

**ROLLING HILLS COMMUNITY SERVICES DISTRICT  
MINUTES OF MAY 16, 2017 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on May 16, 2017, was called to order at 7:00 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Brenda Collette, and Gordon Fawkes, General Manager Chaney Hicks, and Board Secretary Linda Stone were present at roll call. Two members of the public were in attendance. Director Mark Magee was absent.

**2. Public Comment.** A resident commented that there is a street light out in Stonebriar. General Manager Chaney Hicks commented that can be reported through the PG&E website as it is PG&E that maintains the street lights in Stonebriar. The District maintains the poles and lights in Shadow Hills and Springfield Meadows.

The Chair asked if there was any objection to taking some items out of order which may require a vote to ensure a quorum is present; hearing none the meeting proceeded.

**Taken out of order:**

**4. Consent Items**

The consent items consisting of the draft Minutes of April 18, 2017 Regular meeting of the Board of Directors; Financial Reports prepared by the County Auditor's office for month ending April 30, 2017; and bank statement for period ended May 14, 2017 were considered. Director Gordon Fawkes moved to approve the consent items and accept and file the items; second by Director Tim Halverson; motion carried.

AYES: Sites, Halverson, Fawkes

NOES: None

ABSENT: Magee

ABSTAIN: Collette

**6. New Business**

**c. District Open Space Perimeter Fire Breaks.** General Manager Chaney Hicks briefed the Board about the annual fire scraping. Director Tim Halverson made a motion for expenditure of funds from approved budget in an amount not-to-exceed \$2,200.00 for costs associated with annual scraping of 10' fire breaks around the perimeter of the District open space property; second by President Matt Sites; motion carried.

AYES: Sites, Halverson, Fawkes, Collette

NOES: None

ABSENT: Magee

ABSTAIN: None

**d. El Dorado Hills Fire Department Unimproved Property Hazard Reduction Standard (weed abatement program) 2017.** Chaney discussed that it is again time to cut the weeds and maintain clearance from fences and structures. Chaney has worked to be proactive to mitigate fire danger. She noted at the time of the fire on the hill which damaged some homes and property, a 30' clearance requirement was in place. That requirement is now increased. After discussion, President Tim Halverson made a motion for expenditure of funds from the approved budget in an amount not-to-exceed \$3,800.00 for costs to cut 100' clearance from fences and structures and as required by the unimproved property hazard reduction standard; second by Director Gordon Fawkes; motion carried.

AYES: Sites, Halverson, Fawkes, Collette

NOES: None

ABSENT: Magee

ABSTAIN: None

**e. Emergency Irrigation Controller Replacement.** General Manager Chaney Hicks updated the Board about the controller in Stonebriar Park that shorted out two weeks ago and mentioned that it was one of the original controllers installed when the park was built. Given the temperatures and the fact that pre-emergent had recently been applied to the park she was concerned about losing the turf and trees in the park if it went without water. Replacement of the controller on an emergency basis also saved on the costs to hand water the park in the interim. Chaney also noted that the replacement controller has a water sensor built-in so it automatically will adjust if it has rained. After discussion, President Matt Sites made a motion to ratify the emergency authorization made by a Board Member approving the purchase and replacement of the irrigation controller in the amount of \$1,950.00 to preserve and protect landscaping; second by Director Tim Halverson; motion carried.

AYES: Sites, Halverson, Fawkes, Collette

NOES: None

ABSENT: Magee

ABSTAIN: None

## 5. Old Business

**a. Folsom Heights Development Project.** President Sites provided an update about the project as a result of the Folsom Planning Commission meeting held on May 3 which he, Director Halverson, and GM Chaney Hicks attended. At that meeting, the Folsom Planning Commission considered the Folsom Heights project for approval of maps, design guidelines, and a Development Agreement amendment. At that meeting they were surprised to learn new information about the phasing of the project and the fact that during phase one there is only one point of ingress/egress planned and that an emergency access is to be put in at Winterfield. In addition, they learned that there is no park space planned until phases 3 or 4 and no park space planned in Folsom Heights whatsoever. It is Folsom's contention that small pocket parks do not work so they are planning based on larger more regionalized parks. This means not only will the project have a huge impact on the District's roads but on its parks also. President Matt Sites provided comment at the meeting. The project was not recommended for approval on a 4-3 vote against but they could not make the necessary findings. The project was sent back to Folsom City staff.

The Board continues its investigation into the ability of the Folsom developers to utilize the easements apparently granted by the prior Board in 2000 to a landowner in Folsom. Based on an opinion that the easements are valid, the Board is working to mitigate the negative impacts it believes will fall on the District. Based on the mitigation work recently completed with CalAtlantic, the Board will look at what it might realize in the way of traffic and parks mitigation for this project. A further meeting with Clay Loomis, representative of the project owner, will be scheduled to discuss. The Folsom Planning Commission has a meeting on June 7 and the agenda will be monitored. In addition, further consultation with District legal counsel is needed.

Director Matt Sites left the meeting.

## 3. Monthly Reports

**a. General Manager Report.** Chaney Hicks presented an oral and written report covering landscaping issues. The pre-emergent was put on park turf because the clover was attracting bees and out of control. Although the park looks dead, it should come back now that the controller issue is fixed. She also requested that the Springfield Meadows entrance planter be cleaned up. She is working with Rachel Corona of CalAtlantic project to coordinate the road re-slurry work on Stonebriar Drive. She reported vandalism to the Stonebriar sign and will have letters replaced. She commented about the ongoing issue with San Marino Court skate ramps in the street and noted another basketball hoop and two boats were tagged with warning stickers and removed.

**b. Master Plan Committee Report.** The Committee did not meet.

## Final Item of Old Business

- a. **Berkshire Park Tree Work Necessary as Result of Extreme Weather; Consideration of Further Authorization of Expenditure of Funds.** This item was continued from the April meeting. At its February meeting, the Board approved not-to-exceed \$750 for trimming and removal of tree branches as deemed necessary. At that time there was discussion and Director Fawkes posed the question of whether the District intends to provide irrigation for the remaining trees, probably deep root irrigation needed. At that time the Board noted that an arborist should be able to provide an opinion on this question and that this issue should be looked at in conjunction with the long term master plan for the District.

The issue has been brought up that possibly a tree needs to be removed and that trimming work may not accomplish issues of overhanging branches. Director Fawkes is not in favor of cutting down the tree. He said the trunk is curved and branches go to the left but in his opinion it is not necessary to take it out. He offered to work with General Manager Chaney Hicks to review the situation further before action is taken.

## 6. New Business Continued

- f. **4<sup>th</sup> of July Event in Stonebriar Park 2017.** After discussion, Director Tim Halverson made a motion to approve expenditure of not-to-exceed \$850.00 from the approved budget for expenses and event insurance related to the 4<sup>th</sup> of July community event for 2017; second by Director Brenda Collette; motion carried.

AYES: Sites, Halverson, Fawkes, Collette

NOES: None

ABSENT: Magee

ABSTAIN: None

- g. **Fiscal year 2018 Budget.** Work on the proposed budget for FY18 is underway with the goal being approving a budget that is best for the community as a whole. It was noted that the Board had previously approved a Master Plan in concept which will serve to aid in budget development. It was the unanimous direction of those Board members present that a budget workshop special meeting be scheduled prior to the regular meeting in June to fully discuss budget items.

**7. Adjournment.** The meeting was adjourned at 9:38 p.m. upon a motion by Director Tim Halverson, second by Director Brenda Collette; motion carried.

Submitted by:

/s/

Linda Stone, Board Secretary

Approved by Board: June 20, 2017