

**Board of Directors Meeting - AGENDA**  
**ROLLING HILLS COMMUNITY SERVICES DISTRICT**  
**Tuesday, November 21, 2017 - 7:00 p.m.**  
**Holiday Inn Express Meeting Room**  
**4360 Town Center Drive, El Dorado Hills, CA**

**1. Call to Order/Announcements**

Pledge of Allegiance; Roll Call

**2. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.*

*In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.*

**3. Monthly Reports**

- a. General Manager Report
- b. Master Plan Committee Report

**4. Consent Items**

- a. Approve/file draft Minutes of October 17, 2017, regular meeting of the Board of Directors
- b. Approve/file Financial Reports prepared by the County Auditor's office for month ending October 31, 2017
- c. Correspondence receive/file:
  - Bank Statements for period ended October 16, 2017, November 14, 2017, and new simple business checking account statement for period ended October 31, 2017
  - Wells Fargo Bank October 17, 2017 letter regarding resolution of claim for improper charge
  - County of El Dorado, Office of Auditor-Controller transmittal of Federal and State quarterly reports for third quarter, 2017
  - El Dorado County Auditor notification of New System Conversion for processing of claims

Consent Items Pulled for Discussion: \_\_\_\_\_

**5. Old Business**

- a. **Folsom Heights Development Project Update** – Update regarding final decision of the Folsom City Counsel regarding Prima Drive emergency vehicle access only (Informational/Discussion Item)
- b. **Berkshire Park Draft Proposed Plan for Improvements** – Staff to present revised draft (rev. 1) of proposed plan for amenities and improvements at Berkshire Park; seeking approval of draft plan (Discussion/Possible Action Item)

## 6. New Business

- c. **Emergency Access Gates at Manchester in Springfield Meadows** – Staff to discuss resident request for change to emergency access gates at Manchester to remove the gates or retrofit utilizing new technology for radio controlled remote opening in the event of an emergency (Discussion/Possible Action Item)
- d. **Speed Bumps in El Dorado Hills** – El Dorado Hills Fire Department seeking mandate for removal of all speed bumps in El Dorado Hills (Informational/Discussion Item)
- e. **RHCSD Website** – Updates as to Design, Content, New Requirements, Storage Solutions – Staff to present review of improvements to website since it platform was restored and secured, content requirements, and storage/documents management solutions (Discussion/Possible Action Item)

## 7. Adjournment

\*\*\*\*\*

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

**NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED:** In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or [GenMgr@RollingHillsCSD.org](mailto:GenMgr@RollingHillsCSD.org) . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**ROLLING HILLS COMMUNITY SERVICES DISTRICT  
MINUTES OF OCTOBER 17, 2017 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on October 17, 2017, was called to order at 7:06 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Brenda Collette, Gordon Fawkes, and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present. There were five residents of the District present.

**2. Public Comment (Items not on the agenda).**

Adam Smith commented that he was present for himself and Butch Arietta to find out about plans for Berkshire Park as they have been hearing things about possible plans. The Board confirmed that discussions about a plan for Berkshire Park were had at the September meeting and based on the feedback received and size limitations, there will not be a basketball court included in the plan for the park. A revised Berkshire Park development plan map is being prepared and will be posted to the CSD website. The Board encouraged everyone to review the plan and attend the next meeting where it will be considered. The issue of CC&Rs was also mentioned and the Board confirmed it does not have oversight of CC&Rs in any of the neighborhoods. The CC&Rs are being restored to the CSD website for resident information only.

Gordon Fawkes, speaking in his status as a resident only, commented about the banks of mail boxes and fact that there is no means for delivery of larger packages. The Board confirmed that is an issue to be discussed with the United States Post Office.

**3. Monthly Reports**

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing the landscaping, electrical, and encroachment issues for the past month. Three rotors were replaced for the irrigation system and the dead trees discussed last month were removed. Annual letters were sent to residents about keeping storm drains free and clear of leaves and debris to reduce the likelihood of flooding. Chaney reported that Wells Fargo Bank as part of its periodic review of accounts changed the District's petty cash checking account from a regular checking to a Public Funds type of account, and with that, the debit cards associated with the existing account were non-operational. After discussion with the Bank, it is going to reopen a regular checking account so the District can continue to conduct its business through the use of debit cards for appropriate authorized expenses. In addition, fraud was detected on the October statement, reported, and confirmed by the bank. Chaney brought up the District's website and commented that she would like to see some data storage system. The Clerk said that she had not devoted the time to make updates to the website as authorized by the Board previously but that she would make the changes and the website will then be reviewed for adequacy. Discussion of the website will be included on the next regular meeting agenda.

b. Master Plan Committee Report. The Committee did not meet.

**4. Consent Items**

The consent items consisting of the draft Minutes of the September 19, 2017 regular meeting of the Board of Directors and financial reports prepared by the County Auditor's office for the month ending September 30, 2017, were considered. President Sites moved to approve the consent items and accept and file the items; second by Director Gordon Fawkes; motion carried.

AYES: Sites, Fawkes, Magee, Collette

NOES: None

ABSENT: None

ABSTAIN: Halverson

## **Old Business**

**5. a. Folsom Heights Development Project-Prima Drive EVA.** President Matt Sites opened the discussion with comments that it is the desire of the Board to work with the community to present a unified position at the upcoming Folsom City Council meeting on the subject of Prima Drive connectivity with the Folsom Heights development project. The District's goal is that Folsom approve Prima Drive as an emergency vehicle access (EVA) road only, not a full access road as it has approved thus far. Matt confirmed that he will be attending the Folsom meeting to formally reiterate the District's request for an EVA only. Discussion was had about issues previously encountered, anticipated arguments from councilmembers, and the District's presentation at the meeting together with a mass of unified residents. Resident Ellen Post discussed her personal inquiries and findings about what has occurred throughout the process. Given Folsom staff's position in favor of a full access road without recognition of the various issues raised by the District and its residents, it will be critically important to make the concerns clear to the Councilmembers in order to be successful.

**b. Replacement Bulletin Boards in Shadow Hills and Springfield Meadows.** General Manager Chaney Hicks discussed costs for replacing the Shadow Hills and Springfield Meadows bulletin boards with larger size boards in light of the concern for adequate space for required postings. Discussion was also had about notifications to the Sierramonte neighborhood and its desire not to have a dedicated bulletin board within its gated area. Board members volunteered to do the installation of the replacement bulletin boards. Director Tim Halverson moved to approve the additional sum of not to exceed \$500.00 for bulletin boards and installation materials; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Fawkes, Magee, Collette

NOES: None

ABSENT: None

ABSTAIN: None

**c. District's General Counsel.** The Board discussed the interview conducted of with its current legal firm and the new designated General Counsel, Katherine Cook, in light of Nick Norvell relocating to San Diego and joining another firm, and the Sacramento associate of Nick's new firm who would be available in his stead. After discussion, it was the unanimous agreement of all Board members present that the District continue with its legal services agreement with the firm of Meyers Nave, with Kate Cook as the District's General Counsel, with Ruthann Ziegler to continue as Assistant General Counsel. It is the hope that Kate Cook will be able to attend the next regular meeting to meet all of the members of the Board.

**d. Rolling Hills Ordinance No. 2009-03 regarding Park Rules.** The existing Ordinance was discussed and it was the unanimous consensus of all Board members present that it continues to be adequate for the District's needs.

**e. Landscape Maintenance Services.** General Manager Chaney Hicks will continue to follow up with the landscape provider to ensure that their workers perform all of the needed tasks on a regular basis.

**7. Adjournment.** The meeting was adjourned at 9:24 p.m. upon a motion by President Matt Sites, second by Director Tim Halverson; motion carried.

Submitted by:

Linda Stone, Board Secretary

Approved by Board:

**628-001 CSD: ROLLING HILLS**Printed  
11/7/2017  
12:19:03 PM**General Ledger**

Summary Accounting Period ended October 31, 2017

	Debit	Credit	Balance
<b>628-001 CSD: ROLLING HILLS</b>			
<b>ASSETS</b>			
100 Equity In Pooled Cash	447,826.00	67,558.14	380,267.86
102 Imprest (PETTY) Cash	5,000.00	0.00	5,000.00
ASSETS	452,826.00	67,558.14	385,267.86
<b>LIABILITIES</b>			
201 Vouchers Payable	67,435.56	67,435.56	0.00
LIABILITIES	67,435.56	67,435.56	0.00
<b>FUND BALANCE</b>			
310 Fund Balance Reserved: General	0.00	53,834.00	-53,834.00
313 Fund Balance Reserved: Imprest Cash	0.00	5,000.00	-5,000.00
350 Fund Balance Unreserved Undesignated	0.00	360,828.46	-360,828.46
400 Budget Clearing Account	418,975.00	418,975.00	0.00
402 Legislative Revision	418,975.00	0.00	418,975.00
411 Actual Revenues	19.21	4,529.41	-4,510.20
423 Transfers: CAO	0.00	418,975.00	-418,975.00
431 Expenditures	38,904.80	0.00	38,904.80
FUND BALANCE	876,874.01	1,262,141.87	-385,267.86
628-001 CSD: ROLLING HILLS	1,397,135.57	1,397,135.57	0.00

Printed  
11/7/2017  
12:19:03 PM

**628-001 CSD: ROLLING HILLS**Printed  
11/7/2017  
12:19:02 PM**General Ledger****Details for the Accounting Period Ended: October 31, 2017**

			Debit	Credit	Balance
<b>628-001 CSD: ROLLING HILLS</b>					
<b>ASSETS</b>					
<b>100 Equity In Pooled Cash</b>					
10/1/2017		Beginning Balance	445,608.53	67,552.27	378,056.26
10/9/2017	JI2018005671 01	Allocr 338 Secured Sep 2017 1% General Tax	1,122.14	0.00	379,178.40
10/9/2017	JI2018005672 01	Allocr 336unsecured Sept 2017 Cy 1% General Tax	69.03	0.00	379,247.43
10/9/2017	JI2018005673 01	Allocr 336unsecured Sept 2017 Cy 1% General Tax	7.30	0.00	379,254.73
10/9/2017	JI2018005674 01	Allocr 334redemptn Sep 2017 1% General Tax	0.07	0.00	379,254.80
10/9/2017	JI2018005675 01	Allocr 337dlq Unsec Sept 2017 Py 1% General Tax	2.33	0.00	379,257.13
10/9/2017	JI2018005676 01	Allocr 337dlq Unsec Sept 2017 Py Supp 1% Gen Tax	0.54	0.00	379,257.67
10/9/2017	JI2018005677 01	Allocr 335redemptn Sep 2017 Supp 1% General Tax	7.08	0.00	379,264.75
10/9/2017	JI2018005678 01	Allocr 335redemptn Sep 2017 Supp Penlty+interst	1.27	0.00	379,266.02
10/9/2017	JI2018005679 01	Allocr 338 Secured Sep 2017 Direct Charge 20515	700.00	0.00	379,966.02
10/12/2017	JI2018007669 01	Allocr 339supplmntl Sep 2017 Cy 1% General Tax	0.00	5.87	379,960.15
10/12/2017	JI2018007783 01	Allocr 340supplmntl Sep 2017 Py 1% General Tax	33.87	0.00	379,994.02
11/3/2017	IN2018000091 14	Interest On Investment Pool 1 For 10/2017 (OCT )	273.84	0.00	380,267.86
		<b>100 Equity In Pooled Cash</b>	<b>447,826.00</b>	<b>67,558.14</b>	<b>380,267.86</b>
<b>102 Imprest (PETTY) Cash</b>					
10/1/2017		Beginning Balance	5,000.00	0.00	5,000.00
		<b>102 Imprest (PETTY) Cash</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>
		<b>ASSETS</b>	<b>452,826.00</b>	<b>67,558.14</b>	<b>385,267.86</b>
<b>LIABILITIES</b>					
<b>201 Vouchers Payable</b>					
10/1/2017		Beginning Balance	67,435.56	67,435.56	0.00
		<b>201 Vouchers Payable</b>	<b>67,435.56</b>	<b>67,435.56</b>	<b>0.00</b>
		<b>LIABILITIES</b>	<b>67,435.56</b>	<b>67,435.56</b>	<b>0.00</b>
<b>FUND BALANCE</b>					
<b>310 Fund Balance Reserved: General</b>					
10/1/2017		Beginning Balance	0.00	53,834.00	-53,834.00
		<b>310 Fund Balance Reserved: General</b>	<b>0.00</b>	<b>53,834.00</b>	<b>-53,834.00</b>
<b>313 Fund Balance Reserved: Imprest Cash</b>					
10/1/2017		Beginning Balance	0.00	5,000.00	-5,000.00
		<b>313 Fund Balance Reserved: Imprest Cash</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>
<b>350 Fund Balance Unreserved Undesignated</b>					
10/1/2017		Beginning Balance	0.00	360,828.46	-360,828.46
		<b>350 Fund Balance Unreserved Undesignated</b>	<b>0.00</b>	<b>360,828.46</b>	<b>-360,828.46</b>
<b>400 Budget Clearing Account</b>					
10/1/2017		Beginning Balance	418,975.00	418,975.00	0.00
		<b>400 Budget Clearing Account</b>	<b>418,975.00</b>	<b>418,975.00</b>	<b>0.00</b>
<b>402 Legislative Revision</b>					
10/1/2017		Beginning Balance	418,975.00	0.00	418,975.00
		<b>402 Legislative Revision</b>	<b>418,975.00</b>	<b>0.00</b>	<b>418,975.00</b>
<b>411 Actual Revenues</b>					
10/1/2017		Beginning Balance	13.34	2,311.94	-2,298.60
10/9/2017	JI2018005671 01	Allocr 338 Secured Sep 2017 1% General Tax	0.00	1,122.14	-3,420.74
10/9/2017	JI2018005672 01	Allocr 336unsecured Sept 2017 Cy 1% General Tax	0.00	69.03	-3,489.77
10/9/2017	JI2018005673 01	Allocr 336unsecured Sept 2017 Cy 1% General Tax	0.00	7.30	-3,497.07

**628-001 CSD: ROLLING HILLS**Printed  
11/7/2017  
12:19:02 PM**General Ledger****Details for the Accounting Period Ended: October 31, 2017**

			Debit	Credit	Balance
10/9/2017	JI2018005674 01	Allocr 334redemptn Sep 2017 1% General Tax	0.00	0.07	-3,497.14
10/9/2017	JI2018005675 01	Allocr 337dlq Unsec Sept 2017 Py 1% General Tax	0.00	2.33	-3,499.47
10/9/2017	JI2018005676 01	Allocr 337dlq Unsec Sept 2017 Py Supp 1% Gen Tax	0.00	0.54	-3,500.01
10/9/2017	JI2018005677 01	Allocr 335redemptn Sep 2017 Supp 1% General Tax	0.00	7.08	-3,507.09
10/9/2017	JI2018005678 01	Allocr 335redemptn Sep 2017 Supp Penlty+interst	0.00	1.27	-3,508.36
10/9/2017	JI2018005679 01	Allocr 338 Secured Sep 2017 Direct Charge 20515	0.00	700.00	-4,208.36
10/12/2017	JI2018007669 01	Allocr 339supplmntl Sep 2017 Cy 1% General Tax	5.87	0.00	-4,202.49
10/12/2017	JI2018007783 01	Allocr 340supplmntl Sep 2017 Py 1% General Tax	0.00	33.87	-4,236.36
11/3/2017	IN2018000091 14	Interest On Investment Pool 1 For 10/2017 (OCT)	0.00	273.84	-4,510.20
411 Actual Revenues			19.21	4,529.41	-4,510.20
<b>423 Transfers: CAO</b>					
10/1/2017		Beginning Balance	0.00	418,975.00	-418,975.00
423 Transfers: CAO			0.00	418,975.00	-418,975.00
<b>431 Expenditures</b>					
10/1/2017		Beginning Balance	38,904.80	0.00	38,904.80
431 Expenditures			38,904.80	0.00	38,904.80
FUND BALANCE			876,874.01	1,262,141.87	-385,267.86
628-001 CSD: ROLLING HILLS			1,397,135.57	1,397,135.57	0.00



**Details for the Accounting Period Ended: October 31, 2017**

**802800 Rolling Hills - Community Service Districts**Printed  
11/7/2017  
12:19:04 PM**Revenues and  
Expenditures**

Summary Accounting Period ended October 31, 2017

	Estimated / Budget	Actual Amount	Balance
<b>802800 Rolling Hills - Community Service Districts</b>			
<b>Revenue</b>			
<b>1 Taxes</b>			
100 Prop Tax: Curr Secured	80,000.00	1,192.24	78,807.76
110 Prop Tax: Curr Unsecured	0.00	1,283.69	-1,283.69
120 Prop Tax: Prior Secured	0.00	-4.81	4.81
130 Prop Tax: Prior Unsecured	0.00	5.94	-5.94
140 Prop Tax: Supp Current	0.00	-4.77	4.77
150 Prop Tax: Supp Prior	0.00	192.86	-192.86
1 Taxes	80,000.00	2,665.15	77,334.85
<b>3 Fines, Forfeitures and Penalties</b>			
360 Penalty & Cost Delinquent Taxes	0.00	18.00	-18.00
3 Fines, Forfeitures and Penalties	0.00	18.00	-18.00
<b>4 Revenue from Use of Money and Property</b>			
400 Rev: Interest	2,000.00	1,027.05	972.95
4 Revenue from Use of Money and Property	2,000.00	1,027.05	972.95
<b>13 Charges for Services</b>			
1310 Special Assessments	75,000.00	800.00	74,200.00
1403 Development Fee	215,954.31	0.00	215,954.31
1405 Quimby Fee	45,520.69	0.00	45,520.69
13 Charges for Services	336,475.00	800.00	335,675.00
<b>19 Miscellaneous Revenues</b>			
1940 Misc: Revenue	500.00	0.00	500.00
19 Miscellaneous Revenues	500.00	0.00	500.00
Total Revenue	418,975.00	4,510.20	414,464.80
<b>Expense</b>			
<b>30 Salaries and Employee Benefits</b>			
3000 Permanent Employees / Elected Officials	150.00	0.00	150.00
30 Salaries and Employee Benefits	150.00	0.00	150.00
<b>40 Services and Supplies</b>			
4040 Telephone Company Vendor Payments	200.00	0.00	200.00
4041 County Pass Thru Telephone Charges	800.00	0.00	800.00
4100 Insurance: Premium	3,300.00	3,311.26	-11.26
4180 Maint: Building & Improvements	2,000.00	0.00	2,000.00
4183 Maint: Grounds	8,000.00	2,935.00	5,065.00
4185 Maint: Park	41,400.00	9,975.00	31,425.00
4189 Maint: Water System	2,000.00	2,418.00	-418.00
4190 Maint: Drainage	15,000.00	0.00	15,000.00
4191 Maintenance: Roads	10,500.00	0.00	10,500.00
4192 Maintenance: Lighting	250.00	0.00	250.00
4197 Maintenance Building: Supplies	300.00	0.00	300.00
4220 Memberships	550.00	0.00	550.00
4240 Misc: Expense	250.00	0.00	250.00
4260 Office Expense	500.00	0.00	500.00
4300 Professional & Specialized Services	26,000.00	5,083.50	20,916.50

**802800 Rolling Hills - Community Service Districts**Printed  
11/7/2017  
12:19:04 PM**Revenues and  
Expenditures****Summary Accounting Period ended October 31, 2017**

	Estimated / Budget	Actual Amount	Balance
4304 Agency Administration Fee	125.00	103.37	21.63
4313 Legal Services	8,000.00	3,017.70	4,982.30
4345 Special District Director Services	5,250.00	975.00	4,275.00
4400 Publication & Legal Notices	500.00	50.63	449.37
4420 Rent & Lease: Equipment	600.00	0.00	600.00
4440 Rent & Lease: Building & Improvements	3,700.00	1,993.00	1,707.00
4501 Special Projects	11,500.00	60.00	11,440.00
4505 SB924: Transportation & Travel	300.00	0.00	300.00
4600 Transportation & Travel	100.00	0.00	100.00
4602 Mileage: Employee Private Auto	200.00	36.38	163.62
4620 Utilities	26,000.00	8,945.96	17,054.04
40 Services and Supplies	167,325.00	38,904.80	128,420.20
<b>60 Fixed Assets</b>			
6020 Fixed Asset: Building & Improvements	251,500.00	0.00	251,500.00
60 Fixed Assets	251,500.00	0.00	251,500.00
Total Expense	418,975.00	38,904.80	380,070.20
802800 Rolling Hills - Community Service Districts	0.00	-34,394.60	-34,394.60

802800 Rolling Hills - Community Service Districts

Summary Accounting Period ended October 31, 2017

Revenues and  
Expenditures

		Estimated / Budget	Actual Amount	Balance
Report Total	Revenue	418,975.00	4,510.20	414,464.80
	Expense	418,975.00	38,904.80	380,070.20
		0.00	-34,394.60	-34,394.60

**802800 Rolling Hills - Community Service Districts**Printed  
11/7/2017  
12:19:05 PM**Revenues and  
Expenditures**

Details For the Accounting Period ended: October 31, 2017

			Estimated / Budget	Actual Amount	Balance
<b>802800 Rolling Hills - Community Service Districts</b>					
<b>Revenue</b>					
<b>1 Taxes</b>					
<b>100 Prop Tax: Curr Secured</b>					
10/1/2017	Beginning Balance		80,000.00	70.10	
10/9/2017	JI2018005671 01 Allocr 338 Secured Sep 2017 1% General Tax		0.00	1,122.14	
	<b>100 Prop Tax: Curr Secured</b>		<b>80,000.00</b>	<b>1,192.24</b>	<b>78,807.76</b>
<b>110 Prop Tax: Curr Unsecured</b>					
10/1/2017	Beginning Balance		0.00	1,207.36	
10/9/2017	JI2018005672 01 Allocr 336unsecured Sept 2017 Cy 1% General Tax		0.00	69.03	
10/9/2017	JI2018005673 01 Allocr 336unsecured Sept 2017 Cy 1% General Tax		0.00	7.30	
	<b>110 Prop Tax: Curr Unsecured</b>		<b>0.00</b>	<b>1,283.69</b>	<b>-1,283.69</b>
<b>120 Prop Tax: Prior Secured</b>					
10/1/2017	Beginning Balance		0.00	-4.88	
10/9/2017	JI2018005674 01 Allocr 334redemptn Sep 2017 1% General Tax		0.00	0.07	
	<b>120 Prop Tax: Prior Secured</b>		<b>0.00</b>	<b>-4.81</b>	<b>4.81</b>
<b>130 Prop Tax: Prior Unsecured</b>					
10/1/2017	Beginning Balance		0.00	3.61	
10/9/2017	JI2018005675 01 Allocr 337dlq Unsec Sept 2017 Py 1% General Tax		0.00	2.33	
	<b>130 Prop Tax: Prior Unsecured</b>		<b>0.00</b>	<b>5.94</b>	<b>-5.94</b>
<b>140 Prop Tax: Supp Current</b>					
10/1/2017	Beginning Balance		0.00	1.10	
10/12/2017	JI2018007669 01 Allocr 339supplmntl Sep 2017 Cy 1% General Tax		0.00	-5.87	
	<b>140 Prop Tax: Supp Current</b>		<b>0.00</b>	<b>-4.77</b>	<b>4.77</b>
<b>150 Prop Tax: Supp Prior</b>					
10/1/2017	Beginning Balance		0.00	151.37	
10/9/2017	JI2018005676 01 Allocr 337dlq Unsec Sept 2017 Py Supp 1% Gen Tax		0.00	0.54	
10/9/2017	JI2018005677 01 Allocr 335redemptn Sep 2017 Supp 1% General Tax		0.00	7.08	
10/12/2017	JI2018007783 01 Allocr 340supplmntl Sep 2017 Py 1% General Tax		0.00	33.87	
	<b>150 Prop Tax: Supp Prior</b>		<b>0.00</b>	<b>192.86</b>	<b>-192.86</b>
	<b>1 Taxes</b>		<b>80,000.00</b>	<b>2,665.15</b>	<b>77,334.85</b>
<b>3 Fines, Forfeitures and Penalties</b>					
<b>360 Penalty &amp; Cost Delinquent Taxes</b>					
10/1/2017	Beginning Balance		0.00	16.73	
10/9/2017	JI2018005678 01 Allocr 335redemptn Sep 2017 Supp Penlty+interst		0.00	1.27	
	<b>360 Penalty &amp; Cost Delinquent Taxes</b>		<b>0.00</b>	<b>18.00</b>	<b>-18.00</b>
	<b>3 Fines, Forfeitures and Penalties</b>		<b>0.00</b>	<b>18.00</b>	<b>-18.00</b>
<b>4 Revenue from Use of Money and Property</b>					
<b>400 Rev: Interest</b>					
10/1/2017	Beginning Balance		2,000.00	753.21	
11/3/2017	IN2018000091 14 Interest On Investment Pool 1 For 10/2017 (OCT )		0.00	273.84	
	<b>400 Rev: Interest</b>		<b>2,000.00</b>	<b>1,027.05</b>	<b>972.95</b>
	<b>4 Revenue from Use of Money and Property</b>		<b>2,000.00</b>	<b>1,027.05</b>	<b>972.95</b>
<b>13 Charges for Services</b>					
<b>1310 Special Assessments</b>					

**802800 Rolling Hills - Community Service Districts**Printed  
11/7/2017  
12:19:05 PM**Revenues and  
Expenditures****Details For the Accounting Period ended: October 31, 2017**

		Estimated / Budget	Actual Amount	Balance
10/1/2017	Beginning Balance	75,000.00	100.00	
10/9/2017	J12018005679 01 Allocr 338 Secured Sep 2017 Direct Charge 20515	0.00	700.00	
	1310 Special Assessments	75,000.00	800.00	74,200.00
<b>1403 Development Fee</b>				
10/1/2017	Beginning Balance	215,954.31	0.00	
	1403 Development Fee	215,954.31	0.00	215,954.31
<b>1405 Quimby Fee</b>				
10/1/2017	Beginning Balance	45,520.69	0.00	
	1405 Quimby Fee	45,520.69	0.00	45,520.69
	13 Charges for Services	336,475.00	800.00	335,675.00
<b>19 Miscellaneous Revenues</b>				
<b>1940 Misc: Revenue</b>				
10/1/2017	Beginning Balance	500.00	0.00	
	1940 Misc: Revenue	500.00	0.00	500.00
	19 Miscellaneous Revenues	500.00	0.00	500.00
	Total Revenue	418,975.00	4,510.20	414,464.80
<b>Expense</b>				
<b>30 Salaries and Employee Benefits</b>				
<b>3000 Permanent Employees / Elected Officials</b>				
10/1/2017	Beginning Balance	150.00	0.00	
	3000 Permanent Employees / Elected Officials	150.00	0.00	150.00
	30 Salaries and Employee Benefits	150.00	0.00	150.00
<b>40 Services and Supplies</b>				
<b>4040 Telephone Company Vendor Payments</b>				
10/1/2017	Beginning Balance	200.00	0.00	
	4040 Telephone Company Vendor Payments	200.00	0.00	200.00
<b>4041 County Pass Thru Telephone Charges</b>				
10/1/2017	Beginning Balance	800.00	0.00	
	4041 County Pass Thru Telephone Charges	800.00	0.00	800.00
<b>4100 Insurance: Premium</b>				
10/1/2017	Beginning Balance	3,300.00	3,311.26	
	4100 Insurance: Premium	3,300.00	3,311.26	-11.26
<b>4180 Maint: Building &amp; Improvements</b>				
10/1/2017	Beginning Balance	2,000.00	0.00	
	4180 Maint: Building & Improvements	2,000.00	0.00	2,000.00
<b>4183 Maint: Grounds</b>				
10/1/2017	Beginning Balance	8,000.00	2,935.00	
	4183 Maint: Grounds	8,000.00	2,935.00	5,065.00
<b>4185 Maint: Park</b>				
10/1/2017	Beginning Balance	41,400.00	9,975.00	
	4185 Maint: Park	41,400.00	9,975.00	31,425.00
<b>4189 Maint: Water System</b>				
10/1/2017	Beginning Balance	2,000.00	2,418.00	
	4189 Maint: Water System	2,000.00	2,418.00	-418.00

## 802800 Rolling Hills - Community Service Districts

Printed  
11/7/2017  
12:19:05 PMRevenues and  
Expenditures

Details For the Accounting Period ended: October 31, 2017

		Estimated / Budget	Actual Amount	Balance
<b>4190 Maint: Drainage</b>				
10/1/2017	Beginning Balance	15,000.00	0.00	
	4190 Maint: Drainage	15,000.00	0.00	15,000.00
<b>4191 Maintenance: Roads</b>				
10/1/2017	Beginning Balance	10,500.00	0.00	
	4191 Maintenance: Roads	10,500.00	0.00	10,500.00
<b>4192 Maintenance: Lighting</b>				
10/1/2017	Beginning Balance	250.00	0.00	
	4192 Maintenance: Lighting	250.00	0.00	250.00
<b>4197 Maintenance Building: Supplies</b>				
10/1/2017	Beginning Balance	300.00	0.00	
	4197 Maintenance Building: Supplies	300.00	0.00	300.00
<b>4220 Memberships</b>				
10/1/2017	Beginning Balance	550.00	0.00	
	4220 Memberships	550.00	0.00	550.00
<b>4240 Misc: Expense</b>				
10/1/2017	Beginning Balance	250.00	0.00	
	4240 Misc: Expense	250.00	0.00	250.00
<b>4260 Office Expense</b>				
10/1/2017	Beginning Balance	500.00	0.00	
	4260 Office Expense	500.00	0.00	500.00
<b>4300 Professional &amp; Specialized Services</b>				
10/1/2017	Beginning Balance	26,000.00	5,083.50	
	4300 Professional & Specialized Services	26,000.00	5,083.50	20,916.50
<b>4304 Agency Administration Fee</b>				
10/1/2017	Beginning Balance	125.00	103.37	
	4304 Agency Administration Fee	125.00	103.37	21.63
<b>4313 Legal Services</b>				
10/1/2017	Beginning Balance	8,000.00	3,017.70	
	4313 Legal Services	8,000.00	3,017.70	4,982.30
<b>4345 Special District Director Services</b>				
10/1/2017	Beginning Balance	5,250.00	975.00	
	4345 Special District Director Services	5,250.00	975.00	4,275.00
<b>4400 Publication &amp; Legal Notices</b>				
10/1/2017	Beginning Balance	500.00	50.63	
	4400 Publication & Legal Notices	500.00	50.63	449.37
<b>4420 Rent &amp; Lease: Equipment</b>				
10/1/2017	Beginning Balance	600.00	0.00	
	4420 Rent & Lease: Equipment	600.00	0.00	600.00
<b>4440 Rent &amp; Lease: Building &amp; Improvements</b>				
10/1/2017	Beginning Balance	3,700.00	1,993.00	
	4440 Rent & Lease: Building & Improvements	3,700.00	1,993.00	1,707.00
<b>4501 Special Projects</b>				
10/1/2017	Beginning Balance	11,500.00	60.00	
	4501 Special Projects	11,500.00	60.00	11,440.00

**802800 Rolling Hills - Community Service Districts**Printed  
11/7/2017  
12:19:05 PM**Revenues and  
Expenditures****Details For the Accounting Period ended: October 31, 2017**

		Estimated / Budget	Actual Amount	Balance
<b>4505 SB924: Transportation &amp; Travel</b>				
10/1/2017	Beginning Balance	300.00	0.00	
	4505 SB924: Transportation & Travel	300.00	0.00	300.00
<b>4600 Transportation &amp; Travel</b>				
10/1/2017	Beginning Balance	100.00	0.00	
	4600 Transportation & Travel	100.00	0.00	100.00
<b>4602 Mileage: Employee Private Auto</b>				
10/1/2017	Beginning Balance	200.00	36.38	
	4602 Mileage: Employee Private Auto	200.00	36.38	163.62
<b>4620 Utilities</b>				
10/1/2017	Beginning Balance	26,000.00	8,945.96	
	4620 Utilities	26,000.00	8,945.96	17,054.04
	40 Services and Supplies	167,325.00	38,904.80	128,420.20
<b>60 Fixed Assets</b>				
<b>6020 Fixed Asset: Building &amp; Improvements</b>				
10/1/2017	Beginning Balance	251,500.00	0.00	
	6020 Fixed Asset: Building & Improvements	251,500.00	0.00	251,500.00
	60 Fixed Assets	251,500.00	0.00	251,500.00
	Total Expense	418,975.00	38,904.80	380,070.20
	802800 Rolling Hills - Community Service Districts	0.00	-34,394.60	-34,394.60



**802800 Rolling Hills - Community Service Districts**Printed  
11/7/2017  
12:19:05 PM**Revenues and  
Expenditures**

Details For the Accounting Period ended: October 31, 2017

		Estimated / Budget	Actual Amount	Balance
<b>Report Total</b>	Revenue	418,975.00	4,510.20	414,464.80
	Expense	418,975.00	38,904.80	380,070.20
		0.00	-34,394.60	-34,394.60

# Business Checking Plus Public Funds

Account number: **2017655164** ■ September 16, 2017 - October 16, 2017 ■ Page 1 of 4

WELLS  
FARGO

ROLLING HILLS COMMUNITY SERVICES  
DISTRICT  
PO BOX 5266  
EL DORADO HILLS CA 95762-0005

## Questions?

Available by phone 24 hours a day, 7 days a week:  
Telecommunications Relay Services calls accepted

**1-800-CALL-WELLS** (1-800-225-5935)

TTY: 1-800-877-4833

En español: 1-877-337-7454

Online: [wellsfargo.com/biz](http://wellsfargo.com/biz)

Write: Wells Fargo Bank, N.A. (114)  
P.O. Box 6995  
Portland, OR 97228-6995

## Your Business and Wells Fargo

Cash flow is a key indicator of the financial health of your business. Find tips and strategies for effective cash flow management at [wellsfargoworks.com](http://wellsfargoworks.com).

## Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to [wellsfargo.com/biz](http://wellsfargo.com/biz) or call the number above if you have questions or if you would like to add new services.

Business Online Banking  
Online Statements  
Business Bill Pay  
Business Spending Report  
Overdraft Protection



## Other Wells Fargo Benefits

### Limited time offer - origination fee waived on commercial real estate loans up to \$750,000

Whether you are looking to purchase, refinance, or leverage the equity in commercial property, we want to help with loans that offer competitive rates and a variety of term options. Apply by December 31, 2017, and we'll waive the origination fee - a savings of up to \$5,000.

Business Real Estate Financing wants to help you meet your commercial real estate goals.

To learn more or to apply call us at **1-866-416-4320**,  
Monday - Friday, 6:00 a.m. to 6:00 p.m. Pacific Time.

You can also visit us on the web -  
**[wellsfargo.com/biz/loans-and-lines/real-estate](http://wellsfargo.com/biz/loans-and-lines/real-estate)**

Note: Equity lines of credit are not eligible for this promotion. All financing is subject to credit approval. Some restrictions may apply.  
Equal housing lender.

**Activity summary**

Beginning balance on 9/16	\$3,948.38
Deposits/Credits	0.01
Withdrawals/Debits	- 120.16
<b>Ending balance on 10/16</b>	<b>\$3,828.23</b>
Average ledger balance this period	\$3,873.75

Account number: **2017655164****ROLLING HILLS COMMUNITY SERVICES DISTRICT***California account terms and conditions apply*

For Direct Deposit use

Routing Number (RTN): 121042882

For Wire Transfers use

Routing Number (RTN): 121000248

**Interest summary**

Interest paid this statement	\$0.01
Average collected balance	\$3,836.21
Annual percentage yield earned	0.01%
Interest earned this statement period	\$0.01
Interest paid this year	\$0.01

**Transaction history**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
9/19		Purchase authorized on 09/19 USPS PO 05274307 4641 POS EI Dorado Hil CA P00387262741746009 Card 7555		6.59	3,941.79
9/21		Purchase authorized on 09/19 Fastsigns 457 Folsom CA S307262608752959 Card 7555		44.94	3,896.85
9/25		Purchase authorized on 09/25 The Home Depot #6675 Folsom CA P00387268658372611 Card 7555		3.82	3,893.03
9/27		Purchase authorized on 09/27 The Home Depot #6675 Folsom CA P00467270590838175 Card 7555		4.82	3,888.21
10/4		Wtseticket.Com 8009755616 76136791 Ramiro Chavira		59.99	3,828.22
10/16		Interest Payment	0.01		3,828.23
<b>Ending balance on 10/16</b>					<b>3,828.23</b>
<b>Totals</b>			<b>\$0.01</b>	<b>\$120.16</b>	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

**Monthly service fee summary**

For a complete list of fees and detailed account information, see the Wells Fargo Account Fee and Information Schedule and Account Agreement applicable to your account (EasyPay Card Terms and Conditions for prepaid cards) or talk to a banker. Go to [wellsfargo.com/feefaq](http://wellsfargo.com/feefaq) for a link to these documents, and answers to common monthly service fee questions.

Fee period 09/16/2017 - 10/16/2017

Standard monthly service fee \$16.00

You paid \$0.00

The bank has waived the fee for this fee period.

**How to avoid the monthly service fee**Have any **ONE** of the following account requirements

- Minimum daily balance
- Average ledger balance

Minimum required

\$5,000.00  
\$10,000.00

This fee period

\$3,828.22 ☐  
\$3,874.00 ☐

WQWGS

---

**Account transaction fees summary**

<i>Service charge description</i>	<i>Units used</i>	<i>Units included</i>	<i>Excess units</i>	<i>Service charge per excess units (\$)</i>	<i>Total service charge (\$)</i>
Cash Deposited (\$)	0	5,000	0	0.0030	0.00
Transactions	1	150	0	0.50	0.00
<b>Total service charges</b>					<b>\$0.00</b>



## IMPORTANT ACCOUNT INFORMATION

It is a privilege to be able to serve you. That is why we are committed to ensuring you know about changes to your account. Effective November 13, 2017, your Wells Fargo Business Checking Plus - Public Funds account will be renamed Wells Fargo State/Local Government Checking. The monthly service fee will decrease from \$16 to \$10. This fee can be avoided by maintaining an average ledger balance of \$500 during the fee period.

You need to maintain an average ledger balance of \$500 for the fee period beginning on or after November 13, 2017 in order to avoid the \$10 monthly service fee.

Also, effective November 13, 2017, please note the following changes to the transactions and cash deposited criteria on your Wells Fargo Business Checking Plus - Public Funds account.

- First 200 transactions per fee period at no charge, an increase of 50 transactions per fee period. The fee for transactions over 200 per month will remain unchanged at \$0.50 each.
- The first \$7,500 of cash deposited per fee period at no charge, an increase of \$2,500 per fee period. The fee for cash deposited over \$7,500 per month will remain unchanged at \$0.30 per \$100 deposited.

You can review the "Monthly service fee summary" section on your statement for information to help you avoid the monthly service fee.

All other terms and conditions of your account will remain the same. If you have questions, please contact your local banker or call the phone number listed at the top of your statement. We appreciate your business and look forward to continuing to serve your financial needs.

# State/Local Government Checking

Account number: **2017655164** ■ October 17, 2017 - November 14, 2017 ■ Page 1 of 4



ROLLING HILLS COMMUNITY SERVICES  
DISTRICT  
PO BOX 5266  
EL DORADO HILLS CA 95762-0005

## Questions?

*Available by phone 24 hours a day, 7 days a week:*  
Telecommunications Relay Services calls accepted

**1-800-CALL-WELLS** (1-800-225-5935)

TTY: 1-800-877-4833

*En español:* 1-877-337-7454

Online: [wellsfargo.com/biz](http://wellsfargo.com/biz)

Write: Wells Fargo Bank, N.A. (114)  
P.O. Box 6995  
Portland, OR 97228-6995

## Your Business and Wells Fargo

Cash flow is a key indicator of the financial health of your business. Find tips and strategies for effective cash flow management at [wellsfargoworks.com](http://wellsfargoworks.com).

## Account options

*A check mark in the box indicates you have these convenient services with your account(s). Go to [wellsfargo.com/biz](http://wellsfargo.com/biz) or call the number above if you have questions or if you would like to add new services.*

Business Online Banking  
Online Statements  
Business Bill Pay  
Business Spending Report  
Overdraft Protection

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

## Other Wells Fargo Benefits

### Limited time offer - origination fee waived on commercial real estate loans up to \$750,000

Whether you are looking to purchase, refinance, or leverage the equity in commercial property, we want to help with loans that offer competitive rates and a variety of term options. Apply by December 31, 2017, and we'll waive the origination fee - a savings of up to \$5,000.

Business Real Estate Financing wants to help you meet your commercial real estate goals.

**To learn more or to apply call us at 1-866-416-4320,**  
Monday - Friday, 6:00 a.m. to 6:00 p.m. Pacific Time.

You can also visit us on the web -  
**[wellsfargo.com/biz/loans-and-lines/real-estate](http://wellsfargo.com/biz/loans-and-lines/real-estate)**

Note: Equity lines of credit are not eligible for this promotion. All financing is subject to credit approval. Some restrictions may apply.  
Equal housing lender.

**Activity summary**

Beginning balance on 10/17	\$3,828.23
Deposits/Credits	60.00
Withdrawals/Debits	- 3,888.23
<b>Closing balance on 11/14</b>	<b>\$0.00</b>
Average ledger balance this period	\$3,873.75

Account number: **2017655164****ROLLING HILLS COMMUNITY SERVICES DISTRICT***California account terms and conditions apply*

For Direct Deposit use

Routing Number (RTN): 121042882

For Wire Transfers use

Routing Number (RTN): 121000248

**Interest summary**

Interest paid this statement	\$0.01
Average collected balance	\$2,959.64
Annual percentage yield earned	0.01%
Interest earned this statement period	\$0.01
Interest paid this year	\$0.02

**Transaction history**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
10/17		Wtseticket.Com Hist Rtn 171017 76136791 Ramiro Chavira	59.99		3,888.22
10/25		Etransfer IN Branch/Store - to Checking 4355 Town Center Blvd El Dorado Hills CA 9570		1,500.00	2,388.22
11/7		Interest Payment	0.01		
11/7		Online Transfer to Rolling Hills Community Services Ref #b03Xgy8MG Business Checking Close Account		2,388.22	0.01
11/14		Bank Originated Debit		0.01	0.00
<b>Ending balance on 11/14</b>					<b>0.00</b>
<b>Totals</b>			<b>\$60.00</b>	<b>\$3,888.23</b>	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

**IMPORTANT ACCOUNT INFORMATION**

Periodically, it is necessary to update selected sections of the disclosures you received when you opened your business account. These updates provide you with the most up to date account information and are very important; so please review this information carefully and feel free to contact us with any questions or concerns.

**Effective Feb 15, 2018:**

If a business debit card or business ATM card purchase amount exceeds the current available balance\* in the primary linked checking or savings account when you are making a purchase, you may be able to use your available balance to pay for a portion of the total purchase. The transaction will be subject to a partial authorization daily purchase limit set by the bank and your card's daily dollar limit.

We will first try to approve the full amount of the purchase with available funds in your checking account, account(s) linked for Overdraft Protection, and, if you are enrolled, using debit card overdraft service.

# Wells Fargo Simple Business Checking

Account number: **1354019570** ■ October 25, 2017 - October 31, 2017 ■ Page 1 of 3

WELLS  
FARGO

026609 1 AV 0.373 1004729



ROLLING HILLS COMMUNITY SERVICES  
DISTRICT  
PO BOX 5266  
EL DORADO HILLS CA 95762-0005

## Questions?

Available by phone 24 hours a day, 7 days a week:  
Telecommunications Relay Services calls accepted  
**1-800-CALL-WELLS** (1-800-225-5935)

TTY: 1-800-877-4833

En español: 1-877-337-7454

Online: [wellsfargo.com/biz](http://wellsfargo.com/biz)

Write: Wells Fargo Bank, N.A. (114)  
P.O. Box 6995  
Portland, OR 97228-6995

## Your Business and Wells Fargo

Cash flow is a key indicator of the financial health of your business. Find tips and strategies for effective cash flow management at [wellsfargoworks.com](http://wellsfargoworks.com).

## Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to [wellsfargo.com/biz](http://wellsfargo.com/biz) or call the number above if you have questions or if you would like to add new services.

Business Online Banking  
Online Statements  
Business Bill Pay  
Business Spending Report  
Overdraft Protection



## Activity summary

Beginning balance on 10/25	\$0.00
Deposits/Credits	1,500.00
Withdrawals/Debits	- 0.00
<b>Ending balance on 10/31</b>	<b>\$1,500.00</b>

Average ledger balance this period \$1,500.00

Account number: **1354019570**

**ROLLING HILLS COMMUNITY SERVICES  
DISTRICT**

California account terms and conditions apply

For Direct Deposit use  
Routing Number (RTN): 121042882

For Wire Transfers use  
Routing Number (RTN): 121000248

## Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo store.

DODG11UTY1 026609 NNNNNNNNN NNN NNN 001 002 114 128747 20588684.13

■ **Notice:** Wells Fargo Bank, N.A. may furnish information about accounts belonging to individuals, including sole proprietorships, to consumer reporting agencies. If this applies to you, you have the right to dispute the accuracy of information that we have reported by writing to us at: Overdraft Collections and Recovery, P.O. Box 5058, Portland, OR 97208-5058.

your check register ..... \$

**Total amount \$**





Claims Assistance Center  
ACH Claims  
MAC D4003-012  
801 W. 4th Street  
Winston Salem, NC 27101

10/17/2017

ROLLING HILLS COMMUNITY SERVICES  
DISTRICT  
PO BOX 5266  
EL DORADO HILLS, CA 95762-0005

Subject: Resolution of claim for your account ending in XXXXXX5164  
Claim #:2017101580092

Dear ROLLING HILLS COMMUNITY SERVICES & DISTRICT:

You contacted us on 10/16/2017 about the charge(s) to your account in the amount of \$59.99.

The investigation has been completed and we have determined that the transaction(s) in question was not authorized by you. As a result, \$59.99 was deposited to your account on 10/17/2017. We also reversed any related fees and adjusted interest, as applicable.

If you have questions, please call us at 1-877-548-9230, Monday through Friday, 4:00 a.m. to 9:00 p.m. or Saturday, 5:00 a.m. to 5:00 p.m. Pacific Time.

Thank you. We appreciate your business.

A handwritten signature in dark ink that reads "Laura Epstein". The signature is written in a cursive, flowing style.

Laura Epstein - Financial Crimes Manager  
Claims Assistance Center



[CLMPPCQZ|000693|01|01|0|0|0|0]



***County of El Dorado***  
**OFFICE OF AUDITOR-CONTROLLER**

360 FAIR LANE  
PLACERVILLE, CALIFORNIA 95667-4193  
Phone: (530) 621-5487 Fax: (530) 295-2535

**JOE HARN, CPA**  
Auditor-Controller

**BOB TOSCANO**  
Assistant Auditor-Controller

*October 23, 2017*

*RE: Quarter 3, 2017 Reports*

To whom it may concern,

Enclosed are copies of the Federal and State quarterly reports that were filed on behalf of the District.

Please retain these copies as they are often needed for audits, Worker's Compensation reporting, or as otherwise required.

Please contact me if you have any questions, thank you.

Sincerely,

A handwritten signature in black ink, appearing to be "Tim Moore", with a long horizontal stroke extending to the right.

Tim Moore  
County of El Dorado  
Office of Auditor/Controller-  
Payroll Division  
530-621-5485

**941 for 2017: Employer's QUARTERLY Federal Tax Return**

Department of the Treasury — Internal Revenue Service

950117

OMB No. 1545-0029

Employer identification number (EIN)	4	1	-	2	2	0	8	0	8	1
Name (not your trade name)	ROLLING HILLS COMMUNITY SERVICES DISTRICT									
Trade name (if any)										
Address	360 FAIR LANE									
	Number		Street						Suite or room number	
	PLACERVILLE						CA		95667	
	City						State		ZIP code	
	Foreign country name						Foreign province/county		Foreign postal code	

**Report for this Quarter of 2017**  
(Check one.)

- ☐ 1: January, February, March
- ☐ 2: April, May, June
- ☒ 3: July, August, September
- ☐ 4: October, November, December

Instructions and prior year forms are available at [www.irs.gov/form941](http://www.irs.gov/form941).

Read the separate instructions before you complete Form 941. Type or print within the boxes.

**Part 1: Answer these questions for this quarter.**

1	Number of employees who received wages, tips, or other compensation for the pay period including: Mar. 12 (Quarter 1), June 12 (Quarter 2), Sept. 12 (Quarter 3), or Dec. 12 (Quarter 4)	1	0
2	Wages, tips, and other compensation	2	0 . 00
3	Federal income tax withheld from wages, tips, and other compensation	3	0 . 00
4	If no wages, tips, and other compensation are subject to social security or Medicare tax	<input checked="" type="checkbox"/> Check and go to line 6.	

	Column 1		Column 2
5a	Taxable social security wages . . . . . 0 . 00	× 0.124 =	0 . 00
5b	Taxable social security tips . . . . .	× 0.124 =	
5c	Taxable Medicare wages & tips . . . . . 0 . 00	× 0.029 =	0 . 00
5d	Taxable wages & tips subject to Additional Medicare Tax withholding . . . . .	× 0.009 =	
5e	Add Column 2 from lines 5a, 5b, 5c, and 5d	5e	0 . 00
5f	Section 3121(q) Notice and Demand—Tax due on unreported tips (see instructions)	5f	
6	Total taxes before adjustments. Add lines 3, 5e, and 5f	6	0 . 00
7	Current quarter's adjustment for fractions of cents	7	. 00
8	Current quarter's adjustment for sick pay	8	
9	Current quarter's adjustments for tips and group-term life insurance	9	
10	Total taxes after adjustments. Combine lines 6 through 9	10	0 . 00
11	Qualified small business payroll tax credit for increasing research activities. Attach Form 8974	11	
12	Total taxes after adjustments and credits. Subtract line 11 from line 10	12	0 . 00
13	Total deposits for this quarter, including overpayment applied from a prior quarter and overpayments applied from Form 941-X, 941-X (PR), 944-X, or 944-X (SP) filed in the current quarter	13	0 . 00
14	Balance due. If line 12 is more than line 13, enter the difference and see instructions	14	0 . 00
15	Overpayment. If line 13 is more than line 12, enter the difference	0 . 00	Check one: <input type="checkbox"/> Apply to next return. <input type="checkbox"/> Send a refund.

▶ You MUST complete both pages of Form 941 and SIGN it.

Next ▶

Name (not your trade name)

ROLLING HILLS COMMUNITY SERVICES DISTRICT

Employer identification number (EIN)

41-2208081

**Part 2: Tell us about your deposit schedule and tax liability for this quarter.**

If you are unsure about whether you are a monthly schedule depositor or a semiweekly schedule depositor, see section 11 of Pub. 15.

- 16 Check one: ☒ Line 12 on this return is less than \$2,500 or line 12 (line 10 if the prior quarter was the fourth quarter of 2016) on the return for the prior quarter was less than \$2,500, and you didn't incur a \$100,000 next-day deposit obligation during the current quarter. If line 12 (line 10 if the prior quarter was the fourth quarter of 2016) for the prior quarter was less than \$2,500 but line 12 on this return is \$100,000 or more, you must provide a record of your federal tax liability. If you are a monthly schedule depositor, complete the deposit schedule below; if you are a semiweekly schedule depositor, attach Schedule B (Form 941). Go to Part 3.

- ☐ You were a monthly schedule depositor for the entire quarter. Enter your tax liability for each month and total liability for the quarter, then go to Part 3.

Tax liability: Month 1 Month 2 Month 3 Total liability for quarter 

Total must equal line 12.

- ☐ You were a semiweekly schedule depositor for any part of this quarter. Complete Schedule B (Form 941), Report of Tax Liability for Semiweekly Schedule Depositors, and attach it to Form 941.

**Part 3: Tell us about your business. If a question does NOT apply to your business, leave it blank.**

- 17 If your business has closed or you stopped paying wages . . . . . ☐ Check here, and enter the final date you paid wages  /  / .

- 18 If you are a seasonal employer and you don't have to file a return for every quarter of the year . . . ☐ Check here.

**Part 4: May we speak with your third-party designee?**

Do you want to allow an employee, a paid tax preparer, or another person to discuss this return with the IRS? See the instructions for details.

☐ Yes. Designee's name and phone number

Select a 5-digit Personal Identification Number (PIN) to use when talking to the IRS.

☒ No.

**Part 5: Sign here. You MUST complete both pages of Form 941 and SIGN it.**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Sign your name here

Print your name here

Tim Moore

Print your title here

Accounting Division Manager

Date  01/19/17Best daytime phone  (530) 621-5485**Paid Preparer Use Only**Check if you are self-employed . . . ☐Preparer's name PTIN Preparer's signature Date  /  / Firm's name (or yours if self-employed) EIN Address Phone City  State ZIP code



Account Number:

499-0918-7

ROLLING HILLS COMMUNITY SERVICES DISTRICT

Page: 1

**Quarterly Contribution Return and Report of Wages (DE 9)**

Quarter Ended: September 30, 2017

A. No Wages Paid This Quarter	[X]	
B. Out of Business/No Employees	[ ]	
C. Total Subject Wages Paid This Quarter		\$0.00
D. Unemployment Insurance (UI)	(Total employee wages up to 7,000.00 per employee per calendar year)	
UI Rate %	UI Taxable Wages	
3.40	x \$0.00	= \$0.00
E. Employment Training Tax (ETT)		
ETT Rate %	ETT Taxable Wages	
0.10	x \$0.00	= \$0.00
F. State Disability Insurance	(Total employee wages up to 110,902.00 per employee per calendar year)	
SDI Rate %	SDI Taxable Wages	
0.90	x \$0.00	= \$0.00
G. California Personal Income Tax (PIT) Withheld		\$0.00
H. Subtotal		\$0.00
I. Less: (Contributions and Withholdings Paid for the Year) (DO NOT Include Penalty and Interest Payments)		\$0.00
J. Total Taxes Due or Overpaid (Item H minus Item I)		\$0.00

Last Pay Dt: 2017-09-22

Wage	SDI	SUI	SIT	SUI/SDI QTD	SDI	SIT	PIT	SDI
CODE	Number	Number	Number	Total Wages	Tax	Tax	Wage	Ind

00.

OA61 L1 L2 Totals

Type	Count	~~~~~ SDI Wages~~~~~	~~~~~ SDI Tax~~~~~	~~~~~ SUI Wages~~~~~	~~~~~ SIT/PIT Wages~~~~~	~~~~~ SIT/PIT Tax~~~~~

Month1Emps

Month2Emps

Month3Emps

OA61 Agency Totals

Type	Count	SDI Wages	SDI Tax	SUI Wages	SIT/PIT Wages	SIT/PIT Tax
1						

Total

Month1Emps

Month2Emps

Month3Emps



csd clerk &lt;csdclerk@gmail.com&gt;

---

## Processing Claims - New System Conversion

---

**Keely Giovannoni** <keely.cleland@edcgov.us>

Fri, Nov 3, 2017 at 1:58 PM

Bcc: csdclerk@gmail.com

The GO LIVE date for FENIX (new accounting system) has been scheduled for January 2, 2018. To assist with a smooth conversion, we ask that you minimize the volume of transactions processed from now until the GO LIVE date of January 2, 2018.

**If payment is not required before the end of December 2017, please wait.** Any claim requiring a check by the end of December should be submitted to the Auditor-Controller no later than **December 8**. After December 8, rush claims will continue to be processed to take advantage of discounts, to avoid penalties, etc. Our goal is to limit the number of transactions processed in the current system.

**If your district has a credit card, please try to pay as many bills as feasible with it. That will help with limiting the number of vendor payment transactions going through the current system. Also, paying by credit card, when possible, may help to avoid potential late charges.**

Any questions or concerns, please feel free to email me.

--

**Keely Cleland**

(Please note: I have had a name change. Please update the email address you have on file for me.)

Auditor-Controller's Office

County of El Dorado

Phone (530) 621-5421

Fax (530) 295-2535

**WARNING:** This email and any attachments may contain private, confidential, and privileged material for the sole use of the intended recipient. Any unauthorized review, copying, or distribution of this email (or any attachments) by other than the intended recipient is strictly prohibited. If you are not the intended recipient, please contact the sender immediately and permanently delete the original and any copies of this email and any attachments.



"b/n I'm 5.b.





November 21, 2017

Agenda Item No. 6.c.

I could not make it to the Folsom City Council Meeting on Tuesday, but I did watch it online. I took note that Steve Miklos, FOLSOM City Councilman, recommended removing the fire gates connected to Manchester (Springfield Meadows) which block access to an additional egress for the Stonebriar community. This is an important issue because when the fire occurred a few years ago, I was blocked from getting to my home on Summerfield Way.

I called Fire Marshall Marshall this afternoon and he recommended complete removal of those firegates. I would like to follow his recommendation, but I don't think the Springfield Meadows residents would approve that.

I asked Marshall Marshall if there was new gate technology that has been developed in the last 15 years, and interestingly enough, he went to a meeting this very morning where they discussed new firegate technology. Turns out existing gates can be retrofitted with a power source and a radio antenna to open remotely in an emergency. So, he did not have all the details, but he said he would get it to all the CSDs and HOAs when he did.

I think retrofitting these gates would be a potential solution that may make both communities happy. My biggest concern is safety....especially in light of the recent Northern California fire storm. I want to be able to evacuate my family swiftly and safely in the event of an emergency.

Is it possible to get this on the agenda of a future meeting?

Thank you,

Tamara Lichfield  
9001 Summerfield Way