

Board of Directors Meeting - AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT
Tuesday, June 20, 2017 - 7:00 p.m.
Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report
- b. Master Plan Committee Report

4. Consent Items

- a. Approval of draft Minutes of May 16, 2017 Regular meeting and June 6, 2017 Special meeting of the Board of Directors
- b. Approval of Financial Reports prepared by the County Auditor's office for:
Month ending May, 2017
- c. Correspondence receive/file:
 - Bank Statements for period ended June 14, 2017
 - El Dorado Auditor-Controller Memo dated May 15, 2017 re: Communication #1 Regarding Change to New Property Tax Administration System
 - EDD Notice dated May 17, 2017 regarding new requirements for submission of tax returns, wage reports, and payroll tax deposits to EDD electronically
 - SDRMA 2017 Board of Directors Election ballot and materials
 - CSDA 2017 Board of Directors Election ballot and materials
 - iStorage Rental Rate Increase Notice
 - SDRMA letter dated May 16, 2017 regarding FY18 Property/Liability Package Program

5. Old Business

- a. **Folsom Heights Development Project** – Staff to provide update regarding the Project including revisions to project plan implemented by the City of Folsom and updated project timeline (Informational/Discussion Item)

- b. **Berkshire Park Tree Work; Consideration of Further Authorization of Expenditure of Funds** – Continued from May meeting: Following authorization of funds for work approved in February, estimates for work came in higher than approved amount of \$750; consideration authorization of additional \$245 for tree removal instead of trimming (Discussion/Possible Action Item)
- c. **4th of July Event in Stonebriar Park 2017** – Following authorization of funds to defray District’s contribution toward costs for this event approved in May, staff seeking authorization for approval to increase the approved amount from \$850 to \$1,000 due to the increased cost of rentals from vendor that carries required liability insurance (Discussion/Possible Action Item)
- d. **Preliminary Budget Fiscal Year 2018** – Consideration of draft preliminary budget for discussion and approval (Discussion/Possible Action Item)

6. New Business

- e. **Berkshire Irrigation** – Staff to present costs for modification of irrigation system to trees at Berkshire Park; seeking authorization for expenditure of funds from approved budget in an amount not-to-exceed \$700 for this work (Discussion/Possible Action Item)
- f. **Shadow Hills Bulletin Board** – Staff to present costs for installation of concrete path to bulletin board mounted on wall; seeking authorization for expenditure of funds from approved budget in an amount not-to-exceed \$385 for costs associated with this (Discussion/Action Item)
- g. **Storage Unit Rental** – Staff seeking authorization for expenditure of funds from approved budget in the amount of \$1,716 for rental of the District storage unit for FY18

7. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.