

Board of Directors Meeting – AGENDA
ROLLING HILLS COMMUNITY SERVICES DISTRICT
Tuesday, February 20, 2018 - 7:00 p.m.
Holiday Inn Express Meeting Room
4360 Town Center Drive, El Dorado Hills, CA

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report
- b. Master Plan Committee Report

4. Consent Items

- a. Approve/file draft Minutes of January 16, 2018, regular meeting of the Board of Directors
- b. Approve/file Financial Reports prepared by the County Auditor's office for months ending January 31, 2018.
- c. Correspondence receive/file:
 - Wells Fargo Bank statements for periods ended November 30, 2017, December 31, 2017, and January 31, 2018
 - County of El Dorado Auditor's Office Transmittal letter and Quarter 4, 2017, federal and state quarterly reports
 - El Dorado Water and Power Authority Notice of Preparation of Draft Environmental Impact Report for the El Dorado Water Reliability Project: Deadline Extension
 - SDRMA Renewal letter for 2018-19 property liability program

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **District Revolving Account** – Update regarding District's revolve account with Wells Fargo Bank and issues with purchases through debit card due to Bank's policy; discussion; and consideration of the following (Discussion/ Possible Action items):

1. Proposed Resolution 18-01 authorizing the opening of a new bank account with Mechanic's Bank for the District's revolve account;
2. Proposed Resolution 18-02 authorizing adoption of Amended Policy 3041, entitled Petty Cash Checking Account; and
3. Discussion of CAL-Card (Purchase Card) through Department of General Services Procurement Division for Local Agencies.

6. New Business

- a. **Enforcement of Ordinance Regarding Parking Restrictions** – update regarding authority for enforcement of District ordinances; consider proposed Resolution 18-03 authorizing adoption of Amended Policy 3201, entitled Procedures for Enforcement of Ordinance Regarding Parking Restrictions (Discussion/Possible Action Item)
- b. **Volunteer Project 2018** – Staff to present expressed interest by local church in providing the District with a volunteer opportunity for 2018; discussion of possible projects (Discussion)

7. Adjournment

The Board may take action on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, Rolling Hills CSD will provide special assistance for disabled citizens. A request for disability related modification or accommodation, including auxiliary aids or services, made be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting by contacting the General Manager at (916) 235-8671 or GenMgr@RollingHillsCSD.org . Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.