

Board of Directors Meeting - AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT
Tuesday, January 16, 2018 - 7:00 p.m.
Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report
- b. Master Plan Committee Report

4. Consent Items

- a. Approve/file draft Minutes of November 21, 2017, regular meeting of the Board of Directors
- b. Approve/file Financial Reports prepared by the County Auditor's office for months ending November 30, 2017, and December 31, 2017.
- c. Correspondence receive/file:
 - November 22, 2017 SDRMA letter regarding Proposed Bylaw Revisions
 - November 28, 2017 letter from the Mansour Company regarding grading on the parcels between the District and Town Center Boulevard and planned project information
 - November 30, 2017 letter from iStorage El Dorado Hills regarding Change of Terms Notice to Tenant
 - December 22, 2017 El Dorado Water & Power Authority Notice of Preparation of a Draft Environmental Impact Report for the El Dorado Water Reliability Project (Note – Public Comment period through February 5, 2018; public meeting in El Dorado County January 30, 2018)
 - December 13, 2017 SDRMA letter enclosing California Labor Law Poster for 2018
 - December 14, 2017 SDRMA letter transmitting 2016-17 Annual Report
 - December 29, 2017 Notice from EDD Contribution Rates and Statement of UI Reserve Account for 2018
 - Current Certificate of Insurance for vendor Doug Veerkamp General Engineering, Inc.
 - January 5, 2017 *sic*. El Dorado Water & Power Authority Memo regarding Scoping Meetings for the El Dorado Water Reliability Project (January 29 and January 30, 2018)

- CSDA Letter regarding availability of Special District Board Member/Trustee Handbook and Special District Leadership Academy brochure
- The Waterfront EID Newsletter November-December 2017

Consent Items Pulled for Discussion: _____

5. Old Business

- Berkshire Park Draft Proposed Plan for Improvements** – Staff to present new information obtained regarding placement of utilities since November meeting; further discussion of options and iterations of plan (Discussion Item)

6. New Business

- Annual Organizational Meeting** – Selection of President/Chair and Vice President for calendar year 2018 pursuant to Policy No. 5010.5 (Action Item)
- Meeting Dates for Calendar Year 2018, Authorization of Expenditure of Funds for Meeting Room Rental, and Execution of Agreement with Holiday Inn Express** – Proposed meeting dates for 2018 on third Tuesday of each month; seeking approval of expenditure of \$1,800 from approved budgets for rental of meeting room and authorization for execution of agreements with Holiday Inn Express (Action Item)
- Ethics Training 2018** – Selection of date for Board members to complete Ethics Training 2018 (Discussion)
- District Revolving Account** – Changes Implemented by Wells Fargo Bank and District Options for Handling of Revolve Account (Discussion/Possible Action Item)
- District Citation Officer** – Discussion of filling position of Citation Officer necessary for Ordinance enforcement (Discussion/Possible Action Item)

7. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.