

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF SEPTEMBER 19, 2017 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on September 19, 2017, was called to order at 7:06 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Brenda Collette and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone were present. Directors Gordon Fawkes and Tim Halverson were absent. There were two residents of the District present.

2. Public Comment (Items not on the agenda). None.

3. Monthly Reports

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing the landscaping, electrical, and encroachment issues for the past month. Two broken sprinkler valves were discovered and put back in working order, one in the park and one along White Rock Road. In addition further investigation was done about the water pressure and backflow pressure with inconclusive findings; investigation continues as to whether the issues stem from a valve, solenoid, and/or leak. An electrician was called to investigate the issue of two floodlights out of service at Stonebriar. Chaney continues to address ongoing encroachment issues on Stonebriar Drive, at the corner of Stonebridge and Manchester, and in San Marino Court. Work to restore the sign which was vandalized continues. Resident calls during the month consisted of multiple calls regarding CC&R's for the Stonebriar and Springfield Meadows communities. A resident offered comment about trees in Berkshire Park behind her home and the status of trimming. Inquiry is to be made as to why the tree was trimmed in the manner as done.

b. Master Plan Committee Report. The Committee did not meet.

4. Consent Items

The consent items consisting of the draft Minutes of the August 15, 2017, regular meeting of the Board of Directors; Financial Reports prepared by the County Auditor's office for month ending June 30, 2017; fiscal year ending June 30, 2017; month ending July 31, 2017, and month ending August 31, 2017; correspondence including Bank Statements for period ended August 14, 2017 and September 15, 2017, and Auditor-Controller Office Property Tax Revenue Estimates for FY17/18 Lien Date Tax Rolls were considered. President Sites inquired of the General Manager if the recurring Survey Monkey cost has been cancelled; she confirmed it has been discontinued. President Sites moved to approve the consent items and accept and file the items; second by Director Mark Magee; motion carried.

AYES: Sites, Magee, Collette

NOES: None

ABSENT: Fawkes and Halverson

ABSTAIN: None

Old Business

5. a. Folsom Heights Development Project-Prima Drive EVA. President Matt Sites commented that it was his intention to discuss at tonight's meeting the approach to be taken at an upcoming Folsom City Council meeting (to be scheduled) regarding Folsom Council member Ernie Sheldon's request that the Mayor place the Prima Road issue on a future agenda for reconsideration. It was noted that at the July 25th Folsom City Council meeting resident Stephanie Haley offered to be the point of contact for residents of the RHCS, however, she was not in attendance at the District's board meeting. President Sites said he will contact Ms. Haley to follow up with her.

b. Berkshire Park Draft Proposed Plan for Improvements. President Sites gave an overview of the development funds received by the District regarding the Sierramonte development and the required use for much of the funds. Given that

Berkshire Park is nearest to the new development area the District must also serve, the Board has been working on a draft plan for improvements to that park area based on input it received through the Master Plan development process. It now appears that a half-court basketball area may not be a good fit for that park. Other discussion was had about details for possible amenities with valuable input being provided by the two residents present who live in very close proximity to the park. President Sites will make changes to the draft plan and the updated version will be posted to the District website for review by residents. Once the updates have been made and the plan posted, it will be brought back to a future meeting of the Board, hopefully prior to year-end, for consideration for approval.

c. Replacement Bulletin Boards in Shadow Hills and Springfield Meadows. General Manager Chaney Hicks discussed with the Board the issue of the small size of the replacement bulletin boards purchased and the Clerk's concern that the size may often be inadequate for required postings. Chaney is going to do further research into alternatives for replacement and costs. The matter will be brought back at the next meeting for consideration.

d. District's General Counsel. This matter was continued to the next meeting when all members of the Board who served on the Committee for legal counsel interviews are present.

6. New Business

a. El Dorado County's Notice To Taxing Agency of Sale of Tax-Defaulted Parcels and Opportunity for Agency to Object to Sale. After discussion, President Sites is going to double check to see whether any of the parcels on the tax-defaulted property list are located within the District.

b. Rolling Hills Ordinance No. 2009-03 regarding Park Rules. This item was continued to the next meeting of the Board when the Director who asked that it be placed on the agenda is present for discussion.

7. Adjournment. The meeting was adjourned at 8:53 p.m. upon a motion by Director Brenda Collette, second by President Matt Sites; motion carried.

Submitted by:

/s/
Linda Stone, Board Secretary

Approved by Board: October 17, 2017