo location in Alaska. This applies only if the check was drawn on or payable at or through a paying bank not located in Alaska. Other funds availability policies are still in effect. Please see our Consumer Account Agreement for additional funds availability policies and details.

# Wells Fargo Simple Business Checking

Account number: **2017655164** ■ February 15, 2017 - March 14, 2017 ■ Page 1 of 3

WELLS  
FARGO

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DISTRICT  
PO BOX 5266  
EL DORADO HILLS CA 95762-0005

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## Account options

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Business Online Banking  
Online Statements  
Business Bill Pay  
Business Spending Report  
Overdraft Protection



## Activity summary

Beginning balance on 2/15	\$3,477.50
Deposits/Credits	0.00
Withdrawals/Debits	- 183.72
<b>Ending balance on 3/14</b>	<b>\$3,293.78</b>
 Average ledger balance this period	 \$3,371.13

Account number: **2017655164**

**ROLLING HILLS COMMUNITY SERVICES  
DISTRICT**

*California account terms and conditions apply*

For Direct Deposit use  
Routing Number (RTN): 121042882

For Wire Transfers use  
Routing Number (RTN): 121000248

## Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo store.

**Transaction history**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
2/15		Purchase authorized on 02/14 Ringcentral, Inc 650-4724100 CA S467045480444169 Card 8086		27.38	3,450.12
2/24		Recurring Payment authorized on 02/23 Smk*Surveymonkey.C 971-2445555 CA S467054540636940 Card 7555		26.00	3,424.12
2/28		Purchase authorized on 02/27 Signs NOW 298 Folsom CA S587058649739121 Card 7555		112.06	3,312.06
3/13		Purchase authorized on 03/11 Amazon Mktplace Pm Amzn.Com/Bill WA S467066753225538 Card 7555		18.28	3,293.78
<b>Ending balance on 3/14</b>					<b>3,293.78</b>
<b>Totals</b>			<b>\$0.00</b>	<b>\$183.72</b>	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

**Monthly service fee summary**

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to [wellsfargo.com/feefaq](http://wellsfargo.com/feefaq) to find answers to common questions about the monthly service fee on your account.

Fee period 02/15/2017 - 03/14/2017	Standard monthly service fee \$10.00	You paid \$0.00
<b>How to avoid the monthly service fee</b>	Minimum required	This fee period
Have any <b>ONE</b> of the following account requirements		
· Average ledger balance	\$500.00	\$3,371.00 <input checked="" type="checkbox"/>

C1/C1

**Account transaction fees summary**

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	3,000	0	0.0030	0.00
Transactions	0	50	0	0.50	0.00
<b>Total service charges</b>					<b>\$0.00</b>



P.O. Box 720720 Sacramento, CA 94229-0720  
888 CalPERS (or 888-225-7377); 916-795-0810  
TTY: (877) 249-7442 FAX: (916) 795-3005  
[www.calpers.ca.gov](http://www.calpers.ca.gov)  
Email: [SSSA@calpers.ca.gov](mailto:SSSA@calpers.ca.gov)

Rolling Hills Community Services District  
Attention: Payroll Department  
P.O. Box 5266  
El Dorado Hills, CA, 95762

### **Annual Information Request 2017**

The State Social Security Administrator (SSSA) is conducting its annual information request update for 2017. The enclosed form provides the State Social Security Administrator current information to ensure proper Social Security and Medicare withholding and reporting by government agencies. All government agencies in the State of California annually complete the enclosed Social Security and Medicare tax withholding questionnaire.<sup>539</sup>

The California Public Employees' Retirement System (CalPERS) is the official California State Social Security Administrator for California's Section 218 Agreement. We assist government agencies to properly withhold and report Social Security and Medicare. We are the liaison between the agency, the Social Security Administration (SSA) and the Internal Revenue Service to address coverage-related issues and questions.

As a government agency, please complete and return the attached **"Annual Information Request Form"** by **March 15, 2017**.

We are here to assist you. If you have any questions, please visit our website [www.calpers.ca.gov/sssa](http://www.calpers.ca.gov/sssa), or you may contact us by telephone at (916) 795-0310 or via email at [sssa.air@calpers.ca.gov](mailto:sssa.air@calpers.ca.gov)

Sincerely,

State Social Security Administrator Program  
Employer Account Management Division

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<sup>539</sup> Government Code 22200





P.O. Box 720720 Sacramento, CA 94229-0720  
**888 CalPERS** (or **888-225-7377**); 916-795-0810  
TTY: (877) 249-7442 FAX: (916) 795-3005  
[www.calpers.ca.gov](http://www.calpers.ca.gov)  
**Email: [SSSA@calpers.ca.gov](mailto:SSSA@calpers.ca.gov)**

Rolling Hills Community Services District  
Attention: Payroll Department  
P.O. Box 5266  
El Dorado Hills, CA, 95762

To whom this may concern:

On or around February 15<sup>th</sup>, 2017, the State Social Security Administrator Office sent its Annual Information Request form to your agency. However the telephone number listed to reach the office was incorrect.

The correct telephone number is 916-795-0810.

Please accept our sincere apologies for any inconvenience and confusion that this may have caused. Our correct contact information is listed below.

If you have any questions, please do not hesitate to call me at (916) 795-2229

State Social Security Administrator Office  
Telephone number 916-795-0810  
Email [sssa.air@calpers.ca.gov](mailto:sssa.air@calpers.ca.gov)  
Web [www.calpers.ca.gov/sssa](http://www.calpers.ca.gov/sssa)

Respectfully,

Veronica Silva-Gil  
Social Security Program Unit Manager  
Employer Account Management Division

February 22, 2017

Ms. Linda Stone  
Board Secretary/Clerk  
Rolling Hills Community Services District  
Post Office Box 5266  
El Dorado Hills, California 95762-5266

**RE: Property/Liability Longevity Distribution**

Dear Ms. Stone,

On February 2, 2017, the SDRMA Board of Directors approved a longevity distribution for the eighth year in a row. The Longevity Distribution Policy was adopted by the Board to recognize and reward members for their loyalty and commitment to SDRMA programs. The policy is consistent with the goals and objectives of the Board's strategic business plan and helps ensure pool stability by rewarding members for remaining in our Property/Liability and Workers' Compensation programs.

**This year, the Board approved a longevity distribution in the amount of \$247,965 for Property/Liability members and \$463,920 for Workers' Compensation members.** For the Property/Liability program, over 91% of members will receive the distribution credit and for the Workers' Compensation program, over 90% of members will receive the distribution credit.

Congratulations! Since you have participated in our Property/Liability Program for 13 years as of June 30, 2016, your agency will receive a longevity distribution credit on your 2017-18 renewal invoice in the amount of \$48. We encourage you to share this valuable news with your governing body!

There is no action required by your agency. Every member that has completed the 3 full program year initial commitment period for the Property/Liability program is eligible to receive a longevity distribution credit when they renew coverage. The longevity distribution may be declared by the Board of Directors each year only after all Board policy reserve requirements have been met. The amount available for the longevity distribution is the amount of investment earnings on reserves above the Board approved confidence level for each program as of June 30. The distribution is weighted based on the member's length of time in that program and the amount of the member's annual contributions compared to the total contributions of all pool members.

**REMINDER** – SDRMA's Safety/Claims Education Day/Annual Membership Meeting is Tuesday, March 28 at the Hilton Sacramento Arden West Hotel and is FREE to SDRMA members including breakfast, lunch and refreshments. For more information, please visit our website at [www.sdrma.org](http://www.sdrma.org) and click on "Register for a Training Workshop" on the right side of the page.

Thank you for your participation and helping make SDRMA a premier risk management provider! If you have any questions, please contact the SDRMA Finance Department at 800.537.7790 or 916.231.4141.

Sincerely,  
Special District Risk Management Authority



Jean Bracy, President  
Board of Directors

February 13, 2017

Ms. Linda Stone  
Board Secretary/Clerk  
Rolling Hills Community Services District  
Post Office Box 5266  
El Dorado Hills, California 95762-5266

Dear Ms. Stone:

### 2017-18 PROPERTY/LIABILITY PROGRAM RATE INFORMATION

On behalf of the Special District Risk Management Authority (SDRMA) Board of Directors we want to express our sincere appreciation for your safety/loss prevention efforts and continued support of SDRMA.

Back in 2009, the SDRMA Board of Directors reduced rates an average 15% for Property/Liability members based on concerns of the effects of downturn in the economy. At that time, the Board reduced rates to provide financial relief for our members and have been able to keep rates flat for the past 7 years by using rate stabilization reserves which were previously set aside for that purpose.

However, during this period our operating costs for reinsurance, claims expense and cost of services have continued to increase. This year, after considerable review and discussion, the SDRMA Board of Directors determined it was not possible to continue using reserves and investment income to supplement the revenue shortfalls and approved a rate increase. **Rates for the Property/Liability Package Program will increase 10% for the 2017-18 program year** as well as a small increase in the minimum annual general liability contribution amount from \$1,348 to \$1,400 and non-owned auto coverage from \$45 to \$50 per member. Every effort was made to reduce operating costs and minimize the overall rate increase while ensuring the financial integrity of the program.

In addition, your agency's actual annual contribution amount for 2017-18 may vary compared to 2016-17 as a result of the rate increase, any coverage limit changes, outside policy pricing, scheduled item additions/deletions, risk factor adjustments and Credit Incentive Program (CIP) points earned.

#### *Other Important Items to Note:*

- The Board also approved a longevity distribution for 2016-17 which will be applied to your agency's 2017-18 renewal invoice. Additional details will be mailed under a separate letter later this month.
- Our Multi-Program Discount provides members a great opportunity to save money. Members receive an automatic multi-program discount of 5% per program (Property/Liability and Workers' Compensation) while they belong to both programs.
- SDRMA's Safety/Claims Education Day/Annual Membership Meeting is Tuesday, March 28 at the Hilton Sacramento Arden West Hotel and is FREE to SDRMA members including meals. For more information, please visit our website at [www.sdrma.org](http://www.sdrma.org) and click on "Register for a Training Workshop" on the right side of the page.
- Members considering to withdraw from coverage with SDRMA for the 2017-18 program year are required to submit a "Notice of Intent to Withdraw" according to SDRMA Bylaws by April 1. However, members must have completed the initial 3-year commitment period. Members not renewing coverage for 2017-18 will be ineligible to receive the longevity distribution credit recently approved by the Board.

On behalf of the Board of Directors and our entire risk management team we thank you for your continued participation in our programs!

Sincerely,  
Special District Risk Management Authority



Jean Bracy, President  
Board of Directors

## Notification of Nominations – 2017 Election SDRMA Board of Directors

February 3, 2017

Mr. Matt Sites  
Board President  
Rolling Hills Community Services District  
Post Office Box 5266  
El Dorado Hills, California 95762-5266

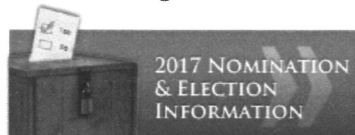
Dear Mr. Sites:

Notice of Nominations for the Special District Risk Management Authority (SDRMA) Board of Directors 2017 Election is being provided in accordance with the SDRMA Sixth Amended and Restated Joint Powers Agreement. The following nomination information is enclosed: Nomination Packet Checklist, Board of Director Fact Sheet, Nomination/Election Schedule, SDRMA Election Policy No. 2017-03, sample Resolution for Candidate Nomination and Candidate's Statement of Qualifications Form.

General Election Information - Four Director seats are up for election. The nomination filing deadline is Friday, May 5, 2017. Ballots will be mailed to all SDRMA member agencies in mid-May. Mail-in ballots will be due back to SDRMA Tuesday, August 29, 2017.

Nominee Qualifications - Nominees must be a member of the agency's governing body or a management employee (see SDRMA Election Policy 2017-03, Section 4.1) and be an active member agency of **both** SDRMA's Property/Liability and Workers' Compensation Programs. Candidates must be nominated by Resolution from their member agency's governing body and complete and submit a "Candidates Statement of Qualifications".

Nomination Documents and Information - Nomination documents (Nominating Resolution and Candidates Statement of Qualifications) and nomination guideline information may also be obtained on SDRMA's website at [www.sdrma.org](http://www.sdrma.org). To obtain documents electronically:



*From the SDRMA homepage, click on the "2017 Nomination & Election Information" button. All necessary nomination documents and election information may be downloaded and printed.*

Term of Office – Directors are elected to 4-year terms. The term of office for the newly elected Directors will begin January 1, 2018 and expire December 31, 2021.

Nomination Filing Deadline – Nomination documents **must be received in SDRMA's office no later than 5:00 P.M. on Friday, May 5, 2017.**

Please contact SDRMA Chief Operating Officer Paul Frydendal at 800.537.7790, if you have any questions regarding the 2017 SDRMA Board of Director Nominations or the election process.

Sincerely,  
Special District Risk Management Authority

  
Gregory S. Hall, ARM  
Chief Executive Officer